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ATTENDANCE AT EVENTS POLICY

POLICY NUMBER: EXEC-CEO-016

PURPOSE

The purpose of the policy is to provide transparency about the attendance at events of Elected Members and the CEO. This policy addresses attendance at any events, including concerts, conferences, functions or sporting events, whether free of charge, part of a sponsorship agreement, or paid by the City.

Section 5.90A of the Local Government Act provides that a local government must prepare and adopt an Attendance at Events Policy. This policy is made in accordance with those provisions.

SCOPE

This policy applies to the Elected Members and the CEO.

DEFINITIONS

CEO means the Chief Executive Officer of the City;

City means the City of Kalgoorlie-Boulder;

Council means the elected Council of the City comprised of Elected Members.

Elected Member means the Mayor and Councillors of the City;

Event has the meaning given to it in section 5.90A of the Local Government Act 1995 and includes a concert, conference, function, sporting event and occasions prescribed by the Local Government (Administration) Regulations 1996 (this is not an exhaustive list);

Gift has the meaning given to it under the Local Government Act 1995; and

Ticket includes an admission ticket to an event or an invitation to attend an Event, or a complimentary registration to an Event offered by a third party.

POLICY STATEMENT

The City is committed to ensuring accountability and transparency of the CEO and Elected Members, and compliance with legislative and regulatory requirements including section 5.90A Local Government Act 1995.

POLICY DETAILS

1. Invitations



- 1.1 All invitations or offers of tickets for an Elected Member to attend an event in that capacity should be in writing and addressed to the CEO for approval. Where an invitation or offer of a ticket is for the CEO in that capacity, it must be forwarded to the Mayor for approval.
- 1.2 Any invitation or offer of tickets for an Elected Member or the CEO to attend in their personal capacity is not captured by this policy.
- 1.3 In adopting this policy, Council approves Elected Member and CEO attendance at the following events:
 - a) awards functions specifically related to local government;
 - b) City hosted or sponsored ceremonies, functions, tournaments or events;
 - c) community cultural events/festivals/art exhibitions;
 - d) events hosted by schools, clubs or not-for-profit organisations within the City;
 - e) events where the City, its programs or services are being showcased;
 - f) any free events held in the City; and
 - g) events hosted by following entities:
 - Western Australian Local Government Association (WALGA);
 - Local Government Professionals Australia WA (LG Pro);
 - Australian Local Government Association (ALGA);
 - department of the public service;
 - a government department of another State, a Territory or the Commonwealth; and
 - a local government or regional local government.

2. Approval of Attendance

In making a decision on attendance at an event, the key considerations for the relevant approver are:

- a) who is providing the invitation or ticket to the Event;
- b) the location of the Event in relation to the City (within the district or out of the district);
- c) the role of the Elected Member or CEO when attending the Event (participant, observer, presenter) and the value of their contribution;
- d) whether the Event is sponsored by the City;
- e) the benefit of a City representative attending the Event;
- f) the number of invitations / tickets received; and
- g) the cost to attend the Event, including the cost of the ticket (or estimated value of the event per invitation) and any other expenses such as travel and accommodation.



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3. Payments in Respect of Attendance

- 3.1 Where an invitation or ticket to an Event is provided free of charge or for a discounted or reduced fee, in circumstances where a member of the public is required to pay, the relevant approver under this policy must determine whether the attendance is of public value or value to the City.
- 3.3 If it is determined by the CEO (or Mayor in the case of the CEO) that an Elected Member or CEO should attend an event where the tickets must be paid for, the City will pay the cost of attendance and reasonable expenses, such as travel and accommodation.
- 3.4 Where partners of an authorised City representative attend an Event, any tickets for that person, if paid for by the City, must be reimbursed by the representative unless expressly authorised by the Council.
- 3.5 Council is required to approve Elected Member attendance at events held intrastate, interstate or overseas. The Mayor is required to approve CEO attendance at events held intrastate, interstate or overseas.

4. Expenses

The City may contribute to appropriate expenses for attendance, such as travel and accommodation, for events outside the district where approval is provided by Council pursuant to paragraph 3.5 above. The provisions regarding expenses set out in the Elected Member Continuing Professional Development will apply in respect of travel and other expenses incurred by Elected Members.

5. Excluded Events

- 4.1 Events that will not be considered for approval under this policy include:
 - Political party events and fundraisers;
 - Social events;
 - Entertainment events with no link to the City; and
 - Events that primarily benefit Elected Members or the CEO in a personal capacity or in a role other than their role at the City.

6. City sponsored events

Where the City receives an entitlement to complimentary tickets or other benefit exists pursuant to sponsorship agreement between the City and a third party, the CEO shall manage the allocation of the tickets or benefits provided to the City in accordance with the Sponsorship Policy.

7. Gift and travel declaration

- a. Elected Members and the CEO must ensure they comply with their legislative and regulatory requirements regarding gift and travel declarations in connection with events attended by them pursuant to this policy.



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- b. Where the CEO or an Elected Member has been offered and/or accepted (for themselves and/or for their partner) (without limitation):
 - i. A ticket free of charge or at a discounted rate where members of the public are required to pay;
 - ii. A ticket where a benefit such as a meal or drinks but there is no purchase price for the ticket;
 - iii. A ticket where they have provided partial not full consideration for their attendance at the event (eg. performed a function at an event),

and the value of the benefit received is over \$300 (or is one of a series of gifts received by the same donor in a 12 month period over the value of \$300), the CEO or Elected Member is required to make a gift disclosure pursuant to sections 5.87A and 5.87B of the Local Government Act, which will be published on the City’s website pursuant to section 5.89 of the Local Government Act).

- c. Pursuant to section 5.62(1B) of the Local Government Act, a ticket is excluded from the disclosure requirements if the event is approved pursuant to paragraph 2 of this policy.

8. Dispute resolution

Any disputes under this policy are to be resolved by the Mayor.

COMPLIANCE REQUIREMENTS

Section 5.90A Local Government Act 1995

Local Government (Administration) Regulations 1996

- Absolute majority required for adoption and amendment of policy

RELEVANT DOCUMENTS

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council	XXXXXX	
Date of last review	June 2023	Policy reviewed and amended
Date of next review	June 2025	



ATTENDANCE AT EVENTS POLICY

POLICY NUMBER: EXEC-CEO-016

PURPOSE

The purpose of the policy is to provide transparency about the attendance at events of Elected Members and the CEO. This policy addresses attendance at any events, including concerts, conferences, functions or sporting events, whether free of charge, part of a sponsorship agreement, or paid by the City.

Section 5.90A of the Local Government Act provides that a local government must prepare and adopt an Attendance at Events Policy. This policy is made in accordance with those provisions.

~~Attendance at an event in accordance with this policy will exclude the gift holder from the requirement to disclose an interest if the ticket is above \$300 and the donor has a matter before Council. The recipient of the gift will still be required under the gift declaration requirements.~~

SCOPE

This policy applies to the Elected Members and the CEO.

DEFINITIONS

CEO means the Chief Executive Officer of the City;

City means the City of Kalgoorlie-Boulder;

Council means the elected Council of the City comprised of Elected Members.

Elected Member means the Mayor and Councillors of the City;

Event has the meaning given to it in section 5.90A of the Local Government Act 1995 and includes a concert, conference, function, sporting event and occasions prescribed by the Local Government (Administration) Regulations 1996 (this is not an exhaustive list);

Gift has the meaning given to it under the Local Government Act 1995; and

Ticket includes an admission ticket to an event or an invitation to attend an Event, or a complimentary registration to an Event offered by a third party.

POLICY STATEMENT

The City is committed to ensuring accountability and transparency of the CEO and Elected Members, and compliance with legislative and regulatory requirements including section 5.90A Local Government Act 1995.



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POLICY DETAILS

1. Invitations

- 1.1 All invitations or offers of tickets for an Elected Member to attend an event in that capacity should be in writing and addressed to the CEO for approval. Where an invitation or offer of a ticket is for the CEO in that capacity, it must be forwarded to the Mayor for approval.
- 1.2 Any invitation or offer of tickets ~~not addressed to the CEO for an Elected Member or the CEO to attend in their personal capacity~~ is not captured by this policy ~~and must be disclosed in accordance with the gift and interest provisions in the Act.~~
- 1.3 In adopting this policy, Council approves Elected Member and CEO attendance at the following events~~Events for Elected Members and the CEO authorised in advance of the event by this policy are:~~
- a) awards functions specifically related to local government;
 - b) City hosted or sponsored ceremonies, functions, tournaments or events;
 - c) community cultural events/festivals/art exhibitions;
 - d) events hosted by schools, clubs or not-for-profit organisations within the City;
 - e) events where the City, its programs or services are being showcased;
 - f) any free events held in the City; and
 - g) events hosted by following entities:
 - Western Australian Local Government Association (WALGA);
 - Local Government Professionals Australia WA (LG Pro);
 - Australian Local Government Association (ALGA);
 - department of the public service;
 - a government department of another State, a Territory or the Commonwealth; and
 - a local government or regional local government.

2. Approval of Attendance

~~2.1~~ In making a decision on attendance at an event, the key considerations for the relevant approver are:

- a) who is providing the invitation or ticket to the ~~e~~Event;
- b) the location of the ~~event~~Event in relation to the ~~local government~~City (within the district or out of the district);
- c) the role of the ~~E~~elected ~~M~~member or CEO when attending the ~~event~~Event (participant, observer, presenter) and the value of their contribution;
- d) whether the ~~E~~event is sponsored by the City;



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- e) the benefit of a City representative attending the Eevent;
- f) the number of invitations / tickets received; and
- g) the cost to attend the Eevent, including the cost of the ticket (or estimated value of the event per invitation) and any other expenses such as travel and accommodation.

3. Payments in Respect of Attendance

3.1 3.1 — Where an invitation or ticket to an eEvent is provided free of charge or for a discounted or reduced fee, in circumstances where a member of the public is required to pay, the relevant approver under this policy must determine whether the attendance is of public value or value to the City.

3.1 —, the local government may contribute to appropriate expenses for attendance, such as travel and accommodation, for events outside the district if the Council determines attendance to be of public value.

3.2 — For any events where a member of the public is required to pay, unless listed at clause 1.3 above, the CEO, or Mayor in the case of requested attendance by CEO, will determine whether it is in the best interests of the local government for a council member or the CEO or another officer to attend on behalf of the council.

3.3 If it is determined by the CEO (or Mayor in the case of the CEO) that an Elected Member council member or CEO should attend an event where the tickets must be paid forevent, the local governmentCity will pay the cost of attendance and reasonable expenses, such as travel and accommodation.

3.4 Where partners of an authorised City local government representative attend an eEvent, any tickets for that person, if paid for by the local governmentCity, must be reimbursed by the representative unless expressly authorised by the Ccouncil.

3.5 Council is required to approve Elected Member attendance at events held intrastate, interstate or overseas. The Mayor is required to approve CEO attendance at events held intrastate, interstate or overseas.

4. Expenses

The City may contribute to appropriate expenses for attendance, such as travel and accommodation, for events outside the district where approval is provided by Council pursuant to paragraph 3.5 above. The provisions regarding expenses set out in the Elected Member Continuing Professional Development will apply in respect of travel and other expenses incurred by Elected Members.

4.5. Excluded Events

4.1 Events that will not be considered for approval under this policy include:

- Political party events and fundraisers;
- Social events;
- Entertainment events with no link to the City; and



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- Events that primarily benefit Elected Members or the CEO in a personal capacity or in a role other than their role at the City.

6. City sponsored events

Where the City receives an entitlement to complimentary tickets or other benefit exits pursuant to sponsorship agreement between the City and a third party, the CEO shall manage the allocation of the tickets or benefits provided to the City in accordance with the Sponsorship Policy.

7. Gift and travel declaration

- Elected Members and the CEO must ensure they comply with their legislative and regulatory requirements regarding gift and travel declarations in connection with events attended by them pursuant to this policy.
- Where the CEO or an Elected Member has been offered and/or accepted (for themselves and/or for their partner) (without limitation):
 - A ticket free of charge or at a discounted rate where members of the public are required to pay;
 - A ticket where a benefit such as a meal or drinks but there is no purchase price for the ticket;
 - A ticket where they have provided partial not full consideration for their attendance at the event (eg. performed a function at an event),

and the value of the benefit received is over \$300 (or is one of a series of gifts received by the same donor in a 12 month period over the value of \$300), the CEO or Elected Member is required to make a gift disclosure pursuant to sections 5.87A and 5.87B of the Local Government Act, which will be published on the City's website pursuant to section 5.89 of the Local Government Act).

- Pursuant to section 5.62(1B) of the Local Government Act, a ticket is excluded from the disclosure requirements if the event is approved pursuant to paragraph 2 of this policy.

8. Dispute resolution

Any disputes under this policy are to be resolved by the Mayor.

COMPLIANCE REQUIREMENTS

Section 5.90A Local Government Act 1995

Local Government (Administration) Regulations 1996

- *Absolute majority required for adoption and amendment of policy*

RELEVANT DOCUMENTS

Declaration of Gifts Form – CEO and Elected Members



**City of
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Disclosure of Interest Form

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council	XXXXXX	
Date of last review	June 2023	Policy reviewed and amended
Date of next review	June 2025	



POLICY: ENG-ES-001 REQUIREMENTS FOR SUBDIVISION

PURPOSE

Developers of new subdivisions within the City of Kalgoorlie-Boulder are required to adhere to the "City of Kalgoorlie-Boulder Requirements for Subdivision Development" document. This is to ensure that Subdivision development within the City of Kalgoorlie-Boulder is to the required standard to service the needs of residents both functionally and structurally.

DEFINITIONS

The terms 'Council's Engineer' or 'Engineer' shall mean the Chief Operating Officer (or their representative) or an Engineer or firm of Consulting Engineers (or their representatives) appointed by Council from time to time to act on his behalf.

The term 'Subdivider' or 'Developer' shall mean the owner of the land proposed to be subdivided and developed.

The term 'Consulting Engineer' or 'Consultant' shall mean the Engineer appointed by the Subdivider to design, document and superintend construction of the works.

The term 'Superintendent' means the person employed to oversee the progress and standard of site works. Generally this position is filled by the consultant employed by the developer.

The term 'Contractor' shall mean the person or company employed by the Subdivider to execute the construction works.

The term 'street' shall mean a thoroughfare which the public are allowed to use and includes every part of the thoroughfare and other things including bridges and culverts, appurtenant to it.

'Road' has the same meaning as 'street'.

The meaning of all the other terms not specifically defined in this document shall be the same as the definitions contained in the *Local Government Act 1995*.

Responsible Department: Infrastructure and Open Space
Adopted: 26 May 2008
Last Reviewed: 25 Aug 2017 Version: 2.00



STATEMENT

1. Scope

These subdivisional development guidelines have been developed by City's Infrastructure and Open Space Department as a reference guide for developers, planners, engineers, and contractors involved in subdivisional design and construction. They shall be interpreted as setting out the requirements which will be accepted by Council in granting clearance of the engineering conditions imposed on a subdivision.

2. General Requirements

- 2.1. Where proposals for the subdivision of land in a district include the provision of streets for the use by the public, and the proposals have been approved, the owner of the land shall not dispose of it, or part of it or an estate or interest in it, until he has caused those streets to be constructed and drained to the satisfaction of the Council.
- 2.2. Any streets and/or drains required to be constructed under the preceding section of the Local Government Act, shall be constructed to Council's requirements.
- 2.3. Where proposals for the subdivision of land in a district include the provision of a sewerage reticulation, the sewerage reticulation system shall be gravity type designed and constructed in accordance with the latest revision of Water Corporation's Design Standard DS 50 – Design and Construction Requirements for Gravity Sewers DN 150 to DN 600. Where it is not possible to service the subject land using gravity sewers, rising mains shall be designed and constructed with Council approval to Council's requirements.
- 2.4. Technical provisions included in these requirements are intended to provide a guide to the standard of work, materials and design required before streets, drains and sewerage systems will be certified to the Western Australian Planning Commission as having been made to the satisfaction of the Council. They are not necessarily complete and are not intended to be used as a specification or contract for construction. They may be subject to alteration with the approval of the Council's Engineer.
- 2.5. The Section 158 of the Planning and Development Act 2005 reads as follows:
"158. Expenses of construction etc. of roads etc.



- (1) Where a person who is subdividing land is required under this Part to construct and drain roads or construct artificial waterways shown on the plan of subdivision that person may —
- (a) carry out or cause to be carried out the construction and drainage at his or her own expense; or
 - (b) arrange for the local government to carry out the work on behalf, and at the cost and expense, of that person.
- (2) Where the person does not make the arrangement with the local government, that person is to pay to the local government, on demand, an amount (calculated under subsection (3)) to cover the reasonable costs of the local government in supervising the construction and drainage.
- (3) For the purposes of subsection (2) the amount is to be calculated as follows —
- (a) where the person has not engaged a consulting engineer and clerk of works to design and supervise the construction and drainage, the amount is to be 3% of the cost of the construction and drainage as estimated by the local government;
 - (b) where the person has engaged a consulting engineer and clerk of works to design and supervise the construction and drainage, the amount is to be 1½% of the cost of the construction and drainage as estimated by the local government.
- (4) The local government may require the person to employ a consulting engineer and clerk of works to design and supervise the construction and drainage and that person, when required to do so by the local government, is to carry out the requirement.”

2.6. The design, preparation of drawings and specifications, and supervision of construction of subdivision works covered by these requirements shall be undertaken by a Consulting Engineer who is eligible for corporate membership of the Institution of Engineers Australia or registered in the National Professional Engineers Register(NPER).

2.7. The supervision fee referred to in Section 158 of the Planning and Development Act 2005 shall be paid to Council before construction commences - refer to Clause 6.2 for details.



- 2.8. A sewerage headworks contribution shall be paid by the subdivider to the Council before construction commences. The amount of the payment shall be based on the City of Kalgoorlie-Boulder's current Schedule of Fees and Charges (ref Cl 6.3).
- 2.9. Drawings and specifications for the construction of streets and drains shall be prepared in accordance with Section 4 of these requirements and must be approved by Council's Engineer before any work will be allowed to commence.
- 2.10. The detail contained in the drawings and specifications for the gravity sewerage system shall be in accordance with the requirements of latest revision of Water Corporation's Design Standard DS 50 – Design and Construction Requirements for Gravity Sewers DN 150 to DN 600. The required detail may be incorporated in the drawings called for in Clause 2.9.
- 2.11. All construction work shall be carried out in accordance with the approved drawings and specifications and shall be subject to inspection at various stages of the works by Council's Engineer. Final approval of the works shall only be given when the whole of the works have been constructed to the true meaning and intent of the approved drawings and specifications and to the satisfaction of Council's Engineer.
- 2.12. Council's Engineer will direct all notices, requests, instructions and approvals to the Consulting Engineer, except in urgent circumstances when they may be given directly to other parties involved in the subdivision.
- 2.13. After clearance of deposited plans by the Western Australian Planning Commission and Landgate, any land delineated and shown as a new street on such diagrams shall then be under the control of Council subject to the maintenance requirements referred to in Section 6.
- 2.14. Council is conscious of the need to preserve natural vegetation wherever possible in subdivisions. To this end Council may impose special conditions on particular subdivisions to minimise the environmental impact of street, drainage and sewerage construction, particularly in relation to preservation of established trees within road reserves. Subdividers should be conscious of these aims and should take them into consideration in the various stages of planning for a subdivision.



2.15. Road upgrading conditions of subdivision

When a planned subdivision shows the joining of a subdivision road with an existing public road or roads, that existing road (or roads) shall be upgraded in accordance with these Subdivision Requirements and to the satisfaction of the Council's Engineer, if it is considered to be substandard or inadequate to accommodate the expected additional traffic generated by the subdivision.

In cases where the whole road requires upgrading as a condition of subdivision and the development is located on one side of the road only, the cost of this work shall generally be shared in accordance with a negotiated cost share agreement between the Council and the Subdivider.

When it is impractical to physically construct/upgrade the road or part thereof, the Subdivider shall lodge with the Council, a non-refundable cash contribution equal to the cost of the proposed roadworks as estimated by the Council's Engineer.

2.16. Provision of adequate traffic management devices

The Subdivider shall undertake traffic studies and provide adequate intersection treatment (roundabout or traffic lights) if needed.

2.17. Underground power

Underground power reticulation is required as a mandatory condition of subdivision in all new urban residential subdivisions of standard design.

3. DESIGN AND CONSTRUCTION CRITERIA

3.1. General

Criteria provided here are minimum criteria only and are necessarily broad based to cover general subdivision situations. In particular situations amendments may be required and Council may impose special conditions not covered by the criteria.



3.2. Roads

3.2.1 General

Roads should generally be designed in accordance with relevant Australian Standards and guidelines including:

- Institution of Public Works Engineering Australia (WA Division Inc) Subdivisional Guidelines Edition No.2.1 July 2011
- Austroads guidelines and publications
- Utility Providers Code of Practice For Western Australia
- AS/NZS 1158 – Lighting for roads and public spaces

However, consideration must be given to the final aesthetic and functional aspects of the area. Aspects to be considered include minimising the environmental impact (particularly regarding existing trees and vegetation), fitting road grades as close to existing contours as practicable and provision of lot access.

Where there is a discrepancy between requirements in this Policy and the above mentioned standards and guidelines, the requirement that provides the higher level of standard and/or safety shall take precedence unless otherwise agreed with the Council's Engineer.

The designation of which road types shall apply to a particular subdivision (e.g. neighbourhood connectors, access streets, rural or industrial etc.) shall be at the discretion of the Council and the Subdivider shall comply with the requirements for those designations.

3.2.2 Townsite Residential Roads

Local distributors / Neighbourhood connectors: sealed and kerbed to minimum 7.4m width with embayment for bus stops or wider if so directed by Council.



Access roads: sealed and kerbed to minimum 6.0m width where no more than 100 lots are serviced or wider if so directed by Council.

Seal is to comprise minimum 25mm thick asphalt over a 7mm primerseal. Asphalt thickness at intersections with local distributor or arterial roads is to comprise 40mm thick intersection mix.

Council may, at its discretion, allow construction of un-kerbed roads, in which case shoulders and table drains shall be provided as for rural roads.

The maximum longitudinal grade of a road shall be 10% unless otherwise approved. The minimum longitudinal grade shall be 0.5%. A vertical curve shall be provided when the grade change is 1% or greater.

One-way crossfall to a maximum of 3% may be approved for access roads when excessive crossfall exists in the natural surface. Roads shall normally have two-way crossfalls of 3% except where geometric design requirements dictate that super-elevation is required.

Verges shall have sufficient width for the provision of trunk and reticulation services and property connections, and shall be a minimum of 5.0m unless noted otherwise. In areas where no more than 20 residential properties are serviced by a cul-de-sac, the minimum width may be reduced to 4.0m at the discretion of the Council's Engineer if the following conditions are satisfied:-

- Sewers are laid at the rear of the lots
- The lots are serviced by underground power reticulation
- Verge trees are not planted

Verges shall normally be graded at +2% from the top of the kerb to the property boundary. In areas of steep crossfall or where earthworks should desirably be reduced to minimise environmental impact, the verge grading may be increased as agreed with Council's Engineer.



Cul-de-sac heads shall have a minimum head radius of 9m to edge of seal with 15m radius tapers.

Kerb type shall be mountable to residential frontages and barrier or semi-barrier elsewhere.

Traffic control devices, sign posts, guide posts, street nameplates, guide signs and warning signs shall be provided in accordance with AS 1742 to the satisfaction of Council's Engineer.

Refer to Clause 3.7 for pavement design and make-up.

Eyebrow Treatments

Eyebrow treatments shall be provided at right angle bends on roads where lot boundaries and frontages are arranged in such a manner as to create an irregular verge area.

3.2.3 Industrial Roads

In industrial areas roads shall be sealed and kerbed to a minimum width of 9m unless otherwise directed by Council. All other design criteria shall be in accordance with the requirements for townsite residential roads with the following exceptions;

- Cul-de-sacs shall be avoided where possible to avoid vehicle turning problems. Otherwise the cul-de-sac's size shall be determined by the use of turning templates for the appropriate design vehicle to the satisfaction of the Council's Engineer.
- Kerb type to be semi-mountable throughout industrial roads.
- All industrial roads shall be designed for particular vehicles (eg roadtrains) to satisfy access in accordance with Council's Road Train / Heavy Haulage Policy.



3.2.4 Rural Roads

Rural roads and roads servicing special rural or semi-rural areas shall comply with the following criteria:

Arterial roads: minimum sealed width 7.4m (dependent on design traffic volumes in 20 years) with 1.5m compacted gravel shoulders with embayment for bus stops, in a road reserve of sufficient width to allow for future widening beyond the 40 year design period;

Collector roads: minimum sealed width 7.4m with 1.3m compacted gravel shoulders;

Access roads: minimum sealed width 6.0m with 1.3m compacted gravel shoulders where no more than 80 lots are serviced.

Geometric design shall be according to Austroads latest revision of its "Guide to Road Design" series. The minimum design speed for access roads shall be 60 km/h, collector roads 70 km/h and arterial roads 90 km/h or as required by Council's Engineer.

The maximum longitudinal grade of a road shall be 10% unless otherwise approved. The minimum longitudinal grade shall be 0.5% unless table drains are graded independently of the road to provide satisfactory drainage, where necessary. A vertical curve shall be provided when the grade change is 1% or greater.

One-way crossfall to a maximum of 3% may be approved for access roads when excessive crossfall exists in the natural surface. Roads shall normally have two-way crossfalls of 3% where geometric design requirements dictate that super-elevation is required.

Table drains shall be provided for all roads for a minimum width of 1.2m at a slope of 1 in 3 (33%).

Cut batters shall generally be no steeper than 1 in 3 (33%) except in hilly terrain, or where depth of cut is considerable, or where ground conditions



are such that it is not practical to comply with this requirement without excessive cost or environmental disturbance. Then, subject to the approval of Council's Engineer, slope of cut batters may be increased to a maximum of 1 in 1 (100%). Fill batters shall generally be no steeper than 1 in 4 (25%) except in hilly terrain or where fill heights are considerable, in which case a maximum slope of 1 in 2 (50%) may be used subject to the approval of Council's Engineer.

Verges shall have sufficient width to install public utility services (refer CI 3.2.2). In particular sufficient width must be provided to install overhead power lines with poles located at least 2.5m from the invert to the table drain.

Roads shall be designed to enable access to lots at an absolute maximum grade of 16%.

Cul-de-sac heads shall have a minimum head radius of 9m to edge of seal, with 15m radius tapers.

Intersection of collector/access and access/access roads shall be widened as follows:

- Terminating roads shall be widened to at least 7.4m seal width for a straight length of 10m from the tangent point of the turn-out radius, and then tapering to the normal seal width over an additional 10m length;
- Through roads shall be widened by at least 1m on the side of the terminating road only for a straight length of 10m each side of the turn-in radii, and then tapering to the normal seal width over an additional 10m length.

Intersections of collector/access roads shall have culverts installed under roads as required by the Council's Engineer.



Intersections of collector/arterial roads shall be subject to approval of Council's Engineer. All such intersections shall be surfaced with minimum 40mm thick intersection mix over a 7mm bituminous primerseal.

All intersections shall be kerbed extending for a minimum length of 10m each side of intersection radii.

Underground drainage systems including culverts and side entry pits, if required, shall be installed at the intersections of Collector/Arterial roads as required by the Council's Engineer.

Traffic control devices, sign posts, guide posts, street nameplates, guide signs and warning signs shall be provided in accordance with AS 1742 to the satisfaction of Council's Engineer.

Refer to Section 3.7 for pavement design and make-up.

3.2.5 Public Utility Conduits

The Consultant shall ascertain the need for conduits under roads for all public utility services for both present and future services. If the Public utility authority concerned will not install conduits at the time of construction of the roads, then the conduits shall be installed by the Subdivider (prior to surfacing the roads) whether or not the conduits are immediately required. Backfill trenches for conduits with compacted cement stabilised sand as detailed for stormwater pipeline systems in Clause 3.9.5.

3.3 Survey Set Out

Subdivider shall arrange at their cost, for a licensed surveyor to carry out the survey set out works in accordance with the approved drawings.

The Subdivider shall be responsible for the accuracy of the setting out works.

3.4 Clearing and Stripping

Clearing and stripping for roads shall only be to the minimum extents necessary



to accommodate the works and services. Any clearing beyond necessary limits shall be rehabilitated at the Subdivider's expense.

Topsoil shall be stockpiled for later re-spreading on batters and other disturbed surfaces where appropriate.

Material from clearing shall be disposed of away from the site of the works in a place and manner approved by Council. No material from clearing shall be deposited within the road reserve or on property beyond the boundaries of the subdivision without the owner's permission.

Adequate precautions must be taken to ensure no damage occurs to trees, vegetation, fences, and services and protect other installations outside the designated areas of the works. Survey pegs or marks which are disturbed shall be reinstated by a licensed surveyor at the Subdivider's expense.

3.5 Earthworks

Earthworks shall be performed in a safe manner. No material shall be obtained from borrow pits within road reserves and no excess material shall be disposed of in road reserves.

All fill shall be clean, granular material obtained from general and roadworks excavations and shall not be contaminated with roots or other impurities. The fill shall be placed in even layers not greater than 300mm thick and each layer shall be compacted to at least 93% of the modified maximum dry density (MMDD) of the material.

3.6 Subgrade and foundation preparation

If, after excavation to subgrade level it is apparent that subgrades differ from those on which the pavement design is based, then the pavement shall be redesigned or unstable subgrade material shall be removed and replaced with approved imported fill material.

After clearing and topsoil stripping and excavation to subgrade level, compact subgrades and foundations of embankments to at least 93% of modified



maximum dry density of the material for a depth of not less than 300mm. Alternatively method compaction of the surface may be acceptable depending on the materials.

3.7 Pavements

3.7.1 Pavement Design

Pavements shall generally be designed for a 40 year design life in accordance with the latest revision of Austroad’s “Guide to Pavement Technology” series.

In all cases pavement design shall be based on the in situ subgrade CBR, which shall be determined for each different subgrade type expected to be encountered in the works.

The Consultant shall adopt whatever test procedures are necessary to provide an accurate assessment of subgrade CBR for design purposes. Council’s Engineer may request further field or laboratory testing at his discretion.

In any case the absolute minimum pavement profile shall be as follows:-

	Alternative 1	Alternative 2
Access Roads and Collector Roads	125 ‘B’ grade sub-basecourse 100 ‘A’ grade basecourse 25mm asphalt on townsite roads over a 7mm primerseal. Two coats sprayed seal on rural roads	200 ‘A’ grade basecourse 25mm asphalt on townsite roads over a 7mm primerseal. Two coat sprayed seal on rural roads
Other Roads: (except industrial)	150 ‘B’ grade sub-basecourse 100 ‘A’ grade basecourse 25mm asphalt on townsite	225 ‘A’ grade basecourse 25mm asphalt on townsite roads over a 7mm primerseal.



	roads over a 7mm primerseal. Two coat sprayed seal on rural roads	Two coat sprayed seal on rural roads
Industrial Roads	175 'B' grade sub-basecourse 100 'A' grade basecourse 25mm asphalt over a 7mm primerseal.	250 'A' grade basecourse 25mm asphalt over a 7mm primerseal
Intersections	40mm thick intersection mix asphalt at intersections involving industrial and or arterial or distribution roads.	

Alternative pavement profiles giving equivalent load bearing capacities will be considered. Council may, at its discretion, allow sprayed seal surfacing in lieu of asphalt surfacing on townsite roads.

3.7.2 Basecourse Widths

On kerbed roads the width of basecourses shall equal the width of seal plus 1m (0.5m either side). On un-kerbed roads the width of basecourses shall equal the width of seal plus shoulder width.

3.7.3 Compaction

All sub-basecourses, basecourses and shoulders shall be compacted to at least 98% of the modified maximum dry density of the material.

3.7.4 Materials

i) 'A' grade basecourse

'A' grade basecourse shall consist of graded crushed rock or laterite gravel. When tested in accordance with AS1289 the material shall have the following properties;



AS Sieve Aperture	Percentage Passing
26.5mm	100
19.0mm	95-100
9.5mm	78-88
4.75mm	48-71
2.36mm	34-57
1.18mm	24-46
0.425mm	14-33
0.075mm.	6-20

- Liquid Limit: not to exceed 25%
- Plastic Limit not to exceed 20%
- Plasticity Index: not to exceed 6%
- Linear Shrinkage: not to exceed 2%
- Los Angeles Abrasion Value: not to exceed 40%
- Maximum Dry Comp. Strength: no less than 1700 kPa

The material shall be free from organic matter and other deleterious substances.

ii) *'B' grade sub-basecourse*

'B' grade sub-basecourse shall consist of laterite gravel.

Gravel shall be selected natural laterite gravel which exhibits an even grading curve throughout the full range. When tested to AS 1289 the material shall have the following properties:-

- Percentage passing 40mm sieve; 100%
- Percentage passing 1.18mm sieve; 10% to 50%



- Percentage passing 0.075mm sieve; less than 20%
- Plasticity Index; 3% to 10%
- Linear Shrinkage; less than 8%
- Minimum CBR at the placed in situ
- moisture density condition; 35

The material shall be free from organic matter and other deleterious substances.

iii) *Asphalt*

Asphalt for roads shall be a nominal 10mm size asphaltic concrete mix in accordance with an AC10 mix designation to AS 2734.

Asphalt for intersections (40mm intersection mix) shall be nominal 14mm size, heavy duty dense graded asphaltic mix in accordance with an AC 14 designation to AS 2734.

iv) *Sprayed Seals*

Sprayed seals shall consist of at least a two coat seal. The two coat seal shall consist of a tack coat followed by two hot bitumen seals or alternatively the first may be a hot bitumen primerseal and the second a hot bitumen seal. Sizes of cover aggregates shall depend on the nature of the road and the surface texture required and will be subject to approval by the Council's Engineer.

v) *Heavy Duty Trafficable Bricks/Blocks*

Heavy duty trafficable bricks/blocks with a minimum thickness of 76 mm shall be laid strictly in accordance with manufacturer's recommendations.



3.8 Kerbing

All concrete kerbing shall be machine extruded to profiles approved by Council's Engineer.

Concrete for kerbing shall be N32 grade central batch mixed concrete with maximum slump of 90mm.

Provide a base key 150mm wide x 75mm deep under all kerbing laid to a radius of 15m or less.

Provide contraction joints at 2.5m intervals and full depth expansion joints at 5m intervals along the new kerblines at sides of drainage gullies, at tangent points of all small radii, horizontal curves and at junctions with existing kerbing. The expansion joints shall be 10mm wide.

Kerbing shall be laid accurately to line and level with continuous reference to string lines set for both line and grade.

The backfilling to the kerbing shall be placed after acceptance of the kerbing. The backfill material shall be free draining sand or a similar material to the locally occurring topsoil, free from debris and compacted to not less than that of the surrounding natural surface.

3.9 Stormwater Drainage

3.9.1 General

Stormwater drainage systems are required to provide for effective disposal of stormwater and shall be designed using methods in accordance with latest revision of Australian Rainfall and Run-off. The peak flows determine for each Average Exceedance Probability (AEP) event shall use the latest Intensity Frequency Duration (IFD) data for Kalgoorlie-Boulder obtained from the Bureau of Meteorology.



3.9.2 Common Catchments

Subdividers with land in a common catchment area have a joint responsibility to ensure that the whole catchment area (including arterial and distributor roads) will be served by an effective drainage system. When only a portion of a catchment is being developed at a particular time the drainage strategy for the whole area should be determined. Subdividers are responsible for arranging their own cost sharing arrangements. The Subdivider shall provide, at their cost, the necessary conduits and system capacity to carry stormwater from arterial and distributor road reserves. Access Chambers (AC) or other drainage facilities shall be provided at the edge of the arterial drainage system.

3.9.3 Average Exceedance Probability Events and Run-off Coefficients

Subdivisions shall be provided with underground pipe systems (table drains for rural roads) at the subdividers costs and be design to convey peak flows from 10% (1 in 10 year) Average Exceedance Probability Events.

Subdivisions' stormwater drainage systems shall make provision for 1% (1 in 100 year) Average Exceedance Probability Events via overland flow paths and/or storage to ensure flooding does not enter the subdivision's residential and/or commercial lots.

The total area contributing should be analysed and run-off coefficients assigned to each contributing sub-area. A run-off coefficient of 0.85 shall be used for all commercial and industrial areas unless otherwise approved by Council's Engineer.

3.9.4 Drainage Conduit Types

The drainage conduits shall be reinforced concrete pipes and boxes in classes appropriate to loadings and cover heights.



Other types of conduits shall be approved by Council's Engineer.

Reinforced concrete pipes shall be Rubber Ring Joint Type unless otherwise approved.

3.9.5 Underground Pipe Systems

The minimum pipe size for underground pipe systems shall be 300 mm diameter.

Pipelines shall be designed to ensure that hydraulic grade lines do not reach a level of less than 150mm from finished surface levels for the Average Exceedance Probability Event.

The velocity in pipes shall be limited to the range 1.0m/sec. – 3.6m/sec. The possibility of scour at outfalls shall be considered and steps shall be taken to eliminate it where it may occur.

Access Chambers (junction pits) shall be provided at each change in direction and at maximum 90m spacings and their location shall not unduly restrict the future access to lots.

Inlet pits shall be placed at low points and at the upstream side of intersections if warranted by flow considerations. Inlet pits shall also be placed at intervals to limit the width of gutter flow to 1.5m (or 2.0m in the case of one-way crossfall), in kerbed roads, and at intervals to prevent the top water level in the table drain from rising to within 200mm of the edge of the shoulder in the case of un-kerbed roads, or to limit the inflow to the entry pit to its inlet capacity, whichever is the less, for the Average Exceedance Probability Event flows.

Inlet pits shall be installed on the upstream side of pedestrian ramps and pedestrian crossing points to limit the width of flow to 500mm. Road low points and accompanying pits shall be located at the centre of single lots and opposite side boundaries of multi-unit lots.

All precast access chamber liners shall be precast concrete circular as



manufactured by suppliers approved by the Council's Engineer.

Grated pits shall be designed to be safely traversed by cyclists in accordance with Bikewest and Austroads Guidelines.

On kerbed roads side entry pits shall be used, although combined side entry/grated pits may also be used.

On un-kerbed roads, concrete catchpits situated in table drains shall have grated tops at least 150mm above entry lips to prevent access to the pit by the public.

All outlets to pipe drainage systems (and inlets in the case of open ended culverts) shall have concrete headwalls with concrete aprons, and shall have anti-scour rock beaching for a minimum distance of 2m beyond the edge of aprons.

All trenches for pipes laid under road pavements shall be backfilled to the pavement subgrade surface with compacted cement stabilised sand. Sand and cement shall be thoroughly mixed in the proportions of 100kg of cement to one cubic metre of sand. Sufficient water shall be added and mixed such that the moisture content is just sufficient to enable mixing and placement of the material. The material shall be placed in even layers not exceeding 225mm in thickness and each layer shall be compacted with a minimum of four (4) passes of a vibratory plate compactor having a minimum static mass of 50kg. Care shall be taken to ensure that the material fills all voids under the haunches and that no damage occurs to the pipe whilst compacting material next to and immediately over the pipe. The cement stabilised sand shall preferably be supplied from a central batch mixing plant.

Sealed joints shall be used for all drainage pipes and box culverts located under road pavements.



3.9.6 Open Drains

Where drainage is by means of open drains, allowances must be made for access culverts to properties although they may not need to be provided at the development stage. Where pipe sizes required for crossover culverts exceed 375mm diameter, they shall be provided by the Subdivider.

The maximum velocity of flow in open drains shall not exceed 2m/sec in unlined drains.

Mortared stone pitching shall be provided in open drains at all junctions and bends greater than 22.5°.

Appropriate safety devices, such as guideposts, shall be provided at the road shoulder to protect and/or advise road users of the presence of the drain.

All culverts shall have adequate concrete headwalls and drains scour protection - refer Clause 3.9.5.

Table drains to un-kerbed roads shall be sized so that the top water level in a drain does not rise to within 200mm of the edge of the shoulder for the design recurrence interval flow. Catchpits and culverts may be utilised to contain flows in table drains within permissible limits where practicable - refer Clause 3.9.5.

Where there is a risk of scouring in open drains (including table drains), the drains shall be fully lined with a lining of rock, concrete or other method approved by Council's Engineer.

3.9.7 Sub-Soil Drains

Where sub-soil water is present, or is likely to become present at any time, and is likely to interfere with the stability of the road pavement (or footpath or access way, etc) a system of sub-soil drainage shall be designed and installed to the approval of Council's Engineer.



Sub-soil drains shall be installed to cut off flows at least 600mm clear of any surface of the pavement and shall discharge to pipe drainage systems or open drains downstream of the affected area, as appropriate for each situation.

3.9.8 Drainage Easements

Where drains cross private property they shall be laid in registered easements which shall show on all plans. The easement shall be centrally located over the drainage line and it shall have a width of at least twice the depth of the drain with an absolute minimum width of 3.0m.

In cases where stormwater is proposed to be discharged onto private land downstream of a subdivision or development, the subdivider, at their own expense, shall make necessary arrangement with the owner of the downstream land to provide an easement in favour of the City over the route of the drain and to construct and/or improve the drainage outlet.

3.10 Sewerage

3.10.1 General

Gravity sewers, access chambers and boundary connections shall be designed in accordance with latest revision of Water Corporation's Design Standard DS 50 – Design and Construction Requirements for Gravity Sewers DN 150 to DN 600.

3.10.2 Materials

The materials used in the construction of sewer mains shall be in accordance with the latest revision of Water Corporation's Design Standard DS 50 – Design and Construction Requirements for Gravity Sewers DN 150 to DN 600.



3.10.3 Boundary Connections

A boundary connection shall be constructed in the gravity sewer to serve every property.

3.10.4 Access Chambers (A/C)

All precast A/C liners shall be precast concrete circular A/C as manufactured by suppliers approved by the Water Corporation of Western Australia. All A/C shall be fitted with 600mm diameter Gatic cast iron covers (or similar approved) cast into reinforced concrete slabs.

3.10.5 Clearing

The area of the work limited to the line of new sewers and to the minimum width reasonably required for construction shall be cleared of trees, stumps, roots, brush and rubbish. Materials cleared shall be removed from the site and disposed of at the public rubbish tip. No trees shall be removed without the approval of Council's Engineer and all existing trees shall be maintained and protected against any damage. Any trees removed without permission or damaged shall be replaced by the Subdivider at no cost to Council.

3.10.6 Blasting - Use of Explosives

No blasting shall be carried out without the Council Engineer's approval. All blasting and handling of explosives shall be at the Contractor's sole risk in every respect and shall comply fully with the requirements of the following;

- (a) *Mines Regulation Act 1946*
- (b) *Explosives and Dangerous Goods Act 1961*
- (c) AS 2187 – Explosives – Storage, Transport and Use
- (d) AS 2188 Explosives – Relocatable Magazines for Storage



3.10.7 Backfilling Materials

- (a) Sand to be used to backfilling of trenches shall be natural sand free from rock or other hard sharp objects that would be retained on a 13.2mm test sieve, and free from organic matter and other matter injurious to pipes. The percentage of material passing the 75 micron sieve shall not exceed 30% when tested in accordance with section 33 of AS 1141.
- (b) Basecourse to be used for backfilling shall be A Grade basecourse as specified in CI 3.7.4.

3.10.8 General Trench Backfill - Non Traffic

In all non-traffic areas, backfill the trench as follows:

Backfill to within 225mm of the surface of the trench with selected excavated material placed in even layers and compacted at optimum moisture content to 95% of the standard Maximum Dry Density of the material in accordance with AS1289. Backfill material shall be free of any vegetation or other deleterious material and shall contain no stones larger than 150mm nominal size.

Backfill the top 225mm of the trench with similar material to that removed from the same zone and compact at optimum moisture content to 97% of the Standard Maximum Dry Density of the material in accordance with AS1289.

3.10.9 General Trench Backfill – Trafficable

Across formed roadways for the full width of the road formation (including shoulders) and for the width between kerbs plus one metre beyond each kerb, and in other areas subject to vehicular traffic (including right-of-ways where shown on the drawings), backfill the trench as follows:

Backfill to within 225mm of the surface of the trench with cement stabilised sand placed in even layers not exceeding 225mm in thickness. The



moisture content of the mixture shall be just sufficient to enable adequate mixing static mass of 50kg to 95% of the Standard Maximum Dry Density of the material in accordance with AS1289.

Backfill the top 225mm of the trench with basecourse placed in two even layers and compacted at optimum moisture content to 98% of the Modified Maximum Dry Density of the material. The top backfilling of crossings controlled by the Main Roads Western Australia (MRWA) shall be to the requirements and specifications of the Main Roads Western Australia.

3.10.10 Surplus Spoil Disposal

Excavated material which is not suitable for trench backfilling and material which is surplus to backfill requirements shall be disposed of at a location and in a manner to be approved by Council.

3.11 Miscellaneous Facilities

3.11.1 Footpaths

Footpaths in road reserves shall be provided in townsite residential subdivisions at the Subdivider's cost.

Footpaths provided by the Subdivider shall be 1.8m wide when located behind the kerb and 1.5m wide when located elsewhere. The Council's preference is for footpath to be located behind the kerb in residential subdivisions.

Footpaths shall be 75mm thick N25 concrete with a 2.5% maximum slope towards kerbs (or edge of roadways) in all areas other than driveway crossings and trafficable locations.

At driveway crossings and at all trafficable locations the footpaths shall be 100mm thick N25 concrete reinforced with one layer of F72 mesh.

Tooled contraction joints shall be provided at 2m intervals and 12mm wide full depth expansion joints shall be provided at 9m intervals. Footpath



surface shall have a non-slip broomed finish. Footpaths shall be constructed for the full length between kerb lines of cross streets with pedestrian ramps at all kerblines unless noted otherwise. The edges of the footpath shall be polished smooth and rounded using an edger of radius 10mm. The edges shall be free from irregularities of alignment and/or level.

Alternatively Council may accept asphalt surfaced footpaths in lieu of concrete footpaths in special situations. Asphalt footpaths shall consist of 25mm thick AC7 asphalt on 150mm thick 'A' grade compacted basecourse.

Other types of footpath may be accepted at Council's discretion.

Footpaths shall be provided by the subdivider:-

- Along one side of local distributor roads with frontage access.
- Along both sides of portions of local distributor roads where there is heavy demand (such as opposite schools where there is a demonstrated need).
- Along one side of access ways where reduced carriageways are proposed and where there is potential for traffic/Pedestrian conflict.

Footpaths shall be laid parallel and adjacent to the kerb line (or edge of roadway) or to the Engineer's approval in the case of cul-de-sac heads. The longitudinal profile shall follow the longitudinal profile of the kerb line (or edge of roadway).

Concrete pedestrian ramps shall be constructed at all road crossings and as required by the Council's Engineer in accordance with Council's Drawing Number 10-P-147.

3.11.2 Pedestrian Access ways/Cycle ways (PAW/CW)

Pedestrian access ways/cycle ways shall be constructed by the Subdivider at the time of subdivision. In townsite residential subdivisions they shall be



2.5m wide concrete paths constructed to similar standards as concrete footpaths. The verges between paths and boundaries of PAWs in townsite residential areas shall be surfaced with 75mm of 'B' grade basecourse laid on two layers of 0.2mm thick polythene sheeting. In semi-rural or rural residential subdivisions they shall be 2.5m wide asphalt surfaced paths constructed to similar standards as asphalt surfaced footpaths. Other types of path construction may be accepted by Council.

Provide approved type cycle safety barriers at ends of paths. Where footpaths are not provided in road reserves extend paths to connect with road pavements. Where roads are un-kerbed provide pipe culvert crossings to open drains to facilitate connections to roads.

Concrete pedestrian ramps shall be constructed at all kerblines/PAW/CW crossings in accordance with Council's Drawing Number 10-S-002.

3.11.3 Shared Use Paths

When the Subdivider is required to provide Shared Use Paths (SUP) the paths shall be a minimum 2.5m wide, 100mm thick N25 concrete reinforced with one layer of F72 mesh.

Apart from the above requirements Shared Use Paths shall be installed and finished as specified for footpaths under CI 3.11.1.

Concrete pedestrian ramps shall be constructed at all road crossings and as required by the Council's Engineer in accordance with Council's Drawing Number 10-S-002.

3.11.4 Street Nameplates

Street nameplates shall be erected at all newly created intersections and shall indicate the names of both streets.

Nameplates shall generally be in accordance with the latest revision of AS1742.5 and shall incorporate any special feature which may be required by Council (e.g. City Logo, colours of legend and background). Colours



shall be retro-reflective, blue text on yellow background.

Depth of nameplate shall be 150mm with 100mm lettering except on major roads where a depth of 200mm with 150mm lettering shall be used.

Nameplates shall be mounted at a height of three (3) metres above finished ground level. If two or more nameplates are to be erected on the same pole they shall be erected at differing levels.

Nameplates shall be mounted on a 50mm nominal bore galvanised steel pole concreted a minimum of 600mm into the ground. The pole shall be erected on the 2.7m alignment.

3.11.4 Regulatory and Traffic Control Signs and Devices

Main Roads Western Australia is the responsible authority for all regulatory traffic control signs/devices and pavement marking.

The Consultant shall request approval from Main Roads Western Australia (MRWA) for regulatory signs/devices and pavement markings once approval is obtained from the Council's Engineer.

The drawings shall comply with the following:-

- MRWA design standards.
- Austroads Guide to Traffic Control Devices.
- Australian Standards AS 1742 – Manual of Uniform Traffic Control Devices.

The supply and erection of the regulatory traffic control signs/devices and pavement marking is the responsibility of the subdivider.

3.11.5 Provision of Screen Fencing

Where Lots are being created with rear or side boundaries which abut



public reserves to which the lots have no access, the subdivider shall provide uniform fencing, or otherwise specified by the Council, along the common boundary to protect the amenity and safety of the reserves.

3.12 Battle Access Legs

3.12.1 General

Where urban, industrial or rural subdivisions contain more than one lot to which access is provided by a distinct access leg, then that access leg shall be constructed in accordance with these guidelines.

3.12.2 Urban Areas

The minimum access leg width for battleaxe lots shall be 4m with a 3m wide pavement placed centrally in the access leg.

Battleaxe pavements shall be constructed from concrete or standard asphalt surfaced road pavement. Sufficient verge width for all services shall be allowed in all cases.

The access leg shall be drained to ensure that no stormwater from the access-way flows into the lot or into any abutting lots.

Stormwater shall be collected and pipe/drained into the subdivisional drainage system/street frontage or collected into an approved soakage system located within the access leg.

3.12.3 Rural Areas

In general, minimum width of access legs in rural areas shall be 10m with a pavement width of 3.5m to 5m depending on the number of lots serviced by the access leg.

In rural subdivisions where the access leg services a single lot and there is no requirement for dust suppression, the minimum construction standard is compacted gravel, limestone or equivalent pavement.



In those cases where the access leg services two or more lots in a rural subdivision, the access leg shall be sealed with an aggregate seal. The minimum width of seal shall be 4m with 500mm wide shoulders on both sides.

Appropriate drainage to battleaxe access ways in rural areas shall be provided.

3.13 Lot Filling

Areas of lot filling shall be clearly indicated in the drawings. Consultant shall show proposed contours of filling and finished lot levels, which shall provide suitable grades to accommodate sewerage and stormwater disposal. The Consultant shall also grade lots to acceptable levels to ensure vehicle access to the lot from the street is not restricted by steep grades.

Where it is necessary to erect retaining walls on lot/subdivision boundaries, such retaining walls shall be designed and certified by a practicing structural engineer. A separate Building permit may be required for retaining walls.

Construction of these retaining walls and any modifications to existing boundary fences/walls of abutting lands/road reserves shall be the responsibility of the Subdivider. The Subdivider shall be responsible for liaising with adjoining land owners and service authorities with regard to these constructions. Lot filling may be carried out by others. No filled lots will be permitted to drain onto abutting lands.

Areas of lot filling shall be cleared and stripped of all organic material and rubbish, and the filling placed and compacted to the approved design levels.

The tolerances on lot filling shall be ± 50 mm. All fill material shall be compacted to the full depth to a minimum of 95% modified maximum dry density when tested in accordance with AS 1289: Methods of Testing Soils for Engineering Purposes.

For urban subdivisions on a clay sub-grade, the clay surface shall be sloped



towards a subsoil drainage line and covered with a minimum fill of 300mm of clean sand or equivalent. Clay fill shall be compacted to a minimum of 90% of the modified maximum dry density when tested in accordance with AS 1289: Methods of Testing Soils for Engineering Purposes.

3.14 Dust Control

The Subdivider shall be responsible for the satisfactory control of dust and sand drift from the development site and associated works near the subdivision. The measures to prevent the generation of dust shall generally be carried out in accordance with "A Guideline for the Prevention of Dust and Smoke Pollution" from Land development Sites in Western Australia (*Department of Environmental Protection, November 1996*)."

3.15 Street Lighting

The Subdivider shall provide street lighting, including the suitable illumination of traffic management treatments to the newly created subdivision in accordance with Western Power Corporation Specifications and AS/NZS 1158 – Lighting for roads and public spaces.

4. Submission Requirements

4.1 General

Two copies of design drawings, specifications and drainage and pavement calculations shall be submitted to the Council's Engineer for review.

Review comments will be provided to the Consultant within 6 weeks of the documents being received by Council.

Two copies of amended drawings, specifications and drainage and pavement calculations shall then be re-submitted by the Consultant for the Council's Engineer's review.

Once the drawings, specifications, drainage and pavement calculations have been amended to the satisfaction of the Council's Engineer, one copy of



approved documents shall be signed by Council’s Engineer and marked ‘Approved for Construction’ and shall be returned to the Consultant together with any conditions imposed on the approval.

4.2 Drawings

The following drawings are required to be submitted for Council’s Engineer’s consideration. If considered necessary by Council’s Engineer, information, details and/or drawings additional to those listed shall be provided.

Drawing	Scales	Information to be Shown
Locality Plan	min. 1:5000	Site of the works, existing roads including major arterial and distribution roads, new roads, locality areas and other significant features.
Pre calculated Plan	min. 1:2000	All cadastral information relating to lots, roads, easements, and access ways.
Layout Plan	min. 1:1000	New roads and existing roads to which they are connected. Details of new road alignments and curves. Existing services and structures (power poles, water mains, Telecommunication cables, fences, drains). New drains, culverts and drainage structures. New footpaths, cycle ways, access ways. Advance warning signs and other traffic signs. Sewerage reticulation construction details. Lots with lot numbers. Any necessary easements. Survey and bench marks.
Services Plan	Min 1:1000	
Longitudinal Sections of each road. Length of grade lines with grades	min. 1:1000 horiz. and 1:100 vert. (or larger scales in the	Design centreline levels at max. 20m intervals (10m on vertical curves). Natural surface levels at max. 20m



Drawing	Scales	Information to be Shown
expressed as in %	same proportions)	intervals, location of horizontal curves and super-elevation details, location of drainage culverts. Running distance along centre line.
Cross Section of each road	Min. 1:200 horiz. and 1:100 vert. (or larger scales in the same proportions)	At max. 20m intervals: Natural surface extending from property line to property line. Road reserve boundary. Design and natural surface levels on the centreline of the road.
Road Intersection and cul-de-sac treatments	1:200	Lot boundaries, footpaths, channelisation, islands and medians, kerbing, drainage details, design spot levels along pavement edges and centreline referenced by set-out dimensions where necessary.
Standard Details	1:10 1:20	Typical cross-sections for each different cross-section type (min. 1:100 horiz., 1:50 vert.) showing all details of design surfaces (widths and slopes of pavements, shoulders, table drains, batters.) and profiles of basecourses and surfacing. Details or kerbing and other concrete structures. Drainage details including headwalls, pipe trench details, pits, open drains. Standard details for gravity sewer design and construction. Retaining wall details. Any other standard or typical details as necessary.
Drainage Catchment Plan		Natural surface contours, new and existing roads, location of new and existing pits, culverts, catchments of



Drawing	Scales	Information to be Shown
		individual pits, culverts (with areas marked).
Earthworks Grading Plan	1:1000	New and existing surface contours with max 1 m intervals. All existing and proposed road and property boundaries. Details of retaining walls. Detailed areas of cut and fill.
Drainage Plans	1:500 Horizontal 1:100 Vertical	Existing and proposed drainage lines detailing pipe sizes, grades, lengths, junction pits, gullies, other drainage structures, and whether the pipes are slotted or solid. Upstream and downstream levels on all existing drainage and outfalls to which connections are being made. Existing and proposed sewer lines and any other services which may affect the drainage works. Existing and proposed drainage easements. Invert levels of existing and proposed drainage structures.
Traffic Design Drawings	1:250 (1:500 for larger road sections)	Proposed pavement marking, kerbing, channelisation, regulatory and warning signs.

All levels shall be to Australian Height Datum (AHD) and temporary bench marks shall be clearly indicated on the drawings. All drawings shall be on A1 size sheets and shall be signed by a practising professional civil engineer who shall accept responsibility for the design.

4.3 Drainage Calculations

Submit drainage calculations for approval for every underground drain and all



open drains including but not necessarily limited to bridges, pipe drains, box culvert drains. Calculations shall show catchment areas, run-off coefficients, recurrence intervals, rainfall intensities, times of concentration and method of sizing of pipes and drains. Calculations shall be set out in a standard tabular format or approved format to facilitate checking.

Drainage calculations and/or drawings shall be provided demonstrating that the Subdivision's stormwater drainage systems have been designed to ensure that flooding from 1% (1 in 100 year) Average Exceedance Probability Events does not enter the subdivision's residential and/or commercial Lots as required by CI 3.9.3. Calculations shall be provided in a format approved by the Council's Engineer to facilitate checking.

4.4 *Pavement Calculations*

Submit pavement calculations for approval. Calculations shall show the method adopted for calculation of subgrade CBR including test results, design pavement life, design traffic loadings, determination of basecourse thicknesses and need for subgrade stabilisation/improvement where necessary. Provide copies of all subgrade tests.

4.5 *Construction Drawing*

The Subdivider shall provide the Council's Engineer with a full set of drawings issued 'For Construction' or their latest revision in both electronic and hard copy format prior to construction of the subdivision.

4.6 *As-Constructed Drawings*

The Subdivider shall provide the Council's Engineer with a full set of 'As Constructed' engineering drawings in both electronic (dxf or dwg), a digital format suitable for loading into geographic information and asset management systems and hard copy format prior to the release of the subdivision.

These drawings shall be in a reproducible form, clearly marked "As constructed" and certified by a licensed surveyor as follows:



- Road drawings to show details of any alterations made during construction;
- Drainage and sewer drawings and grades against the design lines, levels and grades.
- As Constructed sewer drawings in accordance with the requirements of latest revision of Water Corporation's Design Standard DS 50 – Design and Construction Requirements for Gravity Sewers DN 150 to DN 600.
- Street lighting drawings shall show light locations and luminaire details.
- Pre-calculated plan to the satisfaction of the Council's Engineer.

5. Control and Supervision of Construction

5.1 General

All subdivision works shall be designed and constructed in accordance with sound engineering principles and in compliance with the approved drawings and specifications.

Final approval for the works shall only be given when the whole of the works shown on the drawings of subdivision have been executed to the true intent and meaning of the approved drawings and specifications and to the satisfaction of Council's Engineer.

Traffic Management Plans, for the area affected by subdivisional works, shall be submitted to the Council's Engineer for approval prior to the commencement of the works.

5.2 Responsibility for Quality of Construction

Irrespective of any approvals given by Council's Engineer, the Subdivider and his responsible agents (including where applicable the Consulting Engineer and/or the Contractor) shall remain fully responsible for the quality of the works. The inspections, checks and tests to be carried out by Council's Engineer are not intended to be comprehensive or detailed and do not take the place of



comprehensive superintendence of the works by the Subdivider's Consulting Engineer.

All subdivision works shall be subject to the provisions of AS2990 'Quality Systems for Engineering and Construction Projects' and AS3900 to 3904 'Quality Systems'. The quality assurance category to be adopted should be Category C generally with only critical aspects to be subject to Category B requirements. The Consultant shall ensure that all contract work complies with these provisions.

5.3 *Schedule of Inspections*

Inspections by Council's Engineer or his representative shall be required at the following stages of construction of roads and drainage facilities. A minimum of 48 hours notice shall be given by the Subdivider's Consultant that inspections are required:

- (a) On completion of foundation and subgrade preparation and prior to placing any fill and basecourses;
- (b) After laying of drainage pipe (and culverts) and prior to backfilling trenches;
- (c) On completion of each of the basecourses and in particular immediately prior to surfacing of basecourses;
- (d) During application of bituminous surfacing;
- (e) During laying of concrete kerbing;
- (f) On practical completion of all of the subdivision works including survey lot pegging and stabilisation.

No second or follow up stage of construction shall proceed until approval has been given for the preceding stage.

Representatives of the Consultant and the Contractor shall be present at stage inspections if requested by Council's Engineer.



5.4 *Testing and As Constructed Surveys*

5.4.1 General

All test results and as constructed surveys taken during the works, whether required under this part or not, shall be made available to Council’s Engineer. All materials and compaction tests shall be carried out by a NATA approved testing laboratory. All as constructed surveys shall be carried out by an independent licensed surveyor. Works which fail to meet specified criteria shall be corrected and re-tested or re-surveyed, as the case may be, at Contractor’s/Subdivider’s cost.

5.4.2 Roadworks and Drainage

The following minimum tests shall be required:

(a) Grading and testing of properties of representative samples of sub-base and basecourse materials prior to commencement of supply of those materials;

(b) In situ density testing -

Embankment filling: 4 tests per 1000 cub.m

Sub-base and basecourse: 4 tests per 500 cub.m

Additional density tests of foundation and subgrade to road pavements shall be taken at the Subdivider’s costs when requested by Council’s Engineer.

The following tolerances shall apply to the constructed levels of the road subgrade and basecourse layers unless otherwise approved by the Council’s Engineer:

- Subgrade -30mm, +5mm within of design levels
- Basecourse -5mm, +10mm within of design levels



The following minimum as constructed surveys shall be required by Council:

- (a) After completion of subgrade preparation and prior to cartage of basecourses, take levels at no greater than 20m intervals on the centreline and on both edges of pavement boxing. The as constructed information shall be presented in plan or tabular form showing the chainage, the design subgrade levels for each point, the as constructed levels and the difference between the two.
- (b) After completion of basecourse construction and prior to surfacing (sealing), take levels at no greater than 20m intervals on the centreline (at chainages to match subgrade levels) and on both edges of basecourse. The as constructed information shall be presented in plan or tabular form showing the chainage, the design basecourse levels for each point, the as constructed levels and the difference between the two.
- (c) Pipe Drain systems and open drains (not including table drains). Details shall include location and size of pipes and drains, length between ends (or centreline distances to pits etc), lid or cover levels where appropriate, and invert levels at ends. For open drains bottoms widths, invert levels at no greater than 20m intervals and side slopes shall additionally be required.

5.5 Sewers

Sewers shall be constructed and tested in accordance with the requirements of the latest revision of Water Corporation's Design Standard DS 50 – Design and Construction Requirements for Gravity Sewers DN 150 to DN 600 apart from testing for watertightness. The sewer shall be tested for watertightness in accordance with the below requirements.

Sewers and connection point shall be tested for watertightness with two separate tests. The first shall be made after laying prior to backfilling the trenches. The second test shall be made after backfilling of trenches is completed.



The method of test shall be an air test as follows:-

UPVC pipe sewers and connecting points shall be plugged and subjected to an air pressure of 50 kPa for three minutes. The air supply shall then be shut off and the air pressure shall not fall below 35 kPa in less than one minute.

The following minimum compaction tests shall be required:

- Sewer trench backfill 1 test per 150 cub.m; minimum 1 test per sewer line between access chambers or maintenance shafts.

The following minimum as constructed information and surveys, prepared and certified by a licensed surveyor, shall be required by Council plotted on base maps to match Council's sewer plan index system at a minimum scale of 1:500.

- (a) the location of the centreline of every manhole referenced to lot boundaries;
- (b) distance from centreline to centreline between every manhole and the distance from the centreline of a manhole to the plugged end of every inspection opening;
- (c) all pipe invert levels at the internal face of manholes;
- (d) reduced level of tops or covers of manholes;
- (e) surface level and invert level at all inspection openings;
- (f) identification number of manholes;
- (g) type of access chamber, e.g. drop;
- (h) pipe diameter of all sewer lines between manholes, and manholes and inspection openings;
- (i) distance along the centreline of the sewer from the centre of the downstream manhole to the plugged end of every branch to boundary connections. All branches brought up and/or into lot boundaries shall be detailed;
- (j) distance from centreline of downstream manhole to centreline of slop junctions;
- (k) distance from centreline of downstream manhole of start and stop of



concrete encasement, including details of pipe sleeves and cement grouting for railway crossings;

- (l) type of:
 - (i) pipe jointing (e.g. solvent weld),
 - (ii) bedding to sewer (e.g. crushed metal),
 - (iii) backfill.

5.6 *Practical Completion*

Any items of work found to require rectification at the time of the practical completion inspection, shall be rectified before certification of practical completion is issued.

The Consultant shall notify Council's Engineer in writing of the practical completion date following satisfactory completion of all subdivisional works.

If at anytime after the granting of practical completion the subdivisional work is found to be contrary to Council's requirements, or is found to have been constructed in error to the approved drawings, specifications and any instructions which may have been issued by the Consultant or Council's Engineer during the course of construction, then the works shall be rectified at no cost to the Council. Minor rectification items may be undertaken at the completion of the defects liability period.

6. Maintenance and Release

6.1 *Survey Release*

The Subdivider or his nominated representative shall satisfy Council that the Subdivider has complied with all relevant conditions imposed by the Western Australian Planning Commission pertaining to survey release of all or part of a constructed subdivision.

The conditions which must be complied with by the Subdivider prior to the Council's approval of survey release of a subdivision shall include, but shall not necessarily be limited to, the following:



- (a) Creation and location of all stormwater drainage easements;
- (b) Creation of any other easements (temporary or permanent) which are relevant to the subdivision;
- (c) Creation of all reserves (including drainage and recreation reserves) pertaining to the subdivisional works;
- (d) Payment of all monies required to be paid to the Council in consideration of any works associated with the subdivision and which are to be carried out by the Council;
- (e) Payment of any maintenance retention money (of lodgement of bank guarantees) and payment of supervision fees required by Council;
- (f) Stabilisation of topsoil sand or other material or matter subject to movement over or near the subdivision shall be completed to the satisfaction of Council's Engineer;
- (g) Completion of all roadworks and other works associated with the subdivisional construction to the stage of practical completion;
- (h) Lodgement of all as constructed drawings and data as required by Council.

6.2 *Supervision Fees*

Supervision fees calculated in accordance with section Section 158 of the Planning and Development Act 2005 (Ref CI 2.5) shall be paid by the Subdivider to the Council before construction commences. The amount of the payment shall be based on the estimated cost of all of the works at the time. Upon certification of practical completion of the works, the consultant shall provide the actual construction cost of the works and the amount of the fee shall be adjusted accordingly, if necessary.

6.3 *Sewerage Headworks Contribution*

A sewerage headworks contribution shall be paid by the Subdivider to the



Council before construction commences.

Sewerage headworks charges shall be applied to all subdivisional developments, (Residential/Commercial, Industrial/Other), except as determined by Council and notified in writing,

6.4 *Maintenance*

A twelve months defects liability period shall apply from the date of practical completion of the subdivisional works. During this period the Subdivider and/or its responsible agents shall be responsible for rectification of any defects, whether they are construction or design defects, which may become apparent. The Subdivider or its responsible agents shall carry out rectification work within the time requested by Council when notified of such defects. If defects are not rectified within the time required by Council then Council may have the defects rectified at the Subdivider's expense. In this case the cost of the work shall become a debt due to the Council and Council may draw on any retention money or bank guarantee being held, without reference to or approval from the Subdivider and without limiting its right to recover any balance of money due should the security be insufficient to cover the costs of the work.

Before practical completion is granted the Subdivider shall lodge with the Council an amount of 5% of the total costs of the works as security for ensuring the rectification of defects, which shall be retained by Council for the duration of the defects liability period. Alternatively a bank guarantee of approved form may be lodged in lieu of retention money.

The bank guarantee shall contain clauses wherein the bank shall guarantee to pay to Council unconditionally on demand any amount up to the total amount of the guarantee at any time so required, and that the guarantee shall not be withdrawn until notified by Council (i.e. it shall not have a termination date). Any bank guarantee lodged with the Subdivider by a Contractor in lieu of retention money shall be acceptable as part or full security (as the case may be) provided it is in a form which is acceptable to Council.

Any defect rectified during the defects liability period shall be subject to a further



twelve months defects liability period. During this further period Council may, at its discretion, withhold the release of all or part of any security.

Retention money or bank guarantees shall only be released at the expiration of the defects liability period (or any further period) after satisfactory rectification of all defects.

6.5 *Landscape Maintenance Bond*

All landscaping and grassing shall be supported by a maintenance and watering period of at least two summer periods to ensure full establishment. This condition shall be guaranteed by way of a maintenance bond in the form of cash or a guarantee from a financial institution acceptable to Council. The bond will be returned when the maintenance period has been satisfactorily completed.

RELEVANT DOCUMENTS

Policy: ENG-ES-002 – Road Train / Heavy Haulage

City of Kalgoorlie-Boulder Drawing Number 10-P-147

City of Kalgoorlie-Boulder Drawing Number 10-S-002



POLICY: CORP-F-004 ACCOUNTING

PURPOSE

To provide a framework for the financial management of the City of Kalgoorlie-Boulder, which is clear, transparent and consistent, while meeting all statutory obligations.

1.1 Accounting Framework

The City's accounting framework is structured by Program, Nature and Type, and Business Unit or Department. This format is in accordance with our statutory obligations, and Council's strategy for transparency and accountability by business unit or department.

1.2 Financial Reporting

Financial reporting is carried out in accordance with section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

1.3 Reporting Revenue and Expenditure by Nature and Type

Revenue and expenses on "Nature and Type" will be reported as required by the Australian Accounting Standard 27, and the Local Government (Financial Management) Regulations 1996.

1.4 Non-current Assets

1.4.1 Initial Recognition

Assets will be recognised and reported at fair value in accordance with Regulation 17A of the Financial Management Regulations and AASB 13 & AASB 116.

Responsible Department: Finance
Adopted: 6 April 2009

Last Reviewed: 25 May 2020



1.4.2 Capitalisation of Non-current Assets

Expenditure of a capital nature is recognised as an asset if the threshold value exceeds the following levels (see exceptions below):

Land	ALL
Buildings	\$2,000
Furniture & Equipment	\$2,000
Plant Equipment & Machinery	\$2,000
Infrastructure	\$5,000

Home and Community Care (HACC) Assets:

Buildings	\$1,000
Furniture and Equipment	\$1,000
Plant and Equipment	\$1,000

Expenditure items below these thresholds are considered operational expenditure.

Where the expenditure is for the addition of an existing asset, the above thresholds are not relevant. In this situation, the expenditure needs to be acquired with the existing asset.

Where a group of assets form a set, such as bins, the value is taken to be the value of the set and not the individual pieces.

1.4.3 Capitalisation of Assets Under Construction

Expenditure for the construction of assets shall be recognised as Work In Progress until construction is complete.

1.4.4 Revaluation of Non-current Assets

The Council's physical non-current assets will be revalued to fair value at least every five years in accordance with regulation 17A of the Financial Management Regulations. The fair value of each asset will be determined in accordance with AASB 13.



1.4.5 Depreciation of Assets

In accordance with AASB 116 a non-current asset begins to be depreciated when it becomes available for use. Assets shall be depreciated using the straight line method, and based on the effective useful life less residual value. The effective useful life of an asset is to be reviewed by Management annually.

The current effective useful lives, as recommended by management are:

Asset Class	Effective Useful Life (Years)
Airport	10 - 100
Buildings	50 - 150
Bus Shelters	50
Carparks	80
Drainage	40 - 80
Footpaths	80
Furniture & Equipment	4 - 10
Laneways	0 - 80
Light Vehicles	7
Parks & Reserves	0 - 100
Plant & Equipment	5 - 10
Roads	0 - 80
Sewerage & Effluent	10 - 80
Street Lighting	25 - 50

1.4.6 Land Under Roads

Council has made the election not to include the Value of Land under Roads acquired prior to 1 July 2008 in its balance sheet as per AASB 1051.



1.5 Interest Earned on Reserve Investments

Interest earned from investing monies held in reserves is to be classified as operating revenue and then transferred to the relevant reserve account.

1.6 Provision for Leave

The City's liability for annual leave and long service leave entitlements is expended annually to the provision accounts. Liability for all long service leave is calculated in accordance with AASB 119.

APPENDIX:

Definitions

Fair Value: The amount for which an asset could be exchanged between knowledgeable, willing parties in an arm's length transaction. Where no market value exists for an asset, the cost or depreciated replacement approach is used to establish fair value in accordance with AASB 13.

Long Life Buildings: A building that is constructed from masonry or concrete; or a heritage building.

Medium Life Buildings: A building constructed with a steel frame or is masonry veneer.

Short Life Buildings: A building that has a steel or timber frame, and steel or fibre clad; or is a park structure.

Temporary Buildings: A transportable building or temporary structure.



POLICY: EXEC-OD-006 USE OF COMMON SEAL

PURPOSE

To establish protocols for the affixing of the City's Common Seal in accordance with *Sect 9.49A Local Government Act 1995* and *Part 19.1 of the City of Kalgoorlie-Boulder Standing Orders Local Law 2013*

DEFINITIONS

City: City of Kalgoorlie-Boulder

CEO: Chief Executive Officer

STATEMENT

1. Documents requiring the Common Seal may include, but shall not be limited to:

- a) Sale of City owned land for which a Council resolution is required expressly stating that the final document is signed and sealed and the transaction finalised.
- b) Legal Agreements
- c) Contractual Agreement
- d) A Town Planning Scheme and any Town Planning Scheme Amendments;
- e) Documents relating to land matters including the lodgement of caveats, memorials, leases, transfers, deeds, licences, covenants, easements and withdrawal of instruments;
- f) Local Laws
- g) Service Agreements
- h) New Funding or Contracts of Agreement between the City and State or Commonwealth Governments for programs to which the City has previously adopted, or additions to existing programs, which in the view of the Chief Executive Officer are in accordance with the original intent of the City endorsed program; ad
- i) Any other documents stating that the Commons Seal of the City of Kalgoorlie-Boulder is to be affixed.

2. Documents requiring the Common Seal may include, but shall not be limited to:

Responsible Department: Chief Executive Officer
Adopted: 26 May 2008
Last Reviewed: 25 Aug 2017 **Version:** 1.01



The following documentation unless otherwise specified or expressly state by Council resolution that the final document be signed and sealed and the transaction finalised, generally do not require affixation of the common seal:

- a) Withdrawal of caveats;
- b) Purchase of land by the City;
- c) Sale of City owned land;
- d) Subdivision of City owned land

3. Signatories to Common Seal

As stated in Part 19.1 of the City of Kalgoorlie-Boulder Standing Orders Local Law 2012

(2) The common seal of the Local Government may only be used on the authority of the Council given either generally or specifically and every document to which the seal is affixed must be signed by–

- (a) the Mayor and the CEO or an appropriate officer authorised;*
- (b) the Deputy Mayor and the CEO or an appropriate officer authorised; or*
- (c) the CEO and an appropriate officer authorised.*

4. Register to be kept

Details of all transactions where the Common Seal has been affixed shall be recorded in a register kept by the Chief Executive Officer. The register will record the date of Council meeting and Item No where the affixing of the common seal was resolved, the nature of the document and the number of common seals affixed per document (i.e. 4 copies).

5. Reporting to Council

Council will receive a copy of the register of all Common Seals affixed for the previous month at the first Ordinary Council Meeting of each month.

RELEVANT DOCUMENTS



POLICY: CS-OR-005 GOLDFIELDS OASIS ALCOHOL CONSUMPTION

PURPOSE

To provide a process for applications to consume or sell alcohol within approved areas at the Goldfields Oasis.

DEFINITIONS

<i>CKB</i>	City of Kalgoorlie-Boulder
<i>CEO</i>	Chief Executive Officer
<i>Goldfields Oasis</i>	Goldfields Oasis Recreation Centre
<i>Applicable Legislation</i>	<i>Liquor Control Act 1988, Liquor Licensing Regulations 1989</i>

STATEMENT

1. Objective of the Policy

The objectives of the policy are as follows:

- a) Provide clear guidelines for the sale and consumption of alcohol at the Goldfields Oasis
- b) Allow for consumption to occur in a socially responsible and safe manner
- c) To entice user groups to consider the Goldfields Oasis as a suitable venue for event functions

2. Consumption areas

Due to the inherent dangers of combining alcohol and water based activities alcohol is not to be consumed in the Aquatic area.

3. Requests

All requests for the consumption of alcohol must be made seven working days prior to the date of the function, to the City's CEO.

Responsible Department: Council and Business Property
Adopted: 26 May 2008

Last Reviewed: 25 Aug 2017 **Version:** 1.01

**4. Nominated Representative**

All groups wishing to use the Goldfields Oasis will be required to provide a designated contact for liaison with the Centre.

5. Glass containers

All alcoholic beverages are to be dispensed in cans or plastic containers, except where they are being consumed in a carpeted area where glass is permissible. In the event of glass breakage, cleaning costs for the removal of glass will be deducted from the hirer's bond.

6. Rubbish

Disposal of all rubbish is the responsibility of the hirer.

7. Sale of alcoholic beverages

The sale of any alcohol will be undertaken in accordance with applicable legislation. A permit to sell alcohol will need to be applied for with the city, prior to lodging an application for a liquor license with the Department of Racing, Gaming and Liquor. Permits will not be approved for areas of the building that are being used for other activities.

The sale of alcohol must be provided by suitably qualified persons, in accordance with the applicable legislation.

Security arrangements may be required in order to receive a liquor license or permit, dependant on the nature of the event. If required, evidence of adequate security arrangements will be provided to the Goldfields Oasis at least seven working days prior to the commencement of the booking.

8. Final Approval

The Chief Executive Officer has final and absolute ruling on all applications for the consumption and/or sale of alcohol at this venue.

RELEVANT DOCUMENTS

Liquor Control Act 1988

Liquor Licensing Regulations 1989



POLICY: CS-OR-001 CONDITIONS OF USE OF OASIS CLUBHOUSE – TOILET AND SHOWER FACILITIES

PURPOSE

The purpose of this policy is to provide users with a clear understanding of their responsibilities when using the City's facilities.

DEFINITIONS

Nil

STATEMENT

The following conditions shall apply to all users of the Oasis Clubhouse – Toilet and Shower facilities.

1. Administration

All bookings are to be directed to the staff of the Leisure and Community Development Department.

2. Bookings and Charges

2.1 Bookings of the facilities will be taken during normal operating hours. A booking is confirmed when all appropriate documentation is completed and authorised by a relevant Officer.

Full particulars of the hiring party are to be recorded on the relevant hire forms.

2.2 The booking of the toilet and shower facility does not include access to the Oasis Clubhouse. Access is strictly to the Male/Female and Disabled facility areas. Usage of the toilet and shower facilities will only be approved when not in conflict with a user group occupying the remainder of the Oasis Clubhouse. Booking of the Clubhouse facilities is to be directly with the Goldfields Combined Sporting Association who has the management responsibility for this facility.

2.3 In the event that more than one application is made for the hire of the same area of a facility at the same time, the Chief Executive Officer shall determine the hirer to have priority.

Responsible Department:
Adopted: 26 May 2008
Last Reviewed: 25 Aug 2017

Council and Business Property
Version: 1.00

REPEAL



- 2.4 In the event that a prior booking needs to be relocated due to an unforeseen circumstance, the City of Kalgoorlie-Boulder will endeavour to provide an alternate City venue however, if an alternate City venue is not available then the hirer will be responsible for making alternate arrangements.
- 2.5 Payment of the appropriate hire rate and deposit must be made in full prior to the event. Loss of deposit will result if the facility is not left in a satisfactory condition or if cancellation occurs within two weeks of the event.

3. Cleaning

- 3.1 It is the responsibility of the hirer to ensure that the facilities are thoroughly cleaned following their booking. In certain events, the City will require for the facilities to be cleaned by a Professional Cleaning Company.
- 3.2 Basic cleaning equipment will be provided at the facility for use by the hirer however, the hirer may be required to supply additional equipment on some occasions to ensure that the facilities are left in an acceptable condition.

4. Compliance with Acts and Regulations

The hirers shall comply with the provisions of the Health Act, Liquor Act or any other Act or Local Law, and/or regulation in force for the time being and applicable to such hiring and use of the facilities.

5. Other Conditions of Hire

- 5.1 Hirers using these facilities shall not:
 - 5.1.1 Deface or damage any part of the facility.
 - 5.1.2 Place any nails, pins or screws into any wall, floor or ceiling of the facility.
 - 5.1.3 Deface or damage any equipment within the facility.
 - 5.1.4 Alter, remove or replace any electrical fitting.
 - 5.1.5 Undertake any instruction for works to any part of the facilities without prior authorisation of the City of Kalgoorlie-Boulder.
- 5.2 The managing organisation and the City of Kalgoorlie-Boulder have the right to enter the facility during any event for the purpose of making an inspection or enforcing any of the conditions.



- 5.3 Persons using the facilities must ensure that children accompanying them are kept under their control at all times.
 - 5.4 Cleaning up after the event is to be carried out following the event or unless otherwise arranged with the City.
 - 5.5 Whilst the hirer does not have access into the rest of the Oasis Clubhouse, the hirer is still responsible for the surrounding areas of the Clubhouse including verandahs, grassed areas and the car park. These areas are to be left clean and clear of any rubbish at the conclusion of the booking.
- 6. Checks to be Carried Out Prior to Leaving the Facility**
- 6.1 All entrances and windows are to be locked.
 - 6.2 All lights and heaters are to be turned off.
 - 6.3 All water taps are to be turned off.
 - 6.4 Rubbish is to be placed in bins provided.
 - 6.5 The alarm is to be reactivated for security.
- 7. Breakages**
- 7.1 Hirers are responsible for all equipment items that are used for the event within the facilities of the Oasis Clubhouse. Any damages or breakages will result in the hirers being invoiced for the replacement cost of the item.
 - 7.2 Any significant damage to flooring, walls or similar may result in the cost of repair being borne by the hirer.
- 8. Conclusion**
- 8.1 The City trusts that these rules and conditions will assist users to help each other and at the same time assist the staff to manage and maintain the facilities to the advantage of the whole community.
 - 8.2 No areas other than the areas booked are accessible to hirers unless prior arrangements have been made with the City.

RELEVANT DOCUMENTS



City of
Kalgoorlie
Boulder

CUSTOMER PRIVACY POLICY

POLICY NUMBER: EXEC-OD-008

PURPOS

This Policy sets out the principles of the City in relation to its management of personal information.

The Privacy Act 1988 and the Privacy Amendment (Enhancing Privacy Protection) Act 2012 set out the principles that must be followed by Commonwealth Government agencies in relation to the management, collection, use, storage and disclosure of personal information. This Policy also incorporates the Australian Privacy Principles (APP) 2014.

This Policy forms the basis for the practices and procedures of the City in relation to the collection, use, storage and disclosure of personal information, regardless of their physical format or media type, by all City employees and Elected Members.

SCOPE

This policy applies to all aspects of the City's operations, including those undertaken by contractors on the City's behalf.

DEFINITIONS

Access means providing relevant information that is held by the City about a Customer to themselves.

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

Collection means gathering, acquiring or obtaining personal information from any source and by any means, including information that the City has not solicited.

Consent means voluntary agreement to some act, practice or purpose.

Customer means an individual or group who seek a service, product or information to meet a need.

Disclosure means release of information to persons or organisations outside the City. It does not include giving individuals information about themselves.

Local Government Act means the Local Government Act 1995 (WA).

Personal information means information, recorded in any format, about a natural living person whose identity is apparent, or can reasonably be ascertained, from the information or



opinion, including a photograph or other pictorial representation of a person, but does **not** include information that is in:

- Generally available publications
- Material kept in public records and archives e.g. Commonwealth or State archives
- Anything kept in a library, art gallery or museum for reference, study or exhibition

Privacy Act means the Privacy Act 1988

Sensitive information means information or an opinion about an individual that may cause financial or emotional damage to them, their family and / or their reputation and may include but is not limited to the following information;

- Racial or ethnic origin
- Political opinions
- Membership of a political association, professional or trade association or trades union
- Religious beliefs or affirmations
- Philosophical beliefs
- Sexual preferences or practices
- Criminal record
- Health

Use means handling of personal information within the City including the inclusion of information in a publication.

POLICY STATEMENT

The City is committed to maintaining a culture that respects each individual's rights to privacy. In adopting this Policy, it is recognised that there are specific legislative requirements to be met as well as other City goals. Acts and Regulations have precedence over any City Policy and must be considered when interpreting and implementing this policy.

POLICY DETAILS

1. Open and transparent management of personal information

- a. As a Local Government the City is committed to protecting Customer privacy. The City appreciates that Customers are concerned about their privacy and the confidentiality and security of any information that may be provided to the City. This Policy sets out the principles of the City in relation to its management of personal information.



- b. The City will advise Customers why it is collecting personal information and how the City plans to use it.
- c. The City will take reasonable steps to:
 - Protect the personal information it holds from misuse and loss and from unauthorised access, modification or disclosure; and
 - Maintain its record keeping systems to ensure that all personal information collected is up to date, accurate and complete as far as reasonably practicable.

2. Anonymity and pseudonymity

Individuals are entitled to the option of not identifying themselves. However, in most instances the Customer will need to make their identity known when making job applications or making payments.

3. Collection of solicited personal information

- a. The State Records Act 2000 requires the City to record and retain information provided by customers.
- b. The City will only collect personal information that:
 - Is collected for a lawful purpose directly related to a legislative function or power of the City or City business operations; and
 - Is necessary for or directly related to that purpose.
- c. The personal information that may be collected will depend on the particular purpose for which it is collected, and may include but is not limited to:
 - Name
 - Postal and residential addresses
 - Telephone numbers
 - E-mail addresses
 - Age and/or date of birth
 - Property ownership and/or occupier details
 - Details of residents/ratepayer's spouse or partner
 - Development applications, including plans or specifications of buildings
 - Pet ownership
 - Electoral roll details
 - Pensioner / concession information
 - Payment history



- Financial details
- Details of land valuation
- Preferred addresses and methods of contacts
- Details of employment
- Insurance details

4. Dealing with unsolicited personal information

Unsolicited personal information is personal information received where there have been no active steps to collect the information. Where this information is received it will be recorded and retained according to the State Records Act 2000.

5. Notification of the collection of personal information

The City will take reasonable steps to inform the person whose personal information it collects:

- Of the purpose for which the personal information is being collected; and
- If the collection of the information is authorised or required by law, that the collection is so authorised or required.

6. Use of personal information

- a. Where the City collects personal information for a particular purpose, it will not use that personal information for any other purpose, unless:
 - The City first takes reasonable steps to obtain the consent of the individual concerned to use his or her personal information; or
 - The individual would reasonably expect the City to use or disclose the information as it is related to the initial purpose; or
 - The City believes on reasonable grounds that use of the information is necessary to prevent or lessen a serious or imminent threat to the life or health of the individual concerned or another person; or
- b. Use of the information is required or authorised by law or is reasonably necessary for the enforcement of the law.
- c. The City does not accept any responsibility for any loss or damage suffered by a person because of their reliance on any personal information provided to them by the City or because of the City's inability to provide persons with any requested personal information.
- d. The City expects that persons will, before relying on any personal information the City provides to them, first seek confirmation from the City about the accuracy and currency of such personal information.



7. Disclosure of personal information

- a. The City will not disclose personal information it holds about a person to a third party, except where:
 - A reasonable individual is likely to have been aware that their personal information would be disclosed in that way;
 - The customer has consented to or made a written request for personal information to be provided to a third party;
 - The personal information is provided for the purpose of distributing materials of and on behalf of the City (for example: the provision of address data for use by a mailing service provider to post Rates Notices or other materials);
 - A third party has been contracted by the City to provide advice or services for the purpose of assisting the City in providing benefits to persons (for example: State Electoral Office);
 - The City is required or authorised by law to disclose the personal information to a third party or to the public at large (for example, under the Freedom of Information Act);
 - The customer has been advised of the City's practice of disclosing personal information for a particular purpose and the disclosure is consistent with that purpose; or
 - A public consultation submission has been received by the City. To enable transparency in consultation processes to occur, all public consultation submissions received by the City will become public documents and may be included in a report to the City which is also available to the public.
- b. Where personal information is provided to the City by a person "in confidence", the City will not disclose such information to a third party without the person's consent, unless such disclosure is required or authorised by law (for example, applications made under the Freedom of Information Act).
- c. The City will take reasonable steps to contract only with third party service providers that are subject to the provisions of the Privacy Act and the Australian Privacy Principles. Where the third party service provider is not subject to the provisions of the Privacy Act and the Australian Privacy Principles, the City will enter into a Privacy Agreement that requires the third party service provider to comply with the provisions of this Policy relating to the collection, use, storage and disclosure of personal information supplied by the Council.

8. Direct Marketing

Email addresses will only be used for the purpose for which it was provided and it will not be added to any external mailing lists. The City will not use e-mail addresses for any other purpose, and will not disclose it, without Customer's consent.



9. Cross border disclosures

As in clause 8, Disclosure of personal information, the City may disclose some personal information to a contracted third party across borders. In this event, the City will take adequate and reasonable steps to assure appropriate data security.

10. Adoption, use or disclosure of government related identifiers

The City does not use government related identifiers or reference numbers such as Tax File Numbers.

11. Quality of personal information

It is important that the personal information the City collects is accurate, complete and up to date. Customers can contact the City at any time to update personal information or advise that the information held is inaccurate or incomplete.

12. Security of personal information

The City will ensure that any person who, on behalf of the City, uses or discloses personal information held by the City has appropriate authorisation to do so.

13. Access to personal information

- a. Customers have the right to access most personal information the City holds about them. Enquiries can be directed in writing to the Chief Executive Officer. The City may charge a fee for supplying the personal information (a customer who requests their personal information under the Freedom of Information Act 1992 will receive that free of charge).
- b. If a Customer believes that the City has not protected personal information as set out in this privacy policy, a complaint may be lodged by writing to the Coordinator Information Management. All complaints will be treated confidentially and in line with the Customer Complaints Handling Policy.

14. Correction of personal information

- a. The City assumes that personal information provided by Customers is accurate, complete and up-to-date. It is the responsibility of Customers to provide the City with details of any changes to their personal information as soon as reasonably practicable following such change.
- b. The City will take reasonable steps, such as making appropriate deletions, additions and corrections, to ensure that personal information held is accurate, relevant, complete, up to date and not misleading.

15. Additional items

The Privacy Policy will be updated to keep up to date with changes in the relevant Acts.



16. Collection of Information on Web Site Activity

- a. For statistical purposes, the City collect information on web site activity including the number of users who visit the web site, the date and time of the visits, the number of pages viewed and navigation patterns.
- b. The City uses physical and electronic security measures to keep personal information secure from misuse, loss or unauthorised use or disclosure. The internet is not a secure environment, information including emails, are sent at the Customer’s risk.

17. Freedom of information

Personal information may be released to others if requested under the Freedom of Information Act, however, in accordance with this Act, a Customer will be consulted to obtain their opinion on release of the information. Should it be determined the information will be released against the view of the Customer, they have the right to request a review of the decision, prior to the information being released.

18. Complaints

A Customer who has any concerns regarding how the City handles personal information or requires further information can contact the Customer Service Coordinator at the City in the first instance. If the Customer’s concerns cannot be satisfied, the customer may lodge a formal complaint, under the Customer Complaint Handling Policy

COMPLIANCE REQUIREMENTS

- Privacy Act 1988 (and Australian Privacy Principles (APP) 2014)
- Privacy Amendment (Enhancing Privacy Protection) Act 2012
- Freedom of Information Act 1982
- Local Government Act 1995
- State Records Act 2000

RELEVANT DOCUMENTS

Community Engagement Policy – EXEC-OD-007

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review	2023	
Date of next review	2025	



DEBT COLLECTION POLICY

POLICY NUMBER: CORP-F-009

PURPOSE

The purpose of this policy is to provide guidance to Council in determining efficient, effective and economical procedures for debt collection.

SCOPE

This policy applies to all members of the Kalgoorlie-Boulder community and all City officers with financial responsibility.

DEFINITIONS

Act means the Local Government Act 1995 (WA).

City means the City of Kalgoorlie-Boulder.

CEO means the Chief Executive Officer of the City.

Infringement Debtor means a debtor is one to whom an infringement notice has been issued.

Firebreak Debtor means a debtor to whom the City has on charged the costs incurred for construction of a firebreak on the debtor's property.

Rates debtors includes both:

1. secured debtors; and
2. unsecured debtors

and will generally be recovered as they are deemed to be a charge on the land.

Sundry Debtors means a debtor to whom credit has been offered for services provided by the City.

POLICY STATEMENT



The City is committed to sound financial management practices and transparency in its decision making in order to reduce the overall debt burden on ratepayers. Except where a ratepayer is entitled to defer the payment of their rates, the City will actively pursue the recovery of rate arrears as specified in the Act, including the power to sell land.

POLICY DETAILS

1. Guiding principles

Council will exercise its debt recovery powers, as outlined in Part 6 of the Act in order to reduce the overall debt burden on ratepayers. It will be guided by the principles of:

- Providing the City with an effective method for the collection of outstanding debts;
- Ensuring that debt collection procedures are carried out in a fair and equitable manner;
- Making the processes used to recover outstanding debt clear, simple to administer and cost effective;
- Transparency by making clear the obligations of its ratepayers and other debtors and the processes used by Council in ensuring that they meet their financial obligations;
- Equality by having regard to providing the same treatment for ratepayers and other debtors with similar circumstances;
- Flexibility by responding where necessary to changes in the local economy;
- Ensuring the City is compliant with all regulatory obligations;
- Promoting effective governance and definition of roles and responsibilities;
- Upholding recognition from the public and industry for the City's collection practices that withstand probity.

2. Management guidelines

The following guidelines provide direction for the ethical and effective management of the City's wide range of debtors:

- All debts will be collected in a fair and timely manner.
- Management will establish and maintain appropriate credit limits and controls in order to ensure the risk of financial loss is properly managed;
- Access to credit should be limited to those circumstances where it is deemed an



efficient method for collecting revenue or is legally required to be given;

- A credit application form is required to be completed and a Director's Guarantee may be requested for credit in excess of \$5,000 or at the discretion of the CEO;
- The provision of credit is not automatic and credit may be suspended or withdrawn based on compliance of trading terms;
- Management will use their discretion to deny any delinquent debtor access to the City's services and facilities;
- Fees applicable to the debt collection process (excluding recoupable legal fees) are listed in the City's Schedule or Fees Charges as adopted by Council annually;
- Action for the writing off of bad debts (other than rates or service charges) should only take place where all avenues for recovery have been exhausted or it becomes unviable to keep pursuing the debt;
- Unrecoverable debts (other than rates and service charges) up to the individual value of \$25,000 may be written off by the CEO pursuant to Council delegation of authority;
- Unless authority is otherwise delegated by Council to the CEO, bad debts over \$25,000 (other than rates or service charges) are to be brought to Council for write off on an annual basis or more often if required;
- When a debtor is considered to be under serious hardship the CEO shall have the power to enter into a special payment arrangement and to reduce or mitigate interest charges;
- The City should register as an unsecured creditor for debtors who go into administration where there is some likelihood of a settlement (excluding rate debtors but including tenement holders, as rates debt is secured against a property).

OUTSTANDING RATES

3. Initial debt recovery steps

- Rate notices are due for payment 35 days from date of issue in accordance with the *Local Government Act 1995*.
- Interest will be applied at the interest rate published in the City's Schedule of Fees and Charges for the applicable year.
- Interest will be accrue daily from the due date of payment (being the prescribed date, installation payment date or agreed date under a special payment arrangement) until the day payment is received by the City. Persons registered



to receive a pensioner or senior rebate under the *Rates and Charges (Rebates and Deferments) Act 1992* will have until 30 June of the current financial year to make payment, without incurring any penalty interest. This applies only to charges which are subject to a rebate or deferment (some charges, such as rubbish collection charges, remain due and payable on the City's due date).

- The City will issue a final notice where accounts remain outstanding after the prescribed due date, requesting full payment within fourteen days, other than:
 - where a special payment arrangement has been agreed; and
 - to eligible persons registered to receive a pensioner or senior rebate under the *Rates and Charges (Rebates and Deferments) Act 1992* (however final notices will issue in relation to unpaid charges that are not subject to a rebatement or deferment, such as rubbish collection charges).
- Where amounts remain outstanding after the expiry date shown on the final notice, recovery action will commence based upon a risk management approach as determined by the value and type of debt and may include such action as referral to Council's debt collection agency and issue of a letter of demand.

4. Outstanding rates on mining tenements

- The City will issue a letter of demand to mining tenements in respect of rates outstanding beyond the due date for payment.
- Recovery action will commence based upon a risk management approach as determined by the value and type of debt and may include legal action.
- A caveat pursuant to section 122A of the Mining Act 1978 (WA) may be lodged by the City to preclude dealings in respect of the mining tenement whilst rates remain outstanding.

5. Legal action for unpaid rates

- Where a letter of demand has been issued and the debt remains unpaid, the City may commence legal proceedings against the debtor.
- Where the City is successful in obtaining judgment against the debtor in respect of an unpaid debt, the City may seek to enforce such judgment through any means available to it including applying to the Court for a Property Seizure and Sale Order (for goods or land).

6. Other legal remedies for the City

- Where the property owner of a leased or rented property for which rates and service charges are outstanding cannot be located or refuses to settle rates and service charges owed, a notice may be served on the lessee or tenant under the provisions of section 6.60 of the Act requiring the lessee or tenant to pay to the City the rent due that they would otherwise pay under the lease/tenancy agreement as it becomes due, until the amount in arrears has been paid.



- Where a rates debt has been in arrears for in excess of three (3) years, with Council approval, the City may:
 - lodge a caveat on the relevant title pursuant to section 6.64(3) of the Act; and/or
 - take possession of the land under the provisions of section 6.64 of the Act.

7. Legal costs and other expenses

All legal costs and expenses incurred in recovering outstanding rates and charges will be charged against the property in accordance with the Act.

SUNDRY DEBTS AND OTHER DEBTOR ACCOUNTS

8. Recovery of Sundry and other Debtor Accounts

- The City's credit terms are as outlined on the issued tax invoice. Where payment is not received within the relevant payment terms set out on the tax invoice, the City will issue a first and final notice requesting full payment immediately (unless the debtor has entered or applied to enter into a special payment arrangement).
- The City will issue letter of demand to a debtor whose debt remains outstanding for thirty (30) days following the City issuing a first and final notice.
- Interest will be applied at the interest rate adopted at the annual budget meeting in accordance with section 6.13 (1) of the Act. Interest will be accrued daily from the due date of payment (being the prescribed date, installation payment date or agreed date under a special payment arrangement) until the day payment is received by the City.
- In addition to interest, the City is entitled to charge to the Sundry Debtor applicable fees and charges in respect of the debt as are set out in the City's Schedule of Fees and Charges.
- Remedies available to the City for a debtor who fails to pay a debt following the issue of a letter of demand include:
 - Legal action;
 - Suspension of credit;
 - Suspension or limitation of City services to the debtor.

9. Writing off bad debts

- Where a Sundry Debtor has accounts unpaid for a period exceeding one hundred and twenty days (120 days) and:
 - all reasonable attempts by the City's officers to locate the debtor have been unsuccessful; or
 - the debtor provides reasonable evidence that they have declared bankrupt or are insolvent,City Officers shall prepare a report for the CEO/Council (depending on whether



the CEO has delegated authority to determine the matter) seeking the debt be written off. Such will report will include the name of the debtor, the description of the debt, the amount outstanding, the period overdue and a reason for write off.

- Bad debts will be written off when the sundry debt is seen to be no longer commercially collectable.

10. Recovery of Infringement Debtors

- Infringements are issued by the City's authorised officers.
- The City does not accept part payments or payment arrangements with infringements as these render the infringement un-enforceable with the Fines Enforcement Registry.
 - Where payment is not received within twenty eight (28) days from the date of the infringement, the City will issue a first warning letter requesting full payment within five (5) days.
 - Where the Infringement Debtor fails to pay the infringement by the expiry of the period defined above, the City will issue a final demand notice giving the Infringement Debtor a further twenty eight (28) days to pay the infringement.
 - The City will be entitled to charge to the Infringement Debtor applicable fees and charges in respect of the debt as are set out in the City's Schedule of Fees and Charges. Such fees will be set out in the final demand notice and are payable in addition to the infringement amount.
 - Where the Infringement Debtor fails to pay the infringement by the expiry of the 28 day period, the City will refer the infringement to the Fines Enforcement Registry. Further charges will be applied by the Fines Enforcement Registry in addition to the infringement amount and City's additional charges.
 - The Fines Enforcement Registry may take further action against the Infringement Debtor, in accordance with the *Fines, Penalties and Infringement Notices Enforcement Act 1994*.

11. Recovery of debts from Firebreak Debtors

- Pursuant to the Bushfires Act, the City can construct a firebreak and on-charge costs to the property owners when they fail to provide one themselves. Such costs will be invoiced to the property owners and deemed a sundry debt for the purpose of debt recovery pursuant to this policy.
- In addition to the costs being on-charged, the City may issue an infringement notice to the property owners in respect of their failure to construct a fire break, which is a separate and additional debt to the City.

PAYMENT ARRANGEMENTS

- Ratepayers or other debtors, except Infringement Debtors, who are unable to



pay a debt amount owing to the City by the relevant due date may apply in writing to enter into an arrangement with the City to make periodical payments.

- An application must be made in the approved payment arrangement form.
- Arrangements are to be negotiated by authorised City officers with the aim of recovering all arrears and charges within the current financial year.
- Payment will usually be made by a direct debit or bpay arrangement either weekly, fortnightly or monthly.
- Where the ratepayer fails to adhere to a payment arrangement and has not contacted City Officers to amend the current arrangement, recovery action will commence in accordance with this policy. If legal action has been suspended due to the ratepayer entering into a payment arrangement and the agreement has not been met by the ratepayer, the legal action will be reactivated at the level when the suspension took place.
- Interest is chargeable in accordance with this policy on debts being repaid under a payment arrangement. In addition to the outstanding debt and applicable interest, the City is entitled charge such relevant fees or charges that are set out in the City's Schedule of Fees and Charges (including set-up charges).
- A payment arrangement cannot be entered into verbally by any party.

SERIOUS HARDSHIP AND/OR EXCEPTIONAL HARDSHIP CIRCUMSTANCES

If a rate payer or other debtor is experiencing financial hardship due to rates and charges or other amounts owed to the City, they can submit a written application to the CEO to enter into a negotiated special payment arrangement detailing the relevant hardship or exceptional circumstances. Such application will be considered by the CEO in accordance with the City's Financial Hardship Policy.

COMPLIANCE REQUIREMENTS

Local Government Act 1995: Part 6

Local Government (Financial Management) Regulations 1996

Rates and Charges (Rebates and Deferments) Act 1992

Bushfires Act 1954

Mining Act 1978 (WA)

RELEVANT DOCUMENTS

City of Kalgoorlie-Boulder – Schedule of Fees & Charges

Financial Hardship Policy



**City of
Kalgoorlie
Boulder**

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review		
Date of next review		



DEBT COLLECTION POLICY

POLICY NUMBER: CORP-F-009

PURPOSE

The purpose of this policy is to provide guidance to Council in determining efficient, effective and economical procedures for debt collection.

SCOPE

This policy applies to all members of the Kalgoorlie-Boulder community and all City officers with financial responsibility.

DEFINITIONS

Act means the Local Government Act 1995 (WA).

City means the City of Kalgoorlie-Boulder.

CEO means the Chief Executive Officer of the City.

~~**Rates debtors** Rate debtors are classed as either secured or unsecured and will generally be recovered as they are deemed to be a charge on the land. Mining Tenements are unsecured and therefore subject to normal debt recovery processes. Except where a ratepayer is entitled to defer the payment of their rates, Council will actively pursue the recovery of rate arrears as specified in the Local Government Act 1995, including the power to sell land.~~

~~**Sundry Debtors** A sundry debtor is one to whom credit has been offered for services provided by Council.~~

~~**Infringement Debtor** means a debtor. An Infringement Debtor is one to whom an infringement notice has been issued.~~

~~**Firebreak Debtor** means a debtor. A firebreak debtor is one to whom the City has on charged the costs incurred for construction of a firebreak on the debtor's property.~~

~~**Rates debtors** includes both:~~

- ~~1. secured debtors; and~~
- ~~2. unsecured debtors~~



and will generally be recovered as they are deemed to be a charge on the land.

Sundry Debtors means a debtor to whom credit has been offered for services provided by the City.

POLICY STATEMENT

The City is committed to sound financial management practices and transparency in its decision making in order to reduce the overall debt burden on ratepayers. Except where a ratepayer is entitled to defer the payment of their rates, the City will actively pursue the recovery of rate arrears as specified in the Act, including the power to sell land.

POLICY DETAILS

1. Guiding principles

Council will exercise its debt recovery powers, as outlined in Part 6 of the Act in order to reduce the overall debt burden on ratepayers. It will be guided by the principles of:

- Providing the City with an effective method for the collection of outstanding debts;
- Ensuring that debt collection procedures are carried out in a fair and equitable manner;
- Making the processes used to recover outstanding debt clear, simple to administer and cost effective;
- Transparency by making clear the obligations of its ratepayers and other debtors and the processes used by Council in ensuring that they meet their financial obligations;
- Equality by having regard to providing the same treatment for ratepayers and other debtors with similar circumstances;
- Flexibility by responding where necessary to changes in the local economy;
- Ensuring the City is compliant with all regulatory obligations;
- Promoting effective governance and definition of roles and responsibilities;
- Upholding recognition from the public and industry for the City's collection practices that withstand probity.



2. Management guidelines

The following guidelines provide direction for the ethical and effective management of the City's wide range of debtors:

- All debts will be collected in a fair and timely manner.
- Management ~~will~~ establish and maintain appropriate credit limits and controls in order to ensure the risk of financial loss is properly managed;
- Access to credit should be limited to those circumstances where it is deemed an efficient method for collecting revenue or is legally required to be given;
- A credit application form is required to be completed and a Director's Guarantee may be requested for credit in excess of \$5,000 or at the discretion of the ~~Chief Executive Officer~~CEO;
- The provision of credit is not automatic and credit may be suspended or withdrawn based on compliance of trading terms;
- Management will use their discretion to deny any delinquent debtor access to ~~the City's Council's~~ services and facilities;
- Fees applicable to the debt collection process (excluding recoupable ~~Legal-legal Fees~~fees) are listed in the City's Schedule or Fees Charges as adopted by Council annually;
- Action for the writing off of bad debts (other than rates or service charges) should only take place where all avenues for recovery have been exhausted or it becomes unviable to keep pursuing the debt;
- Unrecoverable debts (other than rates and service charges) up to the individual value of ~~\$25,000~~ \$25,000 may be written off ~~by the CEO pursuant to~~ Council delegation ~~of authority~~;
- Unless authority is otherwise delegated by Council to the CEO, bBad debts over ~~\$25,000~~ \$25,000 (other than rates or service charges) are to be brought to Council for write off on an annual basis or more often if required;
- When a debtor is considered to be under serious hardship the ~~CEO~~ shall have the power to enter into a special payment arrangement and to reduce or mitigate interest charges;
- The City should register as an unsecured creditor for debtors who go into administration where there is some likelihood of a settlement (excluding rate debtors but including ~~t~~tenement holders, as rates debt is secured against a property).



Debtor Recovery

OUTSTANDING RATES

2.3. Initial debt recovery steps Recovery of Rate Arrears

- ~~The recovery of outstanding rates will be collected in a fair and timely manner. Rate notices are due for payment 35 days from date of issue in accordance with the *Local Government Act 1995*.~~
- ~~Interest will be applied at the interest rate published in the City's Schedule of Fees and Charges for the applicable year.~~
- ~~Interest will be accrue daily from the due date of payment (being the prescribed date, installation payment date or agreed date under a special payment arrangement) until the day payment is received by the City.~~
- ~~Persons registered to receive a pensioner or senior rebate under the *Rates and Charges (Rebates and Deferments) Act 1992* will have until 30 June of the current financial year to make payment, without incurring any penalty interest. This applies only to charges which are subject to a rebate or deferment (some charges, such as rubbish collection charges, remain due and payable on the City's due date).~~
- ~~The City will issue a final notice where accounts remain outstanding after the prescribed due date, requesting full payment within fourteen days, other than:

 - ~~where a special payment arrangement has been agreed; and~~
 - ~~to eligible persons registered to receive a pensioner or senior rebate under the *Rates and Charges (Rebates and Deferments) Act 1992* (however final notices will issue in relation to unpaid charges that are not subject to a rebatement or deferment, such as rubbish collection charges).~~~~
- ~~Where amounts remain outstanding after the expiry date shown on the final notice, recovery action will commence based upon a risk management approach as determined by the value and type of debt and may include such action as referral to Council's debt collection agency and issue of a letter of demand.~~
- ~~Interest~~

~~Amounts that remain outstanding past the prescribed due date will have interest applied. Interest is calculated on the number of days from the due date of payment until the day the payment is received by the City of Kalgoorlie Boulder. This includes overdue amounts where the debtor has elected to pay by an instalment option or special payment arrangement. The Rate of interest to be applied will be published in the City's Schedule of Fees and Charges for the applicable year.~~

Accounts unpaid by the due date shown on the Rate Notice

~~Where accounts remain outstanding after the prescribed due date, a Final Notice shall be issued requesting full payment within fourteen (14) days unless the debtor has entered into a~~



payment arrangement which has been agreed upon by both parties.

~~Final Notices are not to be issued to eligible persons registered to receive a pensioner or senior rebate under the Rates and Charges (Rebates and Deferments) Act 1992; as such persons have until 30 June of the current financial year to make payment, without incurring any penalty interest. Final notices will, however, be issued to registered pensioners or seniors where there are unpaid charges which are not subject to a rebate or deferment e.g.: rubbish collection charges.~~

Accounts unpaid after the expiry date shown on the Final Notice

~~Where amounts remain outstanding after the expiry date shown on the Final Notice, recovery action will commence based upon a risk management approach as determined by the value and type of debt and may include such action as referral to Council's debt collection agency.~~

4. Outstanding rates on mining tenements

Lodging of a Caveat on Mining Tenements on Current Year Rates

- The City will issue a letter of demand to mining tenements in respect of rates outstanding beyond the due date for payment.
- Recovery action will commence based upon a risk management approach as determined by the value and type of debt and may include legal action.
- ~~Where rates remain outstanding on mining tenements after the issuing of a Letter of Demand and prior to legal action commencing, as a safe guard to protect Council's interest, A caveat pursuant to section 122A of the Mining Act 1978 (WA) may be lodged by the City to preclude dealings in respect of the mining tenement whilst rates remain outstanding.~~

3-5. Legal action for unpaid rates General Procedure Claim

- ~~Where a letter of demand Demand Letter has been issued and the debt remains unpaid, the City may commence legal proceedings against the debtor, and the ratepayer has not elected to enter into an agreed special payment arrangement, a General Procedure Claim will be issued.~~
- Where the City is successful in obtaining judgment against the debtor in respect of an unpaid debt, the City may seek to enforce such judgment through any means available to it including applying to the Court for a Property Seizure and Sale Order (for goods or land).

Property Sale and Seizure and Order

~~Where a General Procedure Claim has been issued and served and the amount remains outstanding fourteen (14) days after the service of the Claim, legal proceedings will continue until payment of rates is received. This includes Judgement and Enforcement of the Claim. Enforcement of the Claim may include a Property Sale and Seizure Order of goods and/or land.~~



4.6. Other legal remedies for the City Seizure of Rent for non-payment of Rates

- Where the property owner of a leased or rented property ~~for~~ which rates and service charges are outstanding cannot be located or refuses to settle rates and service charges owed, a notice may be served on the lessee or tenant under the provisions of ~~Section section~~ 6.60 of the ~~Local Government Act 1995~~Act requiring the lessee or tenant to pay to the City the rent due that they would otherwise pay under the lease/tenancy agreement as it becomes due, until the amount in arrears has been paid.
- Where a rates debt has been in arrears for in excess of three (3) years, with Council approval, the City may:
 - lodge a caveat on the relevant title pursuant to section 6.64(3) of the Act; and/or
 - take possession of the land under the provisions of section 6.64 of the Act.

~~Options to recover rates debt where rates are in arrears for in excess of three (3) years.~~

~~i) Lodging a Caveat on the Title for Land~~

~~If rates and service charges which are due to Council in respect of any rateable land have been unpaid for at least three (3) years a caveat may be registered on the title for the land, under the provisions of Sections 6.64 (3) of the Local Government Act 1995. The approval of Council is required before this course of action is undertaken.~~

~~Sale of Property
If rates and service charges which are due to Council in respect of any rateable land have been unpaid for at least three years, Council may take possession of the land under the provisions of Section 6.64 of the Local Government Act 1995. The approval of Council is required to be obtained before this course of action is undertaken.~~

5.7. Legal costs and other expenses

All legal costs and expenses incurred in recovering outstanding rates and charges will be charged against the property in accordance with the Act. Local Government Act 1995.

SUNDRY DEBTS AND OTHER DEBTOR ACCOUNTS

6.8. Recovery of Sundry and other Debtor Accounts

~~The recovery of outstanding sundry debtor accounts will be collected in a fair and timely manner.~~

- ~~The City of Kalgoorlie Boulder's credit terms are as outlined on the issued tax invoice.~~
- ~~Where payment is not received within the relevant payment terms ~~thirty (30) days from the date of the initial invoice~~ set out on the tax invoice, the City will issue a fFirst and fFinal notice ~~shall be issued~~ requesting full payment immediately (unless the debtor has entered or applied to enter into a Special special Payment payment Arrangement arrangement), ~~subject to approval.~~~~
- ~~The City will issue letter of demand to a debtor whose debt remains outstanding~~



for thirty (30) days following the City issuing a first and final notice.

- Interest will be applied at the interest rate adopted at the annual budget meeting in accordance with section 6.13 (1) of the Act. Interest will be accrued daily from the due date of payment (being the prescribed date, installation payment date or agreed date under a special payment arrangement) until the day payment is received by the City.
- In addition to interest, the City is entitled to charge to the Sundry Debtor applicable fees and charges in respect of the debt as are set out in the City's Schedule of Fees and Charges.
- Remedies available to the City for a debtor who fails to pay a debt following the issue of a letter of demand include:
 - Legal action;
 - Suspension of credit;
 - Suspension or limitation of City services to the debtor.

ii) ~~Where the customer fails to pay the outstanding balance within sixty (60) days from the date of the initial invoice, and a special payment arrangement has not been entered into, a Letter of Demand will be issued. This letter will give the customer a further seven (7) days to pay the outstanding balance in full and may incur a fee as~~

~~shown in the City's Schedule of Fees and Charges, which will be charged to the Debtor;~~

iii) ~~Where the customer fails to pay in full by the expiry of the period defined above, credit may be suspended or services limited and legal action may be commenced. Any legal or other costs incurred will be charged to the Debtor.~~

7.9. Writing off bad debts

8. Interest

9. ~~Where payment is not received within thirty five (35) days from the date of the initial invoice, interest will be applied on money that remains outstanding. Interest is calculated on the number of days from the due date of payment until the day the payment is received by the City of Kalgoorlie Boulder. Interest (percentage) charged on sundry debtors is the percentage as adopted at the annual budget meeting in accordance with section 6.13 (1) of the Local Government Act 1995. The rate as set under section 6.13 (3) of the Local Government Act 1995 is not to exceed the **maximum rate of interest as prescribed within regulation 19A of the Local Government (Financial Management) Regulations 1996 S19A.**~~

- ~~Where a Sundry debtor has accounts unpaid for a period exceeding one hundred and twenty days (120 days) and:~~
 - ~~all reasonable attempts by the City's officers to locate the debtor have been unsuccessful; or~~



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- ~~the debtor provides reasonable evidence that they have declared bankrupt or are insolvent,~~

~~City The debtor has moved and all reasonable attempts to locate the debtor have been unsuccessful; or~~

~~The debtor has provided documentary evidence of having filed for Bankruptcy/Insolvency.~~

~~Council Officers shall prepare a report for the Chief Executive Officer/CEO/Council (depending on whether the CEO has delegated authority to determine the matter) seeking the debt be written off. Such will report will include listing the name of the debtor, the description of the debt, the amount outstanding, the period overdue and a reason for write off.~~

- Bad debts will be ~~written off~~ recognised when the sundry debt is seen to be no longer commercially collectable.

10. Recovery of Infringement Debtors

- ~~Infringements are issued by the City's authorised officers of the City of Kalgoorlie-Boulder.~~
- ~~The City does not accept There is no provision for part payments or payment arrangements with infringements due to making them as these render the infringement un-enforceable with the Fines Enforcement Registry.~~
- Where payment is not received within twenty eight (28) days from the date of the infringement, ~~the City will issue a First-first Warning warning letter shall be issued requesting full payment within five (5) ten (10) days.~~
- ~~Where the Infringement Debtor/customer fails to pay the infringement by the expiry of the period defined above, the City will issue a Final-final Demand demand nNotice will be issued, with an applicable fee. The final demand Notice gives giving the Infringement Debtor/customer a further twenty eight (28) days to pay the infringement.~~
- ~~The City will be entitled to charge to the Infringement Debtor applicable fees and charges in respect of the debt as are set out in the City's Schedule of Fees and Charges. Such fees will be set out in the final demand notice and are payable in addition to the infringement amount.~~
- ~~Where the Infringement Debtor/customer fails to pay the infringement by the expiry of the 28 day period defined above, the City will refer the infringement is referred to the Fines Enforcement Registry. F-where further charges will be applied by the Fines Enforcement Registry in addition to the infringement amount and City's additional charges incurred.~~
- ~~Referrals to t~~The Fines Enforcement Registry may ~~take further action against the~~



~~Infringement Debtor, in accordance with as per the Fines, Penalties and Infringement Notices Enforcement Act 1994, including suspension of the Infringement Debtor's driver's result in an individual's licence being suspended.~~

11. Recovery of debts from Firebreak Debtors -resulting from construction of fire clearances

- ~~Pursuant to~~ Under the Bushfires Act, the City can construct a charge property owners for the construction of a firebreak and on-charge costs to the property owners when they fail to provide one themselves. Such costs will be invoiced to the property owners and deemed a sundry debt for the purpose of debt recovery pursuant to this policy.
- In addition to the costs being on-charged, the City may issue an infringement notice to the property owners in respect of their failure to construct a fire break, which is a separate and additional debt to the City.

Any infringement issued is separate and in addition to the charge for firebreak construction. An invoice will be issued for the construction debt and will be subject to 4.2 Recovery of Sundry Debtor Accounts.

If the account remains unpaid for a period exceeding one hundred and twenty (120) days, or if the property is listed for sale within that period, the debt will be transferred against the debtor's property and collected in accordance with 4.1 Recovery of Rate Arrears.

PAYMENT ARRANGEMENTS

- Ratepayers or other debtors, except ~~in~~ infringement ~~d~~Debtors, who are unable to pay a debt amount owing to the City Council by the relevant due date, may apply in writing to enter into an arrangement with the City Council to make periodical payments.
- An application must be made in the approved ~~by~~ by completing a Council issued payment arrangement form.
- Arrangements are to be negotiated by authorised City officers with the aim of recovering all arrears and the current year's and charges within the current financial year.
- Payment will usually be made by a direct debit or ~~bpay~~ arrangement either weekly, fortnightly or monthly.
- Where the ratepayer fails to adhere to a payment arrangement and has not contacted City Officers to amend the current arrangement, recovery action will commence in accordance with this policy. If legal action has been suspended due to the ratepayer entering into a payment arrangement and the agreement has not been met by the ratepayer, the legal action will be reactivated at the level when the suspension took place.



- ~~Interest is chargeable on debts being repaid under a payment arrangement in accordance with this policy on debts being repaid under a payment arrangement. In addition to the outstanding debt and applicable interest, the City is entitled charge such relevant, also set-up charges-fees or charges that are set out in the are payable in accordance with City's Schedule of Fees and Charges (including set-up charges).~~
- A payment arrangement cannot be entered into verbally by any party.

SERIOUS HARDSHIP AND/OR EXCEPTIONAL HARDSHIP CIRCUMSTANCES

If a rate payer or other debtor is experiencing financial hardship due to rates and charges or other amounts owed to the City, they can submit a written application to the ~~Chief Executive Officer~~CEO to enter into a negotiated 'special payment arrangement' detailing the relevant hardship or exceptional circumstances. Such application will be considered by the CEO in accordance with the "Serious Hardship" and/or "Exceptional Hardship/Circumstances" to warrant the City's consideration and lenience in accordance with Council'sCity's Financial Hardship PolicyDebtors Management Guidelines.

COMPLIANCE REQUIREMENTS

Local Government Act 1995: Part 6

Local Government (Financial Management) Regulations 1996

Rates and Charges (Rebates and Deferments) Act 1992

Bushfires Act 1954

Mining Act 1978 (WA)

RELEVANT DOCUMENTS

City of Kalgoorlie-Boulder – Schedule of Fees & Charges

[Debtors Management Guidelines](#)

[Financial Hardship Policy](#)



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DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review		
Date of next review		



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GRATUITY PAYMENTS & FAREWELL GIFTS FOR EMPLOYEES

POLICY NUMBER: EXEC-OD-002

PURPOSE

The policy sets out the guidelines regarding gratuity payments or farewell gifts that the City can consider for an employee who retires or resigns from employment with the City.

SCOPE

This applies to all City employees.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

ELT means Executive Leadership Team.

Gratuity Payment means any payment of monies in excess of any contract or award entitlement and/or the disposition of City property.

Gift means present/voucher or a morning/afternoon tea paid for by the City, not both.

POLICY STATEMENT

This policy aims to recognise the contribution of employees who have provided continuous high level service to the City of Kalgoorlie Boulder.

This policy shall be administered and published in accordance with section 5.50 (1) of the Local Government Act 1995 and Regulation 19A of the Local Government (Administration) Regulations 1996.

POLICY DETAILS



The City may consider a gift or gratuity payment to an employee who after continuous employment with the City, retires or resigns. The maximum value allowed for the gift or gratuity will accord with the length of continuous employment with the City as follows;

1. Between 0 to 5 years

An employee with less than 5 years continuous employment may receive a gift up to the value of \$100.00

2. Between 5 to 10 years

An employee with between 5 and 10 years continuous employment may receive a gift to the value of the sum of \$70 per year of service.

3. Between 10 and 20 years

An employee with between 10 and 20 years continuous employment may receive a gift or a gratuity payment up to the value of the sum of \$150 per year of service. The relevant employee may choose whether to receive a gift or gratuity payment. Any tax implications associated are to be borne by the employee.

4. 20 years and over

An employee with continuous employment of 20 years or more may receive a gift or gratuity payment up to the sum of \$200 per year of service to a maximum value of \$5,000 excl GST. The relevant employee may choose whether to receive a gift or gratuity payment. Any tax implications associated are to be borne by the employee.

If the City wishes to approve an amount for gratuity payment or farewell gift that is in excess of the maximum for the relevant term or service stipulated in this policy, then it must seek the approval from Council. Upon approval by the Council, notice of the proposed payment must be advertised in accordance with the provisions of Section 5.50 (2) of the Local Government Act 1995.

The values listed in the policy of gratuity payments and farewell gifts are a maximum value with the exact value to be approved by the CEO for each individual case.

Continuous employment does not include unpaid maternity, unpaid paternity, or unpaid leave more than three months.

COMPLIANCE REQUIREMENTS

Local Government Act 1995

Local Government (Administration) Regulations 1996



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RELEVANT DOCUMENTS

DOCUMENT CONTROL		
<u>Responsible department</u>	People & Culture	
<u>Adopted by Council</u>		<u>Resolution Number:</u>
<u>Date of last review</u>		<u>Policy reviewed and amended</u>
<u>Date of next review</u>		

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INVESTMENT POLICY

POLICY NUMBER: CORP-F-001

PURPOSE

This policy sets out the guidelines and principles that need to be followed by City officers when placing funds on investment with other institutions. City needs to take advantage of the interest earning potential of its surplus funds while reducing its exposure to financial risk and ensuring sufficient funds are kept available to meet cash requirements.

SCOPE

This policy applies to all City officers with responsibility for financial management.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

POLICY STATEMENT

The City recognises it must ensure financial investments at the best interest for the Community and ensure financial safety of those investments.

POLICY DETAILS

1. Investment Objectives

The objective of the policy is:

- a. Preservation of Capital – to ensure the safety and security of the investment made in relation to the credit risk of borrowers and interest rate on offer;
- b. Liquidity of Fund – Investments are to be made in a manner to ensure liquidity to meet all reasonably anticipated cash flow requirements, without incurring significant costs due to the unanticipated sale of an investment;
- c. Return on Investment – The investment made should be predetermined return on investment taking into account of the market condition and risk profile of the borrowers;



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- d. Benchmarking – For any period measured, funds invested should have a return that is 0.50% above the official bank rate that is set by the Reserve Bank of Australia (RBA).
- e. Adherence to the requirements of Section 6.14 of the *Local Government Act 1995*, Section 19C of the *Local Government (Financial Management) Regulations 1996 (as amended)* and Section 18(1) of the *Trustee Act 1962 (as amended)* (the “Prudent Person” rule).

2. Delegated Authority to Invest

- a. Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with the *Local Government Act 1995*.
- b. The CEO may sub-delegate the implementation of the Investment Policy to the Executive Manager Finance.

3. Risk Profile

Prudent Person Standard

The investment will be managed with the care, diligence and skill that a prudent person would exercise. Officers are to manage the investment portfolios to safeguard the portfolios in accordance with the spirit of the Investment Policy, and not for speculation purposes.

Ethics and Conflicts of Interest

Officers share refrain from personal activities that would conflict with the proper execution and management of Council’s investment portfolio. The Department of Local Government and Communities Guideline No.1 “Disclosure of Interests Affecting Impartiality” and No.21 “Disclosure of Financial Interest in Returns” provide guidance for recognising and disclosing any conflicts of interest.

Professional Advice

- a. The City may from time to time retain the services of suitably qualified investment professionals to provide assistance in investment strategy formulation, portfolio implementation and monitoring.
- b. Any such independent advisor must be approved by Council and licensed by the Australian Securities and Investment Commission. The Advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of this investment policy.

4. Approved Investments

Authorised investments shall be limited to Australian currency (AUD):

- Deposit with an Authorised Deposit Taking Institution(ADI); and/or
- The Western Australia Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;



- Bonds that are guaranteed by the Commonwealth or State or Territory and which has a term not exceeding three years;

5. Prohibited Investments

In accordance with 19C(2) of the Local Government (Financial Management) Regulations 1996, when investing money under section 6.14(1) of the Local Government Act, a local government may not do any of the following

- Deposit with an institution except an authorised institution;
- Deposit for a fixed term of more than 3 years;
- Invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- Invest in bonds with a term to maturity of more than 3 years;
- Invest in a foreign currency.

6. Council’s Direct Investments

a. Quotations on Investments

Not less than two (2) quotations shall be obtained from authorised institutions when an investment is proposed. The best quote on the day will be accepted after allowing for administrative and banking costs, as well as having regard to the limits set above liquidity requirements.

b. Term to Maturity

The term to maturity for an investment may range from “at call” to 3 years.

7. Risk Management Guidelines

Investments obtained are to comply with three key criteria relating to:

- Portfolio Credit Framework: limit overall exposure of the portfolio;
- Counterparty Credit Framework: limit exposure to individual counterparties/institution; and
- Term to Maturity Framework: limits based upon maturity of securities to ensure adequate working capital needs are met.

Portfolio Credit Framework

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Long Term Rating	Direct Investment Maximum %
AAA	A-1+	100%



AA	A-1+	100%
A	A-1	60%
BBB	A-2	40%

Counterpart Credit Limit

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below.

S&P Long Term Rating	S&P Long Term Rating	Direct Investment Maximum %
AAA	A-1+	75%
AA	A-1+	75%
A	A-1	30%
BBB	A-2	20%

Term to Maturity Framework

The investment portfolio is to be invested within the following maturity constraints:

Investment Type	Term of maturity
ADI Deposits	<24 months
State/Commonwealth Governments Bond	<3 years

8. Reporting to Council

A report will be submitted to the Audit and Risk Committee that addresses the City's Investment performance on an annual basis, as a minimum.

9. Review of Policy

This policy must be reviewed by the document owner and Council at least every two years or under the below circumstance:

- a. There is a marked change in the economic landscape affecting the financial market;
- b. There is sustained volatility in international financial markets affecting the availability of credit and wholesale sourcing of funds;
- c. There is legislation enacted by State or Federal Government affecting the movement and investment of the City's funds.



COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

Banking Act 1959

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

rust Act 1962

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review		
Date of next review		



FINANCIAL HARDSHIP FOR DEBTORS POLICY

POLICY NUMBER: CORP-F-011

PURPOSE

This Financial Hardship Policy for Debtors outlines how the City will assist residential ratepayers and sundry debtors experiencing financial hardship. The purpose of this policy is to:

1. enable a residential ratepayer liable for rates and service charges, who is experiencing financial hardship, to make application for assistance relating to any unpaid rates or service charges levied on their residential property under the *Local Government Act 1995*;
2. enable a person liable for outstanding sundry debtor charges, who are experiencing financial hardship, to make application for assistance relating to any unpaid charges billed through the City's sundry debtors system;
3. ensure all debtors are treated fairly and consistently with respect and compassion when the City is considering their circumstances in recognising financial hardship;
4. provide a roadmap for day to day operations and give guidance for decision making to ensure compliance;
5. directly align the policy framework to policy DS-SWM-003 Financial Hardship Policy for Water Services [bookmark://_bookmark0/](#) which is a mandatory requirement under the City's Water License; and
6. directly align the policy with policy CORP-F-009 Debt Collection Policy and procedural document, Debt Management Guidelines.

SCOPE

This Financial Hardship Policy for Debtors applies to residential ratepayers and sundry debtors who are experiencing financial hardship. It is:

1. Applied by staff in debt recovery who are responsible for the recovery of overdue rates and sundry debtors accounts;
2. Used as a reference by all employees and contractors of the City who interact with ratepayers and other debtors with outstanding charges, and who suspected or have confirmed, that the debtor is experiencing financial hardship; and
3. A guide used for external stakeholders when assisting customers in financial hardship e.g. financial counsellors.



This policy does not apply to non-residential ratepayers or debtors having payment difficulties. In recognition that these debtors may also need support, our trained staff can offer advice and a range of flexible payment options to assist them.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

Debtor means a person who has a legal obligation to make payment to the City (which may be a Rates Debtor or Sundry Debtor).

Rates Debtor means a rates debtor is defined as a ratepayer of the City.

Sundry Debtor means a sundry debtor is a person, corporation, business or other entity owing money to the City.

Financial Hardship has the meaning given in paragraph 1(a) under the heading "Policy Details".

Financial Hardship Agreement means an agreement made with a debtor (rates or sundry debtor) who is willing and has the intention to pay, but is unable to meet their repayments or existing financial obligations due to serious and/or exceptional hardship.

Temporary or Ongoing Hardship means a debtor experiencing financial hardship is someone who is identified by themselves, by the City, or an accredited financial counsellor, or by a welfare agency as having the intention, but not the financial capacity, to make required payments in accordance with the City's payment terms.

Serious and/or Exceptional Hardship means in the absence of a statutory definition, serious and/or exceptional hardship could mean a level of hardship that impacts innocent parties from circumstances that vary in each situation including, but not limited to, ability to provide adequate food, accommodation, clothing, medical treatment, education or other necessities for themselves, their family or other people for whom they are responsible. (Source: Australian Taxation Office).

Recognised Financial Counselling Service means the are agencies that provide free and independent financial counselling and advocacy services to people in financial difficulty. They're generally community-based non-government organisations funded by government or community sector organisations such as welfare organisations (ASIC definition).

Financial Counsellors' Association of WA (FCAWA) means a recognised service that can refer applicants to a financial counsellor in their area or alternatively they can refer the applicant to their Financial Counselling Helpline. The Helpline provides a free confidential service for all Western Australians with financial problems and queries.

POLICY STATEMENT



The City recognises that debtors may, at times, suffer from financial stress and experience difficulty in paying their debts owed to the City. The City is committed to working with all debtors to find an appropriate payment solution that is effective and sustainable.

The City will ensure all debtors are treated fairly and consistently with respect and compassion when considering their circumstances in recognising financial hardship.

POLICY DETAILS

1. Financial Hardship

a. What Is Financial Hardship?

A Debtor will be considered to be in Financial Hardship if paying their debtors account will affect their ability to meet their basic living needs – in short, if the Debtor has the intention but not the financial capacity to pay. The City is committed to providing additional support to assist a Debtor in meeting their legal commitments to pay their debt.

b. Recognising Financial Hardship

The City recognises there are two types of Financial hardship: temporary and ongoing. Depending on the type of hardship being experienced, Debtors will have different needs and will require different solutions.

i. Temporary Financial Hardship

A Debtor is identified as experiencing a temporary Financial Hardship if they have a short-term change in circumstance, caused by one or more of the following factors:

- loss of Debtor or Debtor's family member's primary income;
- separation or divorce from spouse;
- domestic or family violence;
- loss of a spouse or loved-one;
- physical or mental health problems;
- a chronically ill child;
- budget management difficulties because of a low income; or
- other unforeseen factors affecting debtor's capacity to pay, such as a reduction in income or an increase in non-discretionary spending.

Temporary Financial Hardship Debtors generally require flexibility and temporary assistance, such as alternative payment arrangement with an extension of time to pay and the temporary waiving of interest fees (refer to Section 5).

ii. Ongoing Financial Hardship



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A Debtor is identified as experiencing an ongoing hardship from being on low or fixed incomes, and may be experiencing similar changes in circumstances described in section below.

The debtor may require ongoing assistance such as alternative payment arrangements with an extension of time to pay; the waiving of interest and any associated administrative fees and may also include a write-off of accrued interest and/or legal fees (refer to Section 5).

The City will consider all circumstances including, but not limited to, the following examples:

- a serious accident;
- sudden bereavement within a family;
- severe/life threatening illness or medical disability;
- an impact on a dependent or family member who has serious disability or health problem and who relies on the affected person for their financial support;
- marriage/partnership breakdown;
- prolonged imprisonment;
- business downturn;
- temporary physical or mental incapacity;
- emergency event from natural disasters such as flood, bushfire, cyclone or earthquake;
- domestic violence; or
- any other matter considered acceptable by the CEO.

Note - Temporary loss of a job will not normally qualify as ongoing hardship unless a convincing case can be put forward.

c. Identifying Debtors in Financial Hardship

A Debtor is encouraged to contact the City as soon as possible if they think they are in Financial Hardship, or alternatively the Debtor's recognised financial counsellor may contact the City direct on their behalf.

A Debtor must provide convincing and tangible evidence of genuine Financial Hardship to satisfy the City. The Debtor need not be in arrears to apply for a Financial Hardship Agreement.

The extent of hardship will be determined by either the City's assessment process or by an external body, such as an accredited financial counsellor. The City will exercise due diligence in assessing and identifying genuine Financial Hardship based on circumstances that vary in each Debtor's situation.



d. Rates Debtor

A Rates Debtor under Financial Hardship must be the owner or part owner of the property and be liable for the payment of rates on the property.

The Rates Debtor can only apply for a Financial Hardship Agreement in relation to rates and charges levied on their principal place of residence. Owning multiple properties may have a negative impact on the Rates Debtor's application.

Sundry Debtor

A Sundry Debtor applying for a Financial Hardship Agreement must be a registered Sundry Debtor (i.e. a person, corporation, business or other entity) owing money to the City.

2. APPLYING FOR A FINANCIAL HARDSHIP AGREEMENT

a. Application

To progress a Debtor's application for a Financial Hardship Agreement, the Debtor is required to submit a Financial Hardship Application (FHA) addressed to the CEO, with the required supporting documentation:

- letter from a recognised financial counsellor (i.e. must be a member of a financial counselling association, for example Financial Counsellors' Association of WA (FCAWA) or financial planner confirming financial hardship or a Statutory Declaration from ratepayer outlining reasons for applying for hardship;
- copy of recent bank statements of all bank accounts;
- any related Centrelink documentation (if applicable);
- a written statement and/or advice provided by a recognised financial counsellor on capacity to pay if the City provides concessions and leniencies the City would otherwise consider; and
- a repayment proposal.

b. Review Process

A debtor's application will be reviewed within ten (10) business days and if it meets the policy's criteria will proceed to the assessment stage. An application may be referred back to the debtor or the debtor's financial counsellor for further information or discussion if the application does not contain the correct information.

c. Assessment Process

The extent of hardship will be determined by either the City's assessment process or by an external body, such as an accredited financial counsellor.

An application will be assessed by applying the principles of fairness, integrity and confidentiality whilst complying with statutory requirements. The delegated



officer, Debt Recovery Officer, will exercise due diligence in assessing and identifying genuine hardship based on circumstances that vary in each debtor's situation.

Other factors to be taken into consideration will be: the type of application (i.e. temporary or ongoing hardship) and the debtor's capacity to pay.

d. Rates Debtor

- size of debt and span of time over which the debt has accumulated (e.g. current year, two years or more than three years, etc.);
- nature of the property;
- freehold ownership;
- bank or mortgaged;
- location;
- sole residence;
- advertised for lease and/or sale;
- profile and history of the debtor such as; pensioner status, any previous communications, demonstration of historical genuine efforts to pay; and history of default and/or non- responsiveness.

e. Sundry Debtor

- size of debt and span of time over which the debt has accumulated (e.g. current year, two years or more than three years, etc.);
- nature of the debt;
- commercial venture;
- profile and history of the debtor such as: pensioner status, any previous communications, demonstration of historical genuine efforts to pay; and history of default and/or non- responsiveness.

The debtor and financial counsellor (if applicable) will be engaged in discussions to determine a payment option in line with the debtor's capacity to pay before a decision is made.

f. Application Approval

The delegated officer (i.e. Debt Recovery Officer) will refer the debtor's application with their recommendation to the Chief Executive Officer (CEO) for final approval and signoff. The CEO has delegated authority under the Chief Executive Officer Delegation Register to write-off rate debts under \$5,000.00 and sundry debtor's debts under \$5,000.00. Any amount above this must be referred to Council for a determination.



g. Payment Plan

If the City determines the debtor is in financial hardship, the eligible debtor will be offered a payment plan based on their application status, that being temporary or ongoing financial hardship.

The payment plan will comprise of the following:

- an extension in time to pay;
- a payment plan; and
- a suspension of interest charges and administration fees whilst a payment plan is in place. Temporary Financial Hardship

Whilst committing to a payment plan, the City will suspend penalty interest and administration fees.

h. Ongoing Financial Hardship

Whilst committing to a payment plan, the City will suspend penalty interest and administration fees and will refer the debtor to the CEO or Council, as required, for consideration for a write- off of any associated penalty interest and/or legal charges relating to their application.

The format of the report to Council, if required, is to include;

- the debtor's unique number (i.e. assessment number or sundry debtor number he debtor's unique number identifier (i.e. assessment or sundry debtor number),
- a description of the debt, the debt amount, the period of debt, and
- the reason/s for the recommendation to write off.

i. Payment Plans Terms and Conditions

The City will involve the debtor and a financial counsellor (if applicable) in setting a payment plan. In setting the terms of a financial hardship payment plan, the following will apply;

Agreement

A copy of agreement detailing its terms and conditions must be provided to debtor.

Extension to Repayment Period

Debtors will be directly involved in setting up a payment plan. When setting the conditions of the plan, debtors will be offered more time to pay, based on their capacity to pay (which may involve an end date beyond the current financial year).

Suspension of Fees and Interest charges



Debtors will not be charged any administration fees or interest whilst adhering to their payment plan. The approval to suspend interest charges and administration fees will require signoff from the Chief Executive Officer.

Review Payment Plans

- The City will review a payment plan if a debtor submits their request in writing.
- The City will review and revise extensions to payment plans if the debtor’s circumstances change.
- If the review indicates that the debtor is unable to meet their obligations under the current terms of their arrangement, the plan will be revised, extending the duration of the payment arrangement and/or reducing the periodic payment amount.

Non Compliance to Payment Plan

If a debtor does not comply with their payment plan and fails to contact the City to re- negotiate the terms, the City will make all reasonable attempts to contact the debtor to advise them of our next course of action.

Cancellation of Payment Plan

If the debtor misses three consecutive payments and fails to contact the City, the City reserves the right to cancel the payment arrangement for noncompliance. On cancellation, penalty interest will recommence from the date the arrangement was undertaken.

The City is not obligated to offer a payment plan if the debtor has had three payment plans cancelled because of non-payment or declined payments.

j. Write-off Accrued Interest and/or legal fees

The City may write off accrued interest for rates and/or charges payable relating to a debtor if in the City’s opinion:

- the debtor is unable to pay the accrued interest for reasons beyond the debtors control, or
- the payment of the accrued interest would cause the debtor further hardship (the debtor must apply in writing stating the explanation as to why interest should be waived).

Any consideration for write-off must be referred to the CEO or Councilbookmark://_bookmark9/ for approval as required.

k. Crown Lease



If a debtor is an occupier of a property under a crown lease, the City will notify the land owner (i.e. State of WA) advising them of the City's intention to provide the debtor with an extension of time to pay or a payment plan before formally accepting the debtor's payment proposal.

3. DEBT COLLECTION

The City will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor.

l. Payment Plans

The City *will not* commence any legal proceedings to recover a debtor's debt whilst the debtor's financial application is being reviewed and assessed.

The City *will not* commence any legal proceedings to recover a debtor's debt where the debtor is complying with their payment plan.

m. Legal Proceedings

If legal proceedings have been commenced and the debtor lodges a financial hardship application, these proceedings will be temporary suspended whilst the debtor's application is reviewed and assessed.

If the debtor is successful with their application, no further legal action will be taken whilst the debtor is complying with their payment plan.

The City reserves the right to recommence the legal proceedings if the debtor's payment plan is cancelled for noncompliance. The City will make all reasonable attempts to contact the debtor to advise them of our next course of action.

n. Non Compliance to Payment Plan

If a debtor does not comply with their extension in time to pay, payment plan or other payment arrangement, the City may commence or recommence debt recovery proceedings as per Council's Policies, Rates Recovery¹¹ and Debt Collection Policy.

Legal actions proceedings will be initiated or re-initiated, where a debtor's account will be referred to:

- Internally; Debt Recovery Officer for its recovery or
- Externally; outsourced to an external Debt Collection Agency.

o. Legal Costs

All legal costs and expenses incurred in recovering outstanding rates and charges will be charged against the property in accordance with section 6.56(1) of *the Local Government Act 1995*.

When collecting a debt the City will comply with Part 2 of the Australian Competition and Consumer Commission (ACCC) and Australian Securities and



Investments Commission (ASIC) Debt collection guidelines for collectors and creditors.

p. Legal Action taken in error

If legal proceedings were inadvertently taken by the City due to an internal administrative error, the City will take every measure to rectify a debtor's account. This may include:

- reversing any associated costs or fees,
- seeking a Strike-out Order from the Magistrates Court, and
- lodging the related strike-out order with Credit Providers to clear the negative entry on a debtor's credit history file.

ADDITIONAL INFORMATION

Schedule of Fees and Charges – a copy of the current annual document is located on the City's website- www.ckb.wa.gov.au.

Useful Information

Rates Notices: Mailing of Rates Notice - ratepayers can choose to have their annual rates notice sent to them electronically (erates) or by mail. To register for erates a ratepayer must subscribe via our website:

www.ckb.wa.gov.au/My-Property/Rates/Subscribe-to-e-Rates.

Redirection of Rates Notice: If a ratepayer is absent or ill they can request to have their rates notices redirected to another person free of charge.

Payment Methods: For more information on payment methods debtors can phone (08) 90219600 or mailbag@ckb.wa.gov.au or in person at the City's Administration Office 577 Hannan Street, Kalgoorlie or our Customer Service Centre Shop 8-10, 272 Hannan Street, Kalgoorlie.

Centrepay: is available to ratepayers who receive Centrelink payments.

Concessions: The Office of State Revenue (OSR) provides concessions to eligible pensioners and seniors on their local government rates charges, sewerage charges and emergency services levy. The concessions available are either a rebate on, or the deferment of, these charges (eligibility criteria must be met).

Registration can be in person with the City of Kalgoorlie-Boulder or online with Water Corporation www.watercorporation.com.au/my-account/i-want-to/concessions.

If an eligible ratepayer meets OSR requirements, they may enter into a payment arrangement with the City to pay off their rates and service charges arrears and be eligible for the current year's rebate. Contact Rates Team on (08) 90219654 to discuss.

5. FINANCIAL COUNSELLING



The City will advise a debtor of any financial counselling services or other organisation that may be available to them. Financial counsellors offer free, independent information to help a debtor take control of their financial situation.

The Financial Counsellors' Association of WA (FCAWA) can refer a debtor to a financial counsellor in their area.

Alternatively, the debtor can call the Financial Counselling Helpline 1800 007 007. The Helpline provides a free confidential service for all Western Australians with financial problems and queries. FCAWA's contact details are as follows:

Financial Counsellors' Association of WA Phone: 08 9325 1617

Email: afm@financialcounsellors.org

Website: www.financialcounsellors.org

Financial Counselling Helpline: 1800 007 007

6. FEES AND CHARGES

Rates Debtor - The City will charge ratepayers for rates and services as detailed on their rates notice. If the ratepayer does not pay their rate notice by its due date the ratepayer will be charged penalty interest at a rate of 10% per annum (or the prescribed interest rate as determined by Council in the City's annual schedule fees and charges).

For additional information relating to the prescribed interest rate and payment terms, this can be found on the rear of a rates notice.

Sundry Debtor - The City will charge sundry debtors service fees as detailed in the City's Schedule Fees and Charges. If the sundry debtor does not pay their invoice by its due date the debtor will be charged penalty interest at a rate of 10% per annum (or the prescribed interest rate as determined by Council in the City's annual schedule fees and charges). For additional information relating to the prescribed interest rate and payment terms, this can be found on a debtors invoice statement.

7. TRAINING OF STAFF

Frontline City employees assisting debtors who are having difficulty paying their outstanding charges are trained and are assessed for competency in relation to:

- The range of payment options and methods available;
- Our Financial Hardship Policies, procedures and work instructions including delegated authorities that relate to debt recovery and credit management practices;
- Government funded concession entitlements;
- Government and community programs/services available including referrals to financial counsellors; and



- Key cultural and social issues for significant customer groups and communication skills for engaging with debtors in financial hardship.

To ensure this process is maintained to the desired standard, staff performance is assessed through monitoring of calls for Customer Service staff and qualitative audits.

Debt Recovery staff who case manage individuals experiencing financial hardship have comprehensive training on a range of social and community issues to improve their understanding of the issues that affect people in financial hardship.

In addition the City will engage with stakeholders in the development and review of training programs; and provide training to new staff and schedule refresher courses where appropriate.

8. THE DEBTOR'S COMMITMENT TO THE CITY

The City will do its best to assist debtors experiencing financial hardship. If the debtor is experiencing financial hardship, the debtor should contact the City as soon as possible to discuss their situation. Following an assessment process, the City may offer a debtor payment plan, over an extended period of time, if the debtor agrees and maintains the arrangement. In return, the City requests that the debtor:

- agrees to maintaining a suitable payment arrangement;
- keep the City informed of any changes in their circumstances;
- contact us to request an alternative arrangement if they are having difficulty maintaining the agreed payment plan; and
- contact a financial counsellor or relevant consumer representative if requested. It is important for a debtor in financial hardship to meet with a person from a relevant consumer representative organisation to discuss their financial situation and consider the options available.

9. COMPLAINTS HANDLING

The City is committed to solving issues as quickly as possible. If a debtor has a complaint, please contact our Customer Service on 08 90219600 or mailbag@ckb.wa.gov.au.

If the debtor is not satisfied with the way the City has handled their complaint, the debtor may refer their complaint to the Ombudsman. The Ombudsman will investigate their complaint and may mediate the dispute between the debtor and the City.

The Ombudsman's contact details are:

PO Box Z5386

St Georges Terrace, Perth WA 6831 Phone: 08 9220 7555

Free call: 1800 117 000

TIS: Translating and Interpreting Service 131 450 TTY: National Relay Service 133 677



Email: mail@ombudsman.wa.gov.au

Website: www.ombudsman.wa.gov.au/energyandwater

COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

Council Policy CORP-F-002

Rates Recovery Council Policy CORP-F009

Chief Executive Officer Delegated Authority Register

Council Policy DS-SWM-003 Financial Hardship Policy for Water Services Water Services Operating License

Financial Hardship Policy Guidelines for Water Services (Economic Regulation Authority) Ombudsman Western Australia

Energy and Water Ombudsman Western Australia

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review		
Date of next review		



City of
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QUALITY POLICY

POLICY NUMBER: EXEC-OD-004

PURPOSE

To provide guidance and direction to all stakeholders of the City of Kalgoorlie-Boulder (the City) in respect to the attainment of excellence and quality outcomes through a continuous improvement philosophy underpinned by the implementation of, and adherence to, internationally accredited quality and business excellence standards with the objective of ensuring stakeholder satisfaction and loyalty and community wellbeing.

SCOPE

This policy applies to all City officers.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

POLICY STATEMENT

The City values, and is committed to, the pursuit of excellence. Through the implementation and effective deployment of accredited business excellence and quality systems and by embracing a quality and excellence culture, the City aims to:

- Deliver high quality products and services that meet stakeholder needs and residents aspirations;
- Demonstrate visible leadership within the organisation and in the community;
- Build and maintain effective stakeholder relationships;
- Comply with statutory and regulatory requirements;
- Achieve the goals and objectives of the City's strategic and other short and long term plans.

POLICY DETAILS

1. City's commitment

- a. The City values and is committed to, the pursuit of excellence and quality. To help achieve this objective the City will:



- Implement and maintain business excellence and quality management systems that will be subjected to rigorous audit and review and assessment and accreditation using internationally recognised business excellence and quality standards, with the objective being, to deliver better outcomes for all stakeholders;
- Provide opportunities for participation by stakeholders in the design and delivery of products and services;
- Provide adequate resources including training and education to elected members, staff and contractors;
- Consult with employees on matters which affect them to encourage employee participation;
- Communicate this policy to all staff, contractors and other stakeholders as well as making this policy available to the general public on the City's website and displayed at Council facilities.

2. High quality service delivery

- a. The City is responsible for providing a broad range of products and services and is committed to ensuring that those products and services are of a consistently high level of quality.
- b. The provision of high quality products and services is achieved through the adoption of, and adherence to, quality principles, and is supported by an effective and accredited Business Management System.

3. Demonstration of competency

- a. Commitment to and the effective deployment of this policy, will demonstrate the competence of the City to its stakeholders. The Quality Policy will assist to achieve this by clearly articulating and communicating to all stakeholders the City's commitment to excellence and quality objectives.
- b. Effective deployment of this policy will help achieve continuous improvement of an organisational culture and working environment that embraces the values of excellence, relationships, vibrancy and wellbeing and results in quality outcomes for all of the City's stakeholders.

4. Measurement of performance

- a. Performance will be measured by providing opportunities to stakeholders to rate the City's performance and provide their feedback. The results will also be benchmarked to the results of other local authorities and business excellence partners.
- b. Achievement of the Quality Policy objectives involves elected members, staff and contractors, who are individually and collectively responsible for the quality of their work. Success will also require the co-operation of external stakeholders who will be called upon from time to time to provide valuable inputs, insight and feedback and to help rate the City's performance. The City's commitment to this policy and performance will be monitored by the City's Elected Members and management teams through regular performance reporting and management reviews and by tracking improvements to the City's performance results, business systems, procedures and processes.



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COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review		
Date of next review		



REIMBURSEMENT FOR PRIVATE PLUMBING WORKS POLICY

POLICY NUMBER: DS-SWM-004

PURPOSE

The aim of this policy is to outline the conditions required for the City to consider a reimbursement on private plumbing works.

SCOPE

This policy applies to members of the community requiring City's assistance with private plumbing works and all City officers responsible for the same.

DEFINITIONS

City means the City of Kalgoorlie-Boulder.

POLICY STATEMENT

This Guideline provides the guidelines for customers and plumbers reimbursements relating to blockages in sewer property connections and the installation of reflux valves to protect property from sewer surcharge.

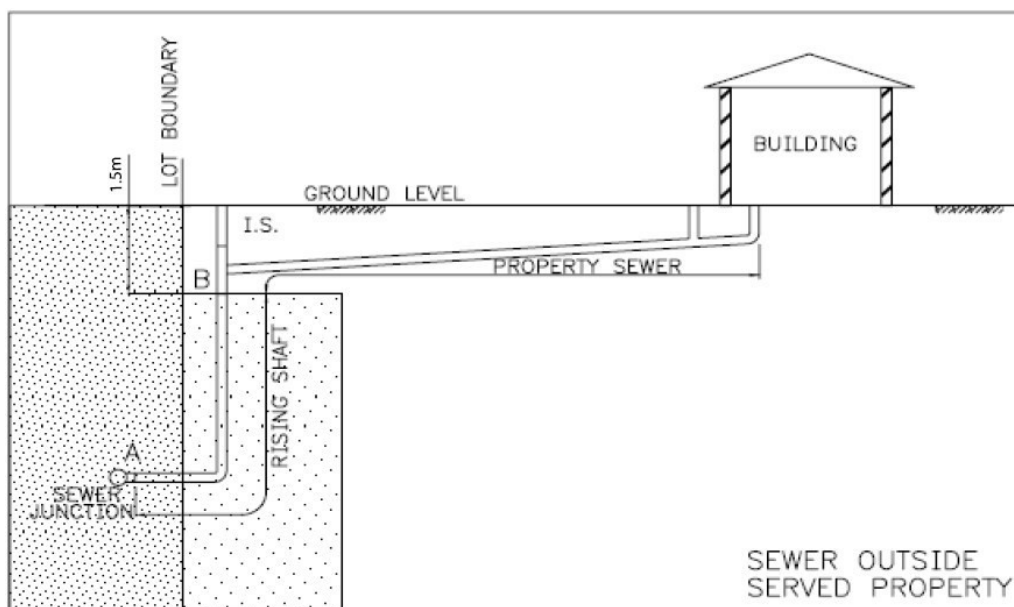
POLICY DETAILS

1. The sewer property connection is the pipe between the inspection shaft and the junction on the City's sewer main (shown as A-B on the following sketch).
2. Property owners are responsible for the cost of clearing any blockage in their sewer property connection where the blockage can be cleared from the inspection shaft.
3. The City charges an inspection fee to plumbers/residents for reporting any blockage where the blockage is found not to be in the City's Sewer Main.
4. If the City agrees that an excavation is required to repair the sewer property connection, the City will reimburse the property owner the portion of the repair that is:
 - a. below 1.5 metres; and/or



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- b. outside the property boundary.
- 5. A reimbursement will not be considered without the City having carried out an inspection of the works, prior to the repair being carried out to confirm the problem was within the City’s responsible area.
- 6. The following sketch illustrates the intent and interpretation of this application as there are many variations to the sketch shown with provision of sewer connection.



- 7. The installation costs of a 100mm reflux valve by a property owner will be considered by the City for reimbursement where the reflux valve is being installed to stop sewer surcharging onto the property. It is the responsibility of the property owner to provide sufficient evidence to prove to the City that sewer surcharging is affecting the property.
- 8. The City will not reimburse cost of reflux valves where they are being installed as a device to meet AS/NZS 3500.
- 9. The amount considered for reimbursement will be up to \$1000.00 upon receipt of the following:
 - a. Initial written advice from the property owner of planned works including documentation and/or photographs or sewer surcharge events, including two written quotes (the lessor of the two will be reimbursed); and
 - b. Invoice and receipt from the plumber for the installation of the reflux valve at that property; and



- c. A Major Plumbing Work Compliance Certificate with the installation of and positioning of the reflux valve clearly noted and shown on the sanitary drainage 'As Constructed' diagram submitted, to the City; and
 - d. Plumber Certification that the property stormwater plumbing meets AS/NZS 3500 and does not allow stormwater to enter the sewer system at any point; and
 - e. A statement from the property owner taking responsibility for all future maintenance of the reflux valve; and
 - f. Within 14 days of completion of the reflux valve installation, the City reserves the right, along with the owner or owner's representative to undertake an inspection of the property in regard to stormwater ingress to the property sewer lines. This inspection may include smoke and /or dye testing.
10. All works are to be done by a licensed plumber and to AS/NZS 3500.
11. The City will not consider reimbursements for other general works on Private Sewer lines.

COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

Technical Note – Overflow relief gullies and reflux valves by the Plumbers Licensing Board.

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review	July 2023	
Date of next review	July 2025	



SEWER HEADWORKS CONTRIBUTION POLICY

POLICY NUMBER: DS-DS-001

PURPOSE

The purpose of this policy is to:

- ensure that the City has adequate funding to upgrade services when necessary; and
- ensure that charges levied are equitable.

SCOPE

This policy applies to all City officers with responsibility for planning, development and sewerage management and members of the public entitled to such contribution from the City.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

POLICY STATEMENT

Council first adopted a policy on the collection of Sewer Headworks Contributions in 1993. At this time, headworks were adopted in accordance with calculations used by the Water Corporation to determine contributions in other areas of the state. From that time, the payment of contributions has been tied to the issue of a planning approval. However, to be equitable in the application of Sewer Headworks Contributions this policy has been implemented to ensure that works that do not require planning approval are charged a Sewer Headworks Contribution when necessary.

The future development of the City is dependent upon it having an adequate sewerage reticulation system. It is considered equitable that development contributions are levied to assist with the funding of the required upgrading.

POLICY DETAILS



1. Sewer Headworks Contributions

- a. The City is responsible for maintaining and developing the sewerage reticulation system and the funding it requires comes from its own resources.
- b. To assist with the funding required for the system, the City will apply a contribution charge to all developments that place an increase in demand for sewerage reticulation services. For redevelopments where existing fixtures are in place, these existing fixtures will be taken into account, as credits, when calculating the contribution levy.
- c. Contributions will be levied upon lot size for lot creation, the number of units for residential development and the number of fixtures for commercial development. The contribution rates generally follow the calculations used by the Water Corporation in other areas of the State and are set annually in line with the Municipal Budget. The rate for subdivision, other than residential, will be in accordance with residential rate per lot and grouped dwelling applications are charged at the Multiple Dwelling Unit rate.
- d. A schedule of the sewer headworks charges for the current financial year is available upon request.

2. Time of Payment

- a. In the case of applications that require planning approval, the payment of Sewerage Headworks Contributions will be made a condition of approval payable prior to the commencement of works.
- b. In the case of applications that do not require planning approval under Clause 6.2(k) of the City's Local Planning Scheme No 1 which states that works that do not materially affect the external appearance of the building do not require planning approval, payment of the Sewerage Headworks Charges will be made payable upon final inspection by the City's Officers, prior to occupation of the building. This will ensure that the charges levied are equitable.
- c. In the case of a subdivision application, the sewer headworks contribution is required to be paid or a bank guarantee lodged with the City prior to the clearance of the relevant subdivision conditions being issued.

COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS



DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review	July 2023	
Date of next review	July 2025	



SISTER CITY RELATIONSHIPS POLICY

POLICY NUMBER: EXEC-CEO-004

PURPOSE

To promote the City and, where appropriate, assist in fostering economic development, tourism and trade relations.

- To broaden the range of existing cultural, sporting, educational and youth exchange opportunities.
- To seek a wider understanding of other nations, their traditions, customs and cultures.

SCOPE

This applies to all elected members and in respect of all actual and potential sister cities.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

POLICY STATEMENT

The Council desires to maintain a small number of active sister city relationships, based upon benefits which can accrue, including trade, tourism, cultural, educational and sporting activities. The Council considers that the abovementioned objectives can be achieved by:

- Educational, cultural, trade, tourism and sporting exchanges; and
- Official Visits.

POLICY DETAILS

1. Role of Council

The Council's role will be:

- To encourage exchanges;



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- To facilitate and assist visits and exchanges (through the Sister City Relationships Committee);
- To arrange an exchange of greetings on the occasion of visits from Sister Cities;
- To facilitate exchanges of educational, cultural and promotional material;
- To develop a communication program to better enhance the City communities understanding of the value of our sister city program;
- To capitalise on the activities of individual groups and organisations to the benefit of the wider region; and
- To identify funding assistance opportunities that will facilitate meeting the objectives of the sister cities program.

2. Establishment and Assessment of new relationships

- a. The question as to whether to establish a sister city should consider all the possibilities and benefits to be gained out of the relationship for both parties. In establishing a new relationship the Council is to first establish a friendship agreement.
- b. A two-tiered level of affiliation with cities and towns seeking sister city status with the City is required, as follows:
 - i. Sister city relationship: which provides a formal agreement to develop and maintain a substantial program with mutual long term benefits; and
 - ii. Friendship agreement: consisting of a less formal arrangement with less administrative and financial expectations, which may be appropriate in meeting short term needs and supporting programs, run by other sections of the community.
- c. Friendship agreements are to be reviewed on an annual basis at which time any decision to upgrade the affiliation to that of a sister city relationship or to be discontinued may be made based on actual program outcomes.
- d. The consideration for a new sister city will be based on an assessment of historical links, trade, tourism, cultural, educational and sporting benefits for the City which may flow from the identified relationship.
- e. Existing relationships will be reviewed every five years based on the above criteria to ensure relevance in view of global change and to ensure that the original objectives are still appropriate and achievable.
- f. No more than one sister city and one friendship affiliation will be established with any one foreign country at any given time, except in exceptional circumstances.
- g. Potential sister city relationships can only be explored once mutual interest has been established between the Council and the Municipal authority of the complementary city.



3. Travel

This policy relates to the allocation of approved travel budgets only and takes into consideration that costs for each individual conference or delegation will vary and may exclude the possibility of making the full recommended allocation.

4. Delegations

- a. Travel costs to be inclusive of the following: flights, transfers, accommodation, itinerary costs such as transport, attendance fees and arranged meals which will be met by the City.
- b. The City's Sister City Relationships program is to be represented by:
 - The Mayor or their nominated representative.
 - The Youth Mayor or their nominated representative.
 - The Chief Executive Officer or their nominated representative.
 - Two (2) Elected Members.
 - One (1) Community Committee Member.
- c. To ensure the attendance by Councillors is rotational, the selection of Councillors to join an official delegation is to be determined by:
 - The Governance and Policy Committee.
 - If more than two Councillors submit an advice of interest, then a ballot is to be held by the drawing of names in the presence of those in the ballot.
 - If a Councillor has previously joined a delegation, then that Councillor is ineligible to enter the ballot.
 - When there is a vacancy within a delegation and multiple nominations are received from Councillors who have already attended a delegation, then the vacancy is to be filled by ballot of those Councillors only.
 - When all Councillors have joined a delegation, then the process recommences with all single attendances being zeroed for the selection process.

5. Australian Sister Cities Association Conference

The City is to be represented by:

- The Mayor or their nominated representative.
- The Chief Executive Officer or their nominated representative.
- The Youth Mayor or their nominated representative.



6. Accompanying Partners

- a. Partners and other interested parties may be approved for inclusion in the delegation at their own expense.
- b. Appointed delegates may choose to share their accommodation however, where accommodation upgrades are required to accommodate a non-appointed committee member or partner, excess costs will be at their own expense.
- c. All parties included in/or accompanying a delegation are considered representative of the City.
- d. A register of delegates attending sister city visits is to be maintained by the administration from 1 July 2009 and distributed to Councillors with the calling of expressions of interest for delegations.
- e. The CEO is authorised to make the arrangements for official travel under this policy and the expenditure of appropriate funds to meet the costs involved without further reference to the Council.
- f. A Councillor may, as part of other travel, be provided with a letter of introduction to call on a sister city. Such a call is not considered to be an official sister city visit and is not to be funded from the Sister City Relationships budget.
- g. Any travel related to sister cities that is not in accordance with this policy is to be formally considered by Council.

COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review	July 2023	
Date of next review	July 025	



SISTER CITY SELECTION PROCESS POLICY

POLICY NUMBER: EXEC-CEO-005

PURPOSE

To provide the selection and evaluation process for establishing and reviewing Sister City relationships and Friendship Agreements within Australia or Overseas.

SCOPE

This policy applies to Council members and City officers with responsibility for development of these relationships.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

POLICY STATEMENT

Sister City relationships and Friendship Agreements are based on formal analysis of the proposed city's request. The analysis is completed with respect to economic and cultural benefits, community support and mutual benefits to both cities.

POLICY DETAILS

1. Friendship Agreements

- a. Friendship agreements are established as an initial stage of establishing a Sister City relationship or to meet short term needs. Potential relationships will be assessed against the following criteria:
 - **Community involvement** - degree of the Kalgoorlie-Boulder community involvement including any involvement from any formal association or groups.
 - **Cultural development** - The potential to promote Kalgoorlie-Boulder's cultural community and institutions, existing cultural links, opportunities for links between creative industries including museums, art organisations, libraries and heritage organisations



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- **Immigration** - size of local immigrant community, potential to attract immigrants from the Friendship city.
 - **Sport and Recreation** - presence of sport and recreation facilities, opportunities for exchange and collaboration.
 - **Economic relationship** - existing economic cooperation and business ties, potential for increasing economic cooperation and investment.
 - **Research** - opportunities for knowledge transfer, collaboration and sharing between academic institutions through exchange programs, field research or joint projects.
 - **Tourism** - existing tourism to Kalgoorlie-Boulder from Friendship City, or opportunity to increase tourism activity.
 - **Mutual Interest** - genuine sustained interest must be expressed from both cities.
- b. If an agreement proves to be both beneficial and viable, a recommendation on the proposed relationship is then brought forward to the Governance and Policy Committee.
- c. Upon approval, the proposal is then brought forward to council for a formal motion.

2. **Sister City Relationships**

- a. All requests for Sister City relationships are brought before the Governance and Policy Committee for further discussion. Requests for Sister City relationships can only be established by cities that currently have a Friendship Agreement with the City. Potential relationships will be assessed against the following criteria:
- **Population-** comparable to Kalgoorlie-Boulder or larger.
 - **Growth-** favourable growth rates.
 - **Economic activity-** strong export and import activity.
 - **Economic linkages-** entry point to an economic region
 - **Academic Organisations-** presence of academic institutions such as colleges, universities and research centres.
 - **Industry clusters-** similar or compatible industry profile.
 - **Investment-** opportunity for mutual investment opportunities.
 - **Affiliation-** presence of chamber of commerce or other business and industry association.
 - **Innovation-** emergence of new technologies, research and invention.
 - **Tourism-** existing tourism to Kalgoorlie-Boulder from Friendship City, or opportunity to increase tourism activity.



- **Mutual Interest** - genuine sustained interest must be expressed from both cities. Current relationships must be reviewed plus the capacity to support an additional relationship.

- b. If a relationship proves to be beneficial and viable, a recommendation on the proposed relationship is then brought forward to the Governance and Policy Committee. Upon approval, the proposal is then brought forward to council for a formal motion.

3. Principals of Sister Cities and Friendship Cities

The following principles apply to all affiliated cities:

- a. The city must be in a country with which the federal government has some form of relationship.
- b. The proposal must be supported by a member of the proposed city's Municipal Council.
- c. Geographical concentration of affiliated cities in one region should be avoided.

COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review	July 2023	
Date of next review	July 2025	



TEMPORARY EMPLOYMENT OR APPOINTMENT OF CEO

POLICY NUMBER: EXEC-CEO-003

PURPOSE

This policy applies to the statutory position of the CEO. To establish policy, in accordance with section 5.39C of the Act that details the City's processes for appointing an Acting or Temporary Chief Executive Officer for periods of less than 12 months of planned or unplanned leave or an interim vacancy in the substantive office.

SCOPE

This policy applies to Council, the CEO and all persons appointed as acting or temporary CEO.

DEFINITIONS

Act means the Local Government Act 1995.

Acting CEO means a person employed or appointed to fulfil the statutory position of CEO during a period where the substantive CEO remains employed but is on planned or unplanned leave.

City means the City of Kalgoorlie-Boulder.

CEO means the Chief Executive Officer of the City.

Temporary CEO means a person employed or appointed to fulfil the statutory position of CEO for the period of time between the end of the substantive CEO's employment and the appointment and commencement of a newly appointed substantive CEO.

POLICY STATEMENT

The City is committed to ensuring it is compliant with its legislative and regulatory requirements and to ensuring accountability and transparency in its decision making and leadership.



POLICY DETAILS

1. Acting and Temporary CEO Requirements and Qualification

- a. When the CEO is on planned or unplanned leave, or the CEO's employment with the City has ended, an Acting CEO or Temporary CEO is to be appointed in accordance with this policy to fulfil the functions of CEO as detailed in section 5.41 of the Act, and other duties as set out in the Act and associated Regulations.
- b. Through this policy and in accordance with section 5.36(2)(a) of the Act, the Council determines that employees appointed to the substantive position of Director is considered suitably qualified to perform the role of Acting or Temporary CEO.
- c. A person appointed to act in the position of Director is not included in the determination set out in clause 1(b).

2. Appoint Acting CEO – Planned and unplanned leave for periods up to 6 weeks

- a. The CEO is authorised to appoint a Director in writing as Acting CEO, where the CEO is on planned or unplanned leave for periods not exceeding 6 weeks, subject to the CEO's consideration of the Director's performance, availability, operational requirements and where appropriate, the equitable access to the professional development opportunity.
- b. The CEO must appoint an Acting CEO for any leave periods greater than five (5) days and less than six (6) weeks.
- c. The CEO is to immediately advise all Council members when and for what period of time the relevant Director is appointed as Acting CEO.
- d. If the CEO is unavailable or unable to make the decision to appoint an Acting CEO in accordance with clause 2(b), then the Mayor and Deputy Mayor shall jointly determine any appointment that shall be for a period of less than six weeks.
- e. Council may, by resolution, extend an Acting CEO period under subclause 2(d) beyond 6 weeks if the substantive CEO remains unavailable or unable to perform their functions and duties.

3. Appoint Acting CEO for extended leave periods greater than 6 weeks but less than 12 months

- a. This clause applies to the following periods of extended leave:
 - i. Substantive CEO's Extended Planned Leave which may include accumulated annual leave, long service leave or personal leave; and
 - ii. Substantive CEO's Extended Unplanned Leave which may include any disruption to the substantive CEO's ability to continuously perform their functions and duties.
- b. The Council will, by resolution, appoint an Acting CEO for periods greater than 6 weeks but less than 12 months, as follows:
 - i. Appoint one employee, or multiple employees for separate defined periods,



as Acting CEO to ensure the CEO position is filled continuously for the period of extended leave; or

- ii. Conduct an external recruitment process in accordance with relevant requirements.
- c. The Mayor will liaise with the CEO, or in their unplanned absence the Executive Leadership Team to coordinate Council reports and resolutions necessary to facilitate an Acting CEO appointment.
- d. Subject to Council's resolution, the Mayor will execute in writing the Acting CEO appointment with administrative assistance from the Executive Manager People and Culture.

4. Appoint Temporary CEO – Substantive Vacancy

- a. In the event that the substantive CEO's employment with the City is ending, the Council when determining to appoint a Temporary CEO may either:
 - i. by resolution, appoint an appropriately experienced Director as the Temporary CEO for the period of time until the substantive CEO has been recruited and commences their employment with the Local Government; or
 - ii. following an external recruitment process in accordance with the principles of merit and equity prescribed in section 5.40 of the Act, appoint a Temporary CEO for the period of time until the substantive CEO has been recruited and commences employment with the Local Government.
- b. The Mayor will liaise with the Executive Leadership Team or Executive Manager People and Culture to coordinate Council reports and resolutions necessary to facilitate a Temporary CEO appointment.
- c. The Mayor is authorised to execute in writing the appointment of a Temporary CEO in accordance with Councils resolution/s, with administrative assistance from the Executive Leadership Team or Executive Manager People and Culture.

5. Remuneration and conditions of Acting or Temporary CEO

- a. Unless Council otherwise resolves, an employee appointed as Acting or Temporary CEO shall be remunerated at 80 percent (%) of the cash component only of the substantive CEO's total reward package.
- b. Council will determine by resolution, the remuneration and benefits to be offered to a Temporary CEO when entering into a contract in accordance with the requirements of sections 5.39(1) and (2)(a) of the Act.
- c. Subject to relevant advice, the Council retains the right to terminate or change, by resolution, any Acting CEO or Temporary CEO appointment.

COMPLIANCE REQUIREMENTS

Local Government Act 1995



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RELEVANT DOCUMENTS

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review	July 2023	
Date of next review	July 2023	



MOBILE IT DEVICE USAGE POLICY

POLICY NUMBER: OP-IT-02

PURPOSE

This policy document sets the guidelines for the proper usage of City of ~~Kalgoorlie-Boulder~~ owned and issued mobile IT devices to:-

- ensure the use of mobile IT devices is consistent with the City's business operations and organisational objectives; and
- provide consistent and fair guidelines for addressing improper use of mobile IT devices.

~~This document is an addendum (rider) to the City of Kalgoorlie-Boulder "Use of Information Technology" document, referenced by Operational Policy OP-IT-01 "Use of Information Technology".~~

This mobile IT device usage policy is to be read and interpreted in accordance with the City's Use of Information Technology policy, its governing parent document as stated above.

~~This document sets out the City's position on the proper use of its mobile IT devices. The principles underpinning the proper use of mobile IT devices are:-~~

- ~~The use of mobile IT devices is to be consistent with City business operations and the organizational objectives.~~
- ~~Improper use of the City's IT facilities (which includes mobile IT devices) will be addressed in accordance with Operational Policy OP-IT-01.~~

SCOPE

This policy applies to all City officers and elected members who are issued mobile IT devices and all City officers responsible for the management of those devices or officers.

DEFINITIONS

City means the City of Kalgoorlie-Boulder.

Elected Member means a Councillor and includes the Mayor.

Mobile IT Device means any portable computing or communications device that supports wireless network connectivity and/or hosts voice and/or data applications and includes a mobile phone, tablet-iPad, laptop, satellite phone, portable wireless devices and photography equipment. ~~.~~



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POLICY STATEMENT

The City is committed to ensuring a consistent policy-based approach is applied in respect of all Mobile IT Devices issued to City employees and Elected Members.

- ~~1. To ensure that Employees understand their obligations in accepting and using City of Kalgoorlie-Boulder provided mobile IT devices.~~
- ~~2. To ensure a consistent policy-based approach for City owned mobile IT devices is applicable across the organisation.~~
- ~~3. To state that City of Kalgoorlie-Boulder employees are accountable for their use of City owned mobile IT devices.~~
- ~~4. To confirm that use of mobile IT devices must be in accordance with this mobile IT device usage policy and Use of Information Technology Policy OP-IT-01.~~

POLICY DETAILS

1. Management guidelines

The City will develop and implement management guidelines for the consistent, fair and transparent issue of Mobile IT Devices to Elected Members and City officers.

1.2. Conditions of Use for Mobile IT Devices

- ~~a. Mobile IT devices include any portable computing or communications device that supports wireless network connectivity and/or hosts voice and/or data applications.~~
- ~~b.a. Mobile IT Devices will be issued on a case-by-case basis to select employees whose position and responsibilities are considered and approved to require access to a Mobile IT Device.~~
- ~~d. At all times the City issued Mobile IT Devices shall remain the City's property, of the City of Kalgoorlie-Boulder and is subject to this mobile IT device usage policy, Use of Information Technology Policy OP-IT-01 and the City of Kalgoorlie-Boulder Code of Conduct.~~
- ~~b.~~
- c. The City organisation reserves the right to require the return of a Mobile IT Device at any time for any reason. If the return of a Mobile IT Device is requested, it must be returned within 24 hours of the request being made.
- d. Employees issued with a Mobile IT Device are expected to understand the conditions of use, exercise the same care, security, and careful use of the mobile IT device as if it were their own property.
- e. Mobile IT Devices must not be left unattended in motor vehicles at any time.
- f. Mobile IT Devices must never be checked-in as baggage on an aircraft and must always be taken on board as hand luggage.
- g. Malfunctions or any other technical problems with Mobile IT Devices should be reported immediately by the user to the City's IT of Kalgoorlie-Boulder



Service Desk so that ~~steps can be taken to have the problem rectified by~~ an approved technician can rectify the problem as quickly as possible.

- h. Under no circumstances is the user of a ~~m~~Mobile IT ~~D~~device to organise repairs to a mobile IT device directly with the manufacturer. All problems are to be reported to ~~Information Technology~~IT Service Desk.
- i. Lending a ~~M~~mobile IT ~~D~~device to any third party is strictly prohibited. ~~Third parties including children and partners are not permitted to use Mobile IT Devices.~~
- j. Staff are not permitted to add their personal email accounts to a mobile IT device
- k. Careless and negligent loss, damage or misuse of a ~~M~~mobile IT ~~d~~Device, or any other associated peripheral ~~may~~will result in the City of ~~Kalgoorlie-Boulder~~ taking cost recovery and/or disciplinary action.

k.3. Software Apps

- i.a. Specific ~~M~~mobile IT ~~D~~device software applications (Apps) will be installed prior to provisioning as part of the City standard operating environment to ensure appropriate business functionality levels and a consistent ~~M~~mobile IT ~~D~~device fleet capability.
- m.b. Some configuration and security restrictions will be in place to facilitate ~~M~~mobile IT ~~D~~device fleet management, ensure City of ~~Kalgoorlie-Boulder~~ network and systems integrity and protect the end user. These settings will be in accordance with industry good practice, policies and procedures.
- c. Apps will be updated and refreshed from time-to-time to ensure the most appropriate Apps are installed, up to date and running properly to meet the business functionality requirements.
- d. City employees shall only use software and apps that have been approved by the information systems department and that has been legally obtained and installed by the City.
- e. City employees and Elected Members shall not install Apps on to any Mobile IT Device other than a mobile phone.
- f. City mobile phones are semi-managed and as such City mobile phone users may install Apps for personal use onto their mobile phone using their own Apple ID, maintaining adherence to the conditions of use of information technology facilities.
- n.g. Recommendations for new Apps to be installed that may improve efficiencies and productivity for all Mobile IT Device users should be emailed to information technology services for assessment in accordance with business requirements.

2.4. Records Management Procedures-

- a. All emails sent from a ~~M~~mobile IT ~~D~~device are subject to the same records keeping requirements as hard copy documents.
- b. Users are to ensure that emails are managed according to the City's Records Keeping Plan, State Records Office guidelines and in accordance with internal records procedures.
- c. Electronic documents and emails are subject to Freedom of Information legislation and electronic discovery.



~~Emails that constitute a record are to be registered into the City's electronic records management system.~~

~~3. Legal Obligations~~

~~Mobile IT device users should be aware that electronic mail from the City of Kalgoorlie-Boulder is analogous to a letter printed on a City letterhead and therefore is subject to the same legal, and records management obligations as letters sent by conventional mail.~~

~~In particular, users should be aware that electronic documents and emails are subject to Freedom of Information legislation and electronic discovery.~~

~~4. Software Licensing~~

~~City of Kalgoorlie-Boulder Employees shall only use software that has been approved by the Information Systems Department that has been legally obtained and installed by the City of Kalgoorlie-Boulder. City of Kalgoorlie-Boulder users shall not install Apps on to any mobile IT device other than a mobile phone.~~

~~City of Kalgoorlie-Boulder mobile phones are semi-managed and as such City of Kalgoorlie-Boulder mobile phone users may install Apps for personal use onto their mobile phone using their own Apple ID, maintaining adherence to the Conditions of Use of Information Technology Facilities.~~

~~Recommendations for new Apps to be installed that may improve efficiencies and productivity for all mobile IT device users should be emailed to Information Technology Services for assessment in accordance with business requirements.~~

~~5. Acceptable Personal Use of mobile IT devices~~

~~Staff are not permitted to add their personal email accounts to a mobile IT device.~~

~~6. Consequences~~

~~This policy represents the formal policy and expected standards of the City of Kalgoorlie-Boulder. Appropriate approvals need to be obtained prior to any deviation from the policy. Employees are reminded of their obligations under the Council's Code of Conduct to give full effect to the lawful policies, decisions and practices of the City.~~

~~7. Roles and responsibilities~~

~~Managers are required to:~~

- ~~• Respond to breaches and non-compliance.~~
- ~~• Approve those employees who may subject to the operational requirement be permitted to use mobile IT devices for their ordinary work.~~

~~Employees are:~~

- ~~• Responsible for the proper use of the City's mobile IT devices and are expected to familiarize themselves with the responsibilities associated with these IT facilities.~~
- ~~• Required to ensure that mobile IT devices under their control are protected from theft, damage, loss, unauthorised access and any other form of abuse or improper use.~~



8. Mobile phone approval and issuing process

Any request for a staff member to have a City mobile phone allocated to them, is to be approved by the relevant Manager. If approved, the Employee and Manager must complete the Mobile Phone Agreement form (Attachment 1) and forward to their Executive for recommendation.

If approved by all above mentioned parties, the Agreement form is then forwarded to the People and Culture department for processing. Depending on the option the Employee and Manager agree to utilise (i.e. City owned phone or personal phone), HR will either:-

- Provide a copy of the Agreement to ICT for the arrangement of a City mobile and relevant accessories, record the mobile phone number on the organisation phone listing and file the original Agreement on the Employees personnel file; or
- Record the personal mobile phone number on the City's organisation phone listing and forward the original Agreement to Payroll for reimbursement of the agreed allowance. Payroll will process and then file the Agreement on the Employee's personnel file.

9.5. Personal mobile phones used for City business

Eligible staff members who opt to use their own personal mobile phone for work related purposes may be eligible for reimbursement will be reimbursed as below at instruction from appropriate Manager in accordance with the City's management guidelines.

~~Those employees who are deemed to need access to voice and data services shall be reimbursed at~~

~~\$40.00 per month by the City through their pay.~~

~~Those employees who are deemed to only need access to voice services only shall be reimbursed at~~

~~\$20.00 per month. However, the following conditions must be adhered to in relation to personal phones used for City:-~~

- ~~Telstra is the preferred supplier unless it can be demonstrated that another supplier has the required coverage/reliability;~~
- ~~The mobile phone plan must be at a level to allow sufficient usage;~~
- ~~The mobile phone selected must be of a type to ensure access to relevant functions;~~
- ~~Usage exceeding the agreed call and data quantities will be the responsibility of the staff member;~~
- ~~Maintenance and replacement of phones will be the responsibility of the staff member.~~
- ~~The staff member must provide a copy of the relevant bill to prove ownership of the number and validate the sufficient level of coverage.~~

6. Mobile IT Device user agreement

All Elected Members and staff members who receive a Mobile IT Device must sign and return to the IT Department a Mobile IT Device User Agreement for that Mobile IT Device before being entitled to retain that.



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COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

Operational Policy OP-IT-01 "Use of Information Technology"
 City of Kalgoorlie-Boulder Code of Conduct
[Mobile IT Device Usage Agreement](#)

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council	XXXXXX	Resolution number: XXXX
Date of last review	June 2023	Policy reviewed and amended
Date of next review	June 2025	



MOBILE IT DEVICE USAGE POLICY

POLICY NUMBER: OP-IT-02

PURPOSE

This policy document sets the guidelines for the proper usage of City owned and issued mobile IT devices to:

- ensure the use of mobile IT devices is consistent with the City's business operations and organisational objectives; and
- provide consistent and fair guidelines for addressing improper use of mobile IT devices.

This mobile IT device usage policy is to be read and interpreted in accordance with the City's Use of Information Technology policy.

SCOPE

This policy applies to all City officers and elected members who are issued mobile IT devices and all City officers responsible for the management of those devices or officers.

DEFINITIONS

City means the City of Kalgoorlie-Boulder.

Elected Member means a Councillor and includes the Mayor.

Mobile IT Device means any portable computing or communications device that supports wireless network connectivity and/or hosts voice and/or data applications and includes a mobile phone, tablet, laptop, satellite phone, portable wireless devices and photography equipment.

POLICY STATEMENT

The City is committed to ensuring a consistent policy-based approach is applied in respect of all Mobile IT Devices issued to City employees and Elected Members.

POLICY DETAILS



1. Management guidelines

The City will develop and implement management guidelines for the consistent, fair and transparent issue of Mobile IT Devices to Elected Members and City officers.

2. Conditions of use for Mobile IT Devices

- a. Mobile IT Devices will be issued on a case-by-case basis to employees whose position and responsibilities are considered and approved to require access to a Mobile IT Device.
- b. At all times the City issued Mobile IT Devices shall remain the City's property.
- c. The City reserves the right to require the return of a Mobile IT Device at any time for any reason. If the return of a Mobile IT Device is requested, it must be returned within 24 hours of the request being made.
- d. Employees issued with a mobile IT device are expected to understand the conditions of use, exercise the same care, security, and careful use of the mobile IT device as if it were their own property.
- e. Mobile IT Devices must not be left unattended in motor vehicles at any time.
- f. Mobile IT Devices must never be checked-in as baggage on an aircraft and must always be taken on board as hand luggage.
- g. Malfunctions or any other technical problems with Mobile IT Devices should be reported immediately by the user to the City's IT Service Desk so that an approved technician can rectify the problem as quickly as possible.
- h. Under no circumstances is the user of a mobile IT device to organise repairs to a mobile IT device directly with the manufacturer. All problems are to be reported to IT Service Desk.
- i. Lending a Mobile IT Device to any third party is strictly prohibited. Third parties including children and partners are not permitted to use Mobile IT Devices.
- j. Staff are not permitted to add their personal email or other accounts to a mobile IT device
- k. Careless and negligent loss, damage or misuse of a Mobile IT Device, or any other associated peripheral may result in the City taking cost recovery and/or disciplinary action.

3. Software Apps

- a. Specific Mobile IT Device software applications (Apps) will be installed prior to provisioning as part of the City standard operating environment to ensure appropriate business functionality levels and a consistent Mobile IT Device fleet capability.
- b. Some configuration and security restrictions will be in place to facilitate Mobile IT Device fleet management, ensure City network and systems integrity and protect the end user. These settings will be in accordance with industry good practice, policies and procedures.
- c. Apps will be updated and refreshed from time-to-time to ensure the most appropriate Apps are installed, up to date and running properly to meet the business functionality requirements.



- d. City employees shall only use software and Apps that have been approved by the information systems department and that has been legally obtained and installed by the City.
- e. City employees and Elected Members shall not install Apps on to any Mobile IT Device other than a mobile phone.
- f. City mobile phones are semi-managed and as such City mobile phone users may install Apps for personal use onto their mobile phone using their own Apple ID, maintaining adherence to the conditions of use of information technology facilities.
- g. Recommendations for new Apps to be installed that may improve efficiencies and productivity for all Mobile IT Device users should be emailed to information technology services for assessment in accordance with business requirements.

4. Records Management Procedures

- a. All emails sent from a Mobile IT Device are subject to the same records keeping requirements as hard copy documents.
- b. Users are to ensure that emails are managed according to the City's Records Keeping Plan, State Records Office guidelines and in accordance with internal records procedures.
- c. Electronic documents and emails are subject to Freedom of Information legislation and electronic discovery.

5. Personal mobile phones used for City business

Eligible staff members who opt to use their own personal mobile phone for work related purposes may be eligible for reimbursement in accordance with the City's management guidelines.

6. Mobile IT Device user agreement

All Elected Members and staff members who receive a Mobile IT Device must sign and return to the IT Department a Mobile IT Device User Agreement for that Mobile IT Device before being entitled to retain that.

COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

Operational Policy OP-IT-01 "Use of Information Technology"
City of Kalgoorlie-Boulder Code of Conduct
Mobile IT Device Usage Agreement



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DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review	July 2023	
Date of next review	July 2025	



WATER SERVICES FINANCIAL HARDSHIP POLICY

POLICY NUMBER: DS-SWM-003

PURPOSE

This Financial Hardship Policy outlines how the City will assist a residential ratepayer (“you”) who cannot pay certain part of their rate notice¹ because of financial hardship.

This policy applies only to the sewerage area rates portion of your rate notice.

If you are also having difficulty paying other charges on your rates notice, the City encourages you to still talk to the City.

The City is committed to working with you to find an appropriate payment arrangement that works for both you and it. The City understands that it can be difficult to ask for support, and will treat you sensitively and respectfully.

SCOPE

This Financial Hardship Policy applies to residential ratepayers who are experiencing financial hardship. It is:

- applied by staff in Debt Recovery who are responsible for the recovery of overdue rates accounts;
- used as a reference by all employees and contractors of the City of Kalgoorlie-Boulder who interacts with ratepayers with outstanding sewer charges, and who suspect or have confirmed, that the ratepayer is experiencing financial hardship; and
- a guide used for external stakeholders when assisting customers in financial hardship e.g. financial counsellors.

This policy does not apply to non-residential ratepayers or customers having payment difficulties because the Water Services Code of Conduct (Customer Service Standards) 2018 and the City’s water licence only require us to have a hardship policy for any wastewater water or sewerage services it provides to residential customers.

The City acknowledges that temporary loss of a job is likely to cause payment difficulties, but not necessarily hardship. However, you should still contact the City for assistance. In recognition that these customers may also need support, its trained staff can offer advice and a range of flexible payment options to assist them.



DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

Customer means a customer who uses the place in respect of which a water service is provided solely or primarily as the customer's dwelling (as defined in the Water Services Code of Conduct (Customer Service Standards) 2018) (Note: a customer may be a residential, commercial or retail customer by virtue of being a council ratepayer.)

Financial liability means the land owner, pursuant to section 126 of the Water Services Act 2012.

Financial hardship means having the intention but not the financial capacity to make required payments in accordance with the City's payment terms (in the case of a ratepayer (residential) financial hardship is identified by themselves, by the City, or an accredited financial counsellor, or by a welfare agency).

Financial hardship payment arrangement means a payment agreement made between the City and a customer (residential, consumer or retail) who is willing and has the intention to pay, but is unable to meet their repayments or existing financial obligations due to serious and/or exceptional hardship.

Payment difficulties means being in a state of financial disadvantage that is not likely to be ongoing and in which the customer is unable to pay an unpaid bill (as defined in the Water Code).

Wastewater (sewerage) means any form of waste that may be appropriately removed or dealt with through the use of a sewerage service.

Sewerage (wastewater) service means:

- a service constituted by the collection, storage, treatment or conveyance of sewage through the use of a reticulated system, or
- any other service, or any service of a class, brought within the ambit of this definition by the regulations.

(as defined in the *Water Services Act 2012*) (Note: *sewerage service includes but not limited to community wastewater management systems*).

ERA means Economic Regulation Activity.

FCAWA means Financial Counsellors Association of Western Australia.

Recognised Financial Counselling Service means a recognised service that can refer applicants to a financial counsellor in their area. Alternatively, they can refer the applicant to



the National Debt Helpline (Ph. 1800 007 007). The Helpline provides a free confidential service for all Western Australians with financial problems and queries.

Financial Counsellors means agencies that provide free and independent financial counselling and advocacy services to people in financial difficulty. They are generally community-based and non-government organisations funded by the government or community sector organisations such as welfare organisations.

POLICY STATEMENT

The City understands ratepayers experiencing financial hardship may find it difficult to pay their rates account. The City recognises it has an ongoing social obligation to ensure ratepayers are treated with fairness, integrity and compassion. It is committed to working with its ratepayers to find an appropriate payment solution that is effective and sustainable.

POLICY DETAILS

1. What is Financial Hardship?

You will be considered to be in financial hardship, if paying the sewerage rates will affect your ability to meet your basic living needs – in short, if you have the intention but not the financial capacity to pay. The City is committed to providing additional support to assist you in meeting your legal commitments.

The City recognises there are two types of financial hardship i.e. temporary and ongoing. Depending on the type of hardship being experienced, you will have different needs and will require different solutions.

2. Identifying Customers in Financial Hardship

If you think you may be in financial hardship, the City encourages you to contact us as soon as possible. You may ask your financial counsellor to contact the City on your behalf.

The City will assess within ten business days whether it considers you to be in financial hardship. If after ten days an assessment has not been made, the City will refer you to a financial counsellor for assessment.

As part of the City's assessment it will consider any information provided by you and, if applicable, your financial counsellor. The City will also take into account any information the City may have on your payment history.

As soon as the City has made its assessment, it will advise you of the outcome.

3. Financial Hardship

You are experiencing financial hardship if you are in:

... an ongoing state of financial disadvantage in which the ability of a customer who is a residential customer to meet the basic living needs of the customer or a dependant



of the customer would be adversely affected if the customer were to pay an unpaid bill (clause 22 of the Water Code).

You may require ongoing assistance such as alternative payment arrangements with an extension of time to pay; the waiving of interest and any associated administrative legal fees; and may also include a write-off of accrued interest and/or legal (refer to section 4 for full payment plans detail).

The City will consider all circumstances including, but not limited to, the following examples:

- a serious accident;
- sudden bereavement within a family;
- severe/life threatening illness or medical disability;
- an impact on a dependent or family member who has serious disability or health problem and who relies on the affected person for their financial support;
- marriage/partnership breakdown;
- prolonged imprisonment;
- business downturn;
- loss of primary income and/or other unforeseen factors affecting a customer's capacity to pay, such as a reduction in income or an increase in non-discretionary expenditure;
- temporary physical or mental incapacity;
- emergency event from natural disasters such as flood, bushfire, cyclone or earthquake;
- domestic violence; or
- any other matter considered acceptable by the Chief Executive Officer.

Note: temporary loss of a job is usually payment difficulties rather than financial hardship, but you should still contact the City for assistance.

4. Payment Plans

If the City determines that you are in financial hardship, under the sewerage services portion of your rate notice it will offer you the following:

- more time to pay your account; or,
- a payment plan; and,
- suspend interest charges and administration fees whilst a payment plan is in place.

For ratepayers that have been assessed as experiencing "ongoing hardship", the City may refer the property to Council for their consideration, under a financial hardship



report for write- off of accrued interest and/or legal fees. The format of the report to Council will include the following information:

- property's assessment number;
- description of the debt;
- amount outstanding (further broken down into rates and service charges categories);
- period of debt (e.g. 1 year, 2 years etc.); and
- reason/s for the write off/s.

The referral to Council is a requirement under section 6.47 of the Local Government Act 1995, which requires Council's absolute majority.

The City will involve you and, if applicable, your financial counsellor in setting a payment plan. When setting the conditions of the plan, it will consider your capacity to pay, and if relevant, your consumption.

The City will review your payment plan if you submit a request in writing. If the City's review indicates that you are unable to meet your obligations under the current plan, the City will revise it. The City will either extend the duration of the payment arrangement and/or reduce the periodic payment amount.

If you do not comply with your payment plan and fail to contact the City to re-negotiate the terms, it will make all reasonable attempts to contact you to advise of its next course of action. The City does not have to offer you a payment plan if you have had three payment plans cancelled because of non-payment or declined payments.

If you are an occupier of a property under a crown lease, the City will notify the landowner (e.g. State of WA) advising them of its intention to provide you with an extension of time to pay or a payment plan before it formally accepts your proposal.

5. Debt Reduction

a. Temporary Financial Hardship

If you have been assessed as experiencing temporary financial hardship, the City will consider reducing the amount you owe us by waiving penalty interest and administration fees whilst committing to a payment plan.

b. Ongoing Financial Hardship

If you have been assessed as experiencing ongoing financial hardship, the City will consider reducing the amount you owe us by way of;

- waiving interest and administration fees charges whilst committing to a payment plan;

and

- requesting Council to consider a write-off interest and/or legal charges (absolute majority required).



6. Debt Collection

The City will suspend its debt recovery processes whilst negotiating a suitable payment arrangement with you.

a. Payment Plans

The City will not commence any legal proceedings to recover your debt if:

- you are being assessed as experiencing temporary or ongoing financial hardship;
- you have received an extension in time to pay, payment plan or another payment arrangement you have with the City; and
- you are complying with your extension in time to or payment plan.

b. Legal Proceedings

If legal proceedings have been commenced, these will be suspended for the following reasons:

- your financial hardship application is being reviewed and assessed,
- you have received an extension in time to pay, a payment plan or another payment arrangement you have with us,
- you are complying with your extension in time to or payment plan.

c. Non Compliance to Payment Plan

If you do not comply with your time to pay, payment plan or other payment arrangement, the City may commence debt recovery proceedings in accordance with the City's Debt Collection Policy.

Legal actions proceedings will be initiated or re-initiated, where your rates account will be referred to either:

- to the City's officers responsible for debt recovery; **or**
- outsourced to an external Debt Collection Agency. Additional fees may apply if the Debt Collection is outsourced.

7. Legal Costs

All legal costs and expenses incurred in recovering outstanding rates and charges will be charged against the property in accordance with Part 6 of the *Local Government Act 1995*.

When collecting your debt, the City will comply with Part 2 of the Australian Competition and Consumer Commission (ACCC) and Australian Securities and Investments Commission (ASIC) Debt collection guidelines for collectors and creditors.

If due to an administrative error by the City, and legal proceedings were inadvertently taken, the City will take every measure to rectify your rates account. Any associated



fees will be reversed and any entries that may appear on your credit history file (in regards to the City's error) will be cleared.

8. Additional information

- **The City's Schedule of Fees and Charges** is located on the City's website- www.ckb.wa.gov.au.
- **Rates Notice:** You can choose to have your annual rates notice sent to you electronically (e-Rates) or by mail. To register for e-Rates you must subscribe via the City's website – www.ckb.wa.gov.au/My-Property/Rates/Subscribe-to-e-Rates.
- **Redirection of rate notice:** If you are absent or ill you can request to have your rates notices redirected to another person free of charge.
- **Payment Methods:** You may pay your rate notice by direct debit, Centrepay, BPAY, BPOINT, telephone, post or in person.

For more information on your payment options, please contact us on (08) 90219600 or mailbag@ckb.wa.gov.au or in person at the Administration Office 577 Hannan Street, Kalgoorlie.

- **Centrepay:** is only available to customers who receive Centrelink payments. Paying by Centrepay may help you manage your bills more easily as your bills will be paid through regular deductions.
- **Concessions:** The Office of State Revenue has a rebate scheme that provides concessions to pensioners and seniors on their local government rates charges, sewerage charges and emergency services levy. The concessions available are either a rebate on, or the deferment of, these charges (eligibility criteria must be met). To receive a concession on your local government rates, sewer and emergency services levy, you must be on 1 July of the current financial year:
 - own and occupy your property as your ordinary place of residence;

and

 - be the holder of a valid:
 - Pensioner Concession Card; or
 - State Concession Card; or
 - Commonwealth Seniors Health Card together with a WA Seniors Card; or
 - WA Seniors Card.
- Register your entitlement with us in person or online with Water Corporation www.watercorporation.com.au/my-account/i-want-to/concessions.
- A pro-rata rebate may be available from the date of registration to Pensioners, and Seniors who become eligible after 1 July of the current financial year.



- If you have arrears outstanding on your property and you meet the eligibility criteria, you may be able to enter into a payment arrangement to pay the arrears and still be eligible for a rebate. The City suggests you contact our Rates Team on (08) 90219654 to discuss your rates accounts.
- If your circumstances change, particularly with respect to your ownership or occupation of the property, or your eligibility, you must notify the City on (08) 9021 9600 (8.30am-4.30pm weekdays) or the Water Corporation on 13 13 85 (8am-5pm weekdays). Your registration will be cancelled or amended, as appropriate.
- Payments received after the cut-off date 30 June, may result in the loss of your rebate and the full levied amount will become payable.
- **Financial Counselling:** The City will advise you of any financial counselling services or other organisations that may be available to you. Financial counsellors offer free, independent information to help you take control of your financial situation. The Financial Counsellors' Association of WA (FCAWA) can refer you to a financial counsellor in your area.
- **Contact details are:**
 - Financial Counsellors' Association of WA Phone: 08 9325 1617
 - Email: admin@fcawa.org
 - Website: www.financialcounsellors.org
 - National Debt Helpline: 1800 007 007
 - Alternatively, you can call the National Debt Helpline 1800 007 007 or www.ndh.org.au. The Helpline provides a free confidential service that provides support if you are experiencing financial hardship.
- **Fees and charges:** The City will charge you for the sewerage services it provides to you.
- If you do not pay your rate notice by its due date you will be charged penalty interest at a rate of 10% per annual (accruing daily). The penalty interest rate is set under section 6.15 of the Local Government Act 1995.
- For additional information relating to the prescribed interest rate and payment terms, this can be found on the rear of your rates notice.

9. Training of Staff

Frontline employees who assist customers having difficulty paying their outstanding charges are trained and are assessed for competency in relation to:

- The range of payment options and methods available;
- The City's Financial Hardship Policy, procedures and work instructions including delegated authorities that relate to debt recovery and credit management practices;



- Government funded concession entitlements;
- Government and community programs/services available including referrals to financial counsellors;
- Key cultural and social issues for significant customer groups and communication skills for engaging with ratepayers in financial hardship;

To ensure this process is maintained to the desired standard, staff performance is assessed through monitoring of calls for Customer Service staff and qualitative audits.

Debt Recovery staff who case manage individuals experiencing financial hardship have comprehensive training on a range of social and community issues to improve their understanding of the issues that affect people in financial hardship. In addition, the City will:

- Engage with stakeholders in the development and review of training programs;
- Provide training to new staff and schedule refresher courses where appropriate.

10. The Customer's commitment to the City

The City will do its best to assist customers experiencing financial hardship. If you are experiencing financial hardship, the City would like you to contact us as soon as possible to discuss your situation. The City can offer you a payment plan over an extended period, if you agree and maintain the arrangement.

In return, the City asks that the customer:

- agree and maintain a suitable payment arrangement;
- keep it informed of any changes in their circumstances;
- contact it to request an alternative arrangement if they are having difficulty maintaining the agreed payment plan; and
- contact a financial counsellor or relevant consumer representative if requested. It is important for a customer in Financial Hardship to meet with a person from a relevant consumer representative organisation to discuss their financial situation and consider the options available.

11. Availability and accessibility

The City regularly promotes its financial hardship policy to registered Financial Counsellors in Kalgoorlie-Boulder, and its customers through e-mail, newsletters, City's website, and public notice board.

Upon request, the City's customer service officers can provide you with a copy of this policy in alternative format. This policy is also available on the website at <https://www.ckb.wa.gov.au/policies>.

12. Complaints Handling



Complaints will be handled in accordance with the Australian Standard on Complaints Handling in conjunction with the [Water Services Code of Conduct \(Customer Service Standards\) 2018](#).

The City is committed to solving issues as quickly as possible. If you have a complaint, please contact the Customer Service Team on (08) 9021 9600 or email mailbag@ckb.wa.gov.au or refer to the section 13 below.

Our complaints handling process is available on our website. The policy can be found at www.ckb.wa.gov.au/policies.

The complaints handling process is free of charge.

If you are not satisfied with the way the City handles your complaint, you may refer your complaint, or would prefer to direct your complaint to an external body in the first instance to the Energy and Water Ombudsman. The Energy and Water Ombudsman will investigate your complaint and may mediate the dispute between you and us.

The Energy and Water Ombudsman's contact details are:

PO Box Z5386

St Georges Terrace, Perth WA 6831

Ph: 08 9220 7588

Freecall: 1800 754 005

TIS: Translating and Interpreting Services 13 14 50

Web: <https://energyandwater.ombudsman.wa.gov.au>.

Email: energyandwater@ombudsman.wa.gov.au

13. Fees and Interest Charges relating to Complaints

Fees, interest charges or debt recovery with not be charged if:

- a. if a complaint made by the customer to the licensee that directly relates to the non-payment of the bill is not resolved; or
- b. if a complaint made by the customer to the water services ombudsman (known to the City) that directly relates to the non-payment of the bill is not determined or is upheld by the water services ombudsman.

14. Approval and review

The City's policy was approved by the Economic Regulation Authority.

The City will review this policy at least every five years to ensure it remains up-to-date and relevant.

COMPLIANCE REQUIREMENTS



City of
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- Council Policy CORP-F-011 Financial Hardship
- Council Policy CORP-F009 Debt Collection
- Water Services Operating License
- Water Services Act 2012
- Water Service Code of Conduct (Customer Service Standards) 2018 (Water Code)
- Health (Miscellaneous Provisions) Act 1911
- Public Health Act 2016
- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996
- Rates and Charges (Rebates and Deferments) Act 1992
- Financial Hardship Policy Guidelines for Water Services (Economic Regulation Authority)
- Energy and Water Ombudsman Western Australia

ALTERNATIVE FORMATS

This document is available in alternative formats (softcopy/online, hardcopy and large print) upon request, please contact us for assistance.



If you need an interpreter, please call the Translating and Interpreting Service (TIS National) on 131 450 and ask them to telephone the City of Kalgoorlie-Boulder on (08) 9021 9600. The City's business hours are 8:00am to 5:00pm Monday to Friday.

If you are deaf, or have a hearing impairment or speech impairment, contact us through the National Relay Service www.relayservice.gov.au :

TTY users phone 133 677 then ask for 08 9021 9600 Speak and Listen users phone 1300 555 727 then ask for 08 9021 9600



DOCUMENT CONTROL		
Responsible department	Water Services	
Date adopted by Council	26 June 2023	
Date of last review	-	
Date of next review	June 2025 or earlier as required	



EXECUTION OF DOCUMENTS AND APPLICATION OF COMMON SEAL POLICY

POLICY NUMBER: XXXXX

PURPOSE

To establish protocols for:

1. Affixing the City's Common Seal;
2. Determining whether a document is to be executed by way of common seal; and
3. Determining which officers are authorised to sign documents on behalf of the City when a Common Seal is not required.

SCOPE

This policy applies in respect of all documents signed on behalf of the City.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

Common Seal means the City's official embossed seal used as its signature on official documentation in accordance with the Local Government Act, the City's Standing Orders Local Laws 2013 and this policy.

POLICY STATEMENT

Section 9.49A of the *Local Government Act 1995* provides that a document is duly executed by a local government if:

1. The Common Seal is affixed to it; or
2. The document is signed by an officer authorised to do so.

This policy is established to achieve a balance between operational efficiencies and good governance principles of legislative compliance, clarity, consistency and transparency.



POLICY DETAILS

Part 1: USE OF COMMON SEAL

1. Signatories to the Common Seal

To supplement section 9.49A of the *Local Government Act 1995*, Part 19.1 of the City's Standing Orders Local Law 2013 provides:

The common seal of the Local Government may only be used on the authority of the Council given either generally or specifically and every document to which the seal is affixed must be signed by–

- a. *the Mayor and the CEO or an appropriate officer authorised;*
- b. *the Deputy Mayor and the CEO or an appropriate officer authorised; or*
- c. *the CEO and an appropriate officer authorised.*

2. Execution clause for affixation of the Common Seal

The wording to accompany the application of the City's Common Seal should be as follows:

Dated this (date) day of (month) (year)
 The Common Seal of the City of Kalgoorlie-)
 Boulder was hereunto affixed pursuant to)
 to Council resolution dated)
 in the presence of:)
)
Signature of Mayor) *Signature of CEO*
)
Full name of Mayor) *Full name of CEO*

3. Common Seal register to be kept

Details of all transactions where the Common Seal has been affixed shall be recorded in a register kept by the CEO. The register will record:

- a. the date of Council meeting;
- b. agenda item number where the affixing of the common seal was resolved;
- c. the nature of the document;
- d. the number of copies of the relevant document(s) on which the Common Seal was affixed; and
- e. the reference number for the document within the City's record keeping system.

4. Safe custody of Common Seal

The CEO is to have charge of the Common Seal and is responsible for the safe custody and proper use of it.



5. Reporting use of Common Seal to Council

Council will receive a copy of the register of all Common Seals affixed for the previous month in the monthly Information Bulletin provided to Councillors or such other means as deemed appropriate by the CEO.

Part 2: AUTHORITY FOR OFFICERS TO SIGN DOCUMENTS

6. Resolution of Council required for officer to have authority to sign

- a. Pursuant to section 9.49A(4) of the *Local Government Act*, Council may, by resolution, authorise the CEO, an employee or an agent to sign documents on behalf of the City, either generally or subject to restrictions or conditions.
- b. Unless a person acts in a role that has been authorised by Council specifically or through its adoption of this policy, that person must not sign any documents on behalf of Council.
- c. Where a person is acting in a role that has been authorised by Council to sign documents, that person may sign documents during the period of time that they are acting or have related higher duties responsibilities.

7. Authorised employees

- a. Employees authorised under section 9.49A of the *Local Government Act* may sign documents identified for that purpose as set out in Attachment 1 of this policy.
- b. The authority set out in Attachment 1 is subject to the limitations and conditions listed in Part 3 of this policy.

Part 3: LIMITATIONS ON AUTHORITY TO SIGN DOCUMENTS

8. Subject to delegated authority

The authority set out in this policy and Attachment 1 is subject always to:

- a. any delegated authority that may from time-to-time be adopted by Council and/or endorsed by the CEO; and
- b. the City's operational Purchasing Procedure (which sets out financial limits).

Where a Council-adopted or CEO-endorsed delegation of authority provides inconsistent, greater or lesser authority to an officer in relation to the execution of documents on behalf of the City, the following applies in descending order of priority:

- a. relevant delegated authority;
- b. this policy; and
- c. operational Purchasing Procedure.

9. Authority for CEO to sign documents

The CEO's authority is subject to:



- a. Unlimited \$ value; and/or
- b. Commitment period is specifically resolved by Council or in any other case, no greater than a 5 year period; and/or
- c. Moderate or lesser financial risk, legal complexity or political sensitivity assessed by the CEO unless otherwise specifically resolved by Council.

10. Authority for Directors to sign documents

Directors' authority is subject to:

- a. Directors may only execute documents relevant to matters within the scope of the activity of their Directorate; and
- b. Documents relevant to the activities of multiple Directorates may only be executed by the CEO; and
- c. <\$250,000 per annum or such other amount specified in a relevant CEO Sub-Delegation of Authority; and/or
- d. Commitment is no greater than 3 years; and/or
- e. Moderate or lesser level of financial risk, legal complexity or political sensitivity assessed by the Director (within their area of expertise and delegated authority).

11. Authority for Executive Managers to sign documents

Executive Managers' authority is subject to:

- a. Executive Managers may only execute documents relevant to matters within the scope of activity of their business unit;
- b. Documents relevant to the activities of multiple business units within a Directorate may only be executed by the relevant Director;
- c. Documents relevant to the activities of multiple business units across multiple Directorates may only be executed by the CEO; and
- d. <\$100,000 per annum or such other amount specified in a relevant CEO Sub-Delegation of Authority; and/or
- e. Commitment is no greater than 3 year period; and/or
- f. Minor or lesser level of financial risk, legal complexity or political sensitivity assessed by the Executive Manager (within their area of expertise and delegated authority).

12. Authority for Managers to sign documents

Managers' authority is subject to:

- a. Managers may only execute documents relevant to matters within the scope of activity of their business unit;
- b. Documents relevant to the activities of multiple business units within a Directorate may only be executed by the relevant Director;
- c. Documents relevant to the activities of multiple business units across multiple Directorates may only be executed by the CEO; and



- d. <\$50,000 per annum or such other amount specified in a relevant CEO Sub-Delegation of Authority; and/or
- e. Commitment is no greater than 3 year period; and/or
- f. Minor or lesser level of financial risk, legal complexity or political sensitivity assessed by the Manager (within their area of expertise and delegated authority).

COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council		
Date of last review		
Date of next review		



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ATTACHMENT 1: EXECUTION REQUIREMENTS

Document type	Execution					
	Common Seal	Mayor	CEO	Director	Exec Manager	Manager
Local Laws – made and amended	✓	x	x	x	x	x
Planning Schemes – made and amended	✓	x	x	x	x	x
The following Land transaction documents: - Sale - Purchase - Vesting - Contributed assets - Notifications of factors affecting land under s70A <i>Land Transfer Act 1893</i> – lodge or withdraw - Easements – by land transfer - Rights of carriage way - Right of support to land burdening buildings - Rights to light and air - Rights to take water from wells or bores - Rights to install, maintain and operate oil, gas or other pipelines - Rights to install, maintain and operate electric power lines, telephone and other cable and supporting pylons - Restrictive covenants – by land transfer - Deeds – land transfer for public purposes <i>(Note: based on execution clause and land title office requirements of specific documents)</i>	✓	x	✓	x	x	x
Mortgages, loans and debentures	✓	x	x	x	x	x
Power of Attorney to act for the City <i>(Note: requires CEO and Mayor)</i>	x	✓	✓	x	x	x
The following land transaction documents: - Caveats – registering or removing - Leases - Easements – by deed, deposited plan or other legal instrument: - Rights of carriage way - Right of support to land burdening buildings - Rights to light and air - Rights to take water from wells or bores	➤	x	✓	x	x	x



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<ul style="list-style-type: none"> - Rights to install, maintain and operate oil, gas or other pipelines - Rights to install, maintain and operate electric power lines, telephone and other cable and supporting pylons - Restrictive covenants – lodge, modify, or withdraw (other than by land transfer) - Deeds - Legal agreements 						
State or Cth Government Funding Agreements <i>(Note: subject to delegated authority, any of the identified authorised officers can execute)</i>	➤	x	✓	✓	x	x
Grants and Funding Agreements with private agencies (incoming and outgoing funds) <i>(Note: subject to relevant delegated authority, any of the identified authorised officers can execute)</i>	➤	x	✓	x	x	x
Memorandum of Understanding	✓	x	✓	✓	✓	✓
Contracts and legal instruments, including contract variations, including but not limited to: <ul style="list-style-type: none"> - Procurement contracts - Services Agreements (incoming or outgoing services) - Heritage Agreements - Acquittal of planning conditions - Maintenance of the public realm 	✓	x	✓	✓	✓	✓
Development, subdivision and strata-title approvals for City land	x	x	✓	✓	x	x
Memorial <ul style="list-style-type: none"> - Deed Poll Registration (change of name of a person) - Memorial of Advertisement (document lodged at land titles office evidencing that the legal requirements necessary to sell land for the non-payment of rates have been attended to) - Prohibited dealings in land (document lodged at land titles office under a number of statutes, which acts as a caveat when noted on certificate of title) 	x	x	✓	✓	x	x
Documents that fulfill a statutory local government duty or power for which there is no power of delegation or authorisation and is a matter which constitutes a potential risk for the City	x	x	✓	✓	✓	✓
Communications on behalf of the City with Commonwealth or State ministers or sister city counterpart	x	✓	✓	x	x	x



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political or government leaders <i>(Note: officers are authorised to sign routine day to date operational communications where the recipient is of a similar organisational level as the CKB officer)</i>						
Communications on behalf of the City with CEOs of Commonwealth or State departments or industry representative bodies <i>(Note: officers are authorised to sign routine day to date operational communications where the recipient is of a similar organisational level as the CKB officer)</i>	x	x	✓	✓	x	x
Communications on behalf of the City relevant to the day to day operations of the City and which are subject to a level of political sensitivity or potential risk to the City	x	x	✓	✓	✓	✓
Ceremonial Certificates – common seal may be affixed at the Mayor’s discretion: - Honorary Freeman - Honorary Citizenship	✓	✓	✓	x	x	x
Deed of settlement – employee matters	x	x	✓	x	x	x
Enterprise Bargaining Agreements	x	x	✓	x	x	x

- ✓ Required or authorised signatory
- Common Seal only to be applied where specified in a document prepared by an external authority
- x Not to be used/not authorised to sign



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WATER SERVICES FAMILY VIOLENCE POLICY

POLICY NUMBER: XXXXX

PURPOSE

This policy outlines the City's approach to addressing family violence in way that is consistent with the City's Water Services Family Violence Policy adopted by Council on 26 June 2023 and provides organisation-wide application of these policy principles.

SCOPE

This policy applies to customers and staff of the City of Kalgoorlie-Boulder who have been, or are being, affected by family violence.

LEGISLATION

Pursuant to the Water Services Code of Practice (Family Violence) 2020, the City's Water Services department is required to have and implement a family violence policy.

This policy has been developed to be consistent with the City's Water Services Family Violence Policy, with organisation-wide application.

CONTEXT

Family violence is the intentional and systematic use of violence and abuse to control, coerce and create fear. It can be physical, emotional/psychological, sexual, financial, spiritual or social in nature. Further information on what is considered family violence is available [here](#).

Perpetrators of family violence can use control over their victims as a form of economic abuse, such as incurring debt in the victim's name, refusing to contribute to costs, refusing to pay bills or having the service disconnected when they leave the family home.

Victims of family violence may suffer significant psychological and emotional impacts while attempting to resolve debts at the same time as ensuring their personal safety.

In addition, perpetrators may gain access to the victims' confidential information such as their whereabouts; for example, through their knowledge of the personal details of the victim



OUR ROLE IN ADDRESSING FAMILY VIOLENCE

At the City, we have zero tolerance for family violence and will do everything we can (within our control) to support customers affected by family violence.

We have implemented systems and staff training so that customers who disclose to us that they have been, or are being, affected by family violence:

- are heard and need only make this disclosure once;
- have confidential and respectful interactions with our staff;
- can be certain their personal information is kept confidential and safe;
- are provided with information about financial support and assistance available, including specialised support networks;
- are provided with time and information to help them consider their options and make informed decisions; and
- can enter into the City's Financial Hardship program and be supported by our family violence process.

SUPPORT AVAILABLE

Customers can be referred to external support networks and resources including:

- 1800RESPECT National Sexual Assault, Domestic Family Violence Counselling Service: a national telephone and online counselling and referral service. Phone: 1800 737 732.
- Men's Domestic Violence Helpline: provides information and referral for male perpetrators, as well as male victims of family and domestic violence. Phone: (08) 9223 1199 or free call 1800 000 599.
- Women's Domestic Violence Helpline: provides crisis support and referral for women experiencing family and domestic violence (including referrals to women's refuges). Phone: (08) 9223 1188 or free call 1800 007 339.
- Crisis Care: provides the after-hours response to concerns for a child's safety and wellbeing and information and referral for people experiencing a crisis. Phone: (08) 9223 1111 or free call 1800 199 008.
- Mens Line Australia: 24/7 support for men and boys dealing with family and relationship difficulties. Support for men who are concerned that their behaviour is hurting the people they care about. Phone: 1300 78 99 78.



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- Sexual Assault Resource Centre: provides a range of free services to people affected by sexual violence. Phone: (08) 6458 1828 or free call 1800 199 888.

More support services, useful information and resources are listed on [Family and domestic violence support and advice | Western Australian Government \(www.wa.gov.au\)](https://www.wa.gov.au)

COMPLAINTS PROCEDURE

Please refer to our Complaints Handling Policy (available at [Policies » City of Kalgoorlie-Boulder \(ckb.wa.gov.au\)](https://ckb.wa.gov.au)) if you are not satisfied with how we have handled your situation.

APPLICATION AND REVIEW

This policy will be reviewed at least every five years to ensure it meets the needs of customers experiencing family violence. The review will incorporate the views and recommendations of our stakeholders.

We will ensure procedures and work instructions are reviewed and maintained to ensure our interactions with customers experiencing family violence are conducted in a sensitive manner according to the guidelines set in this policy.

ALTERNATIVE FORMATS

This document is available in alternative formats (softcopy/online, hardcopy and large print) upon request, please contact us for assistance.



If you need an interpreter, please call the Translating and Interpreting Service (TIS National) on 131 450 and ask them to telephone the City of Kalgoorlie-Boulder on (08) 9021 9600. Our business hours are 8:00am to 5:00pm Monday to Friday.

If you are deaf, or have a hearing impairment or speech impairment, contact us through the National Relay Service www.relayservice.gov.au :

TTY users phone 133 677 then ask for 08 9021 9600 Speak and Listen users phone 1300 555 727 then ask for 08 9021 9600

RELEVANT DOCUMENTS



**City of
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DOCUMENT CONTROL		
Responsible department	oCEO	
Date adopted by Council		
Date of last review	July 2023	Policy reviewed and amended
Date of next review	July 2025	



City of
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**ELECTED MEMBER HANDBOOK
FOR A RESPECTFUL WORKPLACE**

**INCLUDING POLICIES AND PROCEDURES FOR HANDLING
GRIEVANCES, CODE OF CONDUCT BREACHES AND OTHER
ILLEGAL, UNETHICAL OR CORRUPT CONDUCT**

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3 INTRODUCTION

As a local government, the City is committed to ensuring all Elected Members conduct themselves professionally, ethically and in accordance with the law. The City is also committed to providing a working environment where every Elected Member and the CEO is treated equally, fairly and without prejudice.

This Handbook sets out:

1. **Respectful Workplace Policy** including the City's commitment to a workplace free of Discrimination, Bullying, Sexual Harassment and Victimisation;
2. **Complaint policy and procedure** for reporting a Grievance committed by an Elected Member or the CEO;
3. **Investigation processes** including the processes that will be followed by the City to investigate a Grievance, Code Breach or Misconduct that is reported to it, where an internal investigation is appropriate;
4. **Code of Conduct Breach policy and procedure** for any complaints about Code Breach by an Elected Member, Committee Member and/or Candidate of their adopted Code of Conduct;
5. **Minor Breach Policy and Procedure** for any complaints about an Elected Member breaching a provision of the *Local Government (Rules of Conduct) Regulations 2007*, which must be dealt with by the Local Government Standards Panel;
6. **Policy for Serious Breach, Misconduct and other illegal conduct** sets out the external mechanisms that must be followed by the City in accordance with the *Local Government Act 1995*, *Public Sector Act 2009* and *Corruption, Crime and Misconduct Act 2003* in respect of Misconduct committed by an Elected Member.

The policies and procedures in this handbook apply to Elected Members and in some instances also to the CEO, Committee Members and/or Candidates.

There are some circumstances where a Grievance will also constitute a Code Breach, Minor Breach, Serious Breach and/or Misconduct, and a Code Breach or Minor Breach may also constitute a Serious Breach or Misconduct. In such circumstances:

1. All relevant policies and procedures will apply, which may result in the City undertaking multiple actions simultaneously; and
2. To the extent of any inconsistency between any policy or procedure, the following order of priority will be applied:
 - a. Policy for handling Serious Breach, Misconduct and other illegal conduct;
 - b. Minor Breach Policy; and
 - c. Policy and procedure for handling Code Breach.

3. Nothing in this Handbook overrides any mandatory reporting requirements imposed on the City, and each policy and procedure in this handbook is subject to the requirements of any authority, legislation or regulation which may be relevant to a Grievance, Code Breach, Minor Breach, Serious Breach or Misconduct.

4 STATUTORY ENVIRONMENT

- Age Discrimination Act 2004 (Cth)
- Australian Human Rights Commission Act 1986
- Equal Opportunity Act 1984 (WA)
- Work Health & Safety Act 2020 (WA)
- Work Health & Safety (General) Regulations 2020 (WA)
- Privacy Act 1988 (Cth)
- Disability Discrimination Act 1992 (Cth)
- Local Government Act 1995 (WA)
- Local Government (Administration) Regulations 1996 (WA)
- Racial Discrimination Act 1975 (Cth)
- Public Sector Act 2003
- Corruption, Crime and Misconduct Act 2003
- Local Government (Rules of Conduct) Regulations 2007

5 DEFINITIONS

In this handbook, the following definitions apply:

Bullying has the same definition as set out in Worksafe's Code of Practice on Workplace Behaviour (which defines workplace bullying as repeated unreasonable behaviour by an individual towards a worker which creates a risk to health and safety). Examples of behaviour, whether intentional or unintentional, that may be workplace bullying if they are repeated, unreasonable and create a risk to health and safety include:

- a. abusive, insulting or offensive language or comments;
- b. aggressive and intimidating conduct;
- c. belittling or humiliating comments;
- d. victimisation;
- e. practical jokes or initiation;
- f. unjustified criticism or complaints;
- g. deliberately excluding someone from work-related activities;
- h. withholding information that is vital for effective work performance;
- i. setting unreasonable timelines or constantly changing deadlines;
- j. setting tasks that are unreasonably below or beyond a person's skill level;

- k. denying access to information, supervision, consultation or resources to the detriment of the worker;
- l. spreading misinformation or malicious rumours,

but does not include fair and reasonable action taken to investigate an allegation against an Elected Member.

Candidate means a candidate for election as a Council Member, whose nomination has been accepted by the Returning Officer under s.4.49 of the *Local Government Act* but does not include a Council Member who has nominated for re-election. A person is a Candidate from the date on which their nomination is accepted, until the Returning Officer declares the election result in accordance with s.4.77 of the *Local Government Act*.

City means the City of Kalgoorlie-Boulder.

Code Breach means a breach or suspected breach of Division 3 of the City's Code of Conduct for Councillors, Committee Members and Candidates adopted by Council (including where that occurs during attendances at Council, City or community related events).

Committee Member means a Council Member, employee of the City or other person who has been appointed by the Council to be a member of a Committee, in accordance with s.5.10(1) of the Act. A person is a Committee Member from the date on which they are appointed, until their appointment expires or is terminated by Council resolution.

Complainant means a person who lodges a complaint regarding a Grievance, Breach or Misconduct.

Complaints Officer means a person authorised in writing by Council resolution in accordance with clause 11(3) of the Code to receive Complaints and withdrawals of Complaints, being the CEO.

Conciliation involves an impartial person experienced in mediation assisting the parties to a Grievance to reach an agreement about how it should be resolved.

Council means the council of the City of Kalgoorlie-Boulder, comprising Elected Members.

Department of Department of Local Government, Sport and Cultural Industries.

Discrimination occurs where a person is given less favourable treatment than someone else based on the number of grounds under which it is unlawful to discriminate against a person. It may be direct or indirect:

- a. Direct discrimination occurs when a person is treated less favourably than another person in the same or similar circumstances (*for example, unlawful sex discrimination may arise if a person is refused a position on a Committee because she is a woman*); and

- b. Indirect discrimination occurs when there is a requirement that adversely impacts on a particular person with an attribute covered by anti-discrimination legislation (*for example, sex, race, marital status, etc*).

There may be no intention to discriminate, but the conduct or decision leads to a discriminatory effect if the conditions imposed are not reasonable (*for example, it may be indirect discrimination if the only way to enter a public building is by a set of stairs as people with disabilities who use wheelchairs are unable to enter the building*). The following is a non-exhaustive list of unlawful grounds of discrimination (whether or not a person has that characteristic or whether it is assumed that they have that characteristic or that they may have that characteristic some time in the future):

- a. disability, disease or injury;
- b. age;
- c. family responsibility or status;
- d. race, colour or ethnic origin;
- e. language;
- f. sex including gender identity, sexual orientation and intersex status;
- g. physical or mental disability;
- h. marital status;
- i. political or religious conviction;
- j. pregnancy;
- k. criminal record;
- l. breastfeeding;
- m. gender history;
- n. impairment;
- o. national extraction or social origin; and
- p. trade union activity.

Elected Member means a member of Council, including the Mayor.

Employee means a person employed by the City of Kalgoorlie-Boulder.

Grievance means any type of problem, concern or complaint related to an Elected Member or the CEO, including where the relevant conduct occurs in any circumstances connected with Council (including during attendances at Council, City or community related events) or in the case of the CEO, breach of any provision of the City's Employee Code of Conduct that applies to the CEO. A grievance can be about any act, behaviour, omission, situation or decision impacting on a person that the Complainant thinks is unfair or unjustified including Bullying, Sexual Harassment, Victimisation and/or Discrimination.

Minor Breach means a breach or suspected breach of a rule of conduct contained in the *Local Government (Rules of Conduct) Regulations 2007* or Division 4 of the Code of Conduct for Councillors, Committee Members and Candidates.

Minor Misconduct has the meaning consistent with that given in section 3 of the Corruption, Crime and Misconduct Act 2003, being in the case of the City misconduct of a kind described in paragraph (d) of the definition of “misconduct” that is not conduct engaged in by—

- a. a member of a local government or council of a local government; or
- b. a member of a council of a regional local government;

Misconduct has the meaning given under section 4 of the Corruption, Crime and Misconduct Act 2003, being that misconduct occurs if:

- a. A public officer corruptly acts or corruptly fails to act in the performance of the functions of the public officer’s office or employment;
- b. A public officer corruptly takes advantage of the public officer’s office or employment as a public officer to obtain a benefit for himself or herself or another person, or to cause a detriment to any person;
- c. A public officer while acting or purporting to act in his or her official capacity, commits an offence punishable by two or more years’ imprisonment; or
- d. A public officer engages in conduct that:
 - i. Adversely affects or could adversely affect, directly or indirectly, the honest or impartial performance of the functions of a public authority or public officer whether or not the public officer was acting in their public officer capacity at the time of engaging in the conduct; or
 - ii. Constitutes or involves the performance of his or her functions in a manner that is not honest or impartial; or
 - iii. Constitutes or involves a breach of the trust placed in the public officer by reason of his or her office or employment as a public officer;
 - iv. Involves the misuse of information or material that the public officer has acquired in connection with his or her functions as a public officer, whether the misuse is for the benefit of the public officer or the benefit or detriment of another person, and constitutes or could constitute:
 - v. a disciplinary offence providing reasonable grounds for the termination of a person’s office or employment as a public sector officer under the Public Sector Management Act 1994 (whether or not the public officer to whom the allegation relates is a public service officer or is a person whose office or employment could be terminated on the grounds of such conduct) (and for the purpose of this definition, “public officer” has the meaning given in section 1 The Criminal Code which includes a member, officer or employee of a local government).

Respondent means a person who is alleged to have committed behaviour the subject of a Grievance complaint, a Code Breach, Minor Breach, Serious Breach or Misconduct.

Serious Misconduct has the meaning given under the Corruption, Crime and Misconduct Act 2003 (being misconduct of the kind referred to in paragraphs (a), (b) and (c) of section 4

of the Corruption, Crime and Misconduct Act 2003 (as set out above under the definition of “Misconduct”).

Serious Breach means a breach of the Local Government Act or any other written law containing an element that they are an Elected Member.

Sexual Harassment means any unwelcome conduct of a sexual nature, including (without limitation):

- a. physical contact (touching, rubbing, patting, embracing, brushing up against, etc.);
- b. gestures of a sexual nature;
- c. leering or staring;
- d. offensive telephone calls, emails, text messages or notes;
- e. sexual suggestive jokes or comments;
- f. sexually explicit posts on social networking sites;
- g. tales of sexual exploits;
- h. repeated requests for a date;
- i. unwelcome comments or questions about a person's sex life, appearance or dress;
and
- j. displaying sexually graphic material (poster, calendars, cartoons, graffiti, messages, emails).

Victimisation is when a person is harassed, treated unfairly or intimidated because they have lodged a complaint about Grievance, Breach or Misconduct, assisted someone else with a complaint about Grievance, Breach or Misconduct or been a witness in a related investigation.

6 RESPECTFUL WORKPLACE POLICY

PURPOSE

The purpose of this policy is to set out the City's commitment to making sure every Elected Member, CEO, Employee and other person, regardless of their background or personal attributes, is treated with respect and dignity. This policy should be read in conjunction with the Code of Conduct for Councillors, Committee Members and Candidates, the Grievance Policy and related procedures set out in this handbook.

SCOPE

This policy applies to all Elected Members and the CEO, and persons having dealings with Elected Members and the CEO including the CEO (in the case of dealings with Elected Members) and Employees.

POLICY STATEMENT

The City is committed to providing a working environment where every Elected Member, Employee and other person is welcomed, safe, supported and treated equally and fairly.

The City acknowledges and celebrates the diversity of backgrounds and experiences in the organisation and does not accept behaviours, language or practices that constitute:

- a. Bullying;
- b. Sexual Harassment;
- c. Victimisation; and/or
- d. Discrimination.

The City takes seriously its legislative obligations under the *Sex Discrimination Act 1984*, *Racial Discrimination Act 1975*, *Disability Discrimination Act 1992*, *Age Discrimination Act 2004* and the *Australian Human Rights Commission Act 1986*.

POLICY DETAILS

Discrimination, Bullying, Sexual Harassment and Victimisation are unacceptable at the City and in some circumstances may be unlawful.

The City will:

- a. Take reasonable steps to ensure all Elected Members understand their rights and responsibilities under this policy, the Code of Conduct for Councillors, Committee Members and Candidates and the policies and procedures in this handbook;

- b. Develop and maintain a culture where everyone is treated with dignity, courtesy and respect;
- c. Actively discourage behaviour and actions that do not produce a positive, safe and respectful workplace;
- d. Ensure that Elected Members model appropriate standards of behaviour;
- e. Ensure that there is formal and informal training and education initiatives to ensure all staff understand their rights and responsibilities in relation to this and related policies;
- f. Ensure that recruitment and selection decisions are based on merit and competence at all times;
- g. Ensure that Complainants with Grievances are treated respectfully and with appropriate support with people clear on how and where to make a complaint or report;
- h. Respond to Grievances in accordance with the City's relevant policies and procedures;
- i. Use reasonable endeavours to ensure that Complainants are not Victimised;
- j. Regularly identify and assess risk factors for discrimination, sexual harassment and victimisation, including by seeking direct feedback from staff;
- k. Ensure outcomes and strategies are regularly reviewed and evaluated for continuous improvement; and
- l. Ensure confidentiality and privacy are protected.

Equal Opportunity Employer

The City is an equal opportunity employer and will provide equality in employment for all people employed or seeking employment by providing the same opportunities for hiring, advancement and benefits to everyone, without Discrimination.

Every person will be given a fair and equitable chance to compete for appointment, promotion or transfer, and to pursue their career as effectively as others. Employment decisions relating to appointment, promotion and career development will be determined according to individual merit and competence.

The same principles apply in relation to the selection of members to Council Committees, Working Groups or other groups.

7 ELECTED MEMBER AND CEO GRIEVANCE POLICY

PURPOSE

This policy sets out the expectations of Elected Members and the process undertaken by the City to ensure that Grievances against Elected Members and the CEO are dealt with fairly, objectively and in an effective and timely manner by adopting processes which reflect the principals of participation, co-responsibility and subsidiarity. This Grievance Policy has been established to provide a transparent process for Council, Elected Members, the CEO, the City and the community to follow to resolve Grievances in accordance with the law.

SCOPE

This policy applies to all Elected Members, the CEO, Complainants and persons tasked with investigation of Grievances.

POLICY STATEMENT

The City is committed to providing a working environment where every person is treated equally, fairly and without Discrimination, Bullying, Sexual Harassment and Victimisation.

This policy has been established to provide a transparent process for the City to follow to resolve Grievances against Elected Members and/or the CEO in accordance with the law. This policy will ensure the City:

- a. Provides Complainants and Respondents with their legal rights and responsibilities;
- b. Encourages people to come forward with Grievances about Elected Members and the CEO;
- c. Deals with Grievances in a supportive way, without Victimisation or intimidation of any person connected with the Grievance;
- d. Encourages the resolution of grievances promptly and as close as possible to the source of the Grievance;
- e. Focuses on preventing and resolving Grievances;
- f. Provides a Grievance resolution process which complies with the law, including by establishing a process which provides for:
 - i. Mental and physical health and well-being of Complainants and Respondents;
 - ii. Privacy and confidentiality;
 - iii. Fairness and impartiality;
 - iv. Freedom from Victimisation;
 - v. Timeliness;
 - vi. Ease of use and trustworthiness; and
 - vii. Seriousness and sensitivity.

POLICY DETAILS

This policy and the Grievance Handling Procedure is based on the following principles:

1. *Compliance with Industrial Relations Law*

Industrial Relations Act 1979, Equal Opportunity Act 1984, Work Health & Safety Act 2020, Local Government Industry Award 2020 and Privacy Act 1988 demand specific due process for dealing with a Grievance.

2. *Privacy and confidentiality*

Privacy and confidentiality must be strictly observed at all times during the Grievance process. Information relating to the Grievance must only be passed on when in accordance with the *Privacy Act 1988* and where necessary to fairly and effectively deal with the Grievance.

Requirements of privacy and confidentiality apply to everyone involved in each Grievance, including the parties involved, witnesses, support people and the employees handling the Grievance. A breach of privacy or confidentiality will result in disciplinary action. All records relating to the Grievance will be kept confidentially, in accordance with the City's record keeping requirements.

3. *Fairness and impartiality*

All Grievances will be handled fairly and impartially. This means that:

- a. A lawful investigation, in accord with the Investigation Process;
- b. The Respondent is entitled to full details about the alleged Grievance, including the time, date and specifics of the alleged offence unless the Complainant specifically requests that their identity remain confidential (in which case the identity of the Complainant will not be provided to the Respondent);
- c. The Respondent must be given the lawful right of response to the Grievance;
- d. All parties to a Grievance must have the lawful right of response to allegations and statements made by the other parties and by witnesses;
- e. If anyone involved in handling a Grievance has a bias or conflict of interest that may affect their ability to be fair and impartial, they must declare this to the parties and to the investigator handling the Grievance. One or both of the parties may also perceive a bias or conflict of interest even if the investigator handling the Grievance does not. In these cases, the Grievance will be handled by another investigator.

4. *Freedom from Victimisation*

Council will take all reasonable steps to prevent the Victimisation of anyone connected with a Grievance. Victimisation constitutes a breach of this policy and will result in disciplinary action.

5. *Timeliness*

Council will take all reasonable steps to ensure that Grievances are handled as quickly as possible whilst following due process. This will ensure the best outcome for all parties involved.

6. *Ease of use and trustworthiness*

This policy as well as the Complaint Handling Procedure and Investigation Procedure will be accessible to all Complainants and Respondents and implemented appropriately. All reasonable steps will be taken to ensure that the contents of this handbook are understood by all Elected Members and Employees.

7. *Seriousness and sensitivity*

All Grievances will be taken seriously and handled with sensitivity, taking into account the individual background and values of each party and any differences between them.

8. *Internal and external support.*

Both parties to a Grievance have the right to have a support person of their choice at meetings relating to the Grievance. The parties to the Grievance can contact an external agency for information, advice or help at any time during the Grievance process.

9. *Malicious complaints*

Council encourages people to raise all genuine concerns. People should not be put off from raising concerns because, for example, they are afraid of punitive action by the Respondent, Council or the City, or are concerned their claims won't be substantiated.

However, making allegations that are not true, or making a complaint solely to cause trouble for others may be considered to be Serious Misconduct. Employees making malicious and vexatious complaints will be subject to disciplinary action and Elected Members will be referred to external authorities. If it is alleged during the Grievance process that the Grievance is malicious or vexatious, this will be investigated at the same time as the original Grievance.

8 GRIEVANCE HANDLING PROCEDURE

8.1 EMPLOYEE LODGING GRIEVANCE AGAINST CEO

Step 1: Attempt to resolve

In the first instance, it is preferable that the Complainant approach the CEO directly. The Complainant should identify the conduct, explain the impact of the conduct and request that it stops.

Step 2: Lodge formal complaint

If the Complainant is not comfortable to approach the CEO directly, or an attempt to follow Step 1 has not resolved the matter, the Complainant must lodge the Grievance directly with Council, in writing addressed to the Mayor.

The Complainant also has the option of lodging a complaint the Grievance directly with a relevant authority able to receive the complaint (for example, the Department, Local Government Standards Panel, Crime and Corruption Commission, Public Sector Commission, Work Safe, Industrial Relations Commission) however a Complainant is encouraged to exhaust the provisions of this Grievance Policy and related procedures before doing so.

The Complainant may withdraw their complaint at any time.

Step 3: Mayor to advise Council

Immediately (within 24 hours) upon a lodgment of a Grievance with the Mayor, or notification to the Mayor that a Grievance has been lodged with an external authority, the Mayor must advise Council.

Step 4: Investigation

Upon notification to Council of a Grievance being lodged against the CEO, Council must engage an independent consultant to investigate the Grievance in accordance with the Investigation Procedure.

Step 5: Determination of investigation

Each party to a Grievance will be duly advised of the outcome of the investigation in accordance with the Investigation Procedure.

A Complainant is not entitled to be advised of any disciplinary action that may be taken against a Respondent if the relevant complaint is substantiated.

8.2 EMPLOYEE LODGING GRIEVANCE AGAINST COUNCIL OR AN ELECTED MEMBER

Step 1: Attempt to resolve

In the first instance, it is preferable that the Complainant approach the CEO to attempt to have the issue resolved amiably through mediation.

Step 2: Lodge formal complaint

If the Complainant is not comfortable to approach the CEO directly, or an attempt to follow Step 1 has not resolved the matter, the Complainant must lodge the Grievance directly in writing to the Mayor.

The Complainant also has the option of lodging a complaint the Grievance directly with a relevant authority able to receive the complaint (for example, the Department, Local Government Standards Panel, Crime and Corruption Commission or Public Sector Commission) however a Complainant is encouraged to exhaust the provisions of the Grievance Policy and this procedure before doing so.

The Complainant may withdraw their complaint at any time.

Step 3: Notify Council of complaint

Immediately (within 24 hours) upon a lodgment of a Grievance with the Mayor, or notification to the Mayor that a Grievance has been lodged with an external authority, the Mayor must advise Council.

Step 4: Investigate

If resolution cannot be achieved through mediation (due to the Complainant not being comfortable with that approach, or due to the parties attending mediation without resolution), an external specialist consultant will need to be engaged to conduct an investigation. If so required, the CEO will advise Council of this, and the intention of the CEO and the Mayor (if the Mayor is not the person to whom the complaint regards) to engage a consultant. Council will consult with the CEO on the intent to engage an independent consultant to investigate the Grievance in accordance with the Investigation Procedure.

Step 5: Determination of investigation

Each party to a grievance will be duly advised of the outcome of the investigation in accordance with the Investigation Procedure.

A Complainant is not entitled to be advised of any disciplinary action that may be taken against a Respondent if the relevant complaint is substantiated.

8.3 PERSON LODGING GRIEVANCE COMPLAINT AGAINST COUNCIL OR A COUNCIL MEMBER

Step 1: Attempt to resolve

In the first instance, it is preferable that the Complainant approach the CEO to attempt to have the issue resolved amiably through mediation.

Step 2: Lodge formal complaint

If the Complainant is not comfortable to engage in a mediation process referred to in Step 1, or an attempt to follow Step 1 has not resolved the matter, the CEO will advise Council of this fact and the intention of the CEO and the Mayor (if the Mayor is not the person to whom the complaint regards) to engage an external specialist consultant to enact an investigation.

The Complainant also has the option of lodging the Grievance directly with Council, in writing addressed to the Mayor.

The Complainant also has the option of lodging a complaint the Grievance directly with a relevant authority able to receive the complaint (for example, the Department, Local Government Standards Panel, Crime and Corruption Commission or Public Sector Commission) however a Complainant is encouraged to exhaust the provisions of the Grievance Policy and this procedure before doing so.

The Complainant may withdraw their complaint at any time.

Step 3: Notify Council of complaint

Immediately (within 24 hours) upon a lodgment of a Grievance with the Mayor, or notification to the Mayor that a Grievance has been lodged with an external authority, the Mayor must advise Council.

Step 4: Investigate

Council will consult with the CEO on the intent to engage an independent consultant to investigate the Grievance in accordance with the Investigation Procedure.

Step 5: Determination of investigation

Each party to a grievance will be duly advised of the outcome of the investigation in accordance with the Investigation Procedure.

A Complainant is not entitled to be advised of any disciplinary action that may be taken against a Respondent if the relevant complaint is substantiated.

8.4 ELECTED MEMBER LODGING GRIEVANCE COMPLAINT AGAINST ANOTHER ELECTED MEMBER

Step 1: Attempt to resolve

If an Elected Member has a Grievance against another Elected Member, in the first instance, it is preferable the Elected Member approach the Mayor so that an independent mediator can be engaged to negotiate a resolution to the issue.

Step 2: Lodge formal complaint

If the mediation process fails or the Elected Member doesn't feel comfortable approaching the Mayor, the Elected Member can approach the Chief Executive Officer.

9 INVESTIGATION PROCEDURE

SCOPE OF THIS PROCEDURE

This procedure applies to the investigation by the City of complaints about Grievances.

In some cases, an allegation must be reported to external authorities in which case this Investigation Procedure will only apply to the extent required by the relevant authority (and investigation may be conducted by an external authority in accordance with its own policies and procedures).

MINIMUM REQUIREMENTS FOR A CITY-RUN INVESTIGATION

All City-run investigations will include as a minimum:

- a. An appropriate officer or external consultant as appointed by the CEO and/or the Mayor/Council to conduct the investigation;
- b. A written acknowledgment to the Elected Member or CEO of the Grievance complaint and the name and contact details of the person conducting the investigation;
- c. A meeting held with the Complainant to obtain further information and to discuss the Grievance and the preferred outcome. The parties will use best endeavours to ensure this meeting occurs within two working days of the original notification; and
- d. A separate meeting held with each party to the Grievance to commence the investigation process.

All parties to an investigation conducted by the City will:

- a. not assume guilt;
- b. receive written notice of the due process to be used; and
- c. be afforded the opportunity to bring a support person to meetings; and
- d. will be afforded every reasonable right of response.

ELEMENTS THAT CITY-RUN INVESTIGATION MAY INCLUDE

A City-run investigation may include the following processes, at the reasonable discretion of the relevant investigator:

- a. interviewing the Complainant;
- b. interviewing the Respondent;
- c. interviewing any other person who may be of assistance;
- d. obtaining documents or other records that may be relevant; and
- e. anything else that the investigator in its discretion considers will assist the investigation and determination of the allegations.

INVOLVEMENT OF IT AND ICT DEPARTMENTS IN INVESTIGATION

In some cases, the IT Manager may be involved in an investigation (such as if the Grievance, Breach or Misconduct complaint relates to the use of data, access of City records or an incident for which CCTV footage is sought). In such circumstances, the IT Manager:

- a. must first be given written direction from the CEO to access and provide requested data to the relevant investigator;
- b. be provided only such information relating to the matter as they need to know in order to assist in the investigation through the access to and provision of IT records relating to the complaint;
- c. will be subject to strict confidentiality in accordance with relevant policies and procedures.

RECORD KEEPING

Detailed records will be kept by the City's investigator or its delegate of all aspects of the investigation including:

- a. the Complainant's formal complaint/report on the alleged Grievance;
- b. records of any interviews conducted;
- c. explanation of the process followed in investigating the alleged Grievance; and
- d. documents or other records obtained in the course of the investigation.

OPTIONS TO RESOLVE GRIEVANCES

Dependent on the outcome of the investigation, options to resolve a Grievance may include (*note in some cases, reporting to external agencies may be mandatory):

- a. Informal discussion between the parties, where agreement can be reached on actions to resolve the Grievance. This verbal agreement should be formalised in writing;
- b. Conciliation to reach an agreement between the parties using mediation or counselling. Conciliation may be used in the following instances:
 - i. When there is some basis for agreement (e.g. the parties may agree about what happened but have different interpretations);
 - ii. The parties show some willingness to cooperate; and/or
 - iii. Both parties have equal bargaining power;
- c. Disciplinary action up to and including termination of employment;
- d. Reporting the grievance to the Western Australian Police Force or Corruption and Crime Commission in the instance of suspected criminal activity*;
- e. Self-reporting the Grievance to relevant external authorities*;
- f. Dismissal of the Grievance if there is limited proof and/or information to enable an appropriate or meaningful decision. In this instance, the outcome will be explained to all parties to the grievance and no disciplinary action will be taken; and/or

- g. Withdrawal of the Grievance if this is lawfully acceptable. If a Grievance is withdrawn it cannot be raised again, unless there is repeated behaviour or new facts come to fruition.

INTERNAL APPEALS FOR GRIEVANCES

Any party to the Grievance may appeal the outcome of the Grievance or the proposed resolution. All appeals should be directed to:

1. To the CEO;
2. If the Grievance is lodged against the CEO, the Mayor; or
3. If the Grievance is lodged against the Mayor, Council.

This internal review may be conducted by:

- The CEO;
- The Mayor/Council; or
- An external agency or consultant appointed by the CEO, Mayor or Council in their place.

The person performing the review may confirm the original decision or make a different decision. The ultimate decision on any internal appeal will rest with the Mayor, unless the Grievance is against the Mayor, in which instance the ultimate decision will rest with Council.

10 POLICY AND PROCEDURE FOR HANDLING COMPLAINTS ABOUT CODE BREACH

PURPOSE

The purpose of this Policy is to establish a policy and procedure for dealing with Complaints about alleged Code Breaches of the behaviour requirements included in Division 3 of the Code. In accordance with the *Local Government (Model Code of Conduct) Regulations*, a complaint about an Elected Member breaching the code of conduct must be lodged with the City.

SCOPE

This Policy applies to Complaints made in accordance with Clause 11 of the Code. This Policy applies to Council Members, Committee Members, Candidates and any person who submits a Complaint in accordance with this Policy.

DEFINITIONS

For the purpose of this policy, the following definitions apply:

Act means the *Local Government Act 1995*.

Alleged Breach Form means the form approved under clause 11(2)(a) of the Code by Council resolution.

Candidate means a candidate for election as a Council Member, whose nomination has been accepted by the Returning Officer under s.4.49 of the *Act*, but does not include a Council Member who has nominated for re-election. A person is a Candidate from the date on which their nomination is accepted, until the Returning Officer declares the election result in accordance with s.4.77 of the *Act*.

Candidate Complaint means a Complaint alleging a Code Breach by a Candidate. Candidate Complaints are dealt with in Part 3.2 of this Policy.

CEO means the CEO of the City.

City means the City of Kalgoorlie-Boulder.

Code means the City of Kalgoorlie-Boulder's Code of Conduct for Council Members, Committee Members and Candidates.

Code Breach means a breach of Division 3 of the Code.

Committee means a committee of Council, established in accordance with s.5.8 of the *Act*.

Committee Member means a Council Member, employee of the City or other person who has

been appointed by the Council to be a member of a Committee, in accordance with s.5.10(1) of the Act. A person is a Committee Member from the date on which they are appointed, until their appointment expires or is terminated by Council resolution.

Complainant means a person who has submitted a Complaint in accordance with this Policy.

Complaint means a complaint submitted under clause 11 of the Code.

Complaint Assessor means the employee or independent external assessor who will assess the Complaint under this Policy.

Complaint Documents means the Alleged Breach Form and any supporting information, Evidence, or attachments provided by the Complainant.

Complaints Officer means a person authorised in writing by Council resolution in accordance with clause 11(3) of the Code to receive Complaints and withdrawals of Complaints, being the CEO.

Complaint Report means the report prepared by the Complaint Assessor as dealt with in this Policy.

Council means the Council of the City.

Council or Committee Meeting means a formal meeting of the Council or a Committee that is called and convened in accordance with the Act. It does not include informal meetings, such as workshops.

Council Member means a person who is currently serving a term of office as an elected member of the Council in accordance with the Act.

Evidence means the available facts or information which indicate whether the allegation of a Breach is true or valid whether provided by the Complainant, Respondent or otherwise.

Finding means a finding made in accordance with clause 12(1) of the Code as to whether the alleged Code Breach has occurred.

Respondent means a person about whom a Complaint has been submitted in accordance with this Policy.

Response Documents means the response provided by the Respondent to the Complaint, and includes any supporting information or Evidence that is supplied.

Other terms used in this policy that are also used in the Act have the same meanings as they have in the Act.

POLICY STATEMENT

The City is committed to a transparent, fair and consistent approach in the handling of complaints of Breach of the Code of Conduct for Councillors, Committee Members and Candidates.

POLICY DETAILS

Principles

This policy is based on the following principles:

1. *Compliance with applicable law*

The City will comply with all applicable law including:

- *Local Government Act 1995;*
- *Public Sector Act 2009;* and
- *Corruption, Crime and Misconduct Act 2003*

some of which demand specific due process for dealing with some Code Breaches and Complaints which must be followed by the City.

2. *Privacy and confidentiality*

Subject to requirements set out in the *Local Government Act 1995*, *Public Sector Act 2009* and *Corruption, Crime and Misconduct Act 2003* (and any other applicable legislation), privacy and confidentiality must be strictly observed at all times during the Code Breach handling process.

Information relating to the Code Breach must only be passed on when required by the *Local Government Act*, *Public Sector Act 2009* and/or *Corruption, Crime and Misconduct Act 2003* and where necessary to fairly and effectively deal with the Breach. The Privacy Act also applies.

Requirements of privacy and confidentiality apply to everyone involved in each report of Code Breach, including the parties involved, witnesses, support people and the employees handling the report and investigation.

A breach of privacy or confidentiality is a breach of this policy and will result in disciplinary action.

3. *Fairness and impartiality*

All complaints of a Code Breach will be handled fairly and impartially. This means that:

- a. A lawful investigation, in accordance with the procedure set out below and the Investigation Procedure;
- b. The Respondent is entitled to full details about the Code Breach allegation, including the time, date and specifics of the alleged offence;

- c. The Respondent must be given the lawful right of response to the Code Breach allegation;
- d. All parties to a Code Breach Complaint must have the lawful right of response to allegations and statements made by the other parties and by witnesses;
- e. If anyone involved in handling a Code Breach Complaint has a bias or conflict of interest that may affect their ability to be fair and impartial, they must declare this to the parties and to the investigator handling the investigation. One or both of the parties may also perceive a bias or conflict of interest even if the investigator handling the investigation does not. In these cases, the investigation of the Breach will be handled by another investigator.

4. *Freedom from Victimisation*

The City will take all reasonable steps to prevent the Victimisation of anyone connected with a Code Breach complaint. Victimisation constitutes a breach of this policy and will result in disciplinary action.

5. *Timeliness*

The City will take all reasonable steps to ensure that Complaints about Code Breach are handled as quickly as possible whilst following due process. This will ensure the best outcome for all parties involved.

6. *Ease of use and trustworthiness*

This policy as well as relevant procedures will be accessible to all Elected Members and implemented appropriately. All reasonable steps will be taken to ensure that the contents of this handbook are understood by all Elected Members.

7. *Seriousness and sensitivity*

All Complaints of Code Breach will be taken seriously and handled with sensitivity, taking into account the individual background and values of each party and any differences between them.

8. *Internal and external support*

Both parties to a Code Breach Complaint have the right to have a support person of their choice at meetings relating to the complaint. The parties to the Code Breach Complaint can contact an external agency for information, advice or help at any time during the investigation process.

9. *Malicious complaints*

Council encourages people to raise all genuine concerns. People should not be put off from raising concerns because they are afraid that they may be wrong or they won't be able to prove their claims. However, making allegations that are not true, or making a complaint solely to cause trouble for others may be considered to be Serious Misconduct. Employees

making malicious and vexatious complaints will be subject to disciplinary action and Elected Members may be reported to external authorities. If it is alleged during the investigation process that the allegation of Code Breach is malicious or vexatious, this will be investigated at the same time as the original allegation.

PROCEDURE

Complaint to Local Government Standards Panel or the Department

If the conduct complained of is both a Code Breach and a Minor Breach a complaint may be required to be made to the Local Government Standards Panel in accordance with the Minor Breach Policy. In such circumstances, the conduct will be handled at its highest level (meaning it will be referred to the Local Government Standards Panel as a Minor Breach rather than handled internally as a Code Breach).

If the conduct complained of is both a Code Breach and a Serious Breach a complaint may be required to be made to the Department in accordance with the Policy for Serious Breach, Misconduct and other illegal conduct. In such circumstances, the conduct will be handled at its highest level as a Serious Breach (rather than handled internally as a Code Breach).

Roles of Complaints Officer

1. The Complaints Officer is authorised in accordance with clause 11(3) of the Code to accept Complaints and withdrawal of Complaints. By resolution dated 23 January 2023, Council appointed the CEO or then acting CEO to be the Complaints Officer.
2. The Complaints Officer is not an advocate for the Complainant or the Respondent. The Complaints Officer provides procedural information and assistance to both Complainant and Respondent.
3. The Complaints Officer will provide the Complaint Assessment under paragraph 7 of this policy or may appoint an independent assessor to do so.
4. In undertaking their functions, the Complaints Officer will apply the principles of this policy.
5. The Complaints Officer has authority to make a finding as to whether an alleged Code Breach the subject of a complaint has occurred in accordance with this policy.
6. Where a finding is made that a breach has occurred, the Complaints Officer has authority to:
 - a. Take no further action; or
 - b. Prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
7. The Complaints Officer has authority to dismiss a complaint. If the complaint is dismissed, the Complaints Officer must determine reasons for the dismissal.

Procedure

1. Making a Complaint

- a. Any person may make a Complaint alleging that a Council Member, Committee Member or Candidate has behaved in a way that constitutes a breach of Division 3 of the Code.
 - b. A Complaint must be made within one month after the alleged Code Breach.
 - c. A Complaint must be made by completing the Alleged Breach Form in full and providing the completed forms to the Complaints Officer.
 - d. The Complainant must lodge the Complaint with the Complaints Officer. Complaints lodged by a third party will not be accepted.
 - e. A Complaint must be made in accordance with the Alleged Breach Form and specify which requirement(s) of the Code is or are alleged to have been breached.
 - f. A Complaint is required to include the name and contact details of the Complainant (therefore anonymous Complaints cannot be accepted).
 - g. Where an Alleged Breach Form omits required details, the Complaints Officer will invite the Complainant to provide this information in order for the Complaint to be progressed. If the information is not provided within 14 days of this request, the Complaint will not be accepted.
 - h. Where a Complaint is made more than 1 month after the alleged Code Breach, the Complaints Officer will give the Complainant written notice that the Complaint cannot be accepted.
 - i. The Complaints Officer may choose not to accept the complaint if an alternative means of redress is available that is satisfactory to all parties.
 - j. The Complaints Officer may choose not to accept the complaint if it is trivial, frivolous or vexatious.
2. Candidate Complaints
- a. A Complaint in relation to a Candidate must be made in accordance paragraph 1 above, but cannot be dealt with unless the Candidate is subsequently declared elected as a Council Member.
 - b. Within 7 days after receiving a Candidate Complaint, the Complaints Officer will provide written notice:
 - i. To the Complainant confirming receipt, and advising of the procedure for Candidate Complaints; and
 - ii. To the Respondent, including a summary of the Complaint, and advising of the procedure for Candidate Complaints.
 - c. No action will be taken until the results of the election are declared by the Returning Officer. If the Respondent is elected, then the Complaint will be dealt with in accordance with this Policy. Timeframes that would otherwise commence on the receipt of a Complaint will be taken to commence on the election date.

- d. If the Respondent is not elected, the Complaints Officer will provide the Complainant with notice that the Respondent has not been elected and that the Complaint cannot be dealt with.
3. Withdrawing a Complaint
- a. A Complainant may withdraw their Complaint at any time before a Finding has been made in relation to the Complaint.
 - b. A Complainant may withdraw a Complaint by advising the Complaints Officer in writing that they wish to do so.
 - c. After receiving a written withdrawal of the Complaint, the Complaints Officer will take all necessary steps to terminate the process commenced under this policy and procedure.
4. Notice to Complainant
- Within 7 days after receiving a Complaint, the Complaints Officer will provide written notice to the Complainant that:
- a. confirms receipt of the Complaint;
 - b. outlines the process that will be followed and possible outcomes;
 - c. explains the application of confidentiality to the Complaint;
 - d. includes a copy of this policy and procedure; and
 - e. if necessary, seeks clarifications or additional information.
5. Notice to Respondent
- Within 7 days after receiving a Complaint, the Complaints Officer will provide written notice to the Respondent that:
- a. advises that a Complaint has been made in accordance with the Code and this policy and procedure;
 - b. includes a copy of the Complaint Documents;
 - c. outlines the process that will be followed, the opportunities that will be afforded to the Respondent to be heard and the possible outcomes;
 - d. includes a copy of this policy and procedure; and
 - e. if applicable, advises that further information has been requested from the Complainant and will be provided in due course.
6. Order of Complaints
- a. Complaints will normally be dealt with in the order in which they are received.
 - b. If more than one Complaint is received that relates to the same alleged behaviour, the Complaints Officer may decide to progress those Complaints concurrently.
7. Assessment of the Complaint

- a. An assessment of the complaint may be conducted by the Complaints Officer or a person appointed by the Complaints Officer (which may include an external assessor) to be the Complaints Assessor, depending on:
 - i. The nature of the complaint;
 - ii. The resources needed to conduct an investigation;
 - iii. The nature of the possible outcome.
 - b. The Complaint Assessor may seek legal advice on any aspect of the complaint.
 - c. The Complaint Assessor will undertake an assessment of the Complaint in accordance with the Investigation Procedure and the process outlined in the Notices given under paragraphs 4 and 5 this Policy.
 - d. The Complaint Assessor must ensure that the Respondent is provided with a reasonable opportunity to provide a response before forming any opinions, or drafting the Complaint Report or recommendations.
 - e. The Complaint will be assessed based on the evidence available including information provided by the Complainant in the Complaint Documents and by the Respondent in the Response Documents.
8. Complaint Report
- a. The Complaint Assessor will prepare a Complaint Report that will:
 - i. outline the process followed, including how the Respondent was provided with an opportunity to provide a response;
 - ii. include the Complaint Documents, the Response Documents and any relevant Local Government Records as attachments; and
 - iii. include recommendations on each decision that may be made by the Complaints Officer; and
 - iv. include reasons for each recommendation, with reference to this Policy.
 - b. If the Complaint Report recommends that a Plan is prepared and implemented in accordance with clause 12(4)(b) of the Code and this Policy, the Complaint Report must include a Proposed Plan.
 - c. The Complaint Report will be provided to the CEO or Council to make a finding.
9. Making a Finding
- a. The CEO or Council will consider the Complaint Report and attachments and give due regard to the recommendations.
 - b. The CEO may not make findings on Complaints for which the CEO is the Complainant. Findings on these complaints must be determined by Council.
 - c. If the behaviour that is the subject of the Complaint is alleged to have occurred at a Council or Committee Meeting, the CEO or Council will determine whether or not to dismiss the Complaint in accordance with Clause 13 of the Code and this Policy.

- d. If the CEO or Council dismisses a Complaint, the Complaints Officer must give the Complainant and the Respondent written notice of the decision and the reasons for the decision in accordance with clause 13(2) of the Code. This concludes the process for this Complaint.
 - e. If the Complaint is not dismissed, the CEO or Council will consider the Complaint and make a Finding as to whether the alleged Code Breach that is the subject of the Complaint has or has not occurred, in accordance with clause 12 of the Code and this Policy.
 - f. If the CEO or Council finds that the alleged Code Breach did not occur, the Complaints Officer must give the Complainant and the Respondent written notice of the Finding and the reasons for the Finding in accordance with clause 12(7)(a) of the Code. This concludes the process for this Complaint.
 - g. If the CEO or Council finds that the alleged Code Breach did occur, the CEO or Council will decide whether to take no further action in accordance with clause 12(4)(a) of the Code or prepare a plan to address the behaviour in accordance with clause 12(4)(b) of the Code and this policy.
 - h. If the CEO or Council decides to take no further action, the Complaints Officer must give the Complainant and the Respondent written notice of this decision and the reasons for the Finding in accordance with clause 12(7)(a) of the Code. This concludes the process for this Complaint.
 - i. If the CEO or Council decides to prepare a Plan, the CEO or Council will first consult with the Respondent in accordance with clause 12(5) of the Code. The CEO or Council will consider any submissions made by the Respondent before preparing and implementing a Plan.
10. Compliance with Plan Requirement
- a. The Complaints Officer will monitor the actions in timeframes set out in a Plan.
 - b. Failure to comply with a requirement included in a Plan is a Minor Breach under section 5.105(1) of the Act and clause 23 of the Code.
 - c. The Complaints Officer must provide a report advising Council of any failure to comply with a requirement included in a Plan.

DECISION MAKING

1. Objectives and Principles

All decisions made under this policy and procedure will reflect the principles set out in the policy.

2. Dismissal

The Complaints Officer or Council if there is no appointed Complaints Officer must dismiss a Complaint in accordance with clause 13(1)(a) and (b) of the Code if satisfied that -

- a. the behaviour to which the Complaint relates occurred at a Council or Committee Meeting; and
- b. either -
 - i. the behaviour was dealt with by the person presiding at the meeting; or
 - ii. the Respondent has taken remedial action in accordance with the City's *Standing Orders Local Law 2013*.

3. Finding

- a. A Finding that the alleged Code Breach has occurred must be based on Evidence from which it may be concluded that it is more likely that the Code CBreach occurred than that it did not occur [clause 12(3) of the Code].
- b. This may involve first considering whether the behaviour occurred, on the balance of probabilities, and then whether that behaviour constituted a Code Breach of a requirement of Division 3 of the Code.

4. Action

In deciding whether to take no further action, or prepare and implement a Plan, the CEO or Council may consider:

- a. the nature and seriousness of the Code Breach(es);
- b. the Respondent's submission in relation to the contravention;
- c. whether the Respondent has breached Division 3 of the Code knowingly or carelessly;
- d. whether the Respondent has breached Division 3 of the Code on previous occasions;
- e. likelihood or not of the Respondent committing further breaches of Division 3 of the Code;
- f. personal circumstances at the time of conduct;
- g. need to protect the public through general deterrence and maintain public confidence in local government; and
- h. any other matters which may be regarded as contributing to or the conduct or mitigating its seriousness.

5. Plan Requirements

- a. The Proposed Plan may include requirements for the Respondent to do one or more of the following:
 - i. engage in mediation;
 - ii. undertake counselling;
 - iii. undertake training;
 - iv. take other action considered appropriate (such as an apology or removal of a social media post).
- b. The Proposed Plan should be designed to provide the Respondent with the opportunity and support to demonstrate the professional and ethical behaviour expected of elected representatives expressed in the Code.

- c. The Proposed Plan may also outline:
 - i. the actions to be taken to address the behaviour(s);
 - ii. who is responsible for the actions;
 - iii. any assistance the City will provide to assist achieve the intent of the Plan; and
 - iv. a reasonable timeframe for the Plan action(s) to be addressed by the Respondent.
- 6. Reporting
 - a. The City will maintain a register of complaints for which a breach of the City's Code is found to have occurred.
 - b. The register will be available on the City's website for public inspection.
 - c. The register will include the name of the Complainant.

11 MINOR BREACH POLICY AND PROCEDURE

PURPOSE

The purpose of this policy is to establish a policy and procedure for dealing with Complaints about alleged Minor Breaches. In accordance with the *Local Government Act 1995*, a Minor Breach is a breach of a provision of the *Local Government (Rules of Conduct) Regulations 2007* and a complaint must be lodged with the Local Government Standards Panel.

SCOPE

This policy applies to complaints of Minor Breach by an Elected Member and applies to all Elected Members and all City Employees, including the CEO, involved in the complaint.

POLICY STATEMENT

The City is committed to legislative compliance and to principles of transparency and accountability. This policy has been established by the City to support the functions of the Department including the Local Government Standards Panel.

This policy is subject to the Local Government Act and requirements of the Department and Local Government Standards Panel.

POLICY DETAILS

A Minor Breach occurs when an Elected Member breaches or is suspected of breaching a provision of the *Local Government (Rules of Conduct) Regulations 2007* ("Rules of Conduct") or the rules of conduct set out in Division 4 of the City's Code of Conduct for Councillors, Committee Members and Candidates. This includes:

1. Breach of the City's Standing Orders Local Law 2013 relating to conduct at meetings;
2. Improper disclosure of information;
3. Securing personal advantage or disadvantaging others;
4. Misuse of the City's resources;
5. Prohibition of involvement in administration;
6. Relations with the City's Employees (including directing or inducing action by an Employee);
7. Inappropriate comments about Employees;
8. Non-disclosure of interest adverse to impartiality; and
9. Failure to comply with a plan developed as a result of a Code Breach, pursuant to the

Policy and Procedure for Handling Complaints about Code Breach.

Where an Elected Member engaged in conduct that is believed to contravene the Rules of Conduct, a complaint must be made via the City's Complaints Officer to the Local Government Standards Panel, in accordance with the procedure set out below, rather than to the Local Government Standards Panel directly.

The Local Government Standards Panel will make a finding about whether the conduct was or was not a Minor Breach. If found to be a Minor Breach, it may order a sanction against the Elected Member.

If an Elected Member is found by the Local Government Standards Panel to have committed two Minor Breaches, a third complaint of a Minor Breach becomes a recurrent breach and may be dealt with by the Department under ss 5.111-113 of the *Local Government Act 1995*.

The City will support the Local Government Standards Panel as may be required by it.

PROCEDURE

1. The Complainant must complete a Complaint of Minor Breach Form as published on the Department's website, in accordance with the requirements set out on the website regarding the content and evidence to support the complaint.
2. The Minor Breach complaint form must be submitted to the City's Complaints Officer.
3. The City's Complaints Officer must, within 14 days,
 - a. contact the Complainant to acknowledge that the complaint has been received;
 - b. provide the Elected Member who is the subject of the complaint with a copy of the complaint; and
 - c. sends the complaint to the Local Government Standards Panel.
4. If the City's Complaints Officer believes that a complaint discloses a Serious Breach (rather than a Minor Breach), they are required to refer it to the Department.
5. Once the complaint has been referred to the Local Government Standards Panel, it will be dealt with in accordance with the *Local Government Act* and the procedures of the Local Government Standards Panel.
6. Once the Local Government Standard Panel has completed its process, it will notify the City's Complaints Officer of any sanctions as well as the Complainant and Elected Member.
7. The City's Complaints Officer must update the City's complaints register of a sanction decision and publish the same on the City's website.
8. Unless the Local Government Standards Panel has delivered a sanction decision, it is an offence under the Local Government Act for a person to disclose that a complaint has been made and/or any details of a complaint.

12 POLICY FOR SERIOUS BREACH, MISCONDUCT AND OTHER ILLEGAL CONDUCT

PURPOSE

The City is committed to a legal, fair and effective process for the resolution of reports of Serious Breach and Misconduct in accordance with the requirements of the relevant legislation or regulations and authority.

SCOPE

This policy applies to all Elected Members and all persons who receive reports of Serious Breach and/or Misconduct.

POLICY STATEMENT

This policy has been established to provide a transparent process for the City's resolution of reports of Serious Breach and Misconduct in accordance with the law.

This policy is subject the *Local Government Act 1995, Corruption, Crime and Misconduct Act 2003* and any requirements of the Department, Public Sector Commission, Crime and Corruption Commission or other relevant legislation, regulations or external authority.

POLICY DETAILS

1. The City will do all things required by a legislation, regulations or a relevant external authority in respect of a complaint of Serious Breach and/or Misconduct by an Elected Member.
2. If the City's Complaints Officer receives a complaint of Minor Breach that it believes is a Serious Breach, it must refer it to the Department.
3. If an Elected Member commits or is suspected of committing a Serious Breach, the complaint must be dealt with by the Department in accordance with ss 5.114-117 of the *Local Government Act*, generally within two years of the conduct taking place. A "Serious Breach" includes:
 - a. Failure to declare an interest;
 - b. Failure to submit an annual return;
 - c. Failure to declare a gift;
 - d. Failure to vote; and
 - e. Breach of complaint confidentiality.

4. The CEO (or any other person) must report any reasonable suspicion of Minor Misconduct by an Elected Member to the Public Sector Commission (pursuant to 45H Corruption, Crime and Misconduct Act 2003).
5. The CEO (or any other person) must report any reasonable suspicion of Serious Misconduct by an Elected Member to the Corruption and Crime Commission (pursuant to section 28 Corruption, Crime and Misconduct Act 2003).
6. The City will report to the Western Australian Police or Federal Police any suspected criminal conduct of an Elected Member including theft of City property and assault against any person.
7. The City will support the processes of any external authority by doing all things reasonably required in connection with a complaint of Serious Breach, Misconduct or other illegal conduct.

PROCEDURE

1. A Complainant can make a complaint of Serious Breach directly with the Department by completing the approved form in the manner and with the evidence, required by the Department.
2. The processes set out in the *Local Government Act* and determined by the Department will apply once the Serious Breach complaint has been lodged.
3. Once received by the Department, the Director-General of the Department will decide whether or to take the allegation of Serious Breach to the State Administrative Tribunal.
4. Confidentiality requirements take effect once a complaint of Serious Breach has been lodged and it is an offence to disclose information that the complaint of Serious Breach has been made, or details about the complaint, until it has been dealt with and an order made by the State Administrative Tribunal.



Our ref: D261956
Contact: Corina Williams
Tel: (08) 6557 7972

20 June 2023

Mr Andrew Brien
Chief Executive Officer
City of Kalgoorlie-Boulder
PO Box 2042
BOULDER WA 6432

Sent by email to andrew.brien@ckb.wa.gov.au

Dear Mr Brien

Receipt of report – 2022 Operational audit and asset management system review

Thank you for providing the Economic Regulation Authority with the report on the operational audit and asset management system review of the City of Kalgoorlie-Boulder's (CKB) water services licence WL4.

CKB has complied with the *Water Services Act 2012* by conducting the audit and review.

The ERA's decision

The ERA considers that CKB has demonstrated an adequate level of compliance with its licence and has an effective asset management system.

The ERA has decided to maintain the audit and review period at 24 months. The next audit and review will cover the period 1 January 2023 to 31 December 2024, with the report due by 31 March 2025.

The ERA will monitor CKB's progress with the post-audit implementation plan and request an update in July 2023.

The ERA will publish the audit and review report and the post-audit implementation plan on its website.

The ERA has provided a copy of the audit and review report and the post-audit implementation plan to the Minister for Water.

The ERA's assessment of the audit and review findings

Audit

The audit of the 179 licence obligations applicable to CKB found 13 non-compliances and 12 controls deficiencies.

Six of the non-compliances and control deficiencies occurred because CKB did not implement a family violence policy, as required by the *Water Services Code of Practice (Family Violence) 2020* (Code of Practice).

CKB also failed to:

- Provide, at no charge, the customer's personal account information, including information about bills previously issued to the customer. This was a repeat non-compliance from the previous audit.
- Ensure its complaints procedure complied with the *Water Services Code of Conduct (Customer Service Standards) 2018* (Code of Conduct). This was a repeat non-compliance from the previous audit.
- State in its bill review procedure that the customer may choose to use CKB's complaints procedure before or instead of complaining to the Water Services Ombudsman.
- Ensure its website contains a link to the Code of Conduct.
- Publish its memorandum of understanding with the Department of Health on the provision of sewerage services.
- Submit its annual performance data and standing charge data to the ERA by the due date in 2022.

Failing to implement a family violence policy is a serious failure, particularly given CKB provides a sewerage service to more than 13,000 residential and business properties.

In its previous audit in 2020, the auditor found 11 non-compliances and seven controls deficiencies. CKB's compliance with its licence has therefore deteriorated since its last audit and it had several repeat non-compliances. Considering the deterioration in performance and the significance of the non-compliances and controls deficiencies, the ERA has decided to maintain CKB's audit period at 24 months, which is the lowest period allowed by the *Water Services Act 2012*.

The ERA is concerned about the non-compliances the auditor found and their potential to adversely affect customers, particularly vulnerable customers. The ERA does not consider the non-compliances warrant compliance enforcement action under the Act, as CKB recognises the significance of the non-compliances and has started to address them by preparing a family violence policy for council approval by the end of June 2023. However, future non-compliances that materially affect customers may result in the ERA taking compliance enforcement action against CKB.

Review

The auditor's review found that CKB had an effective asset management system during the review period and is managing its assets effectively and delivering a reliable service to its customers.

This is an improvement in the effectiveness of CKB's asset management system compared to the previous review when the auditor identified eight asset management system deficiencies.

While the auditor's findings are encouraging, the ERA would like to see a period of continuous improvement before considering a review period increase. Accordingly, the ERA has decided to maintain the review period at 24 months.

Contact

If you have any questions about this matter, please contact Mr Alex Kroon, Assistant Director Utility Services Regulation on (08) 6557 7989.

Yours sincerely



Sara O'Connor
A/Chief Executive Officer



Notice

21 June 2023

City of Kalgoorlie-Boulder

2022 Operational audit and asset management system review

The Economic Regulation Authority has published the 2022 operational audit and asset management system review report and the post-audit implementation plan for the City of Kalgoorlie-Boulder's (CKB) water services licence WL4.

CKB holds a water licence that authorises it to provide sewerage services to approximately 13,000 properties and non-potable water supply to a small number of large commercial customers and to irrigate its ovals and parks.

The ERA's decision

The ERA considers that CKB has demonstrated an adequate level of compliance with its licence, and has an effective asset management system.

The ERA has decided to maintain the audit and review period at 24 months. The next audit and review will cover the period 1 January 2023 to 31 December 2024, with the report due by 31 March 2025.

Audit and review findings

Audit

The audit of the 179 licence obligations applicable to CKB found 13 non-compliances and 12 controls deficiencies.

Six of the non-compliances and control deficiencies occurred because CKB did not implement a family violence policy, as required by the *Water Services Code of Practice (Family Violence) 2020* (Code of Practice).

CKB also failed to:

- Provide, at no charge, the customer's personal account information, including information about bills previously issued to the customer. This was a repeat non-compliance from the previous audit.
- Ensure its complaints procedure complied with the *Water Services Code of Conduct (Customer Service Standards) 2018* (Code of Conduct). This was a repeat non-compliance from the previous audit.
- State in its bill review procedure that the customer may choose to use CKB's complaints procedure before or instead of complaining to the Water Services Ombudsman.

- Ensure its website contains a link to the Code of Conduct.
- Publish its memorandum of understanding with the Department of Health on the provision of sewerage services.
- Submit its annual performance data and standing charge data to the ERA by the due date in 2022.

The auditor made six recommendations to address the non-compliances and controls deficiencies.

Review

The assessment of the 12 asset management system processes prescribed in the ERA's *2019 Audit and Review Guidelines: Water Licences* found no asset management system deficiencies.

As there were no asset management system deficiencies, the auditor did not make any recommendations and a post-review implementation plan was not required.

The ERA's assessment of the audit and review findings

Audit

CKB's failure to comply with its licence obligations has potentially affected its customers.

Failing to implement a family violence policy to assist vulnerable customers is a serious failure, particularly as CKB provides sewerage services to an estimated 13,000 residential and business properties.

CKB did not have a link to the Code of Conduct or publish its memorandum of understanding with the Department of Health on its website and did not provide historical billing information free of charge. CKB's complaints procedure did not meet the minimum standards, nor did it list in the bill review procedure that the customer may choose to use CKB's complaints procedure before or instead of complaining to the Water Services Ombudsman.

In its previous audit in 2020, the auditor found 11 non-compliances and seven controls deficiencies. CKB's compliance with its licence has therefore deteriorated since its last audit and it has had several repeat non-compliances. Considering the deterioration in performance and the significance of the non-compliances and controls deficiencies, the ERA has decided to maintain CKB's audit period at 24 months, which is the lowest period allowed by the *Water Services Act 2012*.

The ERA does not consider the non-compliances warrant compliance enforcement action under the Act, as CKB recognises the significance of the non-compliances and has started to address them by preparing a family violence policy for council approval by the end of June 2023.

Review

The auditor's review found that CKB had an effective asset management system during the review period and is managing its assets effectively and delivering a reliable service to its customers.

This is an improvement in the effectiveness of CKB's asset management system compared to the previous review when the auditor identified eight asset management system deficiencies.

CKB improved in eight of the 12 asset management system processes, with a significant improvement in asset creation and acquisition.

While the auditor's findings are encouraging, the ERA would like to see a period of continuous improvement before increasing the review period. Accordingly, the ERA has decided to maintain the review period at 24 months.

Further information

General enquiries

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CITY OF KALGOORLIE-BOULDER AND GOLDFIELDS INDIGENOUS HOUSING ORGANISATION INC (GIHO) MEMORANDUM OF UNDERSTANDING

Organisation Name: Goldfields Indigenous Housing Organisation (GIHO) on behalf of the Summer Response Strategy

Address: 18 Broadwood Street
WEST KALGOORLIE WA 6430

ABN: 11345673368

Contact: Merri Best – CEO, GIHO
merri.best@giho.org.au

AGREED CONDITIONS OF FUNDING

Purpose of the Funding

Goldfields Indigenous Housing Organisation (GIHO) has been provided with funding from the Department of Social Services to continue the delivery of a weekly bus service from Kalgoorlie direct to Warburton (one-way) with pick-ups in various locations through to Warburton.

The City of Kalgoorlie-Boulder has a retrofitted bus and trailer for off-road travel that will be provided to GIHO on a weekly basis (unless major repair work is required) and maintained at a high standard to ensure reliable travel to Warburton.

Funding Amount \$181,400 (ex GST)

Payment Schedule Payment of funding will occur on a six-monthly basis during the financial year upon the receipt of a Tax Invoice provided from the City to GIHO. The funding will be paid in installments of \$90,700 (August) with the remainder of the funding provided in June 2024.

Commencement Date August 2023

Completion Date 30 June 2024

Reporting As required by GIHO



Inclusions:

The following outlines the maintenance requirements by the City of Kalgoorlie-Boulder -

- Post bus trip maintenance – 10 hours labour
- Trailer post trip maintenance – 10 hours labour
- Deep cleaning
- Consumables
- Tyres/wheel balance
- Offsite general repairs

SIGNED for and on behalf of the City of Kalgoorlie-Boulder

SIGNED for and on behalf of the Goldfields Indigenous Housing Organisation Inc.

Name:

Name:

Position:

Position:

Date:

Date:



Australian Government
Department of Social Services

Goldfields Local Services Plan

March 2023

'I would first like to begin by acknowledging the traditional owners of Country throughout Australia, and their continuing connection to land, water and community. We pay our respects to them and their cultures, and to Elders both past and present.

Support services for Australian local communities are shifting towards an increasingly place-based and community-led approach. Through our consultations, we have listened to what communities and service providers are saying. We are committed to addressing the community needs that have been identified.

Future support services will build on the valuable network of existing services. Drawing from the strengths of our communities will help us to meet the objective of improving available support services in these regions. This will provide lasting and sustainable solutions to address longer-term issues facing our communities.

The outcomes in this Plan reflect the government's commitment to key Closing the Gap priorities by ensuring that Aboriginal and Torres Strait Islander people have a meaningful say in the initiatives that impact their lives.

I would like to take this opportunity to thank those stakeholders who provided their valuable feedback and for working collaboratively to develop this Plan. I look forward to continuing our work together to uplift and support our communities.'



Introduction

As part of ending the Cashless Debit Card (CDC), and the introduction of enhanced Income Management in Ceduna, East Kimberley, the Goldfields and Bundaberg-Hervey Bay, the Australian Government committed to extending existing support services and delivering a range of new initiatives.

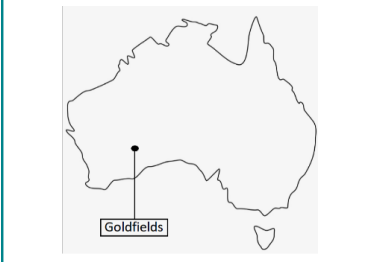
The government is working with former CDC communities to deliver on these commitments, improve support services and address social issues.

This Local Services Plan (Plan) outlines the current support services available and includes service gaps, social issues and priority needs that have been identified by the community. It provides an action plan for addressing these issues and service gaps.

A number of key stakeholders including service providers, community organisations, the Department of Social Services (DSS) and other government stakeholders have been involved in developing this Plan and formulating future actions to address the identified priorities.

Goldfields Local Services Plan – Executive summary

Regional location



Population snap shot

- **Shire Of Coolgardie** – 3,478
(Aboriginal and/or Torres Strait Islander – 8.9%)¹
- **City of Kalgoorlie-Boulder** – 29,306
(Aboriginal and/or Torres Strait Islander – 7.7%)²
- **Shire Of Laverton** – 1,333
(Aboriginal and/or Torres Strait Islander – 24.4%)³
- **Shire Of Leonora** – 1,588
(Aboriginal and/or Torres Strait Islander – 10%)⁴
- **Shire Of Menzies** – 524
(Aboriginal and/or Torres Strait Islander – 21%)⁵

Engagement

Consulted – 46 Feedback – 14

- Community organisations
- Health services
- Businesses*
- State government*
- Local councils

*Partial/nil response

Priorities

Improving community services in the area



1. Assign a high priority to the collation of community data at the regional level to support the regular assessment, review and revision of support services



2. Investigate opportunities to support wrap around support services

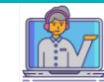


3. Investigate opportunities for improved regular service provision in the Goldfields



4. Seek opportunities to utilise collaboration and existing resources to mitigate staffing and financial constraints where possible

Addressing social issues in the area



5. Address alcohol and other drug use and antisocial behaviour



6. Secure the long term viability of the Summer Response Strategy and return to Country transport services



7. Improve access to family and domestic violence services including for perpetrators to improve outcomes for families and individuals



8. Investigate options for additional emergency relief and financial capability support




9. Investigate opportunities to improve health service coverage in the Goldfields region



10. Investigate opportunities to address barriers to employment for local jobseekers

Executive summary of actions

This table provides a summary on the bodies responsible for each of the 11 actions noted in this Plan.

Department of Social Services 	1. Community data collation in relation to support services in this region	2. Investigate opportunities to support wrap around services	3. Investigate opportunities for regular service provisions to Goldfields communities
	5. Address antisocial behaviour and alcohol and other drug use	7. Improve outcomes for families and individuals experiencing family and domestic violence	8. Investigate options for additional emergency relief and financial capability support
	9a and 9b. Investigate opportunities to improve health service coverage in the Goldfields region	Department of Employment and Workplace Relations 	10. Investigate opportunities to address barriers to employment for local jobseekers
Service providers 	4. Seek opportunities to utilise collaboration and existing resources to mitigate staffing and financial constraints where possible	Community groups 	6. Secure long-term viability of Summer Response Strategy and return to Country transport services

Consultation approach

Overview and background



Schedule 2 of the *Social Security (Administration) Amendment (Repeal of Cashless Debit Card and Other Measures) Act 2022* notes that the Minister must:

- (b) cause consultation to occur with the following:
- (i) community organisations, including First Nations organisations, that operate in the area;
 - (ii) health services that operate in the area;
 - (iii) businesses that operate in the area;
 - (iv) the State in which the area is located;
 - (v) each relevant local council.

Approach



Delivery methods included a combination of:

- information sessions with front-line service providers and key stakeholders
- round tables (virtual)
- opportunities for written feedback.

Consultations were supported by communications materials including PowerPoint presentations and feedback forms.

Consultation principles



The consultation approach was underpinned by the following principles:

- acknowledging that local communities have the best understanding of the issues they are facing, and insights into methods of solving these issues
- acknowledging that communities, especially Aboriginal and/or Torres Strait Islander communities, prefer face-to-face engagement activities which result in higher levels of engagement
- taking an open and collaborative approach that prioritises listening
- being culturally appropriate and respectful
- being targeted to ensure all stakeholders understand the intent and objectives of the Plan
- taking a collaborative, cross-agency approach to ensure the work being done by other government departments and agencies, and state and territory governments is acknowledged.

Scope

In scope

This Plan sets out an 18-month strategy for improving services and addressing social issues in the Goldfields region for the period of 1 January 2023 to 30 June 2024.

Addressing the social issues identified in this Plan and the implementation of some of the service improvements may require substantial time and resources.

It is recognised that the priorities and actions in this Plan align with the reform initiatives in the National Agreement on Closing the Gap. Any future work to address actions in this Plan, should ensure consideration is made against the applicable reform initiative.

Out of scope

While this Plan does not include funding commitments or specific service delivery proposals, it provides actions that will capitalise on local knowledge and the unique strengths of communities to guide the development of future support services.

Issues where there is already extensive work being undertaken by government and other stakeholders, such as housing, are beyond the remit of support services and will not be covered in this Plan.

Limitations

It is noted that the period available for consultation and development of the Plan was limited. Data able to be used to formulate the Plan was also limited.

Priority 1 – Data

What we heard about data...

- Data is critical to understand needs at the regional and community level.
- Access to this data will enable government and communities to:
 - i. identify service gaps
 - ii. measure impact of changes against identified needs
 - iii. drive social and economic outcomes in the region.

These insights and evidence have informed the development of the following priority and action.

Priority 1 – Data

Improving community services

This involves assigning high priority within DSS, and relevant state government departments to the collation of data at the regional and community level.

This will support the regular assessment, review and revision of support services which is critical to affecting lasting change in addressing key social issues in the Goldfields region.

As part of the Abolish the Cashless Debit Card Budget Measure, funds have been allocated for evaluation and analysis. This includes a review into the impacts of the CDC transition and future evaluation of support services. This work is building on previous investments under the Cashless Welfare Economic and Support Services Package (2021-2022 Budget measure).

Actions for this priority are outlined in the action plan below:

Action	Intent	Outcome	Measure of success	Due date	Lead/partners
1. Collating community data at the regional/area level to assist support service assessment/ review	<ul style="list-style-type: none"> Collating data and evidence and sharing with service providers and local community 	<ul style="list-style-type: none"> Community members and service providers can understand local community needs Enable effective support services design Support local organisations/ communities to develop local solutions 	<ul style="list-style-type: none"> Organisations and community members can use data to understand future needs of the community 	<ul style="list-style-type: none"> September 2023 	<p><u>Lead</u> DSS</p> <p><u>Partners</u></p> <ul style="list-style-type: none"> Services Australia Community groups Service providers

Priority 2 – Wrap around services

What we heard about service provision...

- Stakeholders highlighted the importance of recognising the strengths and supporting the development of Aboriginal Community Controlled Organisations (ACCOs) in the region.
- They also emphasised the value of the intensive person centred, multi-disciplinary approach used by the Job Support Hubs that provide a range of intensive wrap around supports to suit the needs of clients.
- The need for place-based, community-led services was emphasised.

What we heard about accessing services...

- There are a number of barriers faced by individuals attempting to access support services and government services, including the need for identification. There are major challenges around people reinstating payments including language and communication barriers. Limited access to translators for Aboriginal and/or Torres Strait Islander people makes it isolating and restrictive for clients.
- Having local, easily accessible services where people feel comfortable and can access information and the right person in a way that is more than a phone number can lead to better outcomes for people accessing support services. Walk-in and services which provide wrap around support and links to other services are considered important.

These insights and evidence have informed the development of the following priority and action.

Priority 2 – Wrap around services

Improving community services

Key priorities regarding service provision include:

- support for people to address barriers to accessing services, including transport
- supporting capacity development of ACCOs
- addressing the continued need for local, accessible wrap around support services such as the Job Support Hubs.

Progress against these priorities will be measured against the community level indicators of:

- number of Aboriginal and/or Torres Strait Islander supports and services available such as ID days to remove barriers to accessing services
- number of people able to access services locally
- number of individuals accessing wrap around supports such as the Job Support Hubs.

Action	Intent	Outcome	Measures of Success	Due date	Lead/partners
2. Investigate opportunities to support existing wrap around services and ACCOs	<ul style="list-style-type: none"> • Address community desire for intensive wrap around supports that build on successful services and recognise the unique strengths of local organisations and ACCOs 	<ul style="list-style-type: none"> • Increased capability of ACCOs • Increased accessibility of wrap around supports • Individuals with complex needs are able to access the supports they need 	<ul style="list-style-type: none"> • Number of individuals accessing wrap around services • Individuals reporting positive experiences accessing and using local services 	<ul style="list-style-type: none"> • June 2024 	<p><u>Lead</u> DSS</p> <p><u>Partners</u> Service providers</p>

Priorities 3 & 4 – Regular service provision and service provider collaboration

What we heard about improving regular service provision...

- Lack of available residential housing, highly competitive salaries available in the mining industry, and short term funding and contracts have made it difficult for service providers to attract and retain staff.
- Difficulties securing operational funding were also identified as a barrier to delivering services in the region.
- These difficulties have contributed to a lack of service providers in the community, including in the City of Kalgoorlie Boulder (CKB) which services the broader Goldfields region.
- Additional issues raised related to the need for increased service continuity, regular opening hours for services and ensuring support services were accessible and culturally appropriate.
- One potential short term solution to these issues could be the use of specialist fly-in fly-out community service provision across the region.
- Supporting this, the Shire of Menzies noted that improvements could be made to the services offered in Menzies, stating a preference for monthly (or bimonthly) visits by Services Australia, the Department of Transport, financial assistance services and educational services surrounding the issues of mental health and financial health.⁶

What we heard about improving collaboration and addressing staffing shortages in the Goldfields...

- Numerous stakeholders noted the need for greater collaboration between service providers to minimise service duplication, improve the accessibility of services in the Goldfields and fill vacant positions in the community services sector.
- It was suggested that providing additional education and training opportunities could help attract staff to fill vacancies.

These insights and evidence have informed the development of the following priorities and actions.

Priority 3 – Regular service provision

Improving community services

Key priorities regarding service provision include:

- implement short term solutions to address service provision gaps and shortages
- improve regular visiting services in the Goldfields communities.

Progress against this priority will be measured against the community level indicator of:

- number of services visiting communities by service type.

Action	Intent	Outcome	Measure of Success	Due date	Lead/partners
3. Investigate opportunities for improving regular service provision to Goldfields communities, including utilising existing services and fly-in fly-out service provision models	<ul style="list-style-type: none"> • To improve the accessibility of services for residents of the Goldfields 	<ul style="list-style-type: none"> • Regular and accessible service provision provided by relevant agencies and service providers 	<ul style="list-style-type: none"> • Regular structured visits from a variety of service providers and agencies/ departments are implemented 	June 2024	<p><u>Lead</u> DSS</p> <p><u>Partners</u></p> <ul style="list-style-type: none"> • Services Australia • Department of Transport • Service providers • Local government

Priority 4 – Service provision collaboration

Improving community services

The key priority regarding collaboration and staffing constraints is to:

- address staffing shortages in the community services sector.

Progress against this priority will be measured against the community level indicator of:

- number of filled positions or collaboration between services to address identified skills shortages.

Current initiatives which could be leveraged include:

1. Maintaining/building:

Existing service provider relationships and collaboration forums.

2. National Centre for Place-Based Collaboration (Nexus Centre):

The government is engaging a ‘Foundation Partner’ to undertake foundational work, including extensive consultations, to inform the scope and functions of a potential Nexus Centre, envisaged to be an independent, non-government entity that will support partnerships between communities and governments by providing a connection point (nexus) for more effective ways of working together.⁷

Action	Intent	Outcome	Measure of Success	Due date	Lead/Partners
4. Seek opportunities to utilise collaboration and existing resources to mitigate staffing and financial constraints where possible	<ul style="list-style-type: none"> • Utilise existing resources in the short-term to minimise the impact of staffing shortages and funding constraints to ensure services can be delivered to those who need them 	<ul style="list-style-type: none"> • Increased collaboration between service providers, reduced service duplication and continued ability to support community members 	<ul style="list-style-type: none"> • Regular collaboration or referrals reported by service providers 	<ul style="list-style-type: none"> • June 2024 	<p><u>Lead</u></p> <p>Service providers</p> <p><u>Partners</u></p> <p>DSS</p>

Priority 5 – Alcohol and other drug use and antisocial behaviour

What we heard about alcohol and other drug (AOD) use and antisocial behaviour...

- Stakeholders raised concerns around the prevalence of public AOD use, antisocial behaviour, family and domestic violence and other family related concerns in the Goldfields region.
- Stakeholders have reported an increase in alcohol related hospital treatment.
- Additionally, due to the accessibility of alcohol in CKB compared to the more remote towns and communities in the region there has been an increase in the length of stay of the transitional population, and strong reluctance to return to Country. This has placed extreme pressure on the available short-term accommodation services and resulted in large numbers of people sleeping rough. For example, as at late January 2023, short stay accommodation in Trilby Cooper and the Red Cross Short Stay had no vacancies with a number of groups on the Trilby Cooper waitlist. These same groups are also engaging in public drinking and anti-social behaviour in public spaces.⁸
- Stakeholders identified the need to consider the expansion of outreach services to Coolgardie, Kambalda, Laverton and Leonora as well as to embed services within local communities.
- While existing services are generally positively viewed, stakeholders have indicated that they are not sufficient and more work is required to ensure AOD services address barriers and the core drivers of AOD use.⁹

These insights and evidence have informed the development of the following priority and action.

Priority 5 – AOD use and antisocial behaviour

Addressing social issues

Key priorities regarding AOD use and antisocial behaviour include:

- need for improved access to and expansion of AOD services
- need for culturally appropriate services.

Progress against this priority will be measured against

the community level indicator of:

- number of people accessing services, by service type.

Current initiatives which could be leveraged include:

1. Additional alcohol treatment services in the region of the Goldfields (WA):

- The Australian Government is providing funding of over \$49 million (GST exclusive) over four years to establish additional alcohol treatment services in the regions of Ceduna (SA), Bundaberg-Hervey Bay (QLD), East Kimberley and the Goldfields (WA)
- The Department of Health and Aged Care is undertaking a thorough consultation process with communities to ensure the funding addresses service delivery gaps and is in line with the needs and expectations of the four communities.
- The additional treatment services will be co-designed with the local community to ensure the support meets local needs. Funding will be used to support alcohol and other drug treatment that complements existing services, addresses service delivery gaps, and is consistent with the needs and expectations of the communities.

Action	Intent	Outcome	Measure of Success	Due date	Lead/partners
5. Investigate opportunities to utilise existing services and community plans to support individuals to access AOD services	<ul style="list-style-type: none"> • To build on existing community strengths and services to improve the accessibility of AOD services 	<ul style="list-style-type: none"> • Improved access to AOD services 	<ul style="list-style-type: none"> • Number of individuals accessing services 	<ul style="list-style-type: none"> • June 2024 	<p><u>Lead</u> DoHAC</p> <p><u>Partners</u></p> <ul style="list-style-type: none"> • DSS • Goldfields District Leadership Group (GDLG) • WA Health • WA Primary Health Alliance (WAPHA) • Service providers • Community groups

Priority 6 – Summer Response Strategy and transport services

What we heard about the Summer Response Strategy and transport services...

One strategy used to address seasonal increases in antisocial and risky behaviour from visitors to CKB is the Summer Response Strategy (SRS).

The SRS is a community-led collaborative government and non-government response to support people travelling from remote Aboriginal and/or Torres Strait Islander communities and the Northern Goldfields to access social and economic services in CKB. It aims to improve the wellbeing and safety of visitors to CKB and to address '*increases in antisocial and risky behaviours related to a lack of experience in large towns and overconsumption of alcohol and other drugs.*'¹⁰

The SRS includes a Summer Support Hub to allow people to access or be linked to government and non-government services, engage in social activities and find information in a culturally safe way. The Summer Support Hub is viewed as a space for community members and visitors to meet, share information and access a range of tailored support.¹¹

Due to a lack of public transport between CKB and remote Aboriginal and/or Torres Strait Islander communities in the region, visitors to CKB often do not have a way to return home. Addressing this, the SRS includes an important transport service to provide visitors with a way back to Country via buses. This service enables visitors to return home safely and leave an environment where they may be at risk of over-consumption of alcohol or other risky behaviours. Stakeholders raised the extension of the bus service year round as a means of addressing the lack of transport in the Goldfields.

The need to secure the long term viability of the SRS has been identified as a priority for CKB and other stakeholders in the region.

The need for additional transport services to assist visitors to other communities such as Leonora with a way to return to Country was raised.

These insights and evidence have informed the development of the following priority and action.

Priority 6 –Summer Response Strategy and transport services

Addressing social issues

The key priorities to address this issue include:

- secure long-term viability of SRS and return to Country transport services.

Progress against this priority will be measured against the community level indicator of:

- number of people accessing SRS activities and services
- number of people accessing services to return to Country after visiting CKB and other Goldfields communities.

Current initiatives which could be leveraged include:

1. Goldfields District Leadership Group (GDLG):
 The GDLG is a high level interagency and local government support for the region. Initiatives include SRS and Northern Goldfields community/youth engagement.

Action	Intent	Outcome	Measures of Success	Due date	Lead/Partners
6. Secure long-term viability of SRS and return to Country transport services	<ul style="list-style-type: none"> To allow for certainty and improved planning around the delivery of SRS and transport services 	<ul style="list-style-type: none"> Long-term planning for delivery of SRS and transport services Increase in the impact and effectiveness of SRS and transport services in the Goldfields region 	<ul style="list-style-type: none"> Ongoing SRS and transport service provision secured 	<ul style="list-style-type: none"> June 2024 	<p><u>Lead</u> GDLG</p>

Priority 7 – Family and domestic violence

What we heard about family and domestic violence...

- The CKB reported a 50% increase in child protection caseloads over the last three months of 2022. Elder abuse had also increased over the same period.¹² Concerns for youth and children as well as for individuals experiencing elder abuse are present across the region.
- Family and domestic violence (FDV) providers have noted increasingly high levels of demand for services. They have also stated that funding constraints have impacted their ability to expand services to meet growing demand for services such as domestic violence outreach services and emergency accommodation.
- While there are some existing FDV services for women and children in CKB, stakeholders have identified a lack of support services for men experiencing domestic violence.
- Stakeholders have stated that there needs to be a complete suite of intervention and wrap around support services to break the cycle of FDV in the region. Stakeholders noted that part of any response to FDV in the region should focus on addressing re-integration supports for perpetrators who have been in prison.
- Additional concerns raised included the lack of safe accommodations outside of CKB and the need for family support services.

These insights and evidence have informed the development of the following priority and action.

Priority 7 – Family and domestic violence

Addressing social issues

The key priorities to address family and domestic violence are:

- address the lack of support services for men in the region
- address increased demand for FDV services
- address the need for on the ground support for perpetrators of FDV
- address lack of safe accommodation options for people experiencing FDV outside of CKB.

Progress against this priority will be measured against the community level indicators of:

- number of and types of services available and accessed
- size of the waitlist for FDV services
- presence of local support services for perpetrators of FDV by service type.

Current initiatives which could be leveraged include:

1. DSS - Safe and Supported:

The first Action Plans for Safe and Supported: the National Framework for Protecting Australia’s Children 2021-2031 were launched in February 2023. This will ensure systemic change for children, young people and families over the course of these Action Plans occur in a collaborative way with other portfolios affecting children and families.

2. DSS - National Plan to End Violence Against Women and Children (National Plan):¹⁹

The National Plan provides an overarching framework to guide actions aimed at ending violence against women and children within one generation. Commonwealth, state and territory governments developed the National Plan, which sets out actions across the domains of prevention, early intervention, response, and recovery and healing. The government has also committed to a stand-alone First Nations National Plan.

3. Connected Beginnings program:

This program draws upon the strength and knowledge of Aboriginal and/or Torres Strait Islander communities to increase children and families’ engagement with health and early childhood education and care. It improves access to existing early childhood, maternal and child health and family support services to ensure children are safe, healthy and ready to thrive at school by the age of five.

Priority 7 – Family and domestic violence

Addressing social issues

Action	Intent	Outcome	Measure of Success	Due date	Lead/partners
<p>7. Investigate opportunities to build on existing services in alignment with the National Plan to:</p> <ul style="list-style-type: none"> expand FDV services to meet increased demand provide local services for men provide intensive local supports for perpetrators of FDV address the need for safe accommodation options outside of CKB. 	<ul style="list-style-type: none"> To reduce the impact of FDV on individuals and communities in the Goldfields and provide local supports to help break the FDV cycle 	<ul style="list-style-type: none"> Increase in locally available FDV services and reduction in instances of FDV in the region 	<ul style="list-style-type: none"> A number of quality services catering to a variety of needs are in operation and meeting community demand 	<ul style="list-style-type: none"> June 2024 	<p><u>Lead</u> DSS</p> <p><u>Partners</u> Service providers</p>

Priority 8 – Emergency relief and financial literacy

What we heard about emergency relief and financial literacy...

- Stakeholders reported an increase in demand for emergency relief and financial counselling and management services in the region. Service providers have trialled tools including online financial management systems.
- Staff vacancies and competition for human resources with the mining industry, as well as a lack of residential housing, have made it difficult to recruit qualified staff to deliver the financial counselling services needed, resulting in limited service availability.
- Stakeholders highlighted the importance of education and services to support basic financial management skills.
- Stakeholders also raised concerns around the need for debt negotiation and assistance services in the region. They noted that this could include supporting clients to *'engage with financial institutions, Debt Collectors, and other stakeholders to assist the client to understand a debt that they have incurred and to help them negotiate payment plans or waivers.'*¹³
- Stakeholders highlighted how significant unpaid debts cause stress for clients and that as debt negotiation can be overwhelming, clients may avoid these conversations *'resulting in the debts accumulating and gaining interest, repossession of goods, and eviction.'*¹⁴

These insights and evidence have informed the development of the following priority and action.

Priority 8 – Emergency relief and financial literacy

Addressing social issues

The key priority to address this issue is to:

- address increased demand for financial counselling and emergency relief services.

Progress against this priority will be measured against the community level indicators of:

- number of people accessing emergency relief support in the Goldfields
- number of people able to access financial counselling/capability services in the Goldfields.

Current initiatives which could be leveraged include:

1. Emergency Relief (ER) support:

- The government contributes approximately \$50 million per annum, in base funding for ER nationally, shared among more than 190 community organisations.
- Since 2019-20, the government has provided \$149.5 million in additional funding nationally to boost ER services in response to the coronavirus pandemic, natural disasters, and the rising cost of living. This included \$24.3 million between 2019-20 and 2021-22 for the Australian Red Cross to provide ER and counselling support to temporary visa holders affected by the coronavirus pandemic.

2. Food Relief (FR) support:

- The government is also contributing approximately \$1.4 million per annum for FR nationally.
- The 3 Commonwealth-funded FR providers, Foodbank Australia, SecondBite and OzHarvest, are funded exclusively to increase ER providers' access to a cost-effective supply of food items, on a national scale.
- Since 2019-20, the Government has provided \$38.9 million to boost ER and FR services in response to the coronavirus pandemic, natural disasters, and the rising cost of living.

A full list of Commonwealth-funded ER and FR services is available at serviceproviders.dss.gov.au

3. Problem Gambling Financial Counselling:

provides specialised financial counselling services to support eligible people affected by problem gambling, by helping to address their financial problems, manage debt and navigate out of financial crisis. Financial counsellors can provide direct case work or one-on-one intensive support, including the provision of information, advocacy and/or negotiation. Client eligibility to receive Problem Gambling Financial Counselling is restricted solely to people unable to pay their bills or are at imminent risk of not being able to do so.

4. Commonwealth Financial Counselling and Financial Capability (CFC/FC):

services help eligible people to address their financial problems, make informed choices and build longer-term capability to budget and manage their money. CFC/FC services are voluntary, free and confidential. Client eligibility to receive CFC/FC services is restricted solely to people unable to pay their bills or at imminent risk of not being able to do so.

5. Digital and financial literacy:

DSS is currently investigating opportunities to support the digital and financial literacy capabilities of communities in former CDC locations.

Priority 8 – Emergency relief and financial literacy

Addressing social issues

Action	Intent	Outcome	Measures of success	Due date	Lead/partners
8. Investigate options utilising existing services and community plans to: <ul style="list-style-type: none"> • support increased access to financial literacy and capability services • meet demand for emergency relief support. 	<ul style="list-style-type: none"> • Improve access to financial literacy and emergency relief services 	<ul style="list-style-type: none"> • A greater number of individuals and families are able to access services 	<ul style="list-style-type: none"> • Improved access to financial/digital literacy support • Emergency relief providers able to meet increased demand for services 	<ul style="list-style-type: none"> • June 2024 	<p><u>Lead</u></p> <p>DSS</p> <p><u>Partners</u></p> <ul style="list-style-type: none"> • WA Government • Service providers

Priority 9 – Health coverage

What we heard about health coverage...

- According to WAPHA, key health concerns for the broader Goldfields-Esperance region include chronic disease, alcohol and other drugs and access to services.¹⁵
- The need for improved health services and coverage is a priority across the Goldfields region.
- The CBK noted that at times, they are '*reliant on specialist FIFO psychiatrists and other medical practitioners from all over Australia*'.¹⁶
- The Shire of Menzies identified a lack of adequate health coverage in the Menzies town centre stating that there is only one nurse present in town from Monday-Wednesday.
- They also noted that '*the Royal Flying Doctor Service visits the Menzies Nursing Post once a month*' and that there is a '*lack of St John Ambulance volunteers to cover Menzies Town Centre ambulance cover*'.¹⁷ The lack of St John Ambulance volunteers is felt across the region.
- Stakeholders indicated that current health coverage for the Coolgardie LGA is insufficient. There is an urgent need for GP services, with no GP present within the community for extended lengths of time which creates challenges for elderly clients with no transport as they cannot access services.¹⁸
- The lack of health coverage impacts the health and wellbeing of community members across the Kambalda and Coolgardie communities.
- The WA Primary Health Alliance 2020-2024 Needs Assessment identified the priority needs of the region as improving mental health supports, increasing the accessibility of mental health supports and improving mental health supports for young people.¹⁹
- According to the WA Primary Health Alliance 2022-2024 Needs Assessment for the Goldfields – Esperance region, mental ill-health was the third leading cause of disease burden in the region. Suicide contributed to 5% of all deaths in the Goldfields region between 2014 and 2018.²⁰
- The remoteness of the Goldfields communities and staff shortages present challenges to the accessibility of mental health services. In Coolgardie, it was reported that the online mental health support referral process could take up to seven months.²¹

These insights and evidence have informed the development of the following priority and actions.

Priority 9 – Health coverage

Addressing social issues

The key priorities to be addressed include:

- need for improved health coverage and services across the Goldfields region including in CKB, Coolgardie, Laverton, Leonora and Menzies
- need for education around healthy eating in region
- need for improved mental health services.

Progress against these priorities will be measured against the community level indicators of:

- number and variety of health services and days of coverage
- length of wait times for mental health services in the Goldfields region
- number of individuals accessing mental health services.

Current initiatives which could be leveraged include:

1. Healthy eating initiatives:

run by Judumul Aboriginal Corporation, the Laverton School and Leonora District High School.

2. WAPHA:

in conjunction with other stakeholders, have developed priorities for improving the health and mental health services and outcomes of the Goldfields-Esperance region.

Action	Intent	Outcome	Measures of success	Due date	Lead/partners
9a. Investigate opportunities to improve health coverage in the Goldfields communities including CKB, Coolgardie, Leonora, Laverton and Menzies by referring the issue to WA Health and liaising with relevant stakeholders	<ul style="list-style-type: none"> • To improve health coverage and services available 	<ul style="list-style-type: none"> • Community members are able to access health services as required 	<ul style="list-style-type: none"> • Consistent coverage is secured that better suits community needs 	<ul style="list-style-type: none"> • June 2024 	<p><u>Lead</u> DSS</p> <p><u>Partners</u></p> <ul style="list-style-type: none"> • WA Health • Service providers • Local councils • WAPHA
9b. Investigate opportunities to improve mental health services	<ul style="list-style-type: none"> • To improve access to mental health services 	<ul style="list-style-type: none"> • Community members are able to access mental health services as required 	<ul style="list-style-type: none"> • Reduction in wait times and increase in number of people accessing services 	<ul style="list-style-type: none"> • June 2024 	<p><u>Lead</u> DSS</p> <p><u>Partners</u></p> <ul style="list-style-type: none"> • WA Health • Service providers • Local councils • WAPHA

Priority 10 – Employment

What we heard about employment...

Extremely low employment, lack of available labour and lower education participation, retention and achievement of outcomes contribute to a tight job market and place constraints on industry development. These factors also have significant consequences for the community services sector and small business by creating difficulty recruiting and retaining staff.

Despite high job vacancy rates, there are a number of complex barriers faced by individuals in gaining and maintaining employment in the region. Interlinked social and health issues such as low education attainment, poor mental health, AOD issues, lack of a driver’s licence, lack of relevant experience/training and housing insecurity/homelessness contribute to difficulty obtaining and maintaining meaningful employment.

What we heard about employment wrap around services...

Feedback from stakeholders indicated that intensive wrap around support models that connect individuals to the required services are effective in supporting them to overcome barriers to employment.

One stakeholder noted that:
‘Anecdotally this service has been noted to have filled a gap, a link that heightens the accessibility of support to the people that need it. The right environment can also help in identifying the factors why some clients (for example) might be resistant to referrals to programs and then how to work around this for a client outcome (such as skills for an education and employment program).’²²

These insights and evidence have informed the development of the following priority and action.

Priority 10 – Employment

Addressing social issues

The key priority is to:

- address barriers to employment for local jobseekers.

Progress against this priority will be measured against the community level indicators of:

- number of jobseekers accessing support services gaining employment
- number of jobseekers accessing pre-employment support services.

Current initiatives which could be leveraged include:

1. DEWR Initiatives

- **Workforce Australia:** The mainstream employment service which operates across non-remote Australia. It includes a digital employment service/platform and a network of providers delivering personalised and tailored support.
- **Workforce Australia – Transition to Work:** A demand driven program that provides intensive pre-employment assistance to disadvantaged young people aged 15-24 who are at high risk of facing long-term unemployment.
- **Workforce Australia Local Jobs:** Supports the development and implementation of tailored approaches to accelerate reskilling, upskilling and employment across Australia and seeks to provide tailored responses to support local labour markets.
- **ParentsNext:** A pre-employment program that aims to help parents plan and prepare for employment before their youngest child starts school.
- **Time to Work Employment Services:** Aims to assist adult sentenced Aboriginal and/or Torres Strait Islander prisoners to access the support they need to better prepare them for job seeking, employment and reintegration into the community upon their release from prison.

2. DSS - Community-led Solutions-Economic Development (CSED):

Through funding for community-led capital infrastructure projects, the CSED grant opportunity will create new self-sustaining and short-term employment and training opportunities for Aboriginal and/or Torres Strait Islander people and promote sustainable economic growth for rural communities.

3. Goldfields Esperance: - Development Commission strategic plan.

- **Regional Action Plan:** developed from the 2021 WA regional Skills Summit.

4. NIAA:

currently deliver employment services in remote Australia under the Community Development Program (CDP).

Action	Intent	Outcome	Measure of Success	Due date	Lead/partners
10. Investigate opportunities to utilise existing services and plans to address barriers to employment for local jobseekers, including access to services	<ul style="list-style-type: none"> • To support individuals to access employment services and overcome barriers to employment 	<ul style="list-style-type: none"> • A greater number of individuals are able to access employment services and overcome barriers to employment 	<ul style="list-style-type: none"> • Increase in the number of individuals accessing employment services and obtaining employment 	<ul style="list-style-type: none"> • June 2024 	<p><u>Lead</u> DEWR <u>Partners</u></p> <ul style="list-style-type: none"> • DSS • Service Providers • NIAA

References

1. Australian Bureau of Statistics (ABS), *Coolgardie 2021 Census All persons QuickStats*, ABS website, 2021, accessed 27 January 2023.
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3. Australian Bureau of Statistics (ABS), *Laverton 2021 Census All persons QuickStats*, ABS website, 2021, accessed 27 January 2023.
4. Australian Bureau of Statistics (ABS), *Leonora 2021 Census All persons QuickStats*, ABS website, 2021, accessed 27 January 2023.
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6. Shire of Menzies, 'Shire of Menzies – Local Service Plan Information', response to request for input, January 2023.
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9. Fiftyfive5 and Cultural and Indigenous Research Centre Australia, *Consultation to Inform Funding for Alcohol and Other Drug Treatment Services to Support CDC Trial Participants*, report to the Australian Government Department of Health an Aged Care, Fiftyfive5 and CIRCA, 2023.
10. M Atkins, L Kaleveld and C Turner, *Review of the Summer Response Strategy*, Centre for Social Impact The University of Western Australia, 2021, p 6.
11. M Atkins, L Kaleveld and C Turner, *Review of the Summer Response Strategy*.
12. City of Kalgoorlie Boulder, 'Goldfields Local Services Plan'.
13. Anglicare WA, 'Local Plan Feedback – Goldfields Region', response to request for input, March 2023.
14. Anglicare WA, 'Local Plan Feedback – Goldfields Region'.
15. WA Primary Health Alliance, 'Goldfields-Esperance Needs Assessment 2022-2024', Needs Assessment, WA Primary Health Alliance, n.d., accessed 24 January 2023.
16. City of Kalgoorlie Boulder, 'Local Services Plan Review – Final Commentary', response to request for input, February 2023.
17. Shire of Menzies, 'Shire of Menzies – Local Service Plan Information'.
18. City of Kalgoorlie-Boulder, 'Local Service Plan Information (Regional Response Part 1)', response to request for input, February 2023.
19. WA Primary Health Alliance, 'Goldfields-Esperance Needs Assessment 2022-2024'.
20. WA Primary Health Alliance, 'Goldfields-Esperance Needs Assessment 2022-2024'.
21. City of Kalgoorlie-Boulder, 'Local Service Plan Information (Regional Response Part 1)'.
22. Goldfields Esperance Development Commission, 'Local Service Plan Information Template GEDC', response to request for input, January 2023.

Acronyms

ABS	Australian Bureau of Statistics
ACCO	Aboriginal Community Controlled Organisation
AOD	Alcohol and Other Drugs
CDC	Cashless Debit Card
CIRCA	Cultural and Indigenous Research Centre Australia
CKB	City of Kalgoorlie Boulder
CLSS	Community Led Support Services
DoHAC	Department of Health and Aged Care
DSS	Department of Social Services
DEWR	Department of Employment and Workplace Relations
FDV	Family and Domestic Violence
FIFO	Fly-in fly-out
GDLG	Goldfields District Leadership Group
LGA	Local Government Area
NIAA	National Indigenous Australians Agency
SRS	Summer Response Strategy
WA	Western Australia
WAPHA	WA Primary Health Alliance

EFT MUNICIPAL PAYMENTS JUNE 2023				
EFT NUMBER	DATE	VENDOR	DESCRIPTION	VALUE
EFT-125727	28/07/2023	3E ADVANTAGE PTY LTD	ICT - PRINT MANAGED SERVICES, PARTIAL PAYOUT AGR-9244 ICT - FIXED RENTAL PRINTING LEASE ONK. ONE PLOTTER PRINTER REMAINING IN ADMIN BUILDING.	\$ 29,310.40
EFT-125728	28/07/2023	A & LV GENOVESE'S CARBARN NEWSAGENCY AND DELI	LIBRARIES - NEWSPAPERS AND MAGAZINES	\$ 210.65
EFT-125729	28/07/2023	ABCO PRODUCTS	DEPOT - BIN LINERS, ENVIROPLUS CLEANERS	\$ 1,231.88
EFT-125730	28/07/2023	ADELE HANNAGAN	REIMBURSEMENT FOR MEAL ALLOWANCE ON MANAGEMENT COURSE	\$ 210.63
EFT-125731	28/07/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	FLEET - KBC732Q SUPPLY BRUSHES FROM AFGRI EQUIPMENT	\$ 3,505.77
EFT-125732	28/07/2023	ALL MINE AND CONSTRUCTION TRAINING PTY LTD	CDC - EWP- TLILC0005 BOOM TYPE	\$ 490.00
EFT-125733	28/07/2023	AMANDA REIDY	REFUND ON ASSESSMENT A12214	\$ 3,500.00
EFT-125734	28/07/2023	ANDREW BRIEN	REIMBURSEMENT FOR FUEL	\$ 91.46
EFT-125735	28/07/2023	ARTA ENTERPRISES PTY LTD	RANGERS - VEHICLE TOWING JUNE 2023	\$ 1,820.00
EFT-125736	28/07/2023	ARTS AND CULTURE GOLDFIELDS ASSOCIATION INC T/A ARTGOLD	CD - ANNUAL GRANT PROGRAM 2023/24 - 3 YSA PAYMENT 1 OF 2	\$ 73,672.50
EFT-125737	28/07/2023	ARUP AUSTRALIA PTY LTD	ENG - RFQ: DETAIL DESIGN OF THE GREAT EASTERN HIGHWAY/JOHNS ROAD WITH ACCELERATION/DECELERATION LANES	\$ 27,515.57
EFT-125738	28/07/2023	ASPECT STUDIO PTY LTD	PMO - CONTINUED SPECIALIZED EXISTING SERVICES FOR SHADE SAIL DESIGN FOR THE KCC PROJECT.	\$ 4,866.95
EFT-125739	28/07/2023	AUSCO BUILDING SYSTEMS	GC - HIRE OF PORTABLE OFFICE SPACE(DONGA) OFFICE 12.0M X 3.0M INCLUDES 3 X AIR CONDITIONERS	\$ 725.65
EFT-125740	28/07/2023	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD - APRA/ONEMUSIC AUSTRALIA	OASIS - MUSIC LICENSING FEES 01/06 - 01/08/23	\$ 2,394.21
EFT-125741	28/07/2023	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	WATER - SAMPLE ANALYSIS FOR BOTH REGULATORY AND OPERATIONAL SAMPLING FOR THE SEWER WASTEWATER	\$ 82.23
EFT-125742	28/07/2023	AVANTGARDE TECHNOLOGIES PTY LTD	ICT - SITE VISIT NETWORK REFRESH	\$ 3,718.00
EFT-125743	28/07/2023	AVDATA PTY LTD	AIRPORT - AVIATION DATA FOR THE MONTH OF JUNE - STATEMENT 51	\$ 2,770.67
EFT-125744	28/07/2023	BCA CONSULTANTS (WA) PTY LTD	PROPERTY - KALGOORLIE AIRPORT AIR-CONDITIONING REVIEW FEE PROPOSAL: MECHANICAL SERVICES PMO - ADMIN BUILDING MECHANICAL SERVICES CONDITION AUDIT PROPERTY- OASIS EVAPORATIVE COOLING REVIEW FEE PROPOSAL: MECHANICAL SERVICES	\$ 12,180.98
EFT-125745	28/07/2023	BENARA NURSERIES	PARKS - PLANT PURCHASE	\$ 4,834.17
EFT-125746	28/07/2023	BIDFOOD KALGOORLIE	GC - FOR GROCERY & CLEANING SUPPLIES	\$ 2,217.43
EFT-125747	28/07/2023	BIDFOOD KALGOORLIE (GOLDLINE DISTRIBUTORS)	PARKS - ANIMAL FOOD GAC - LOLLIES FOR KIDS ART COMPETITION GAC - MORNING MELODIES SUPPLIES GAC - KIDS ART COMPETITION CUPS	\$ 994.43
EFT-125748	28/07/2023	BLAKE KIDD	RATES REFUND ON ASSESSMENT A3543	\$ 186.45
EFT-125749	28/07/2023	BRETT POKE	RATES REFUND ON ASSESSMENT A24186	\$ 490.79
EFT-125750	28/07/2023	BRINDY'S COFFEE BAR	ED - FACILITATION OF JULY BUSINESS OVER COFFEE SPECIALISED SUPPLIER	\$ 250.00
EFT-125751	28/07/2023	BROWN'S PARTY HIRE	EVENTS - MF 23 - TABLES, CHAIRS AND STAGE HIRE.	\$ 2,420.00
EFT-125752	28/07/2023	BUILDING CERTIFICATION SERVICES WA PTY LTD	PLANNING - REFUND OF PLANNING APPLICATION P073/23	\$ 429.60
EFT-125753	28/07/2023	CALLION INVESTMENTS PTY LTD TRADING AS GOLDFIELDS PEST CONTROL SERVICE	PARKS - BI-MONTHLY MICE TREATMENT AT HAMMOND PARK	\$ 330.00
EFT-125754	28/07/2023	CARLTON UNITED BREWERIES (CUB) FOSTERS GROUP	GC - ALCOHOLIC BEVERAGE BAR ORDER	\$ 4,658.32
EFT-125755	28/07/2023	CENTRAL REGIONAL TAFE	CDC - E022601 TRAFFIC MANAGEMENT	\$ 138.02
EFT-125756	28/07/2023	CHARLOTTE GUY	RATES REFUND ON ASSESSMENT A1431	\$ 1,083.00
EFT-125757	28/07/2023	CHEVRON AUSTRALIA DOWNSTREAM FUELS PTY LTD (CALTEX)	DEPOT - DIESEL	\$ 28,287.08
EFT-125758	28/07/2023	CITY BUILDING SUPPLIES PTY LTD	WASTE - HYLIME FOR PH CONTROL OF PONDS	\$ 1,603.36

EFT-125759	28/07/2023	CITY OF KALGOORLIE-BOULDER	BSL COLLECTIONS FOR JAN 2023 WITH REFUND REQUEST REF-101 BSL LEVY JUNE 2023 CTF LEVY JUNE 2023	\$ 119.75
EFT-125760	28/07/2023	CIVILSTORM PTY LTD	ENG - SUPPLY OF SCOPE WORKS - WATER BANK PROJECT - QUOTE T22018-RFQ-L-B - PART B - D & C	\$ 6,600.00
EFT-125761	28/07/2023	CLEANAWAY	WATER - WWTP - PICK UP SKIP BIN FROM SBWWTP AND EMPTY AT YARRI RD, RETURN SKIP TO WWTP.	\$ 137.50
EFT-125762	28/07/2023	CLOUD COLLECTION PTY LTD T/A CLOUD PAYMENT GROUP	CLOUDS DEBT RECOVERY LEGAL CHARGES JUNE 2023 INVOICES	\$ 7,365.30
EFT-125763	28/07/2023	COCA COLA AMATIL	GC - 375 CAN IB24 COCA-COLA 24 CANS X 1 , GC - 375 CAN IB24 COCA-COLA NO SUGAR 24 CANS X 2, GC - 375 CAN IB24 DIET COKE 24 CANS X 1, GC - 600 FLO X12 POWERADE LEMON LIME 12 PET FLO CAP BOTTLES X 2, GC - 600 FLO X12 POWERADE MT BLAST 12 PET FLO CAP BOTTLES X 2, GC - 600 FLO X12 POWERADE BLACKCURRANT 12 PET FLO CAP BOTTLES X 2, GC - 600 FLO X12 POWERADE	\$ 2,675.17
EFT-125764	28/07/2023	CONSTRUCTION TRAINING FUND	CTF LEVY JUNE 2023	\$ 1,338.01
EFT-125765	28/07/2023	DAVID LEMM	RATES REFUND ON ASSESSMENT A11288	\$ 1,500.00
EFT-125766	28/07/2023	DEPARTMENT OF LOCAL GOVERNMENT SPORT AND CULTURAL INDUSTRIES - RACING GAMING & LIQUOR	EGCC - DLGSCI - GAMING APPROVAL OF PREMISE	\$ 80.50
EFT-125767	28/07/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY (DMIRS) - BUILDING & ENERGY DIVISION (BSL)	BSL COLLECTIONS FOR JAN 2023 WITH REFUND REQUEST REF-102 BSL LEVY JUNE 2023	\$ 2,761.97
EFT-125768	28/07/2023	DIAB ENGINEERING PTY LTD	KEY BOND WITH REFUND REQUEST REF-105 HIRE BOND WITH REFUND REQUEST REF-104	\$ 323.40
EFT-125769	28/07/2023	DYNAMIC GIFT INTERNATIONAL PTY LTD	GAC - PROMOTIONAL ITEMS	\$ 1,013.10
EFT-125770	28/07/2023	ECONOMIC REGULATION AUTHORITY	WASTE - ANNUAL STANDING CHARGES - CHARGED QUARTERLY	\$ 1,936.19
EFT-125771	28/07/2023	ELEVATED WORK SERVICES PTY LTD (PREVIOUSLY HOWE ELECTRICS)	RESERVES - T014 - 18/19 - PRUNE TREE AT 174A VARDEN STREET, KALGOORLIE RESERVES - T014 - 18/19 - REDUCE 2X TREES AT 19 BATES DRIVE, SOMERVILLE RESERVES - T014 - 18/19 - STUMP GRIND 2X STUMPS OUT FRONT OF SPORTS POWER RESERVES - T014 - 18/19 - REDUCE TREE AT 19 MORGAN LOOP, BOULDER	\$ 2,383.30
EFT-125772	28/07/2023	ELISE ZYLSTRA	RATES REFUND ON ASSESSMENT A11792	\$ 750.00
EFT-125773	28/07/2023	ELITE GYM HIRE	OASIS - GYM EQUIPMENT - REPAIRS/REPLACEMENTS OASIS - GYM EQUIPMENT - REPAIRS/REPLACEMENTS OASIS - CYCLE STUDIO PARTS OASIS - STAGES BIKES - ADDITIONAL SPARE PARTS	\$ 10,166.73
EFT-125774	28/07/2023	EMYJOR SERVICES PLUMBING, EXCAVATION & CONTROLLED WASTE	PMO - KCC HYDRANT WATERFLOW TESTING PROPERTY - OASIS FLAVOUR 3015@ OASIS	\$ 1,672.00
EFT-125775	28/07/2023	ENVIROCLEAN (WA) PTY LTD	DEPOT WORKSHOP - MONTHLY HIRE - WASHER	\$ 302.50
EFT-125776	28/07/2023	ESRI AUSTRALIA PTY LTD	ICT - ARCGIS PROFESSIONAL STANDARD LICENSE AND FIELD COLLECTION FOR ENGINEERING ASSET TEAM	\$ 9,889.00
EFT-125777	28/07/2023	FLEX INDUSTRIES PTY LTD	FLEET - SERVICE TRANSMISSION P319F	\$ 1,785.12
EFT-125778	28/07/2023	FREYSSINET AUSTRALIA PTY LTD	PMO - PAVERS FOR LANE STREET WORKS	\$ 2,636.70
EFT-125779	28/07/2023	G BOWDEN PLUMBING	PROPERTY - CALL OUT - DIGGER DAWS EXELOO UNBLOCKED , GOLF COURSE INVESTIGATE SEWERAGE TREATMENT SYSTEM AT GOLF COURSE MAINTENANCE SHED, FOUND NO POWER TO CONTROLLER BOULDER TOWN HALL EXELOO LIBRARY ADJUST IN WALL CISTERN BUTTON ON MENS TOILET	\$ 2,486.00
EFT-125780	28/07/2023	GARETH ROGAN	MKT - FINAL DRONE PHOTOGRAPHY FOR 2023 INVESTMENT PROSPECTUS.	\$ 560.00
EFT-125781	28/07/2023	GHD PTY LTD	ENG - SUPPLY OF CKB-STORMWATER MANAGEMENT PLAN AS PER ATTACHED DOCUMENTS.	\$ 6,507.60
EFT-125782	28/07/2023	GLENN NOBLE	RATES REFUND ON ASSESSMENT A26012	\$ 1,790.47
EFT-125783	28/07/2023	GOLDEN CITY MOTORS	FLEET - KBC597G STEERING ARM ASSEMBLY 13524683 - LATCH, TAILGATE P643R AND P79AI PARTS	\$ 2,455.46
EFT-125784	28/07/2023	GOLDFIELDS ARTS CENTRE	GAC - CIRQUE MOTHER AFRICA WITH REFUND REQUEST REF-107	\$ 10,185.57

EFT-125785	28/07/2023	GOLDFIELDS AUTO ELECTRICAL	FLEET - REPAIRS ON BUS P80AN FLEET - TRAILER REPAIRS P5480 (FOR BUS P80AN) WORKSHOP - COMPRESSOR WORKSHOPS - PARTS FOR P414S FLEET - NEW RADIO & SIDE BROOM MAINT. ON P533R FLEET - NEW BATTERY P737P FLEET - PTO ELECTRICAL REPAIRS P566D WORKSHOP - BATTERY	\$ 10,198.93
EFT-125786	28/07/2023	GOLDFIELDS CANVAS	FLEET - REPAIR VINYL SEATS ON FOUR SPRAYER VEHICLES BY GOLDFIELDS CANVAS QUOTE QU0985	\$ 1,052.00
EFT-125787	28/07/2023	GOLDFIELDS INDOOR PLANT HIRE (THOMSON DEVELOPMENTS & CARPENTRY PTY LTD)	AIRPORT - PLANT HIRE AND MAINTENANCE FOR THE MONTH OF JULY 2023 AIRPORT - PLANT HIRE AND MAINTENANCE FOR THE MONTH OF JUNE 2023	\$ 3,674.00
EFT-125788	28/07/2023	GOLDFIELDS MINING SUPPLIES	WATER - PIPE FOR SEWER PUMP DISCHARGE LINE FOR KARLKURLA PARK PARTS FOR RCD PUMP 3 INSTALL SEWER JUNCTION FITTINGS PARTS FOR EFFLUENT LINE BREAK WATER - PARTS FOR RECYCLED WATER RELOCATION DUE TO WATER CORPORATION PUMP STATION WORKS RECYCLED WATER REPAIR COUPLINGS RETIC - POLY PIPE FOR IRRIGATION VARIANCE IS REQUIRED DUE TO EXTRA PARTS NEEDED TO URGENTLY COMPLETE THE JOB RETIC - IRRIGATION PARTS FOR CENTENNIAL PARK RETIC - IRRIGATION PARTS FOR CENTENNIAL PARK ITEMS FOR DOSING OF PONDS PARTS FOR EFFLUENT LINE BREAK	\$ 14,015.38
EFT-125789	28/07/2023	GOLDFIELDS REPERTORY CLUB	ED - QUICK GRANT APPLICATION - OCCUPANCY PERMIT 24-03-23	\$ 1,078.00
EFT-125790	28/07/2023	GOLDFIELDS SEPTIC DISPOSALS (AIPIM NOMINEES PTY LTD)	PROPERTY - BOULDER CAMP PUMP OUT OF TEMP TOILET WEEKLY TO NEW TOILET BUILD	\$ 308.00
EFT-125791	28/07/2023	GOLDFIELDS SIGN WORKS, ENGRAVING AND TROPHY SPECIALISTS	EXEC - DOOR SIGNS FOR CEO'S OFFICE	\$ 255.20
EFT-125792	28/07/2023	GOLDFIELDS TRUCK POWER	FLEET - CAB AIR SPRING P302F FLEET - WHEEL CYLINDER P990S WORKSHOP - PARTS FOR P80AN	\$ 5,638.10
EFT-125793	28/07/2023	GOLDFIELDS WHOLESALE	PARKS - HAMMOND PARK ANIMAL FOOD PARKS - ANIMAL FOOD FOR HAMMOND PARK	\$ 612.03
EFT-125794	28/07/2023	GPC ASIA PACIFIC PTY LTD T/A NAPA AUTO PART	GC - PARTS FOR PGC121/122	\$ 74.80
EFT-125795	28/07/2023	GPH RECRUITMENT	PROPERTY - PROPERTY-TRADE ASSISTANCE /MAINTENANCE LABOURERS-GPH ON GOING TA	\$ 3,812.89
EFT-125796	28/07/2023	GRAHAM AH-KIM	RATES REFUND ON ASSESSMENT A15484	\$ 800.00
EFT-125797	28/07/2023	GREEN WORKZ PTY LTD	GC - POLYWET DRIVE	\$ 1,375.00
EFT-125798	28/07/2023	GREENHILL ELECTRICAL WA PTY LTD	TURF - INSTALLATION 2X WEATHERPROOF GPO'S	\$ 363.06
EFT-125799	28/07/2023	GREENWAY TURF SOLUTIONS PTY LTD	GC - HERBICIDE	\$ 3,960.00
EFT-125800	28/07/2023	HAMPTON TRANSPORT SERVICES PTY LTD	ENG - T011 21/22 - UPGRADE TO KP ROAD HAMPTONS ANNUAL SUPPLY CONTRACT WORKS - MAINTENANCE GRADE KP RD WITH WATER.	\$ 110,570.24
EFT-125801	28/07/2023	HANDY CROOKS	PROPERTY - OASIS CHANGE ROOM DOOR	\$ 3,634.40
EFT-125802	28/07/2023	HARVEY NORMAN AV/IT KALGOORLIE	EGCC - SENIORS EVENTS PROMOTIONAL ITEMS	\$ 198.00
EFT-125803	28/07/2023	HEATLEY SALES PTY LTD (HEATLEYS)	DEPOT - UNIFORMS (BULK ORDER PO 244181 NOW FILLED) PARKS & TURF - UNIFORMS DEPOT - UNIFORMS (BULK ORDER PO 244181 NOW FILLED) STORES - SAFETY GLASSES	\$ 1,483.99
EFT-125804	28/07/2023	HEATLEY SALES PTY LTD (HEATLEYS)	GC - UNIFORMS EMPLOYEE 3776 / 3805	\$ 304.44
EFT-125805	28/07/2023	HERSEYS SAFETY	DEPOT - WORKSHOP STOCK FROM HERSEY'S SAFETY	\$ 1,049.95
EFT-125806	28/07/2023	HISCONFE	GAC - X2 COMMERCIAL URNS	\$ 766.52

EFT-125807	28/07/2023	HOSMAR PTY LTD T/A TOTAL ASPHALT	ENG - RFT - T011 20/21 & T023 21/22 - SUPPLY AND CONSTRUCTION OF JARVIS PLACE: CULDESAC AS PER QUOTE 034LT23 - PROFILE ENG - RFT - T011 20/21 & T023 21/22 - SUPPLY AND CONSTRUCTION OF BENNETTS PL: CULDESAC AS PER QUOTE 048LT23 - SPRY & SEAL ENG - RFT - T011 20/21 - QUOTE 652LT23 VARIATIONS FOR THE FOLLOWING JOB# 033LT23, 034LT23, 048LT23, 046LT23, 044LT23, 050LT23, 041LT23, 111LT23, 110LT23, 036LT23-B & 019LT23	\$ 168,213.29
EFT-125808	28/07/2023	HOWARD & HEAVER PTY LTD T/A H+H ARCHITECTS	PHASE 3 - DETAILED DESIGN AND SCHEMATICS PG 56 OF SUBMISSION PRICING	\$ 38,819.83
EFT-125809	28/07/2023	INITIAL HYGIENE	PROPERTY OASIS - SERVICE DESCRIPTION FOR PERIOD 31/07/2023 - 30/08/2023 INVOICE 97688932 1 SIGNATURE TF FHU 22L 7 WHITE SIG NAPPY BIN W PEDAL 1 X 26L 29 SIGNATURE M FHU 22L (WHITE) 17 SHARPS DISPOSAL HEAVY DUTY (1.4L) RFQ 003 22/23	\$ 1,214.40
EFT-125810	28/07/2023	IT VISION	ICT - UNIVERSE UPGRADE (ALTUS BACKEND) & SYNERGYSOFT UPGRADE	\$ 1,696.20
EFT-125811	28/07/2023	J BLACKWOOD & SON PTY LTD (BLACKWOODS)	WORKSHOP - SHACKLES WORKSHOP - CHAIN LUBE, LOCTITE DEPOT - SPRAYER /GLOVES DEPOT STORES - SUGAR/SHARPS BIN/GLOVES WORKSHOP SUPPLY SAFETY CHAIN FROM BLACKWOODS DEPOT - SPRAYER /GLOVES WORKSHOP - SOCKET SET GC - SAFETY GLASSES & W/SHOP CONSUMABLES.	\$ 1,833.55
EFT-125812	28/07/2023	JB HI-FI COMMERCIAL	ICT- HARDWARE ORDER ICT - HARDWARE PURCHASE (ASSET EQUIPMENT. KEYBOARD, MOUSE, AND PHONE CHARGER.)	\$ 2,025.50
EFT-125813	28/07/2023	JBS & G AUSTRALIA PTY LTD	GOV - FORMER HANNANS GOLF COURSE, LOT 4228 ASLETT DR, KALGOORLIE	\$ 9,779.00
EFT-125814	28/07/2023	JEMO PTY LTD T/A SNAP KALGOORLIE	HERITAGE - BOW BANNERS (3000MM H) X 4	\$ 1,375.78
EFT-125815	28/07/2023	JLW TURF SERVICES	GC - FOLIMAX TRACE 20L FERTILISER	\$ 1,221.00
EFT-125816	28/07/2023	JOHN MATTHEW & SONS	PROPERTY - WATER INVOICE 22B PADDINGTON DRIVE	\$ 3.81
EFT-125817	28/07/2023	KALGOORLIE DISTRICT PONY CLUB	KALGOORLIE DISTRICT PONY CLUB WITH REFUND REQUEST REF-103	\$ 160.00
EFT-125818	28/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	PROPERTY - 7/5 O'CONNOR STREET WATER USAGE	\$ 78.32
EFT-125819	28/07/2023	KALGOORLIE MITRE 10 (CARDJAM PTY LTD)	PROPERTY - SRM EXELOO HINGE HIRLINE 100X65X2.0 PK2 CODE 4960597 RESERVES - CLEANING SUPPS	\$ 250.26
EFT-125820	28/07/2023	KALGOORLIE MONUMENTAL WORKS	ENG - PMO - MONUMENTAL WORKS - PLAQUE INSTALLS AT THE GAC	\$ 2,633.84
EFT-125821	28/07/2023	KALGOORLIE PRECAST CONCRETE	WATER - SEWER ACCESS CHAMBER LIDS ARE REQUIRED TO REPLACE DAMAGED AND END-OF-LIFE LIDS AS PART OF THE CAPITAL PROGRAM. THREE QUOTES WERE REQUESTED FROM KALGOORLIE PRECAST, DALLCON AND JAYBRO. NO RESPONSE WAS RECEIVED FROM DALLCON AND JAYBRO DON'T SUPPLY WA	\$ 31,570.00
EFT-125822	28/07/2023	KALGOORLIE REFRIGERATION AND AIRCONDITIONING	PROPERTY - OASIS OFFICE - ATTENDED SITE TO INSPECT UNIT NOT HEATING GAINED ACCESS TO FIND BMS IS CALLING FOR 100% HEATING.	\$ 1,397.00
EFT-125823	28/07/2023	KALGOORLIE WEDDINGS AND EVENTS	EVENTS - MF 23 - BENCH SEAT AND RUG HIRE	\$ 880.00
EFT-125824	28/07/2023	KALPUMPS SALES & SERVICE	OASIS - CIRCULATION PUMP #1 REPAIRS OASIS - MAIN POOL CIRCULATION PUMP #1 MOTOR	\$ 3,290.10
EFT-125825	28/07/2023	KALSIGNS PTY LTD	WASTE - YARRI ROAD - UPDATE OF SIGNAGE TO REFLECT 2023-24 PRICING SCHEDULE. TOURISM - RUBY TOURIST TRAM CKB BRANDED SIGNWRITING WASTE - CORFLUTE SIGNS - 2 X WASTE, 2 X RECYCLING, ADMIN BUILDING WASTE EDUCATION	\$ 2,311.20
EFT-125826	28/07/2023	KARL WILLIAMS	REFUND ON ASSESSMENT A30035	\$ 1,520.84
EFT-125827	28/07/2023	KBCCI (KALGOORLIE-BOULDER CHAMBER OF COMMERCE & INDUSTRY)	EXEC/P&C - NEW VOUCHERS FOR STAFF RECOGNITION	\$ 2,160.00
EFT-125828	28/07/2023	KLEENWEST DISTRIBUTORS	RANGER - POUND CLEANING CHEMICALS	\$ 1,386.66

EFT-125829	28/07/2023	KMART AUSTRALIA LTD (KALGOORLIE)	AIRPORT - OFFICE SUPPLIES GAC - CANDLES CLOTHES RACKS STATIONERY FOR TEAM LEADER SET TRAINING GAC - BYSTANDER SHOW SUPPLIES AIRPORT - OFFICE KITCHEN SUPPLIES OASIS - EASTER SUPPLIES OASIS - EASTER ONLINE SHOPPING	\$ 971.75
EFT-125830	28/07/2023	LIGHTNING BRICK PAVERS PTY LTD	PMO - KCC PROJECT ADDITIONAL BRICK PAVERS FOR MAINTENANCE SPARES	\$ 26,720.00
EFT-125831	28/07/2023	LILLIAN BARDSLEY	RATES REFUND ON ASSESSMENT A32630	\$ 2,500.00
EFT-125832	28/07/2023	LIVING TURF	TURF - POGO SETUP AND TRAINING	\$ 1,465.10
EFT-125833	28/07/2023	LUCKY BAY BREWING	GAC - EVENT BAR STOCK	\$ 2,314.08
EFT-125834	28/07/2023	LYN DICIERO ARTIST'S CHRONICLE	EVENTS - AP 23 - ARTWORK DROP OFF AND PICK UP	\$ 1,400.00
EFT-125835	28/07/2023	MACDONALD JOHNSTON (BUCHER MUNICIPAL)	FLEET - KBC533R AND KBC073P MAIN AIR FILTERS FROM BUCHER MUNICIPAL KBC533R SUPPLY JOHNSTON SWEEPER REAR CYLINDER FROM BUCHER MUNICIPAL KBC533R AND KBC073P REAR DOOR PROP KITS FROM BUCHER MUNICIPAL	\$ 3,605.24
EFT-125836	28/07/2023	MANDY DAWES	RATES REFUND ON ASSESSMENT A24479	\$ 309.19
EFT-125837	28/07/2023	MARKET CREATIONS AGENCY PTY LTD	MARKETING - IX49 SOCIAL MEDIA MANAGEMENT - EN3	\$ 2,073.50
EFT-125838	28/07/2023	MARKETFORCE PTY LTD	MARKETING - DIGITAL STRATEGY - EN3 MARKETING - JUNE MONTHLY SEO- 000024- GOOGLE DISPLAY	\$ 7,480.00
EFT-125839	28/07/2023	MATCHBURY ENTERPRISES PTY LTD T/A SYKES TRANSPORT WA	GC - FREIGHT GREEN WORKZ, PERTH TO KALGOORLIE RETIC - DELIVERY FROM NUTRIEN	\$ 469.87
EFT-125840	28/07/2023	MATLAN CONSTRUCTION PTY LTD	PROPERTY - WASTEWATER PLANT ROLLER DOOR REMOVAL	\$ 4,917.00
EFT-125841	28/07/2023	MCLEODS BARRISTERS & SOLICITORS	WATER - LEGAL ADVICE REGARDING TENDER FINANCE - LEGAL ADVICE D&G - COMPLIANCE AND ENFORCEMENT ADVICE EN2 - CONSULTATION SERVICES	\$ 15,161.30
EFT-125842	28/07/2023	MODUS COMPLIANCE PTY LTD	PLANNING - BUILDING CERTIFICATION SERVICES	\$ 3,212.00
EFT-125843	28/07/2023	MOORE AUSTRALIA (WA) PTY LTD	FINANCE - PROFESSIONAL FEES FOR PREPARATION AND LODGEMENT OF FBT 2023	\$ 3,850.00
EFT-125844	28/07/2023	MUSEUMS & GALLERIES OF NSW	GAC - EXHIBITION FEE	\$ 3,850.00
EFT-125845	28/07/2023	NATALIE JONES	RATES REFUND ON ASSESSMENT A27729	\$ 2,461.84
EFT-125846	28/07/2023	NATRAD KALGOORLIE	FLEET - RADIATOR CORE, P88AP (TRAM) KBC331H REPLACEMENT RADIATOR AND INTERCOOLER FROM NATRAD KALGOORLIE QUOTE1823	\$ 5,631.99
EFT-125847	28/07/2023	NEXT GEN BUILDING PTY LTD	PROPERTY - ROAD MAINTENANCE - ROUNDABOUTS (LANE ST) - PROVIDE TRAFFIC MANAGEMENT PLAN AND SUBMIT FOR APPROVAL TO MAIN ROADS. PROVIDE TRAFFIC MANAGEMENT FOR 2X WORKING DAYS. WEEKDAYS 1X DAY NEEDED FOR WALL REPAIR WORKS IN CONJUNCTION WITH CKB WORKER	\$ 2,123.66
EFT-125848	28/07/2023	NQALA DLODLO	RATES REFUND ON ASSESSMENT A18303	\$ 405.00
EFT-125849	28/07/2023	NUTRIEN (TOTAL EDEN VICTORIA)	RETIC - IRRIGATION CONTROLLERS RETIC - IRRIGATION PARTS	\$ 6,131.73
EFT-125850	28/07/2023	OFFICE NATIONAL KALGOORLIE (DONWAR PTY LTD)	DEPOT - OFFICE STATIONERY EGCC - SENIORS OFFICE CONSUMABLES PROPERTY - AIRPORT FURNITURE OM DESK 1800 X 900 X 720MM CHERRY/CHARCOAL-CODE 7100111 OASIS - STATIONERY EXEC - STATIONERY ORDER FOR CEO OFFICE EGCC-SENIORS CONSUMABLES CDC - BULK STATIONERY ORDER QUOTE 105312 P&C - STATIONERY ORDER D&G - STATIONERY ORDER RANGERS - STATIONERY ORDER LIBRARY-STATIONERY SUPPLIES RANGERS - EMERGENCY MANAGEMENT	\$ 6,937.56
EFT-125851	28/07/2023	ONSITE RENTAL GROUP OPERATIONS PTY LTD	PROPERTY - BOULDER CAMP TOILET PORTALOO ON SITE TO UNIT BUILD- PO FOR 4 MONTHS	\$ 235.77
EFT-125852	28/07/2023	PAYLESS PROMOTIONS PTY LTD	OASIS - PROMOTIONAL/MARKETING MATERIAL	\$ 3,739.34

EFT-125854	28/07/2023	PENNS CARTAGE CONTRACTORS (PENN FAMILY HOLDINGS PTY LTD)	DEPOT - PENN'S CARTAGE CONTRACTORS TO SHIP SEA CONTAINER FROM PERTH TO KALGOORLIE	\$ 1,523.72
EFT-125855	28/07/2023	PFD FOOD SERVICES PTY LTD	EGCC - GROCERY AND SUPPLIES FOR IN-CENTRE MEALS - FEBRUARY 2023 - 30 JUNE 2023	\$ 231.00
EFT-125856	28/07/2023	PICKWICK INTEGRATED FACILITIES SERVICES	PROPERTY - GOLF COURSE- CLEANING SUPPLIES CONSUMABLES FOR JUNE 2023 PROPERTY - GAC CLEANING FOR CONFERENCE GMEG PROPERTY - 2 EUREKA HOUSE CLEAN CDT - CLEANING FOR KTH - YOUTH AWARDS 2023	\$ 8,474.64
EFT-125857	28/07/2023	PRESTIGE UNIVERSAL MINING PUMPS	WORKS - GARPEN PUMP SUPPLIED BY PUMP QS00027521	\$ 4,451.99
EFT-125858	28/07/2023	RAECO INTERNATIONAL PTY LTD	LIBRARY - SHELVING	\$ 4,398.90
EFT-125859	28/07/2023	RAMM SOFTWARE PTY LIMITED	WATER - ANNUAL SOFTWARE FEE FOR WATER SERVICES ASSET MANAGEMENT AND WORK MANAGEMENT. RAMM IS AN EXISTING SOFTWARE. EN3	\$ 15,034.37
EFT-125860	28/07/2023	RAMS GOLDFIELDS PTY LTD	WORKS - CRUSHING CONCRETE & SCREENING PROFILINGS	\$ 111,235.30
EFT-125861	28/07/2023	RED METAL LIMITED	RATES REFUND ON ASSESSMENT A37114 RATES REFUND ON ASSESSMENT A37113	\$ 2,792.24
EFT-125862	28/07/2023	REGAL ENGINEERING	FLEET - KBC302F REPAIRS TO TAIL GATE BY REGAL ENGINEERING SALES ORDER_26158 FLEET - KBC981J FABRICATE TOOL BOX AND COMPRESSOR CARRIER BY REGAL ENGINEERING DEPOT - SS ICE MACHINE FRAME BY REGAL ENGINEERING	\$ 7,040.00
EFT-125863	28/07/2023	RELPH ELECTRICAL CONTRACTORS (CONLEE PTY LTD)	PROPERTY - CKB BANNER INSTALL - GO BOLD BANNER INSTALL	\$ 6,941.00
EFT-125864	28/07/2023	RENAE ZORZI	OUTSTANDING INDIVIDUAL GRANT 2022/23	\$ 1,000.00
EFT-125865	28/07/2023	RESOURCES TRADING (KARRI HOLDINGS PTY LTD)	RESERVES - AR NOZZLE HOLDER 1/2IN 4PK, SIL AIR INDUCTED NOZZLES EACH RESERVES - PARTS FOR WEED SPRAYER	\$ 1,125.77
EFT-125866	28/07/2023	RIKLAN EMERGENCY MANAGEMENT SERVICES PTY LTD	CDC - LICENSE TO OPERATE A BOOM TYPE ELEVATED WORK PLATFORM QUOTE 35789 QT HERITAGE - WORKING SAFELY AT HEIGHTS TRAINING FIRE WARDEN TRAINING	\$ 789.00
EFT-125867	28/07/2023	ROKITZ ENTERTAINMENT PTY LTD	GAC - CIRQUE MOTHER AFRICA WITH REFUND REQUEST REF-106	\$ 33,558.22
EFT-125868	28/07/2023	ROOF MART WA	PROPERTY - ENDOWMENT BLOCK DOWNPIPE STRAP CUSTOM SIZE 150 X 150CC - CODE DPSC PROPERTY - SES BUILDING POLYCARB SHEET 0.80MM STANDAR CORODEK/ROMA 2 LTH @ 6.4LM DARK GRAY-CODE PC08STDROMAV	\$ 537.69
EFT-125869	28/07/2023	ROUTERS AUSTRALIA PTY LTD	ENG - FABRICATION OF SCULPTURE OF HONEY ANT, WIRRI, KARLKURLA FOR THE FIRST NATIONS PUBLIC ART WORK BY DEBBIE GITTINS THE DESIGNER EN6 - STRATEGIC DECISION - PUBLIC ARTWORK	\$ 43,560.00
EFT-125870	28/07/2023	RSEA PTY LTD	CDC - CLIENT PPE QUOTE 1421447 DEPOT - JACKET/LACES (EMPLOYEE 3707) CDC - CLIENT PPE PACK CDC - PPE CLIENT QUOTE 14815384 CDC - PPE-LAB WORK QUOTE 14695150 CDC - BLACK JACKET WITH CKB LOGO- STAFF UNIFORM CDC - CLIENT PPE PACK CDC - CLIENT PPE QUOTE 14688237	\$ 1,720.46
EFT-125871	28/07/2023	RUSHELEC SERVICES	PROPERTY - OASIS HEATER FOR CUSTOMER SERVICE AREA	\$ 2,244.66
EFT-125872	28/07/2023	RYLAN PTY LTD	PMO - LANE STREET KERBING WORKS	\$ 4,843.26
EFT-125873	28/07/2023	SAGE AUTOMATION PTY LTD	WATER - WATER SERVICES SCADA UPGRADE WORKS - STAGE 2. SAGE REFERENCE 82237	\$ 2,874.30
EFT-125874	28/07/2023	SEATADVISOR PTY LTD (TICKETSEARCH)	GAC - BOOKING FEES FOR TICKET SALES	\$ 1,788.84
EFT-125875	28/07/2023	SHEPPARD MINING CONTRACTING	ENG - RFT020 21/22 - SUPPLY AND CONSTRUCTION OF CONCRETE FOOTPATH AND MISCELLANEOUS WORKS	\$ 12,061.09
EFT-125876	28/07/2023	SHERAE KNL - PETLINK	RANGERS - TRANSPORT OF ANIMALS TO PERTH	\$ 1,892.00
EFT-125877	28/07/2023	SHIRE OF MENZIES	ENG - TJUNTJUNTJARRA ACCESS ROAD COST REIMBURSEMENT PROJECT TJUNTJUNTJARRA ACCESS ROAD - CITY OF KALGOORLIE BOULDER AND SHIRE OF MENZIES	\$ 79,203.87
EFT-125878	28/07/2023	SIGMA CHEMICALS PTY LTD	OASIS - FILTER CART REPL HURL ZX250 OASIS - POOL CLEANER AND A FEW EQUIPMENT	\$ 6,637.10
EFT-125879	28/07/2023	SOUTHERN CROSS AUSTEREO PTY LTD	EVENTS - MF 23 - ONE WEEK RADIO CAMPAIGN FOR EVENT.	\$ 2,268.20

EFT-125880	28/07/2023	SPECIALIST WHOLESALERS PTY LTD T/A TRUCKLINE	FLEET - KBC88AP SUPPLY BRAKE WHEEL CYLINDERS FROM TRUCKLINE	\$ 2,646.36
EFT-125881	28/07/2023	STRATAGREEN (GREENWAY ENTERPRISES)	RESERVES - TREE PLANTING PROGRAM ACCESSORIES	\$ 2,082.47
EFT-125882	28/07/2023	TAHLEA ADAMS	RATES REFUND ON ASSESSMENT A12615	\$ 3,228.24
EFT-125883	28/07/2023	TALIS CONSULTANTS	PROPERTY - LOOPLINE - CONTAMINATION REPORT - SITE INVESTIGATION FOR LOT 504 ON PLAN 405751 AND PART OF RESERVE 6662	\$ 819.52
EFT-125884	28/07/2023	TANIA HORMANN	RATES REFUND ON ASSESSMENT A28762	\$ 903.96
EFT-125885	28/07/2023	TECHNOGYM AUSTRALIA PTY LTD	OASIS - CABLE STATIONS 4 CONNECTOR ANTH/DARK, AFTER SALES, DELIVERY AND INSTALLATION, OLYMPIC DECLINE BENCH PURE BLACK/BLACK, OLYMPIC INCLINE BENCH PURE BLACK/BLACK, PLATE HOLDER SET 2 PINS, OLYMPIC FLAT BENCH WEIGHT STORAGE, OLYMPIC FLAT BENCH PURE BLACK/BLACK, ADJUSTABLE BENCH PURE BLACK/BLACK, DUAL LEG CURL/EXTENSION 700 METEOR BLACK, UPPER BACK 900 METEOR BLACK, SCOTT BENCH PURE BLACK/BLACK, LEG PRESS 700 METEOR BLACK, PURE LINEAR LEG PRESS BLK/YLW/BLK, CABLE ST. 5 STD WEIGHT STACK, PURE ROW	\$ 87,849.22
EFT-125886	28/07/2023	THE DALE WEERTS FAMILY TRUST T/A PROFORM CIVIL	ENG - VARIATION FOR SYNERGY PO 226404 - JOHNSTON MAXWELL - CIVIL DESIGN - REV 1 - DESIGN LEVELS AMENDMENT	\$ 1,650.00
EFT-125887	28/07/2023	THE SCOUT ASSOCIATION OF AUSTRALIA	ANNUAL GRANT PROGRAM 2022/23	\$ 12,770.00
EFT-125888	28/07/2023	THE TRUSTEE FOR LONG XIANG ZHANG FAMILY TRUST T/A MAC'S DELI	P&C - DAY ONE INDUCTION CATERING CATERING FOR MENTAL HEALTH FIRST AID TRAINING THURSDAY 18.05.23 CATERING - CHEMICAL TRAINING THURSDAY 6TH JULY	\$ 899.00
EFT-125889	28/07/2023	THE WEST AUSTRALIAN	EVENTS - MF 23 - TWO HALF PAGE ADVERTS - 27/05 & 10/06. EVENTS - MF 23 - KALGOORLIE MINER, PUBLIC ROAD CLOSURE NOTICE ON 10/06.	\$ 1,203.12
EFT-125890	28/07/2023	TKPH PTY LTD T/A OTR TYRES	FLEET - KBC80AN REPLACE 4 OFF BUS TRAILER TYRES KBC839L SUPPLY AND FIT FOUR NEW TYRES KBC618R SUPPLY AND FIT 5 X NEW TYRES WORKSHOP - NEW TYRES P80AN KBC390Z REPAIR TWO TYRE PUNCTURES KBC253A CARRY OUT REPAIR TO GRADER TYRE WORKSHOP - TRAILER PARTS FOR P5080	\$ 5,546.35
EFT-125891	28/07/2023	TOTAL CONNECTIONS	FLEET/GC - REPAIRS TO P073P & PARTS FOR GOLF COURSE PLANT & P335Q RESERVES - TREE WATERING PARTS	\$ 1,864.81
EFT-125892	28/07/2023	TOTAL GREEN RECYCLING	WASTE - COLLECTION & RECYCLING OF E-WASTE FROM YARRI ROAD REFUSE FACILITY	\$ 4,249.05
EFT-125893	28/07/2023	T-QUIP (TOTAL TORO)	GC - GOLF COURSE SUPPLY TORO GREENMASTER 3250-D FROM T-QUIP QUOTATION 220540R-01 CKB REF V41-2022.23 TURF - PARTS FOR VERTI-DRAIN GC - PARTS/OILS FOR PGC121 & PGC120T FLEET - SIDE BROOM P663Q	\$ 109,248.80
EFT-125894	28/07/2023	TRILITY SOLUTIONS PTY LTD T/AS HYDRAMET	OASIS - SUPPLY & INSTALL PROMINENT MULTI-FUNCTION VALVE. SODA ASH VAT MAIN POOL PLANT ROOM	\$ 8,692.88
EFT-125895	28/07/2023	UNITED STEEL T/A UNITED STEEL PERTH	HAMMOND PARK -163359 GAL MESH 4.00X50X50 2400X3000, DELIVERY FEE PROPERTY - ENDOWMENT ALUM CHECK PLT 3.00X1200X2400 CODE 158248	\$ 973.50
EFT-125896	28/07/2023	VERIS AUSTRALIA PTY LTD	WATER - ADDITIONAL SURVEY REQUIRES FOR TENDER DOCUMENTS	\$ 21,912.00
EFT-125897	28/07/2023	VISSIGN AUSTRALIA PTY LTD	HERITAGE - 2 NAIDOC POSTERS FOR GWM GAC - CORFLUTE POSTERS - THE BOX SHOW & KIDS ART GAC - CORFLUTE LETTERS	\$ 1,382.70
EFT-125898	28/07/2023	WESTRALIA HOMES	REFUND OF OVERCHARGED PAYMENT-27637	\$ 528.94
EFT-125899	28/07/2023	WHITMORE CONSULTING	FINANCE - BANKING TENDER SERVICES, ROUNDING	\$ 3,300.00
EFT-125900	28/07/2023	WINDCAVE PTY. LIMITED	LIBRARY - WINDCAVE INVOICE	\$ 46.86
EFT-125901	28/07/2023	WORMALD AUSTRALIA PTY LTD	PROPERTY - AIRPORT MONTHLY FIRE PANEL INSPECTIONS SCOPE OF WORKS:• REPLACED 2 X 22AMP 12VOLT BATTERIES. • REPLACED 8 X MULTI SENSOR DETECTORS, 2 X HAVE BEEN ORDERED AND STILL TO BE REPLACED. • LABOUR CHARGES. PROPERTY- GOLF COURSE -SCOPE OF WORKS: • REPLACE 1 X 5.0KG CO2 FIRE EXTINGUISHER IN KEEPERS SHED • REPLACE 1 X 7.0LITRE WET CHEMICAL FIRE EXTINGUISHER IN KITCHEN • REPLACE 1 X 1.8M X 1.8M FIRE BLANKET AT THE BBQ AREA • LABOUR CHARGES. PROPERTY- DEPOT TAG AND TESTING 8-6-23	\$ 9,373.10

EFT-125902	28/07/2023	WURTH AUSTRALIA PTY LTD	WORKSHOP - 08932353 STRUCTURAL ADHESIVE BOND AND SEAL POWER NSF, 0626920001 TWIST DRILL HSCO DIN 1897 TYPE LN ASSORTMENT, 0967915301 INK MARKER STANDARD - INKMRK-PERMANENT, 0967915302 INK MARKER STANDARD - INKMRK-PERMANENT RED, 06904211 STUD BOLT EXTRACTOR ASSORTMENT 4 PIECES -, 0890108719 BRAKE CLEANER - BRKCLNR-20LTR, 089130209 TAP FOR 20 L PLASTIC CANISTER, 0891501718 PUMP SPRAY BOTTLE PRINTED, UNFILLED, FREIGHT	\$ 1,565.36
EFT-125903	28/07/2023	XYLEM WATER SOLUTIONS AUSTRALIA LIMITED	WATER - HIRE OF PUMP TO DRAIN AERATION TANKS AT SBWWTP	\$ 2,772.00
EFT-125576	24/07/2023	1SPATIAL AUSTRALIA PTY LTD	ICT - FME YEARLY SUBSCRIPTION (NO FIXED TERM) TO ASSIST GIS IN AUTOMATING BACK END SERVICES. IMMEDIATE USES TO IMPROVE DBYD RESPONSE FOR WASTE WATER AND ASSIST WITH SPATIAL REPORTING FOR D&G.	\$ 16,500.00
EFT-125577	24/07/2023	3E ADVANTAGE PTY LTD	GAC - MONTHLY RENTAL OF X3 IDEAL POS TERMINALS 29 JUNE - 29 JULY 23	\$ 366.30
EFT-125578	24/07/2023	ABCORP AUSTRALASIA T/A ABNOTE	LIBRARY - MEMBERSHIP CARDS	\$ 1,551.00
EFT-125579	24/07/2023	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	RESERVES - TRAFFIC MANAGEMENT FOR VERGE SLASHING	\$ 1,281.50
EFT-125580	24/07/2023	ALL MINE AND CONSTRUCTION TRAINING PTY LTD	CDC - WORKING AT HEIGHTS TRAINING RIIWH5202E AND MSMWH5217- CONFINE SPACES CONDUCT LOADER CLIENT WHEEL LOADER TRAINING RIIMPO304E TLILIC0003- 2 DAY FORKLIFT NT CONDUCT EXCAVATOR TRAINING RIIWH5204E WAH	\$ 3,370.00
EFT-125581	24/07/2023	ALYKA PTY LTD	MARKETING - GOLF COURSE - WEBSITE HOSTING - JULY- SEPTEMBER 2023	\$ 330.00
EFT-125582	24/07/2023	ATLAS LINEN GOLDFIELDS	EXEC - TABLE CLOTHS, TEA TOWEL - TO BE LAUNDERED AND IRONED FOR THE KALGOORLIE TOWN HALL	\$ 103.88
EFT-125583	24/07/2023	ATLAS LINEN KALGOORLIE (ELMSIDE CORPORATION)	GAC - TABLE LINEN DRY CLEANING - FEB 2023 - 30 JUNE 2023	\$ 484.12
EFT-125584	24/07/2023	ATO PAYG	FINANCE - PAYG TAX WITHHELD PPE 09/07/2023	\$ 232,447.00
EFT-125585	24/07/2023	ATOM SUPPLY	P&C - CITY POLO ORDER	\$ 131.05
EFT-125586	24/07/2023	ATTEKUS	ICT- BOOKABLE SOFTWARE SUBSCRIPTION FEES	\$ 47,355.00
EFT-125587	24/07/2023	AUSROAD MANUFACTURING PTY LTD	FLEET - V35-2022.23 REV2 AUSROAD JM MASTER BY AUSROAD MANUFACTURERS	\$ 136,669.50
EFT-125588	24/07/2023	AUSTRALIAN SERVICES UNION	FINANCE - UNION PAYMENT PPE 09/07/2023	\$ 791.00
EFT-125589	24/07/2023	AVANTGARDE TECHNOLOGIES PTY LTD	LIBRARY - BARCODE SCANNER ICT - SITE VISIT NETWORK REFRESH	\$ 3,803.14
EFT-125590	24/07/2023	BELLINI BULK HAULAGE PTY LTD	WORKS - GRAVEL FOR STOCK	\$ 52,515.18
EFT-125591	24/07/2023	BIDFOOD KALGOORLIE (GOLDLINE DISTRIBUTORS)	GAC - BAR STOCK - JUNE PARKS - ANIMAL FOOD EGCC - GROCERY AND SUPPLIES FOR IN-CENTRE MEALS - FEBRUARY 2023 - 30 JUNE 2023	\$ 1,872.94
EFT-125592	24/07/2023	BLADON WA PTY LTD	GAC - PROMOTIONAL ITEMS	\$ 2,678.50
EFT-125593	24/07/2023	BOYA EQUIPMENT	WORKSHOP - PARTS FOR P4685	\$ 3,379.61
EFT-125594	24/07/2023	BRETT MARTIN	CROSSOVER APPLICATION PERMIT 2334	\$ 764.00
EFT-125595	24/07/2023	BRIGHT EDGE PAINTING	PROPERTY - OASIS - TO PAINT BRICK WALLS ON POOL DECK AS DISCUSSED	\$ 1,562.00
EFT-125596	24/07/2023	BUNNINGS BUILDING SUPPLIES P/L	PROPERTY - 2 EUREKA STREET KEYS WORKS - FENCING PARTS PROPERTY - OASIS- PALCLEAR PVC SHEET -CODE 0074789 KCC - MURAL CONSUMABLES (PAINT, MARINE PLY, AND MATERIALS); GAC - MISCELLANEOUS STOCK PROPERTY - ENDOWMENT WORK EGCC - SENIORS TABLES DELIVERED WORKS - RAPID SET CONCRETE AND GALV CHAIN FOR STOCK USED FOR OUR SIGNPOSTS	\$ 11,008.28
EFT-125597	24/07/2023	CABLE LOCATES PTY LTD	ENG - RFQ - SERVICE LINE LOCATING ON PORTER STREET - QUOTE CL23-241 REV1	\$ 5,445.00
EFT-125598	24/07/2023	CENTRE CARE INCORPORATED	CENTRE CARE WITH REFUND REQUEST REF-98	\$ 58.20
EFT-125599	24/07/2023	CHILD SUPPORT AGENCY	FINANCE - CHILD SUPPORT DEDUCTION - PPE 09/07/23	\$ 851.53

EFT-125600	24/07/2023	CHOICES FLOORING BY KENNEDYS (ACERANGE CORPORATION PTY LTD)	PROPERTY - AIRPORT RESILIENT NOPPE STUD TILE 3MM INSTALLATION - CARPET TILE CARPET TILE TAKE UP & DISPOSAL INSTALLATION - RESILIENT VINYL TILE INSTALLATION REPLACING CARPET ROUND BIN	\$ 495.00
EFT-125601	24/07/2023	CITY BUILDING SUPPLIES PTY LTD	WATER - BULL FLOAT AND HANDLE FOR DEBRIS COLLECTION IN PONDS HYLIME FOR PH CONTROL OF PONDS SBWWTP	\$ 1,010.07
EFT-125602	24/07/2023	CITY OF KALGOORLIE-BOULDER SOCIAL CLUB	FINANCE - SOCIAL CLUB PPE 09/07/2023	\$ 537.00
EFT-125603	24/07/2023	CIVILSTORM PTY LTD	ENG - SUPPLY OF DESIGN WORKS ON IGA O'CONNOR STREET PARKING UPGRADE - T23003_RFQ_L_A ENG - DESIGN WORKS - ROBERTS STREET (RHODES ST - PRESIDENT ST) & CONNOLLY ST - ROAD AND PARKING UPGRADES ON CIVILSTORM AS PER ATTACHED ENG - SUPPLY AND CONSTRUCTION OF HART KERSPIEN DRIVE, BROADWOOD - AIRPORT BUS BAY UPGRADE AS PER REF T23002_RFQ_L_A	\$ 23,430.00
EFT-125604	24/07/2023	CONCEPT MEDIA	HERITAGE - ADVERT HAVE A GO NEWS	\$ 355.74
EFT-125605	24/07/2023	COUNTRY CLUB INTERNATIONAL PTY LTD	GC - RUBBER TEES FOR PROSHOP	\$ 96.73
EFT-125606	24/07/2023	DORSETT RETAIL PTY LTD T/A KALGOORLIE RETRAVISION	PROPERTY - ADMIN FRIDGE FOR KITCHENS-WESTIN/WRM1400WD 133L UPRIGHT FRIDGE	\$ 556.00
EFT-125607	24/07/2023	EKORB PTY LTD	TOURISM - MANAGEMENT FEE FOR ACCOMMODATION BOOKING FOR THE TOURISM CONFERENCE AS PER AGREEMENT	\$ 250.00
EFT-125608	24/07/2023	ELEMENT	CD - DECEMBER, JANUARY, FEBRUARY AND MARCH ADDITIONAL ACCRUED HOURS ASSOCIATED WITH LIAISON WITH VARIOUS STAKEHOLDERS AND CKB - PRESENTATIONS , MONTHLY MEETINGS IN APRIL AND MEETINGS WITH FABRICATORS	\$ 7,337.00
EFT-125609	24/07/2023	ELEVATED WORK SERVICES PTY LTD (PREVIOUSLY HOWE ELECTRICS)	RESERVES - T014 - 18/19 - STUMP GRIND STUMPS AT 31A AND 27 OBERTHUR ST RESERVES - T014 - 18/19 - REMOVE TREE ON CORNER OF CHEETHAM & PORTER ST RESERVES - T014 - 18/19 - CUT DOWN 2 LARGE TREES IN COTTER ST PARK ON BENNETT ST SIDE RESERVES - T014 - 18/19 - TREE PRUNING 113 LYALL ST	\$ 2,439.35
EFT-125610	24/07/2023	ELITE COMPLIANCE PTY LTD	REFUND TO PLANNING APPLICATION - P080/23	\$ 192.00
EFT-125611	24/07/2023	ELITE GYM HIRE	OASIS - GYM WIPES	\$ 1,710.00
EFT-125612	24/07/2023	ENSURV PTY LTD ATF THE HARRIS FAMILY TRUST T/A GUARDIAN FIRST AID AND FIRE	OASIS - FIRST AID EQUIPMENT DEPOT - FIRST AID SUPPLIES	\$ 2,266.45
EFT-125613	24/07/2023	ERTECH PTY LTD	KCC - CONSTRUCTION T007 - 20/21	\$ 1,131,135.02
EFT-125614	24/07/2023	EXTREME MARQUEES PTY LTD	EVENTS - 3X3M MARQUEE FRAME AND FREIGHT	\$ 811.00
EFT-125615	24/07/2023	FASOLO SHERYL	GAC- REIMBURSEMENT - GOLDFIELDS YARN - WORKSHOP	\$ 200.00
EFT-125616	24/07/2023	FIESTA CANVAS	PARKS - CENTENNIAL PARK FLAG REPAIRS PROPERTY - OASIS REMOVE AND REPLACE THE LEMON AND RED SHADE SAILS NEAR THE BOTTOM OF THE WATER SLIDE.	\$ 6,611.00
EFT-125617	24/07/2023	FORPARK AUSTRALIA	PARKS - PLAYGROUND EQUIPMENT REPLACEMENT PART FOR CHARLES ST PARK	\$ 910.36
EFT-125618	24/07/2023	G BOWDEN PLUMBING	PROPERTY - LOOPLINE HOUSE SUPPLY AND INSTALL A NEW GAS REGULATOR CALL OUT - OASIS REPLACE PRESSURE LIMITING VALVE AND FIT NEW WATER FILTER ON DRINKING FOUNTAIN AND GOLDFIELDS OASIS STADIUM SIDE CALL OUT - KINGSBURY PARK REPLACE OUTLET WASHER ON URINAL AND FLUID MASTER ON FEMALE TOILET PARKS - DRINKING FOUNTAIN REPAIRS - PARKS - REPLACE NEW BUBBLER COCK AND BOTTLE FILLER AT KINGSBURY PARK	\$ 2,123.00
EFT-125619	24/07/2023	GARETH ROGAN	EVENTS - MF 23 - PHOTOGRAPHER 10/06	\$ 800.00
EFT-125620	24/07/2023	GEORGIE MATTINGLEY	GAC - ARTWORK SALES - GALLERY EXHIBITION	\$ 80.00
EFT-125621	24/07/2023	GIBSON SOAK WATER CO.	HERITAGE - WATER STAND AND WATER	\$ 819.00
EFT-125622	24/07/2023	GOLDEN CITY MOTORS	FLEET - KBC597G SUPPLY OF FRONT STRUTS SUPPLY OF ISUZU D-MAX CONSOLE LIDS WORKSHOP - VISOR FOR P08AD	\$ 1,532.39
EFT-125623	24/07/2023	GOLDEN MILE ART EXHIBITION GROUP INC (GMAEG)	ANNUAL GRANT PROGRAM 2022/23 FUNDING YEAR 3 OF 3	\$ 20,000.00

EFT-125624	24/07/2023	GOLDFIELDS AUTO ELECTRICAL	FLEET - KBC665Q SUPPLY AND FIT BATTERIES AND ELECTRICAL REPAIR	\$ 499.95
EFT-125625	24/07/2023	GOLDFIELDS CHILDREN CHARITY INC.	OASIS - DONATION - TEAM BEATS CHALLENGE	\$ 480.00
EFT-125626	24/07/2023	GOLDFIELDS INDIVIDUAL AND FAMILY SUPPORT ASSOCIATION	RATES REFUND ON ASSESSMENT A17858	\$ 27,709.76
EFT-125627	24/07/2023	GOLDFIELDS LOCKSMITHS	AIRPORT - SECURITY MAINTENANCE	\$ 2,837.83
EFT-125628	24/07/2023	GOLDFIELDS MINING SUPPLIES	WATER - 10120440- 150MM DI CONNECTOR FI -SPPN16	\$ 260.66
EFT-125629	24/07/2023	GOLDFIELDS PHYSIOTHERAPY SERVICES	CDC - DRUG AND ALCOHOL TESTING CDC- LAB DAS TESTING	\$ 154.00
EFT-125630	24/07/2023	GOLDFIELDS RECORDS STORAGE	IM - MONTHLY ARCHIVE STORAGE	\$ 1,951.51
EFT-125631	24/07/2023	GOLDFIELDS SEPTIC DISPOSALS (AIPIM NOMINEES PTY LTD)	PROPERTY - BOULDER CAMP WEEKLY PUMP OUT OF THE PORTABLE TOILET AT BOULDER CAMP	\$ 308.00
EFT-125632	24/07/2023	GOLDFIELDS TRUCK POWER	FLEET - KBC80AN SUPPLY SERVICE KIT	\$ 824.67
EFT-125633	24/07/2023	GPC ASIA PACIFIC PTY LTD T/A NAPA AUTO PART	FLEET - FILTER KIT P524Z FLEET - FILTER KIT P524Z FLEET - T-BLADE FOR P432R FLEET - FILTER KIT P873R WORKSHOP - FILTER FOR P524Z	\$ 1,594.01
EFT-125634	24/07/2023	GREEN WORKZ PTY LTD	GC - FERTILISER	\$ 4,576.00
EFT-125635	24/07/2023	GREENWAY TURF SOLUTIONS PTY LTD	GC - DROPZONE FERTILISER GC - BENTGRASS SEED	\$ 4,185.78
EFT-125636	24/07/2023	GROSVENOR LODGE PTY LTD	WASTE - RFT007 19/20 CONTRACTED LANDFILL OPERATIONAL SERVICE - YARRI ROAD REFUSE FACILITY	\$ 221,245.42
EFT-125637	24/07/2023	HEATLEY SALES PTY LTD (HEATLEYS)	STORES - EARPLUGS, PAINT, COVERALLS STORES - EARPLUGS, PAINT, COVERALLS TURF - UNIFORM EMPLOYEE 1700 RESERVES - SAFETY BOOTS	\$ 926.47
EFT-125638	24/07/2023	HOSMAR PTY LTD T/A TOTAL ASPHALT	ENG - RFT - T011 20/21 & T023 21/22 - SUPPLY AND CONSTRUCTION OF CARROLL PL: CULDESAC AS PER QUOTE 054LT23 - PROFILE ENG - RFT - T011 20/21 - KARLKURLA CAR PARK - VARIATIONS & CORRECTOR - QUOTE 255LT23 - SUPPLY & LAY ENG - RFT - T011 20/21 & T023 21/22 - SUPPLY AND CONSTRUCTION OF KARLKURLA CAR PARK AS PER QUOTE 161LT23 - SPRAY & LAY	\$ 194,892.76
EFT-125639	24/07/2023	HOT FIX TEES & PROMOTIONAL PRODUCTS	TOURISM - VESTS FOR RUBY TRAM TOUR STAFF	\$ 643.50
EFT-125640	24/07/2023	IAN ABEL	REFUND REQUEST REF-99	\$ 2,200.00
EFT-125641	24/07/2023	INITIAL HYGIENE	PROPERTY - GOLF COURSE 5 SIGNATURE M FHU 22L (WHITE) (26 VISITS P.A.)- SERVICE AMENDMENT INCREASE-SERVICE DESCRIPTION FOR THE PERIOD 30/06/2023 - 30/07/2023- INVOICE 97680702 RFQ 003 22/23 PROPERTY- OASIS SERVICE DESCRIPTION FOR PERIOD 30/06/2023 - 30/07/2023 1 SIGNATURE TF FHU 22L 7 WHITE SIG NAPPY BIN W PEDAL 1 X 26L 29 SIGNATURE M FHU 22L 18 SHARPS DISPOSAL HEAVY DUTY RFQ 003 22/23	\$ 8,994.48
EFT-125642	24/07/2023	INSTANT WINDSCREENS	FLEET - KBC452N NEW WINDSCREEN FLEET - KBC81AQ WINDOW TINTING	\$ 1,015.00
EFT-125643	24/07/2023	JARON SCHIMDT	TAFE REIMBURSEMENT TRAVEL 5/06/23 - 16/06/23	\$ 1,022.85
EFT-125644	24/07/2023	JASON SIGNMAKERS SIGNS & LIGHT ENGINEERING	RESERVES - WORK SIGNS FOR WEED SPRAYING ENG - SUPPLY AND DELIVERY OF SIGNS - DRAWINGS 01-W-256 & 10-L-100-127 - QUOTE 37421 ENG - SUPPLY AND DELIVERY OF SIGNS - DRAWINGS 01-S-302-15 - QUOTE 37424 ROADS - STREET SIGNS. (TENDER RFT T033-21/22) QUOTE 32464 WORKS - SIGNS FOR STOCK	\$ 12,920.17
EFT-125645	24/07/2023	JB HI-FI COMMERCIAL	ICT - HARDWARE ORDER	\$ 466.63
EFT-125646	24/07/2023	JDS BUILDING & MAINTENANCE SERVICES PTY LTD	RFQ 004 22/23 - RENDERING ENDOWMENT BLOCK- VARIATIONS 1, 2, 3, 4 VERBALLY APPROVED ON SITE.	\$ 4,933.50
EFT-125647	24/07/2023	JEMO PTY LTD T/A SNAP KALGOORLIE	MARKETING - LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS PUBLIC VERSION / RESTRICTED VERSION PRINTING, LOCAL RECOVERY PLAN PUBLIC VERSION PRINTING	\$ 3,693.84
EFT-125648	24/07/2023	JESTERS KALGOORLIE	EGCC - SENIORS LUNCH - PIES.	\$ 260.00

EFT-125649	24/07/2023	JOHN FILIPPONE	FINANCE -ENGAGEMENT OF PROCUREMENT CONSULTANT-	\$ 13,393.38
EFT-125650	24/07/2023	JOHN MATTHEW & SONS	FINANCE - REFUND OF OVERPAYMENT	\$ 89.60
EFT-125651	24/07/2023	KALGOORLIE CASE AND DRILL PTY LTD (KCD)	WATER - TOOLS FOR 4TH ON-CALL WATER SERVICES OFFICER WATER - ITEMS FOR SBWWTP -OPS	\$ 598.27
EFT-125652	24/07/2023	KALGOORLIE IT	ICT - MEN SHED IT REFRESH PROJECT	\$ 7,794.00
EFT-125653	24/07/2023	KALGOORLIE REFRIGERATION AND AIRCONDITIONING	PROPERTY - AIRPORT MARCH 3 MONTHLY A/C MAINTENANCE ON ALL A/C UNITS ONSITE AT THE KALGOORLIE AIRPORT PROPERTY - HAMMOND PARK RESIDENCE SPLIT SYSTEM	\$ 5,412.00
EFT-125654	24/07/2023	KARRILLON GROUNDWATER BPS PTY LTD	WATER - QUARTERLY BORE DATA COLLECTION FOR SOUTH BOULDER WASTEWATER TREATMENT PLANT	\$ 1,375.00
EFT-125655	24/07/2023	KRISTY LAMONT	WASTE - REIMBURSEMENT WORKSHOP PEG DAVIES WASTE - FUEL REIMBURSEMENT	\$ 201.92
EFT-125656	24/07/2023	LAKEVIEW ACCOMMODATION (G&C MCKAY HOLDINGS PTY LTD)	REFUND REQUEST REF-96	\$ 1,471.00
EFT-125657	24/07/2023	LGRCEU	FINANCE - UNION LGRCEU PAYMENT PPE 09/07/2023	\$ 77.00
EFT-125658	24/07/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	MARKETING - 23/24 FULL YEAR MEMBERSHIP FOR #3769 P&C - CONTRACT MANAGEMENT TRAINING MARKETING - LIFT OFF PROGRAM FEE FOR #3769	\$ 13,091.73
EFT-125659	24/07/2023	MARIAH MAHER	MARKETING - VIDEOGRAPHY- EGCC - SENIORS EXPO- 26 /06/2023 MARKETING - TEDDY BEAR PICNIC- LIBRARY- VIDEOGRAPHY AND PHOTOGRAPHY- 20TH OF JUNE	\$ 1,550.00
EFT-125660	24/07/2023	MARKETFORCE PTY LTD	MARKETING- SURVEY IN CENTRE MEALS AND SENIOR- E03870- 6X3 M- PAGE 5 AND 9 10/06/2023- 17/06/2023 MARKETING- CHILDCARE SCHOLARSHIP- E03871- 6X3 M - PAGE 13- 10/06/2023- 17/06/2023 MARKETING- LOT 3 GOLDFIELDS HIGHWAY- PUBLIC NOTICE0 W04014- SATURDAY 24/06/2023- 51 X 1 LINES MARKETING- PUBLIC NOTICE- SCHEDULE OF FEES AND CHARGES- 10X2 COLUMN- E03167- SATURDAY 1/04/2023 MARKETING- M6X3- ANNUAL GRANT PROGRAM- E02742- PAGE 3- SATURDAY- MARKETING- CLOSURE JOHNSTON STREET- E03876- PUBLIC NOTICE- 10	\$ 12,205.13
EFT-125661	24/07/2023	MARONI ELECTRICAL	PROPERTY - AIRPORT REPLACE 8 EXISTING HAND DRYERS WITH NEW DYSON STYLE IN ALL TOILETS AT KALGOORLIE BOULDER AIRPORT, INSTALL 2 NEW HAND DRYERS MAIN FEMALE AND MALE TOILETS-	\$ 3,190.00
EFT-125662	24/07/2023	MATCHBURY ENTERPRISES PTY LTD T/A SYKES TRANSPORT WA	GC - FREIGHT FOR BAILEYS DELIVERY TURF - DELIVERY OF CLAY TURF -SYKES TRANSPORT RETIC - DELIVERY FROM NUTRIEN PARKS - DELIVERY FROM RICHGRO GC & RETIC - SYKES DELIVERIES OASIS - PICK UP CHADSON ENGINEERING SPA FILTER GC & RETIC - SYKES DELIVERIES TURF - DELIVERY FROM AMGROW TO CKB	\$ 5,166.18
EFT-125663	24/07/2023	MCM PROTECTION PTY LTD	PROPERTY - LIBRARY SMOKE DETECTORS 16X CR123A BATTERIES 8 X AA BATTERIES 1 X LABOUR GAC - SECURITY FOR BYSTANDER TOURISM 23 - SECURITY FOR 15/05 (2 X 5PM TO 9PM) AND 16 MAY (4 X 5PM TO 11PM). GAC - X1 SECURITY GUARD - MELBOURNE COMEDY FESTIVAL EXEC - SECURITY FOR CIVIC RECEPTION - KALGOORLIE TOWN HALL 17/03/2023 WE REQUIRED X2 SECURITY GUARDS FOR 3 HOURS PROPERTY - BURT ST HUB ALARM RESPONSE	\$ 14,107.50
EFT-125664	24/07/2023	MODUS COMPLIANCE PTY LTD	ENG - PMO - ENDOWMENT BLOCK - COMPLIANCE SERVICES	\$ 770.00
EFT-125665	24/07/2023	MYLENE VAN HEIJSTER	GAC - GOLDFIELDS YARN - WORKSHOP	\$ 200.00
EFT-125666	24/07/2023	NEVE'S LOCKSMITH SERVICE	PROPERTY - AIRPORT LOCKSMITH CALL OUT	\$ 247.55
EFT-125667	24/07/2023	NICOLA PORTER	RATES REFUND ON ASSESSMENT A20090	\$ 1,818.51

EFT-125668	24/07/2023	OFFICE NATIONAL KALGOORLIE (DONWAR PTY LTD)	EGCC - SENIORS CLEANING ITEMS OASIS - CLEANING SUPPLIES CD - STATIONERY SUPPLIES EGCC - SENIORS STATIONERY AIRPORT - OFFICE FURNITURE GAC - COPY PAPER A3 FINANCE - STATIONERY ORDER EGCC - SENIORS STATIONERY OASIS - CLEANING SUPPLIES	\$ 2,113.66
EFT-125669	24/07/2023	OSH GROUP PTY LTD	OHS - MEDICAL REPORT FOR EMPLOYEE #3602	\$ 1,079.69
EFT-125670	24/07/2023	PATRICIA ANN LEIGHTON	CDC - AUDITED FINANCIAL ACQUITTAL DEC 21 - SEP 22	\$ 1,100.00
EFT-125672	24/07/2023	PENS.COM (NATIONAL PEN PROMOTIONAL PRODUCTS LTD)	MARKETING - 1,000- SOFT CATE NOTEBOOK- 5X8 - 18/05/2023 - MARKETING- SOFT CATE NOTEBOOK- 5X8 - 18/05/2023, MARKETING- WEB DISCOUNT, MARKETING- LOGO CHARGE, MARKETING- STANDARD SHIPPING	\$ 4,636.39
EFT-125673	24/07/2023	PFD FOOD SERVICES PTY LTD	EGCC - GROCERY AND SUPPLIES FOR IN-CENTRE MEALS - FEBRUARY 2023 - 30 JUNE 2023	\$ 8,430.95
EFT-125674	24/07/2023	PLANET PET & AQUARIUM	PARKS - ANIMAL FOOD	\$ 353.00
EFT-125675	24/07/2023	PMH ELECTRICAL CONTRACTING SERVICES PTY LTD	PROPERTY - OASIS KIOSK RELOCATE 20A CIRCUIT 13/6/23 TERMINATE CIRCUIT, TEST, ALL OPERATIONS OK 27/6/23- CALL OUTS	\$ 4,446.50
EFT-125676	24/07/2023	POWER VAC PTY LTD	OASIS -POOL SCRUBBER PARTS	\$ 1,172.39
EFT-125677	24/07/2023	PRECISION SCREEN PTY LTD.	FLEET - PUGMILL REPLACEMENT SHAFTS	\$ 16,700.00
EFT-125678	24/07/2023	PROFESSIONALS PLATINUM	PROPERTY - WATER INVOICE	\$ 11.43
EFT-125679	24/07/2023	RED DESERT COOLING	WATER - RFQ009 21/22 ELECTRICAL INSTRUMENT AND CONTROL MAINTENANCE RECYCLED WATER PUMP STATION - PICCADILLY PARKS - REPAIR DAMAGE TO DOOR ON SWITCHBOARD EVENTS - MF 23 - ELECTRICAL SUPPORT AND COMPLIANCE INSPECTION, SAT 10 JUNE 12PM - 4PM	\$ 13,206.66
EFT-125680	24/07/2023	REDCAT MEDIA PTY LTD	MARKETING - CKB REAL ESTATE- ST BARBARA- 2 HOURS FILMING- 2 HOURS EDITING MARKETING - EXECUTIVE LEADERSHIP TEAM VIDEOS- FILMING OVER 2 DAYS PLUS EDITING	\$ 1,936.00
EFT-125681	24/07/2023	REECE PTY LTD	GC - 2 STATION DECODERS	\$ 2,590.39
EFT-125682	24/07/2023	RENTOKIL INITIAL (ALLRID PEST MANAGEMENT)	PROPERTY - LIBRARY - 5 CARRY OUT COMMERCIAL PEST TREATMENT AT THE PROPERTY - JUNE 2023 OASIS - CARRY OUT COMMERCIAL PEST TREATMENT AT THE PROPERTY - JUNE 2023 OASIS - CARRY OUT COMMERCIAL PEST TREATMENT AT THE PROPERTY - MAY 2023 OASIS - CARRY OUT COMMERCIAL PEST TREATMENT AT THE PROPERTY - MARCH 2023	\$ 1,660.00
EFT-125683	24/07/2023	RESOURCES TRADING (KARRI HOLDINGS PTY LTD)	PARKS - FUEL JERRY CANS AIRPORT - FLOOR ABSORBENT RESERVES - PUMP FOR SPRAYER PARKS - ANTI-BACTERIAL WIPES RESERVES - ITEMS FOR PUMP WORKS - TOOLS FOR THE GRADERS RESERVES - RIGGERS GLOVES WORKSHOP - PRECISION DRILL VICE PARKS - WIPE DISPENSER WORKSHOP - CONSUMABLES STOCK WORKS - FENCING	\$ 5,755.57
EFT-125684	24/07/2023	RETAIL DECISIONS PTY LTD T/AS MOTORPASS (COLES)	GC - GENERAL GROCERIES AND CONSUMABLES AT THE GOLF COURSE.	\$ 768.78
EFT-125685	24/07/2023	RIKLAN EMERGENCY MANAGEMENT SERVICES PTY LTD	P&C - EMERGENCY WARDEN TRAINING FOR 31 STAFF MEMBERS.	\$ 1,596.00
EFT-125686	24/07/2023	ROWE SCIENTIFIC PTY LTD	WATER - LAB INSTRUMENTS FOR MONITORING LAGOON AND TANKER DISCHARGE WATERS	\$ 2,576.77
EFT-125687	24/07/2023	RUTH KOEDYK	GAC - REIMBURSEMENT - GOLDFIELDS YARN - WORKSHOP	\$ 50.00
EFT-125688	24/07/2023	SARA DIXEY	RATES REFUND ON ASSESSMENT A33122	\$ 639.80
EFT-125689	24/07/2023	SARAH JANE BETTS (SUPER SARAH AND FRIENDS FACEPAINTING)	GAC - KIDS ART COMPETITION ACTIVITY	\$ 260.00

EFT-125690	24/07/2023	SCHNEIDER ELECTRIC AUSTRALIA PTY LTD	OASIS - SERVICE PLAN - BMS MAINTENANCE - 01 NOV 2022 TO 30 OCT 2023	\$ 8,720.80
EFT-125691	24/07/2023	SGS AUSTRALIA PTY LTD	WASTE - YARRI RD - COMPACTION TESTING FOR REPORTING PURPOSES	\$ 1,086.80
EFT-125692	24/07/2023	SHANE CULLEN PHOTOGRAPHY	MARKETING - LEASE PROPERTY- PHOTOGRAPHY- FOR WEBSITE (KCC VACANT SHOPS)	\$ 2,310.00
EFT-125693	24/07/2023	SHERAE KNL - PETLINK	RANGERS - ANIMAL TRANSPORT TO PERTH	\$ 1,892.00
EFT-125694	24/07/2023	SHOWTOOLS INTERNATIONAL PTY LTD	GAC - MISCELLANEOUS THEATRE SUPPLIES	\$ 6,545.08
EFT-125695	24/07/2023	SPECIALIST WHOLESALERS PTY LTD T/A TRUCKLINE	FLEET - KBC88AP SUPPLY DIFFERENTIAL, WHEEL BEARINGS SHOCK ABSORBERS FLEET - KBC468S AND KBC469S PRE-CLEANER BOWLS	\$ 14,665.69
EFT-125696	24/07/2023	SUPER CHEAP AUTO PTY LTD	WATER - OIL FOR DIESEL ENGINES SBWWTP	\$ 144.07
EFT-125697	24/07/2023	SYMEON SYRIMI	RATES REFUND ON ASSESSMENT A33934	\$ 1,492.00
EFT-125698	24/07/2023	TEAM GLOBAL EXPRESS PTY LTD	FLEET- RESERVES/GC/DEPOT WATER - COURIER COSTS FOR SAMPLE ANALYSIS	\$ 762.40
EFT-125699	24/07/2023	TECHNOGYM AUSTRALIA PTY LTD	OASIS - PROMO PACK - LET'S MOVE CAMPAIGN	\$ 222.00
EFT-125700	24/07/2023	TECHNOLOGY ONE LTD	ICT - ADVANCED QGIS TRAINING FOR JAMES BEAMISH	\$ 1,098.90
EFT-125701	24/07/2023	THE PLANT SUPPLY CO	PARKS - VARIOUS PLANTS	\$ 5,060.55
EFT-125702	24/07/2023	THE SALVATION ARMY	ANNUAL GRANT PROGRAM 2022/23 SALVATION ARMY	\$ 22,122.51
EFT-125703	24/07/2023	THE TRUSTEE FOR LONG XIANG ZHANG FAMILY TRUST T/A MAC'S DELI	EXEC - CATERING FOR FACILITIES TOUR WITH COUNCILLORS MARKETING - CATERING FOR CX STRATEGY WORKSHOP GAC - SANDWICHES FOR MORNING MELODIES	\$ 578.00
EFT-125704	24/07/2023	THE VIEW ON HANNANS	TOURISM 2023 - ACCOMMODATION FOR CATERING CONTRACTOR - TUESDAY 16 MAY.	\$ 1,505.00
EFT-125705	24/07/2023	THE WEST AUSTRALIAN	MARKETING - NEWSPAPER AD- KM PUBLIC NOTICE- KALGOORLIE MINOR- 08/03/23- SPECIAL MEETING OF COUNCIL EVENTS - MF 23 - TWO HALF PAGE ADVERTS - 27/05 & 10/06.	\$ 1,149.98
EFT-125706	24/07/2023	TKPH PTY LTD T/A OTR TYRES	FLEET - KBC253A SUPPLY AND FIT GRADER TYRE FLEET - KBC80AN SUPPLY AND FIT TYRES	\$ 3,280.65
EFT-125707	24/07/2023	TOA GLOBAL PTY LTD	FINANCE - ACCOUNTS PAYABLE OFFICER	\$ 2,359.09
EFT-125708	24/07/2023	T-QUIP (TOTAL TORO)	FLEET - KBC673Q SUPPLY HAKO SWEEPER DECK PARTS RESERVES - BRUSH PLATE FOR MINI SWEEPERS GC - PARTS FOR PGC140 FLEET - KBC664Q BLADE KITS GC - PARTS/OILS FOR PGC121 & PGC120T GC - PARTS FOR PGC140 GC - TRANS OIL GC - PARTS PGC 121/122 RESERVES - MECHANICAL WASHING CLEANER	\$ 13,782.25
EFT-125709	24/07/2023	TRIDENT PLASTICS [SA] PTY LTD	WASTE - SUPPLY OF 240L MGBS AND SPARE PARTS	\$ 57,776.98
EFT-125710	24/07/2023	TSF LOGIC PTY LTD	WATER - DEGRIT AND DESLUDGE AERATION TANK (AAT) AT SBWWTP	\$ 61,008.37
EFT-125711	24/07/2023	VERITEE SMITH	CAS OIG 2022/23	\$ 1,000.00
EFT-125712	24/07/2023	VFM GROUP	GAC - THEATRE CABLES AND SUPPLIES	\$ 368.35
EFT-125713	24/07/2023	VICKI BLOOMFIELD	GAC - REIMBURSEMENT - GOLDFIELDS YARN - WORKSHOP	\$ 100.00
EFT-125714	24/07/2023	VISSIGN AUSTRALIA PTY LTD	EVENTS - MF 23 - CORFLUTE PRINTS GAC - VARIOUS LONG TERM SIGNAGE TOURISM 2023 - SIGNAGE - A-FRAMES & MAP	\$ 3,554.10
EFT-125715	24/07/2023	VITIL PEOPLE SOLUTION	P&C - SALARY BENCHMARKING WORK OUTSOURCING.	\$ 1,089.00
EFT-125716	24/07/2023	VT ENGINEERING PTY LTD	FLEET - KBC331H FACE AND RESEAT VALVES AND VACUUM TEST HEAD BY VT ENGINEERING Q091	\$ 880.00
EFT-125717	24/07/2023	WA TREASURY CORPORATION	LN-352B-CONSOLIDATED LOANS - 340 339 326 338 342 336 344 345 343 341 350	\$ 275,807.95
EFT-125718	24/07/2023	WALKERDEN GOLF AUSTRALIA PTY LTD	GC - RETAIL STOCK FOR THE PROSHOP	\$ 923.45
EFT-125719	24/07/2023	WATER CORPORATION	WATER - ROUNDABOUT AT DUGAN ST KALGOORLIE - 10-MARCH-2023 TO 01-MAY-2023 - 9010731916 WATER - PARK AT ROSENBERG CR KALGOORLIE LOT 2906 RES 5324-9007476643	\$ 48,734.89

			WATER - TRICKLE IRRIGATION AT PORTER STREET KALGOORLIE ROUNDABOUT WATER - SPORT COMPLEX AT MARSHALL ST WEST LAMINGTON LOT 4007 RES 39129 WATER - TENNIS COURTS AT FEDERAL RD BOULDER LOT 381 RES 24855 WATER - TRICKLE IRRIGATION AT GATACRE DRIVE, SOMERVILLE LOT ADJ TO LOT 780 WATER - TRICKLE IRRIGATION AT 4844L MAXWELL ST SOMERVILLE LOT 4844 RES 41318 WATER - PARK AT KILLINGTON CR BOULDER LOT 4047 WATER - WATER -RECREATION CENTRE AT 99 JOHNSTON ST SOMERVILLE LOT 9000 9001 WATER - PARK AT TUPPER ST BOULDER LOT 3865 RES 38734 WATER - SEWER TREATMENT WORKS BOULDER - WATER USE CHARGES WATER - WATER -RECREATION CENTRE AT 99 JOHNSTON ST SOMERVILLE LOT 9000 9001-9009091755 WATER - ROUNDABOUT AT DUGAN ST KALGOORLIE WATER - RESERVE AT 56 SMYTHE DRIVE, BROADWOOD WATER - PLAYGROUND AT 3755L SEWELL DR SOUTH KALGOORLIE LOT 37550472 WATER - PARK AT RAINSFORD LOOP BOULDER LOT 4152 WATER - LA SANDPIPE AT HAMILTON ST BOULDER LOT 3391 WATER - MEDIAN STRIP AT TRAFFIC ISLN WILSON ST KALGOORLIE LOT ROAD RESERVE WATER - KINDERGARTEN AT 4 BROOKMAN STREET KALGOORLIE LOT 12 WATER - SEWER TREAT WORKS AT LOT 3582 PICCADILLY STREET WATER - MEDIAN STRIP AT OPP #239 HANNAN ST KALGOORLIE LOT ROAD RESERVE - 265003 WATER - TRICKLE IRRIGATION AT PORTER STREET KALGOORLIE ROUNDABOUT- 0108/9010497875 WATER - PARK AT ROSENBERG CR KALGOORLIE LOT 1591,1590 RES 21862- 1-MAR-2023 TO 1-MAY-2023 - 9007476643 WATER - SPORTS GROUND AT PICCADILLY ST LOT 395 RAILWAYS CLUB/PUBLIC TOILETS WATER - ROUNDABOUT AT HARE STREET PICCADILLY LOT WATER - ROUNDABOUT AT HAY STREET, KALGOORLIE WATER - SMITH PLAYGROUND LYALL STREET LAMINGTON LOT 1591 1590 RES 21862 WATER - PARK AT 4401L PEACE WAY BOULDER LOT 4401 WATER - SPORTS GROUND AT FEDERAL RD BOULDER LOT 381 RES 24855 CRUIKSHANKS OVAL WATER - GARDEN AT MCGILLIVRAY CR SOMERVILLE LOT ROUNDABOUT WATER - ROUNDABOUT AT MCCLEERY ST SOMERVILLE LOT ADJ L4739 WATER - SPORTS GROUND AT PICCADILLY ST LOT 395 RES 4553 - 09-MAR-2023 TO 11-MAY-2023 -9007460019 WATER - PARK AT ROSENBERG CR KALGOORLIE LOT 2906 RES 5324- 0380/9007476643 WATER - PARK AT 543 COLLINS ST PICCADILLY LOT 543 RES 7318 WATER - CENTRE AT 71 PIESSE STREET BOULDER WATER - TRICKLE IRRIGATION AT WITTENOOM ST BOULDER LOT 3596 WATER - PLAYGROUND AT LANE ST BOULDER LOT 2715 RES 22145 WATER - ROUND ABOUT FORREST ST KALGOORLIE LOT 210 WATER - PARK AT ROSENBERG CR KALGOORLIE LOT 2906 RES 5324 WATER - PARK AT 250 HAY ST KALGOORLIE LOT R363 RES 24082	
EFT-125720	24/07/2023	WATER INFRASTRUCTURE SCIENCE & ENGINEERING (WISE)	ENG- PROVIDE TECHNICAL ADVICE AND CONTRACTUAL SUPERINTENDENCE DUTIES ON CONTRACTS T005-20/21; T002-21/22; T003-21/22 WATER - DESIGN WORKS FOR RECYCLED WATER PIPELINE AS PART OF THE WATER BANK PROJECT	\$ 81,693.13
EFT-125721	24/07/2023	WEST AUSTRALIAN SYMPHONY ORCHESTRA	GAC - MERCHANDISE SALES FOR DRAPHT	\$ 3,281.40
EFT-125722	24/07/2023	WESTRALIA HOMES	ENG - CROSSOVER CONTRIBUTION PERMIT 2289	\$ 420.00
EFT-125723	24/07/2023	WIZARD KALGOORLIE CENTRAL	FINANCE - REFUND OVERPAYMENT 01/11/2021	\$ 86.95
EFT-125724	24/07/2023	WORMALD AUSTRALIA PTY LTD	PROPERTY - ADMIN 2 NEW FIRE EXTINGUISHERS AS REQUESTED BY OHS- PROPERTY - OASIS ROUTINE INSPECTION AND TESTING	\$ 1,019.46
EFT-125725	24/07/2023	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA)	JUNE 2023 FUEL CALTEX STARCARD (WEX)	\$ 8,914.56
EFT-125726	24/07/2023	YUCK CIRCUS PTD LTD	GAC - PRESENTER FEE - YUCK CIRCUS	\$ 10,312.50
EFT-125415	17/07/2023	ACIL ALLEN PTY LTD	ED - DATA FOR KALGOORLIE-BOULDER ECONOMIC ZONE - CKB INVESTMENT PROSPECTUS	\$ 26,180.00

EFT-125416	17/07/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	GC - PARTS FOR PGC 118/115 & STOCK GC - VOLTAGE REGULATOR GC - PGC117/118 PARTS GC - SPRING (ASSET # STILL TO BE ADVISED)	\$ 3,901.39
EFT-125417	17/07/2023	ALL MINE AND CONSTRUCTION TRAINING PTY LTD	CDC - CLIENT CONDUCT LOADER TICKET QUOTE 12762 WP CDC - RIIWHS204E- WORKING AT HEIGHTS 1 DAY TRAINING- QUOTE 12776	\$ 945.00
EFT-125418	17/07/2023	ALU GLASS (LEGION PTY LTD)	PROPERTY - OASIS POOL SIDE REGLAZE WINDOW AT OASIS POOL SIDE WINDOW 1 X 702 X 1230 6.38MM CLEAR LAMINATED SAFETY GLASS	\$ 500.50
EFT-125419	17/07/2023	AMANDA REIDY	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125420	17/07/2023	AMY ASTILL	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125421	17/07/2023	ANTHONY WILLIAM FLINT T/A ADMIRE PAINTING SERVICES	ENG - PMO EXTERNAL PAINTING TO REAR OF ENDOWMENT BLOCK	\$ 13,046.00
EFT-125422	17/07/2023	AQUATIC SERVICES WA	OASIS - AQUATIC SERVICE FILTER GAUGE LINE REPAIRS	\$ 3,604.70
EFT-125423	17/07/2023	ARTS ON TOUR - NEW SOUTH WALES LIMITED	GAC - EN.6 - PRESENTER FEE	\$ 5,808.00
EFT-125424	17/07/2023	ATO PAYG	FINANCE - PAYG TAX WITHHELD PPE 25/6/23	\$ 216,767.00
EFT-125425	17/07/2023	ATOM SUPPLY	PROPERTY - DEPOT RIVETER SET KING TONY CODE 34650002 ADMIN - CITY POLO ORDER ADMIN - P&C- POLOS	\$ 4,372.12
EFT-125426	17/07/2023	AUSTRALIAN AIRPORTS ASSOCIATION	AIRPORT - EN.8 ANNUAL MEMBERSHIP TO THE AUSTRALIAN AIRPORTS ASSOCIATION	\$ 6,875.00
EFT-125427	17/07/2023	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	WATER - SAMPLE ANALYSIS FOR BOTH REGULATORY AND OPERATIONAL SAMPLING FOR THE SEWER WASTEWATER TREATMENT PLANT AND RECYCLED WATER	\$ 783.15
EFT-125428	17/07/2023	AUSTRALIAN SERVICES UNION	UNION PAYMENT PPE 25/6/23	\$ 773.00
EFT-125429	17/07/2023	AUSTRALIAN SWIMMING COACHES & TEACHERS ASSOCIATION LTD	OASIS - SWIM AUSTRALIA MEMBERSHIP RENEWAL	\$ 469.00
EFT-125430	17/07/2023	AVANTGARDE TECHNOLOGIES PTY LTD	ICT - CCTV MAINTENANCE JUNE	\$ 6,336.67
EFT-125431	17/07/2023	BATTERIES N MORE	GC - BATTERIES FOR PGC 118/119	\$ 300.00
EFT-125432	17/07/2023	BELLINI BULK HAULAGE PTY LTD	GC - SUPPLY OF SAND TO GC GC - NARNIUP SAND ADMIN - SOIL CONDITIONER FOR GARDEN BEDS AT ADMIN PARKS - ROAD BASE DELIVERY	\$ 12,996.26
EFT-125433	17/07/2023	BEN MUSILLI	CROSSOVER CONTRIBUTION PERMIT 2278	\$ 955.00
EFT-125434	17/07/2023	BENARA NURSERIES	RESERVES - EUCALYPTUS SIDEROXYLON RSEA, DELIVERY	\$ 2,851.20
EFT-125435	17/07/2023	BENJAMIN HALL	RATES REFUND ON ASSESSMENT A14852	\$ 203.46
EFT-125436	17/07/2023	BIDFOOD KALGOORLIE	GC - GROCERY SLICED BEEF AND CHEESE	\$ 2,192.60
EFT-125437	17/07/2023	BIDFOOD KALGOORLIE (GOLDLINE DISTRIBUTORS)	EGCC - GROCERY AND SUPPLIES FOR IN-CENTRE MEALS - FEBRUARY 2023 - 30 JUNE 2023	\$ 307.22
EFT-125438	17/07/2023	BLACK CROW STUDIOS	GAC - FOAM BOARD FOR GALLERY LABELS	\$ 50.00
EFT-125439	17/07/2023	BOC GAS & GEAR	GC - MONTHLY GAS BOTTLE RENTAL AND CHANGING OF EMPTY BOTTLE EGCC - SENIORS EVENT ITEMS	\$ 308.07
EFT-125440	17/07/2023	BOYA EQUIPMENT	FLEET - KBC468S AND KBC46S SUPPLY DUST COVERS FLEET - KBC468S AND 469S PIN GUAGE FLEET - KBC468S AND KBC469S GAS STRUTS	\$ 872.91
EFT-125441	17/07/2023	BRETT PARKER	CROSSOVER CONTRIBUTION - PERMIT NO.2347	\$ 1,146.00
EFT-125442	17/07/2023	BRIOMETRIX PTY LTD	MARKETING - MOBILITY MAPPING AND ASSET MANAGEMENT DEVELOPMENT AND ASSET REGISTER/SOFTWARE	\$ 34,375.00
EFT-125443	17/07/2023	BROWN'S PARTY HIRE	GC - 50 X CHAIRS PLASTIC PIPPEE HIRE - GGC GOLF "GO FOR GOLD TOURNAMENT 2ND - 4TH JUNE 2023	\$ 145.75
EFT-125444	17/07/2023	BUILT BY GEOFF	DEPOT - DEPOT FENCE EXTENSION	\$ 3,872.00
EFT-125445	17/07/2023	BUNNINGS BUILDING SUPPLIES P/L	PROPERTY - DEPOT CLIP DOWNPIPE ROUND ZINC 100MM -CODE 4790376-QUOTE 315668246 GAC - TRESTLE TABLES GAC - EXTENSION CABLES AND MISC THEATRE CABLES	\$ 1,855.04
EFT-125446	17/07/2023	CARGO CREW PTY LTD	OASIS - RECEPTION RESTOCK OF UNIFORMS	\$ 601.28
EFT-125447	17/07/2023	CENTRAL REGIONAL TAFE	EVENTS - MF 23 - TAFE KITCHEN HIRE FOR FOOD VENDOR USE	\$ 447.45

EFT-125448	17/07/2023	CENTRECARE INCORPORATED	P&C - EAP SESSIONS FOR EMPLOYEES	\$ 374.00
EFT-125449	17/07/2023	CHADSON ENGINEERING PTY LTD	OASIS - SPA DE FILTER	\$ 786.50
EFT-125450	17/07/2023	CHARGEFOX PTY LTD	WASTE - CHARGEFOX ANNUAL FEE FOR STATION 1 FROM 01/06/2023 UNTIL 31/05/2024 AT 577 HANNAN STREET (2 PORTS)	\$ 858.00
EFT-125451	17/07/2023	CHEMICALS AUSTRALIA OPERATIONS PTY LTD T/A IXOM OPERATIONS PTY LTD	WATER - RACE COURSE DAM RECYCLED WATER PUMP STATION - CHLORINE USAGE	\$ 2,844.60
EFT-125452	17/07/2023	CHEVRON AUSTRALIA DOWNSTREAM FUELS PTY LTD (CALTEX)	DEPOT - DIESEL GC - DIESEL SUPPLY	\$ 29,791.94
EFT-125453	17/07/2023	CHILD SUPPORT AGENCY	CHILD SUPPORT DEDUCTION - PPE 25/6/23	\$ 879.24
EFT-125454	17/07/2023	CHOICES FLOORING BY KENNEDYS (ACERANGE CORPORATION PTY LTD)	PROPERTY - DAPHNE FLORIST 256 HANNAN STREET - FLOOR REPLACEMENT	\$ 10,495.00
EFT-125455	17/07/2023	CHRISTOPHER MARK BAYLEY T/A CRPM SERVICES HIGH PRESSURE CLEANING	RESERVES - GRAFFITI REMOVAL PRODUCTS	\$ 3,509.00
EFT-125456	17/07/2023	CITY BUILDING SUPPLIES PTY LTD	PROPERTY - AIRPORT WORKSHOP DOOR DURACOTE SOLIDOR 870 X 2040 X 35MM - CODE 100008344	\$ 178.20
EFT-125457	17/07/2023	CITY OF KALGOORLIE-BOULDER SOCIAL CLUB	SOCIAL CLUB DEDUCTION -PPE 25/6/23 SOCIAL CLUB REIMBURSEMENT -PPE 25/6/23	\$ 1,388.55
EFT-125458	17/07/2023	CIVILSTORM PTY LTD	ENG - DESIGN WORKS – ROBERTS STREET (RHODES ST – PRESIDENT ST) & CONNOLLY ST – ROAD AND PARKING UPGRADES ON CIVILSTORM AS PER ATTACHED ENG - SCOPE OF WORKS - KITCHENER CUTLINE RD - QUOTE P23004_RFQ_L_A	\$ 17,593.13
EFT-125459	17/07/2023	CIJH HOLDINGS PTY LTD	REIMBURSEMENT - OVERPAYMENT FOR DEC 2022 RENT	\$ 1,895.77
EFT-125460	17/07/2023	CLEANAWAY	WASTE - RFQ014 17/18 AND T016 17/18 LAST QUARTER TO 30/06/2023 CONTRACTED WASTE COLLECTION SERVICES	\$ 223,710.95
EFT-125461	17/07/2023	CLEVER PATCH ART SUPPLIES	LIBRARY - CHILDREN'S ACTIVITIES SUPPLIES	\$ 612.55
EFT-125462	17/07/2023	COUNTRY CLUB INTERNATIONAL PTY LTD	DEPOT - MICROBES FOR ESD WASTE TO WATER SYSTEM	\$ 777.70
EFT-125463	17/07/2023	COYLES MOWER & CHAINSAW CENTRE	RESERVES - FUNCTION HELMETS	\$ 246.00
EFT-125464	17/07/2023	CRW HOLDINGS (WA) T/AS KALGOORLIE PAINT CENTRE	FLEET - KBC12629 SUPPLY PRIMER AND PAINT FOR AUSTIN CHAMP DRAINS - SUPPLY PAINT FOR DRAIN BARRIERS	\$ 1,272.50
EFT-125465	17/07/2023	DAVID GRILLS	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125466	17/07/2023	DEBORAH BOTICA	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125467	17/07/2023	DENNIS HARDIE	RATES REFUND ON ASSESSMENT A32808	\$ 767.48
EFT-125468	17/07/2023	DULUX AUSTRALIA	EGCC - PAINT AND SUPPLIES FOR PAINTING OF TREE AT EGCC FOR BLUE TREE PROJECT.	\$ 297.32
EFT-125469	17/07/2023	EASTERN GOLDFIELDS HIGHLAND PIPE BAND	EVENTS - MULTICULTURAL FESTIVAL 23 STAGE PERFORMANCE	\$ 250.00
EFT-125470	17/07/2023	ELECTRICITY RETAIL CORPORATION T/AS SYNERGY	SYNERGY - 17 KILLINGTON CRES, BOULDER SYNERGY - ELECTRICITY VIVIAN STREET, BOULDER SYNERGY - PIESSE STREET, BOULDER SYNERGY - LOT 4747 JOHNSTON STREET SYNERGY - POWER WATCH SYNERGY - UNIT A OSMETTI DRIVE BOULDER - OASIS CLUBROOMS - SYNERGY - LOT 101 MAXWELL STREET, KALGOORLIE SYNERGY - 3 TUPPER STREET, BOULDER SYNERGY - LOT 9000 JOHNSON STREET - SOUTH KALGOORLIE SYNERGY - 4/57 CHEETHAM ST KALGOORLIE SYNERGY - OLD BOULDER LAGOONS - LYNCH STREET BOULDER - SYNERGY - OASIS 99 JOHNSTON STREET BOULDER - 111036820 SYNERGY - LOT 1140 MACDONALD STREET, KALGOORLIE SYNERGY - CRUIKSHANKS SPORTS ARENA - FIMISTON ROAD - SYNERGY - EGCC - 13 ROBERTS STREET - SYNERGY - LOT 4870 BUTTERFLY STREET SYNERGY - 17 BURT STREET, BOULDER SYNERGY - U9 36 PIESSE ST BOULDER SYNERGY - BURT STREET, BOULDER SYNERGY - LOT 1, HAMILTON STREET, BOULDER SYNERGY - PIESSE STREET, BOULDER SYNERGY - LOT 770 HART HERSPIEN DRIVE, BOULDER SYNERGY - LOT 1433 MAXWELL ST, SOUTH KALGOORLIE SYNERGY - GAC - 35 CHEETHAM STREET KALGOORLIE SYNERGY - 13 ROBERTS STREET KALGOORLIE WA - LIBRARY SYNERGY - HAY STREET, KALGOORLIE (U 20 THROSSSELL ST, KALGOORLIE) SYNERGY - LOT 5012 PICCADILLY STREET - GRASS GOLF COURSE	\$ 249,202.05

			SYNERGY - MARSHALL STREET KALGOORLIE SYNERGY - 300 HANNAN STREET, KALGOORLIE SYNERGY - CHARLES STREET. KALGOORLIE SYNERGY - LOT 399 PICCADILLY ST, WEST LAMINGTON SYNERGY - KALGOORLIE TOWN HALL - SYNERGY - DIGGER DAWS OVAL BOULDER - SYNERGY - CHESTERTON PUMP - LEVIATHAN STREET BOULDER WA SYNERGY - LOTS 254 RICHARDSON ST BOULDER SYNERGY - HAMILTON STREET, BOULDER SYNERGY - ELECTRICITY - LOT 3915 WORTLEY ST KALGOORLIE - PEACE PARK SYNERGY - HAMILTON STREET BOULDER SYNERGY - 56 SMYTHE DRIVE SYNERGY - U 38 38 GREAT EASTERN HWY, SOMERVILLE SYNERGY - STREETVISION SYNERGY - HAMPDEN STREET, KALGOORLIE SYNERGY - LOT 4210 PRESIDENT ST KALGOORLIE SYNERGY - THROSSEL STREET DEPOT - SYNERGY - 19 CARRINGTON STREET - BARRY STEVENS PARK SYNERGY - HALL AT CONNOLLY ST KALGOORLIE SYNERGY - ADMIN BUILDING 577 HANNAN STREET - SYNERGY - CASSIDY STREET - ST BARBARA SQUARE AND STREET LIGHTS SYNERGY - LOT 4347 MARSHALL STREET, WEST LAMINGTON SYNERGY - UNIT A/99 JOHNSON STREET BOULDER - PLAYING FIELD 1 SYNERGY - GOLF COURSE LOT 501/3 ASLETT KARLKURLA - SYNERGY - RACE COURSE PUMP STATION - SYNERGY - LOT 0 BURT STREET, BOULDER SYNERGY - 108A BURT STREET, BOULDER SYNERGY - ELECTRICITY - LOT 0 KING ST BOULDER - KING ST DAM SYNERGY - LOT 3234, PICCADILLY STREET, KALGOORLIE SYNERGY - ELECTRICITY HAY ST KALGOORLIE - USHER PARK SYNERGY - GATACRE ROAD, SOMERVILLE SYNERGY - BURT STREET, BOULDER SYNERGY - LOT 3755 ALTHAM ST SOUTH KALGOORLIE SYNERGY - AIRPORT - GATACRE STREET BOULDER - FROM SYNERGY - LYNCH STREET BOULDER WA - WWTP - SYNERGY - LOT 50 HAWKINS STREET - GOLF COURSE SHED - SYNERGY - 116 BURT STREET, BOULDER SYNERGY - SIR RICHARD MOORE OVAL PICCADILLY STREET - SYNERGY - PICCADILLY PUMP STATION - SYNERGY - LOT 4007 MARSHALL STREET - RFSC - BUILDING SYNERGY - LOT 503 PICCADILLY ST, WEST LAMINGTON	
EFT-125471	17/07/2023	ELITE GYM HIRE	OASIS - FOCUS BALL REPLACEMENT AND LABOUR	\$ 108.92
EFT-125472	17/07/2023	EMILY ANDERS	GC - PURCHASE OF 1 X FACE CUT OUT MURAL FOR EXTERIOR AND STAND	\$ 900.00
EFT-125473	17/07/2023	EMYJOR SERVICES PLUMBING, EXCAVATION & CONTROLLED WASTE	WATER - INSTALL A SLEEVE FOR SEWER PIPE LINE KARLKURLA PARK THROUGH TENDERED RATES ON THE RFT T002-20/21.	\$ 33,587.58
EFT-125474	17/07/2023	ENSURV PTY LTD ATF THE HARRIS FAMILY TRUST T/A GUARDIAN FIRST AID AND FIRE	LIBRARY - FIRST AID SUPPLIES EGCC- SENIORS FIRST AID KIT SERVICING.	\$ 407.87
EFT-125475	17/07/2023	ENVIRO ONE SERVICES AND INSTALLATIONS PTY LTD	ENG - PMO SUPPLY AND DELIVERY OF SIMPLEX POLY TANK, PUMP AND ALARM PANEL INCLUDING FREIGHT	\$ 8,215.89
EFT-125476	17/07/2023	FAITH CREATIONS PTY LTD	RATES REFUND ON ASSESSMENT A13710	\$ 443.18
EFT-125477	17/07/2023	FREYSSINET AUSTRALIA PTY LTD	ENG - RFT020 21/22 - SUPPLY AND CONSTRUCTION CONCRETE FOOTPATHS AND MISCELLANEOUS WORKS	\$ 38,535.40
EFT-125478	17/07/2023	G BOWDEN PLUMBING	RETIC - REPAIR WATER LEAK PROPERTY- GOLF COURSE REMOVE THE OLD DISHWASHER AND INSTALL THE NEW COMMERCIAL DISHWASHER AND COMMISSION	\$ 4,345.00
EFT-125479	17/07/2023	GARY ELLIS	CROSSOVER CONTRIBUTION PERMIT 2337	\$ 955.00
EFT-125480	17/07/2023	GILL SMASH REPAIRS (ROYALCREST HOLDINGS PTY LTD)	FLEET - KBC937T REPAIR DENTS AND SCRAPES	\$ 2,036.96
EFT-125481	17/07/2023	GLENN WILSON	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 4,548.33
EFT-125482	17/07/2023	GOFAX PTY LTD	ICT- GOFAX PREMIUM RECEIVE SERVICE ANNUAL RENEWAL BILLING PERIOD - 11/07/2023 TO 10/07/2024	\$ 440.00
EFT-125483	17/07/2023	GOLDFIELDS CANVAS	FLEET - KBC873R REPAIR SEAT AND INSTALL SEAT COVERS	\$ 779.00
EFT-125484	17/07/2023	GOLDFIELDS LINEMARKING	ENG - RFT 030 21/22 - TEMPORARY LINEMARKING WORKS FOR DRAWING 10-L-100-122-03	\$ 1,599.84

EFT-125485	17/07/2023	GOLDFIELDS LOCKSMITHS	PROPERTY- OASIS RECTIFY ISSUE/REPLACE CYLINDER TO SLIDING DOOR LOCK LEADING TO POOL DECK -ESTIMATE ONLY GAC - SALTO KEY FOBS	\$ 1,229.60
EFT-125486	17/07/2023	GOLDFIELDS RECORDS STORAGE	IM - MONTHLY STORAGE FEES AND CHARGES	\$ 2,559.63
EFT-125487	17/07/2023	GOLDFIELDS SEPTIC DISPOSALS (AIPIM NOMINEES PTY LTD)	PROPERTY - BOULDER CAMP WEEKLY PUMP OUT OF THE PORTABLE TOILET AT BOULDER CAMP	\$ 308.00
EFT-125488	17/07/2023	GOLDFIELDS SIGN WORKS, ENGRAVING AND TROPHY SPECIALISTS	GAC - TROPHIES FOR KIDS ART COMPETITION	\$ 198.22
EFT-125489	17/07/2023	GOLDFIELDS TRUCK POWER	FLEET - KBC597G SUPPLY FLEXIBLE COUPLING	\$ 64.68
EFT-125490	17/07/2023	GPC ASIA PACIFIC PTY LTD T/A NAPA AUTO PART	GC - PARTS FOR PGC 121/122 GC - 4WAY STD BLADE FUSE BOX MAX 30 A	\$ 816.47
EFT-125491	17/07/2023	HARVEY NORMAN AV/IT KALGOORLIE	MARKETING -SD CARDS	\$ 105.00
EFT-125492	17/07/2023	HEATLEY SALES PTY LTD (HEATLEYS)	GC - UNIFORMS & PPE - BOOT ARGYLE SAFETY WHEAT SZ 13 ZIP - EMPLOYEE 3324 GC - UNIFORMS & PPE - BOOT ARGYLE SAFETY WHEAT SZ 13 ZIP - EMPLOYEE 3805 GC - UNIFORMS & PPE - BOOT ARGYLE SAFETY WHEAT SZ 9 ZIP - EMPLOYEE 3776 GC - UNIFORMS & PPE - BOOT ARGYLE SAFETY WHEAT SH 9 ZIP - EMPLOYEE 3890 GC - UNIFORMS & PPE - BOOT ARGYLE SAFETY WHEAT SZ 8 ZIP - EMPLOYEE 3879 GC - UNIFORMS & PPE - BOOT ARGYLE SAFETY WHEAT SZ 13 ZIP - EMPLOYEE 3637	\$ 1,236.90
EFT-125493	17/07/2023	HERSEYS SAFETY	WORKSHOP - TOOLS AND EQUIPMENT	\$ 2,212.10
EFT-125494	17/07/2023	HOSMAR PTY LTD T/A TOTAL ASPHALT	ENG - RFT - T011 20/21 & T023 21/22 - SUPPLY AND CONSTRUCTION OF LANE ST - FORREST ST TO HANNAN ST AS PER QUOTE 090LT23 - PROFILE	\$ 228,130.16
EFT-125495	17/07/2023	IAN CREELEY	RATES REFUND ON ASSESSMENT A4153	\$ 1,711.81
EFT-125496	17/07/2023	J BLACKWOOD & SON PTY LTD (BLACKWOODS)	DEPOT - PAPER CUPS FOR DEPOT STAFF FLEET - KBC564N MULTICUSHION MOUNTS FROM BLACKWOODS WORKSHOP - LIGHTS AND CONSUMABLES STOCK FROM BLACKWOODS WORKSHOP - ELECTRICAL TAPE STOCK FROM BLACKWOODS WORKSHOP - FUEL LABELS FROM BLACKWOODS WORKSHOP - SUPPLY POLYPROP ROPE STOCK FROM BLACKWOODS WORKSHOP - WRENCH KIT	\$ 3,571.05
EFT-125497	17/07/2023	JDS BUILDING & MAINTENANCE SERVICES PTY LTD	ENG-PMO - REPOINTING MARKET ARCADE	\$ 84,150.00
EFT-125498	17/07/2023	JEMO PTY LTD T/A SNAP KALGOORLIE	MARKETING - CKB ID CARD - MARIE STRUWIG EGCC - BOW BANNERS FOR USE IN THE PRECINCT. MARKETING - EGCC MEMBERSHIP CARD 50X90 - 500X GAC - GALLERY WALL LABELS	\$ 1,747.75
EFT-125499	17/07/2023	JOHN BOWLER	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 10,102.33
EFT-125500	17/07/2023	JOHN FILIPPONE	FIN - PROCUREMENT ADVISORY SUBSCRIPTION SERVICE WITH JOHN FILIPPONE	\$ 594.00
EFT-125501	17/07/2023	JOHN MATHEW	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125502	17/07/2023	KALGOORLIE FEED BARN PTY LTD	RANGERS - POUND FOOD	\$ 379.00
EFT-125503	17/07/2023	KALGOORLIE IT	GAC - KEYBOARDS AND MICE	\$ 298.00
EFT-125504	17/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	PROPERTY - WATER INVOICE 2A TINDALS CRESCENT PROPERTY - WATER INVOICE 9/36 PIESSE STREET PROPERTY - WATER INVOICE 3/189 MACDONALD STREET	\$ 69.20
EFT-125505	17/07/2023	KALGOORLIE REFRIGERATION AND AIRCONDITIONING	PROPERTY - LIBRARY NEW DC INDOOR FAN MOTOR- LABOUR TO FIT AND COMMISSION PROPERTY - AIRPORT MAIN TERMINAL-DURING THE RECENT MAINTENANCE CARRIED OUT WE FOUND THAT A/C'S 5, 6, 7 & 10 REQUIRE NEW V-BELTS, THIS QUOTE IS FOR KRA TO SUPPLY AND FIT NEW BELTS. PROPERTY - GOLF COURSE-REMOVAL & DISPOSAL OF EXISTING UNIT - INSTALLATION & COMMISSIONING OF A NEW 3.5KW REVERSE CYCLE SPLIT SYSTEM USING EXISTING PIPEWORK AND ELECTRICAL - LABOUR - INITIAL VISIT	\$ 3,986.40
EFT-125506	17/07/2023	KALPUMPS SALES & SERVICE	OASIS - GEOTHERMAL - REPLACE CORRODED FITTING.	\$ 377.30

EFT-125507	17/07/2023	KENNARDS HIRE PTY LTD	EVENTS - MF 23 - GENERATOR HIRE EVENTS - MF 23 - 6 X LIGHTING TOWERS WITH DIESEL (INCLUDING DELIVERY AND COLLECTION).	\$ 3,901.00
EFT-125508	17/07/2023	KEVIN CARTER	RATES REFUND ON ASSESSMENT A33202	\$ 1,613.40
EFT-125509	17/07/2023	KEVIN KETTERER	REIMBURSEMENT FUEL	\$ 445.37
EFT-125510	17/07/2023	KIM ECKERT	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125511	17/07/2023	KIRSTY DELLAR	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125512	17/07/2023	KLEENWEST DISTRIBUTORS	DEPOT - TEA / NITRILE GLOVES	\$ 269.85
EFT-125513	17/07/2023	KLOOF INVESTMENTS PTY LTD	WORKS - ACCOMMODATION FOR TECHNICIAN FOR BORE TESTING	\$ 731.79
EFT-125514	17/07/2023	KM FABRICATIONS (WA)	PROPERTY - GOLF COURSE SUPPLY AND INSTALL ONE (1) ELECTRIC ROLLER SHUTTER TO PRO SHOP ENTRY-SUPPLY PROPERTY- AIRPORT-TINT TO SEVEN (7) GLASS PANELS OF LOWER DOORS AND SIDE PANELS	\$ 9,250.00
EFT-125515	17/07/2023	KONECRANES PTY LTD	GC - SUPPLY & INSTALL SIGNAGE	\$ 439.91
EFT-125516	17/07/2023	LAKES ELECTRICAL (LED GOLDFIELDS)	PROPERTY - ADMIN HEATWAVE PRO 1800W WALL HEATER- CODE VENVSH1800 GAC - BATTERIES FOR DOOR LOCKS	\$ 616.55
EFT-125517	17/07/2023	LGIS INSURANCE BROKING	PERSONAL ACCIDENT & SICKNESS PREMIUM 2023-2024 MARINE CARGO-RENEWAL	\$ 258,223.66
EFT-125518	17/07/2023	LGIS LIABILITY	INSURANCE PREMIUM 2023-2024 LISTED OVERLEAF.	\$ 650,376.11
EFT-125519	17/07/2023	LGRCEU	UNION LGRCEU PAYMENT PPE 25/6/23	\$ 77.00
EFT-125520	17/07/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	P&C - E-LEARNING LOCAL GOVERNMENT PROGRAM	\$ 3,300.00
EFT-125521	17/07/2023	MACDONALD JOHNSTON (BUCHER MUNICIPAL)	WORKSHOP - PARTS FOR ROAD SWEEPER	\$ 925.10
EFT-125522	17/07/2023	MARGARET ELLEN BURNS	MARKETING - YOUTH AWARDS- PHOTOGRAPHY MARKETING - SENIORS EXPO- EGCC- PHOTOGRAPHY	\$ 3,900.00
EFT-125523	17/07/2023	MARKET CREATIONS AGENCY PTY LTD	MARKETING - WEBSITE LEASING MODULE - ENABLING IMAGE UPLOAD- 22/05/2023	\$ 1,809.50
EFT-125524	17/07/2023	MARRIED BY CASS	EVENTS - MF 23 - MC FEE	\$ 500.00
EFT-125525	17/07/2023	MATCHBURY ENTERPRISES PTY LTD T/A SYKES TRANSPORT WA	GC - GYPSUM - SYKES DELIVERY GC - TRANSPORT FEE FOR CLUB RETIC - SYKES DELIVERY GC - FREIGHT PERTH TO KALGOORLIE GC & PARKS - SYKES DELIVERIES GC & PARKS - SYKES DELIVERIES	\$ 3,841.68
EFT-125526	17/07/2023	MCGOVERN FOUNDATION	CDC - WANDERER DRIVING LESSONS 15 HOURS	\$ 21,450.00
EFT-125527	17/07/2023	MCM PROTECTION PTY LTD	PROPERTY - DEPOT ALARM ALL AREAS EVENTS - MF 23 - SECURITY FOR EVENT (1 X 5PM TO 8AM ON 09/06, 6 X 3PM TO 10PM ON 10/06). GAC - X1 SECURITY GUARD - CIRQUE MOTHER AFRICA PROPERTY - PROVISION OF SECURITY SERVICES AT THE ANNUAL EASTERN GOLDFIELDS COLLEGE YEAR 12 SOCIAL ON 1 APRIL 2023.	\$ 18,700.41
EFT-125528	17/07/2023	METZKE AUTOMOTIVE	GC - CLUB CAR TEMP SERVICES	\$ 148.50
EFT-125529	17/07/2023	MICHAEL MCKAY	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125530	17/07/2023	PENS.COM (NATIONAL PEN PROMOTIONAL PRODUCTS LTD)	MARKETING - 1,000 NOTE BOOKS- LOGO IN MIDDLE OF BOOK- NAVY COLOUR- 24/03/2023	\$ 1,520.19
EFT-125531	17/07/2023	OFFICE NATIONAL KALGOORLIE (DONWAR PTY LTD)	GAC - MISC STATIONERY OASIS - STATIONERY EXEC - STATIONERY ORDER FOR CEO OFFICE CD - STATIONERY SUPPLIES OASIS - GYM STATIONARY LIBRARY - STATIONERY SUPPLIES PROPERTY - ADMIN RAPID WORKER BOOKCASE 3 SHELF 900 X 315 X 900MM CHERRY/IRONSTONE CODE 7028688 CEO OFFICE DEPOT - OFFICE STATIONERY EGCC - SENIORS CLEANING ITEMS	\$ 2,178.79

EFT-125532	17/07/2023	OHS ALERT	OHS - SUBSCRIPTION FOR ELT MEMBERS UNTIL OCTOBER 2023	\$ 186.06
EFT-125533	17/07/2023	PAUL BREUKER	RATES REFUND ON ASSESSMENT A14828	\$ 1,560.00
EFT-125534	17/07/2023	PERFORMANCE GAS AND MECHANICAL	ENG - BATTERY REPLACEMENT FOR REGISTRATION: KBC703R	\$ 351.65
EFT-125535	17/07/2023	PMH ELECTRICAL CONTRACTING SERVICES PTY LTD	PROPERTY - GOLF COURSE REPLACE 2X SENSORS, 2X LED BATTENS, 4X SPOTLIGHTS AND 2X EXIT LIGHTS 29/05/2023	\$ 3,113.00
EFT-125536	17/07/2023	POSITION PARTNERS PTY LTD	ENG - VIRTUAL SURVEYOR SOFTWARE AS PER QUO-07071-Z8T3J8	\$ 2,942.94
EFT-125537	17/07/2023	RECONCILIATION WA INC	MEMBERSHIP - BIDI NEW - WA FTE 200 O\PLUS 14 JUNE 2023 TO 30 JUNE 2024	\$ 1,650.00
EFT-125538	17/07/2023	RED DESERT COOLING	PARKS - BBQ REPLACEMENT AT HAMMOND PARK CALLOUT TO INSPECT LIGHTING ISSUE AT RFSC	\$ 1,298.88
EFT-125539	17/07/2023	REDCAT MEDIA PTY LTD	EVENTS - MF 23 - VIDEOGRAPHY - FILM, EDIT AND PROMOTIONAL VIDEO MARKETING - YOUTH AWARDS VIDEOGRAPHY	\$ 1,936.00
EFT-125540	17/07/2023	RENTOKIL INITIAL (ALLRID PEST MANAGEMENT)	PROPERTY - AIRPORT 5 CARRY OUT COMMERCIAL PEST TREATMENT AT THE PROPERTY - MARCH 2023 SERVICE. PROPERTY - OASIS - PEST CONTROL PROPERTY - OASIS JOB #6741207 CARRY OUT COMMERCIAL PEST TREATMENT AT THE PROPERTY	\$ 2,190.00
EFT-125541	17/07/2023	RESOURCES TRADING (KARRI HOLDINGS PTY LTD)	WORKS - GREASE GUNS FOR GRADER AND PUG MILL RESERVES - RAG FLANNEL 10KG WORKSHOP - 301148 TOLEDO 02 SENSOR SOCKET KIT 7PC	\$ 2,122.30
EFT-125542	17/07/2023	RIKLAN EMERGENCY MANAGEMENT SERVICES PTY LTD	RESERVES - PARTS FOR WEED SPRAYER CDC- CDC- PROVIDE FIRST AID 1 DAY CDC- PROVIDE FIRST AID 1 DAY EMERGENCY WARDEN TRAINING CDC- 2 DAY FORKLIFT TRAINING A WAAKA	\$ 1,554.50
EFT-125543	17/07/2023	ROBERTSON CASEY JAMES	ENG - DESIGN DRAFTING SERVICES FOR THE 2023/2024 ROADS RESURFACING WORKS PROGRAMME.	\$ 4,940.00
EFT-125544	17/07/2023	ROWE SCIENTIFIC PTY LTD	WATER - LAB INSTRUMENTS FOR MONITORING LAGOON AND TANKER DISCHARGE WATERS	\$ 841.50
EFT-125545	17/07/2023	RSEA PTY LTD	PARKS - CLOTHING FOR EMPLOYEE 3918 CDC - PPE FOR CLIENT WATER - PPE FOR EMPLOYEE 3666 PROPERTY- ADMIN TRADE TEAM TAKE 5 BOOKS	\$ 927.31
EFT-125546	17/07/2023	RUSHELEC SERVICES	PROPERTY- ADMIN RCD TESTING INJECTION TEST RCDS AND CHECK FOR COMPLIANCE IN 2 X MAIN SWITCHBOARDS.	\$ 1,012.00
EFT-125547	17/07/2023	SCOTT VEEN	RATES REFUND ON ASSESSMENT A20894	\$ 153.89
EFT-125548	17/07/2023	SHERAE KNL - PETLINK	RANGERS - ANIMAL TRANSPORT	\$ 1,694.00
EFT-125549	17/07/2023	SIGMA CHEMICALS PTY LTD	OASIS - PLATE MOUNT FOR LANE ROPES	\$ 243.65
EFT-125550	17/07/2023	SOLOMONS FLOORING GOLDFIELDS	PROPERTY - OASIS SUPPLY ONLY 1 X BOX (2M2 / 10 PLANKS) OF ALLURA FLEX 5MM "60350FL1 WHITE AUTUMN OAK" VINYL PLANKING, INCLUDES FREIGHT AND HANDLING CHARGES. STOCK EX SYDNEY	\$ 430.00
EFT-125551	17/07/2023	SPECIALIST WHOLESALERS PTY LTD T/A TRUCKLINE	FLEET - KBC566D WHEEL NUTS AND STUDS FLEET - KBC88AP SUPPLY OF BRAKE SHOES AND BRAKE DRUMS	\$ 2,711.72
EFT-125552	17/07/2023	SUZIE WILLIAMS	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125553	17/07/2023	TE HUIA	EVENTS - MULTICULTURAL FESTIVAL 23 STAGE PERFORMANCE	\$ 250.00
EFT-125554	17/07/2023	TEAM GLOBAL EXPRESS PTY LTD	ENG - DELIVERY COST FOR JASON SIGNMAKERS FLEET/RESERVES/GC/DEPOT	\$ 2,654.27
EFT-125555	17/07/2023	TERRENCE WINNER	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125556	17/07/2023	THANDEKA MASUKU	REIMBURSEMENT - FOOD AND FUEL	\$ 397.24
EFT-125557	17/07/2023	THE ANIMAL HOSPITAL (THE TRUSTEE FOR THE GRANT FAMILY TRUST)	RANGERS- ANIMAL DESTRUCTION DISPOSAL AND/OR MEDICAL COSTS	\$ 1,200.65
EFT-125558	17/07/2023	THE P.A PEOPLE PTY LTD	GAC - EN.8 - CYCLORAMA CLOTH FOR THEATRE	\$ 5,834.40
EFT-125559	17/07/2023	THE SALVATION ARMY	EVENTS - MF23 - STREET CHAPLAINS AND LOST CHILDREN 2.30PM-8.30PM	\$ 500.00

EFT-125560	17/07/2023	THE TRUSTEE FOR LONG XIANG ZHANG FAMILY TRUST T/A MAC'S DELI	CDC - CATERING FOR JOB HUB LAUNCH CATERING FOR WEDNESDAY 10/05/2023 TEAM LEADER SET TRAINING P&C - CATERING FOR INDUCTION DAY 07.03.2023 EGCC - SENIORS BUSH MEDITATION CATERING P&C - DAY ONE INDUCTION CATERING DELIVERY FOR THURSDAY 23RD MARCH 2023 1 X LARGE SANDWICH PLATTER \$65 1 X LARGE WRAP PLATTER \$70 1 X CAKE PLATTER \$58 1 X FRESH FRUIT PLATTER \$58	\$ 1,700.00
EFT-125561	17/07/2023	TOTAL CONNECTIONS	FLEET - KBC533R SUPPLY AND REPAIR HOSES AND WATER PUMP COUPLING	\$ 1,740.23
EFT-125562	17/07/2023	TYRERIGHT BOULDER	FLEET - KBC43AA SUPPLY TYRES SENSORS AND WHEEL ALIGNMENT	\$ 1,325.00
EFT-125563	17/07/2023	VERLINDENS ELECTRICAL SERVICE (WA)	PROPERTY - OASIS SERVICE MAIN DOORS AND CLEAN AUTO DOORS	\$ 495.00
EFT-125564	17/07/2023	VICTOR DALE	HERITAGE - BOOKS FROM VIC DALE	\$ 360.00
EFT-125565	17/07/2023	VIZONA PTY LTD	ENG - PMO KARLKURLA BUSHLAND PARK PARKING LOT LIGHTS	\$ 4,926.90
EFT-125566	17/07/2023	VORGEE PTY LTD	OASIS - VORGEE STOCK	\$ 3,890.15
EFT-125567	17/07/2023	WA LIBRARY SUPPLIES	LIBRARY - STATIONERY	\$ 385.75
EFT-125568	17/07/2023	WA SCALE SERVICE	AIRPORT - ANNUAL CALIBRATION TEST OF THE CHECK IN SCALES LOCATED AT THE KALGOORLIE BOULDER AIRPORT.	\$ 1,650.00
EFT-125569	17/07/2023	WA TREASURY CORPORATION	LN-355-MASONIC HOMES SSL	\$ 9,582.39
EFT-125570	17/07/2023	WARREN SYMINTON RALPH PTY LTD	CD - ARTIST COMMISSION AGREEMENTS BETWEEN THE CITY OF KALGOORLIE-BOULDER AND ARTGOLD PROPERTY - AUSGLOBAL LICENSE LEGAL ADVICE - BOOKING AGREEMENT WITH LIVE NATION AIRPORT - SUBLEASE OF THE MLG LEASE AGREEMENT PROPERTY - DRAFT LEASE AMENDMENT AND PDF EXECUTION VERSION KBVC	\$ 9,134.17
EFT-125571	17/07/2023	WATER INFRASTRUCTURE SCIENCE & ENGINEERING (WISE)	EN06 - ENGINEERING SERVICES PROCURED UNDER WALGA CONTRACT C037/16 TO PROVIDE TECHNICAL ADVICE FOR T005-20/21 SOUTH BOULDER WASTEWATER PONDS UPGRADE AND CONTRACTUAL SUPERINTENDENCE DUTIES ON CONTRACTS T005-20/21; T002-21/22; T003-21/22 WATER - DESIGN WORKS FOR RECYCLED WATER PIPELINE AS PART OF THE WATER BANK PROJECT	\$ 92,396.89
EFT-125572	17/07/2023	WAYNE JOHNSON	COUNCILLOR FEES FOR THE MONTH OF JULY 2023	\$ 2,697.00
EFT-125573	17/07/2023	WEST AUSSIE MIGRATION PTY LTD	P&C - TAX INVOICE FOR WEST AUSSIE MIGRATION THIS INCLUDES FEES THAT WILL BE ON PAID THE DEPT OF IMMIGRATION	\$ 20,110.84
EFT-125574	17/07/2023	WESTNET ENERGY (ALINTA)	GAS - 13 ROBERTS ST - 16/02/2023 - 19/05/2023 - 385000514 GAS - LOT 4007 MARSHALL STREET - RFSC OVAL 30/05/2023 - 29/06/2023 GAS - OASIS 99 JOHNSTON ST, SOUTH KALGOORLIE - 01/06/2023 - 30/06/2023	\$ 37,306.96
EFT-125575	17/07/2023	WILLIAM BRADLEY	RATES REFUND ON ASSESSMENT A15919	\$ 322.11
EFT-125290	07/07/2023	3E ADVANTAGE PTY LTD	IT - FIXED RENTAL - PRINTING LEASE (1/03/2023 - 31/03/2023)	\$ 5,249.75
EFT-125291	07/07/2023	ABCO PRODUCTS	STORES (FOR PROPERTY) - DISPENSERS, SHARPS BIN, T'PAPER	\$ 3,003.06
EFT-125292	07/07/2023	ABLE WESTCHEM (BORVEK PTY LTD)	WATER - CAUSTIC SODA FOR WWTP LAGOON PH CORRECTION	\$ 3,773.33
EFT-125293	07/07/2023	ACCESS SOFTWARE AUSTRALIA PTY LTD	FINANCE - MONTHLY PAYROLL SOFTWARE LICENCE MAY 23	\$ 4,323.22
EFT-125294	07/07/2023	AIRPORT SURVEYS PTY LTD	AIRPORT - OLS SURVEY AND REPORT, TYPE A SURVEY AND DRAFTING OF CHART AND SURVEY OF INNER HORIZONTAL AND CONICAL SURFACES.	\$ 29,370.00
EFT-125295	07/07/2023	ALLISON CUMMINGS	GAC - GOLDFIELDS YARN - SALES WITH REFUND REQUEST REF-93	\$ 100.00
EFT-125296	07/07/2023	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	WATER - SAMPLE ANALYSIS FOR BOTH REGULATORY AND OPERATIONAL SAMPLING FOR THE SEWER WASTEWATER TREATMENT PLANT AND RECYCLED WATER	\$ 120.73
EFT-125297	07/07/2023	BATTERIES N MORE	AIRPORT - BATTERIES ORDER FOR CLEANING EQUIPMENT INCLUDING SOAP DISPENSERS	\$ 589.50
EFT-125298	07/07/2023	BIDFOOD KALGOORLIE (GOLDLINE DISTRIBUTORS)	GAC - TOURISM - TRAM SUPPLIES EGCC - GROCERY AND SUPPLIES FOR IN-CENTRE MEALS - FEBRUARY 2023 - 30 JUNE 2023 EGCC - BREAD ROLLS - GROCERY AND SUPPLIES FOR IN-CENTRE MEALS -	\$ 509.45
EFT-125299	07/07/2023	BUILT BY GEOFF	AIRPORT - SECURITY FENCING UPGRADE AIRPORT FREIGHT SHED ABOVE ROLLER DOORS, QUOTATION ATTACHED.	\$ 1,474.00

EFT-125300	07/07/2023	BUNNINGS BUILDING SUPPLIES P/L	WATER - CHLORINE TABLETS AND TESTING TABLETS FOR RECYCLED WATER PROPERTY - TREATMENT PLANT DOOR SEAL RAVEN WEATHER STRIP CODE 461480 SUBMERSIBLE PUMPS - GREY WATER WORKS - TORPEDO LEVEL FOR SIGN CREW AREA AIRPORT - WEED BURNER EGCC - SENIORS - SENIOR ACTIVITIES PARKS - 5L TWO STROKE JERRY CAN LIME BAGS FOR WWTP PROPERTY - RFSC -SQUASH COURT POLYURETHANE SEALANT SIKE 310ML SIKAFLEX PRO PLUS WHITE -CODE 0083587- QUOTE 315513178 EGCC - SENIORS- SENIOR ACTIVITIES	\$ 5,568.06
EFT-125301	07/07/2023	CALLION INVESTMENTS PTY LTD TRADING AS GOLDFIELDS PEST CONTROL SERVICE	RESERVES - TREAT TERMITES IN VERGE TREE WEED SPRAYING TREATMENT PLANT AND OLD BLD	\$ 3,685.00
EFT-125302	07/07/2023	CENTAMAN SYSTEMS PTY LIMITED	OASIS - LEISURE MANAGEMENT SYSTEM. 3 X WRITTEN QUOTES SOURCED. CENTAMAN IS THE PREFERRED SUPPLIER AS THEY ARE THE CURRENT PROVIDERS. QUOTES AND JUSTIFICATION ATTACHED.	\$ 47,396.91
EFT-125303	07/07/2023	CENTRAL REGIONAL TAFE	CDC - CLIENT FIRST AID COURSE CDC - TRAFFIC MANAGEMENT COURSE CENTRAL REGIONAL TAFE DD QUOTE 50030628	\$ 61.14
EFT-125304	07/07/2023	CHEF SHANE	CDT - CATERING FOR YOUTH AWARDS 2023	\$ 6,270.00
EFT-125305	07/07/2023	COUNTRY CLUB INTERNATIONAL PTY LTD	GC - DRIVING RANGE EQUIPMENT - TOKENS AND BASKETS	\$ 1,786.40
EFT-125306	07/07/2023	CRITICAL STAGES TOURING	GAC - EN.6 - PRESENTER FEE - THE BOX SHOW - 22ND JULY 2023	\$ 3,520.00
EFT-125307	07/07/2023	CRW HOLDINGS (WA) T/AS KALGOORLIE PAINT CENTRE	RESERVES - PAINT FOR GRAFFITI	\$ 404.90
EFT-125308	07/07/2023	DATA3 LIMITED	ICT - CITY OF KALGOORLIE MICROSOFT EA RENEWAL PART OF 3-YEAR COMMITMENT.	\$ 260,817.70
EFT-125309	07/07/2023	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	20 ESL QTR 4 (MAY) CONTRIBUTION	\$ 378,743.24
EFT-125310	07/07/2023	DEPARTMENT OF TRANSPORT (VEHICLE SEARCH INVOICES ONLY)	RANGERS- VEHICLES REGO SEARCH ENQUIRIES	\$ 24.60
EFT-125311	07/07/2023	DESIGN SENSE GRAPHICS AND WEB	HERITAGE - KALGOORLIE TOWN HALL TOUR BADGES	\$ 1,039.50
EFT-125312	07/07/2023	DJ MCGINTY & CO PTY LTD	PROPERTY - KALGOORLIE TOWN HALL - REMEDIAL WORKS IN UPSTAIRS KITCHEN - REMOVE ASBESTOS - REPLACE CABINETS AS PER QUOTE DATED 19/01/2023 VARIANT PROPERTY - KALGOORLIE TOWN HALL -1 X SIDE PANEL TO CREATE FRIDGE RECESS. - 1 X 900 X 600 X 300 2 DOOR	\$ 1,949.20
EFT-125313	07/07/2023	DULUX AUSTRALIA	PARKS - HAMMOND PARK MESH PAINT RESERVES - DULUX PAINT FOR GRAFFITI	\$ 407.92
EFT-125314	07/07/2023	ECONOMIC REGULATION AUTHORITY	WATER - WATER LICENSE WL4 OPERATIONAL AND ASSET AUDIT.	\$ 32,730.50
EFT-125315	07/07/2023	ELECTRICITY RETAIL CORPORATION T/AS SYNERGY	ELECTRICITY - SHOP 5 272 HANNAN STREET FROM 21/005/23 - 22/06/23	\$ 200.08
EFT-125316	07/07/2023	FIESTA CANVAS	PARKS - REPLACE SHADE SAIL AT HAMMOND PARKS	\$ 3,168.00
EFT-125317	07/07/2023	CARLTON UNITED BREWERIES (CUB) FOSTERS GROUP	GC - ALCOHOLIC BEVERAGE BAR ORDER	\$ 1,278.30
EFT-125318	07/07/2023	FREYSSINET AUSTRALIA PTY LTD	ENG - RFT020 21/22 - SUPPLY AND CONSTRUCTION CONCRETE FOOTPATHS AND MISCELLANEOUS WORKS	\$ 42,273.00
EFT-125319	07/07/2023	G BOWDEN PLUMBING	PARKS - WATER LEAK REPAIRS	\$ 858.00
EFT-125320	07/07/2023	GIBSON SOAK WATER CO.	AIRPORT - WATER BOTTLES & CUPS	\$ 1,128.00
EFT-125321	07/07/2023	GOLDFIELDS ARTS CENTRE	GAC - DRAPHT & WASO WITH REFUND REQUEST REF-89 GAC - THE WAIFS: UP ALL NIGHT WITH REFUND REQUEST REF-92 GAC - TONI CHILDS RETROSPECTIVE WITH REFUND REQUEST REF-91 GAC - GOLDFIELDS YARN - SALES WITH REFUND REQUEST REF-94	\$ 11,285.32
EFT-125322	07/07/2023	GOLDFIELDS LINEMARKING	ENG - RFT030 21/22 - LINEMARKING WORKS - DRAWING 10-L-100-126 - BROAD ARROW - ORA BANDA RD ENG - RFT030 21/22 - LINEMARK WORKS INTERSECTION OF PICCADILLY ST & SHAW ST, HAWKINS ST& WOODMAN ST INTERSECTION OF CHAPPLE ST & WITTENOOM ST- 10-L-100-121 ENG - RFT030 21/22 - SUPPLY OF LINEMARKING WORKS - DRAWING 10-L-100-123 - GATACRE DR (BROADWOOD ST - WORTLEY ST) PHASE 1	\$ 36,314.66
EFT-125323	07/07/2023	GOLDFIELDS PRINTING CO	MARKETING - DAMA ROADSHOW BROCHURE- PRINTING- DELIVERY	\$ 198.00

EFT-125324	07/07/2023	GOLDFIELDS SEPTIC DISPOSALS (AIPIM NOMINEES PTY LTD)	PROPERTY - BOULDER CAMP WEEKLY PUMP OUT OF THE PORTABLE TOILET AT BOULDER CAMP	\$ 308.00
EFT-125325	07/07/2023	GOLDFIELDS SIGN WORKS, ENGRAVING AND TROPHY SPECIALISTS	CDT - YOUTH MAYOR HONOUR BOARD ENGRAVING	\$ 26.40
EFT-125326	07/07/2023	GOLDFIELDS TRUCK POWER	FLEET - KBC331H SUPPLY OF COMPLETE CYLINDER HEAD FROM GOLDFIELDS TRUCK POWER	\$ 6,954.32
EFT-125327	07/07/2023	GPC ASIA PACIFIC PTY LTD T/A NAPA AUTO PART	FLEET - KBC942N SUPPLY OF SERVICE KITS FROM NAPA FLEET - KBC633R & KBC868J PARTS SUPPLY FROM NAPA FLEET - KBC77AF/KBC02AE SERVICE FILTER KITS FROM NAPA	\$ 130.64
EFT-125328	07/07/2023	HANDY CROOKS	PROPERTY - AIRPORT SUPPLY AND INSTALL OF NEW REBATED DOUBLE DOORS AT SIDE OF AIRPORT. FIT WITH EXISTING DOOR FURNITURE AND VENTS. PROPERTY - OASIS REMOVE EXISTING WINDOW PANELS AND COMMERCIAL ALUMINIUM DOOR AND RELOCATE IN FRONT RECEPTION AREA. REIN-STATE VINYL FLOORING SUPPLIED BY CLIENT WHERE MISSING.	\$ 4,977.50
EFT-125329	07/07/2023	HARVEY NORMAN AV/IT KALGOORLIE	LIBRARY - REPLACEMENT FOR LEAKY LIBRARY FRIDGE	\$ 630.00
EFT-125330	07/07/2023	HEATLEY SALES PTY LTD (HEATLEYS)	GC - UNIFORMS & PPE GC - UNIFORMS & PPE	\$ 313.60
EFT-125331	07/07/2023	HEATLEY SALES PTY LTD (HEATLEYS)	DEPOT - UNIFORMS	\$ 165.75
EFT-125332	07/07/2023	HOSMAR PTY LTD T/A TOTAL ASPHALT	ENG - RFT - T011 20/21 & T023 21/22 - SUPPLY AND CONSTRUCTION OF ATBARA ST: GEH TO BROADWOOD ST AS PER QUOTE 060LT23 - PROFILE WORKS- 5000LT EMULSION FOR PATCHING INV 195LT23 RFT011-20/21	\$ 189,616.99
EFT-125333	07/07/2023	HOT FIX TEES & PROMOTIONAL PRODUCTS	EVENTS - VEST ORDER FOR COMMUNITY DEVELOPMENT TEAMS.	\$ 1,261.26
EFT-125334	07/07/2023	RILEY INGLIS	MARKETING - PR SUPPORT WORK FOR CAMPAIGNS - VERGES AND FOOTPATHS- RECRUITMENT- SENIORS STRATEGY- SCHOOL HOLIDAYS	\$ 1,120.00
EFT-125335	07/07/2023	INITIAL HYGIENE	PROPERTY - AIRPORT SERVICE DESCRIPTION FOR PERIOD 30/06/2023 - 30/07/2023- 9 SIGNATURE TF FHU 22L (WHITE)-3 WHITE SIG NAPPY BIN W PEDAL 1 X 26L	\$ 237.74
EFT-125336	07/07/2023	INSIGHT GIS	ICT - RENEWAL OF MAPINFO LICENSE FOR LEGACY GIS WORK.	\$ 1,445.95
EFT-125337	07/07/2023	INSTANT WINDSCREENS	FLEET - KBC80AN REPLACE WINDSCREEN FLEET - KBC08AD NEW PASSENGER DOOR GLASS AND TINTING	\$ 1,320.00
EFT-125338	07/07/2023	INTERNATIONAL QUADRATICS PTY LTD	OASIS - SWIM SCHOOL PLATFORMS	\$ 4,946.70
EFT-125339	07/07/2023	J BLACKWOOD & SON PTY LTD (BLACKWOODS)	WORKSHOP - 18V CUTTER, BATTERY	\$ 688.70
EFT-125340	07/07/2023	JESTERS KALGOORLIE	EM - CATERING - AUDIT AND RISK COMMITTEE MEETING - 07/06/2023	\$ 139.00
EFT-125341	07/07/2023	KAL CARPET AND TILE	OASIS - CARPET CLEANING OF OASIS OWNED TILES AFTER THE RED DUST FIGHT SHOW OF 3 JUNE 2023.	\$ 1,320.00
EFT-125342	07/07/2023	KALGOORLIE CASE AND DRILL PTY LTD (KCD)	GAC - WORKSHOP TROLLEY AND SPANNER SET WATER - ROPE FOR SBWWTP	\$ 611.82
EFT-125343	07/07/2023	KALGOORLIE FEED BARN PTY LTD	PARKS - ANIMAL FOOD FOR HAMMOND PARK RESERVES - OXYFLUROFEN 240 FOR SPRAYING	\$ 5,175.00
EFT-125344	07/07/2023	KALGOORLIE REFRIGERATION AND AIRCONDITIONING	PROPERTY - OASIS - KIOSK WALK IN COOL ROOM PROPERTY - ADMIN MAINTENANCE AND INSPECTION OF ALL HVAC EQUIPMENT ONSITE FOR WINTER	\$ 9,570.00
EFT-125345	07/07/2023	KALSIGNS PTY LTD	GC - SIGNAGE	\$ 143.35
EFT-125346	07/07/2023	LANDGATE	RATES - # 383362, #383363, #383364 - LANDGATE RATES VALUATION ROLLS @ 30/03/2023 LANDGATE INTERIM VALUATION SCHEDULES RATES - INV #383502- GRV G2023/07 & G2023/08 INV #383081 - MT M2023/03 INV #383641 - MT M2023/04	\$ 24,208.75
EFT-125347	07/07/2023	LAWRENCE & HANSON GROUP PTY LTD (AUSLEC)	ENG - PMO - SUPPLY MATERIAL TO KARLKURLA PROJECT	\$ 885.50
EFT-125348	07/07/2023	LEMMON & LIME	GAC - SCONES FOR MORNING MELODIES - 27/04/2023	\$ 209.00
EFT-125349	07/07/2023	LIQUOR CITY (KALGOORLIE) PTY LTD	GC- BEVERAGE SUPPLIES AT THE GOLF COURSE.	\$ 565.44
EFT-125350	07/07/2023	LOGIC ENTERPRISES (WA) PTY LTD T/AS LOGIC HEALTH	P&C -PRE-EMPLOYMENT MEDICAL AND D&A TESTING	\$ 957.00
EFT-125351	07/07/2023	MAIN ROADS WESTERN AUSTRALIA	ENG - WORKS ASSOCIATED WITH LIONEL/HANNAN ST INTERSECTION	\$ 42,029.48

EFT-125352	07/07/2023	MARONI ELECTRICAL	PROPERTY - OASIS CALL OUT -CALLOUT TO OASIS TO RECTIFY THE LOSS OF POWER ON POOL DECK POWER OUTLETS- OLD WEATHERPROOF OUTLET HAD CORRODED INTERNALLY, REPLACED WITH NEW PROPERTY - KALGOORLIE TOWN HALL ELECTRICAL WORK--REINSTATE ELECTRICAL DISCONNECTED FROM UPSTAIRS KITCHEN RENOVATION LABOUR -MATERIALS	\$ 8,275.30
EFT-125353	07/07/2023	MATCHBURY ENTERPRISES PTY LTD T/A SYKES TRANSPORT WA	PARKS - SYKES DELIVERIES GC - TRANSPORT FEE FOR CLUB OASIS-SYKES TRANSPORT-PICKUP FROM PERTH DELIVER TO KALGOORLIE	\$ 722.30
EFT-125354	07/07/2023	MCLEODS BARRISTERS & SOLICITORS	D&G - COMMERCIAL LEASE: LOT 9003, 9004 & 9005 GATACRE & HART KERSPIEN DRIVE, BROADWOOD	\$ 506.00
EFT-125355	07/07/2023	MCM PROTECTION PTY LTD	PROPERTY - ADMIN BACK EXIT DOOR BUTTON PROPERTY - DEPOT WORKSHOP ALARM CODE CONNOR NORRIS-READ PROPERTY - DEPOT ALARM LUI OFFICE PROPERTY - RFSC CALL SQUASH COURT AS THE ALARM NOT SETTING	\$ 1,969.00
EFT-125356	07/07/2023	METZKE AUTOMOTIVE	GC - CLUB CAR TEMP SERVICES - DRINKS CART GC - CLUB CAR TEMP SERVICES - CLUB CAR SERVICE GC - CLUB CAR TEMP SERVICES - GC - BALL COLLECTOR	\$ 4,335.22
EFT-125357	07/07/2023	MOBILE INTERACTIVE TECHNOLOGIES (FORMITIZE)	PLANNING AND RANGER - FORMITIZE SUBSCRIPTION	\$ 4,354.55
EFT-125358	07/07/2023	MODERN TEACHING AIDS PTY LTD	OASIS - MTA ORDER FOR OASIS CRECHE. OASIS - MTA SPACES- HEX TRAY STAND AND MATS- CHARCOAL, SENSORY LIQUID FLOOR TILES-SET OF 6, POP-UP SENSORY SPACE AND GLOWING BOX SET, OUTDOOR DIVIDER MIRROR., GIANT COMFY CUSHION- SET OF 4, EMOTIONS BALLS- SET OF SIX, EUROTRIKE-PLASMA CAR-RED, NYDA DIRECTION ARROWS SET OF 8, WALL PANELS GAME- CROCODILE- PCS, DISCOUNT, FREIGHT	\$ 3,337.58
EFT-125359	07/07/2023	MODUS COMPLIANCE PTY LTD	ENG - PMO - ENDOWMENT BLOCK - COMPLIANCE SERVICES	\$ 770.00
EFT-125360	07/07/2023	MSS SECURITY PTY LTD	AIRPORT - SECURITY SCREENING FOR THE MONTH OF MAY - AIRPORT - PASSENGER AND CBS SCREENING , SUPERVISOR AIRPORT - SECURITY SCREENING FOR THE MONTH OF MAY - SUPERVISOR ADDITIONAL SERVICES AIRPORT - SECURITY SCREENING FOR THE MONTH OF MAY - PASSENGER SCREENING AND CBS ADDITIONAL SERVICES AIRPORT - SECURITY SCREENING FOR THE MONTH OF MAY - BODY SCANNER	\$ 78,595.76
EFT-125361	07/07/2023	NEVE'S LOCKSMITH SERVICE	RANGERS - CALLOUT STANDBY ATTENDANCE FEE	\$ 90.00
EFT-125362	07/07/2023	NUTRIEN (TOTAL EDEN VICTORIA)	TURF - IRRIGATION VALVES RETIC - IRRIGATION PARTS	\$ 1,978.52
EFT-125363	07/07/2023	OFFICE NATIONAL KALGOORLIE (DONWAR PTY LTD)	OASIS - ORDER SOAP TO REFILL ALL EMPTY SOAP DISPENSERS; AND ENABLE OASIS TO STOCK THE SOAP REFILLS SPECIFIC FOR OUR SOAP DISPENSERS IN THE STOREROOM, AS IT HAS BEEN SLOW COMING FROM THE WAREHOUSE IN PERTH, AND OASIS HAS BEEN RUNNING OUT OF SOAP FINANCE - STATIONARY ORDER P&C - STATIONARY MAY 2023 RANGERS - STATIONARY ORDER ENG - STATIONERY SUPPLIES - QUOTE 102746 DEPOT - STATIONERY D&G - STATIONARY ORDER - 29/05/2023 OASIS - STATIONERY ORDER ICT- A4 PRINTING PAPER ORDER EGCC - SENIORS CON	\$ 2,879.93
EFT-125364	07/07/2023	OPERA AUSTRALIA	GAC - EN.6 - PRESENTER FEE - BARBER OF SEVILLE - 26TH AUG 2023	\$ 11,275.00
EFT-125365	07/07/2023	OTIS ELEVATOR COMPANY PTY LTD	PROPERTY - OASIS OTIS MAINT. FEE 01/APR/2023 TO 30 /JUNE/2023 PROPERTY - OASIS MAINT FEE PASS#1 UNIT NUMBER 31E9390	\$ 2,318.28
EFT-125366	07/07/2023	OVERWATCH TRAFFIC SERVICES PTY LTD	EVENTS - MF 23 - TMP AND IMPLEMENTATION	\$ 3,766.40
EFT-125367	07/07/2023	PFD FOOD SERVICES PTY LTD	EGCC - GROCERY AND SUPPLIES FOR IN-CENTRE MEALS - FEBRUARY 2023 - 30 JUNE 202 GC- GROCERY SUPPLIES	\$ 2,269.35
EFT-125368	07/07/2023	PLANET PET & AQUARIUM	PARKS - ANIMAL FOOD FOR HAMMOND PARK	\$ 214.00
EFT-125369	07/07/2023	PLEXUS TOWN PLANNING	D&G - STATUTORY PLANNING SERVICES	\$ 21,051.04
EFT-125370	07/07/2023	PROFESSIONALS PLATINUM	PROPERTY - RENTAL INVOICE	\$ 1,955.36

EFT-125371	07/07/2023	PROMOTION PRODUCTS PTY LTD	CDT - YOUTH COUNCIL JUMPERS AND SHIRTS FOR NEW YOUTH COUNCILLORS.	\$ 2,133.17
EFT-125372	07/07/2023	PROUD ENTERTAINMENT GROUP	GAC - PRESENTER FEE - LIFE'S A DRAG	\$ 1,305.00
EFT-125373	07/07/2023	QHSE INTEGRATED SOLUTION PTY LTD	OHS - CONTRACTOR INDUCTION - OHS - CONTRACTOR INDUCTION SUBSCRIPTION INVOICES FOR SKYTRUST. STANDING ORDER WAS IN SYNERGY SO NEW PO NEEDED. - OHS - SKYTRUST SUBSCRIPTION MARCH, APRIL, MAY 2023	\$ 5,716.70
EFT-125374	07/07/2023	RED DESERT COOLING	WATER - RFQ009 21/22 ELECTRICAL INSTRUMENT AND CONTROL MAINTENANCE RECYCLED WATER PUMP STATION - OLD BOULDER WATER - RFQ009 21/22 ELECTRICAL INSTRUMENT AND CONTROL MAINTENANCE RECYCLED WATER PUMP STATION - TANK SITES WATER - RFQ009 21/22 ELECTRICAL INSTRUMENT AND CONTROL MAINTENANCE RECYCLED WATER PUMP STATION - PICCADILLY RECYCLED WATER	\$ 5,522.35
EFT-125375	07/07/2023	REDBOX AGENCIES PTY LTD	GC - LASER SHOT RANGE FINDER PRO	\$ 192.50
EFT-125376	07/07/2023	RELPH ELECTRICAL CONTRACTORS (CONLEE PTY LTD)	ENG - SWITCH REPLACEMENT AND STREET LIGHTS LAMP LED REPLACEMENT WORKS - MTCE ROADS BRIDGES DEPOTS - STREET LIGHTING.	\$ 5,838.00
EFT-125377	07/07/2023	REMOTE DIGITAL IMAGERY	TOURISM - PHOTOBOOTH EVENTS - MF 23 - PHOTOBOOTH	\$ 1,590.00
EFT-125378	07/07/2023	REMPAN (COMPELLING ECONOMICS PTY LTD)	ADMIN - REMPLAN ANNUAL SUBSCRIPTION	\$ 5,500.00
EFT-125379	07/07/2023	RENTOKIL INITIAL (ALLRID PEST MANAGEMENT)	GAC - PEST CONTROL FOR INSIDE AND OUTSIDE OF THE BUILDING (QUARTERLY)	\$ 560.00
EFT-125380	07/07/2023	RESOURCES TRADING (KARRI HOLDINGS PTY LTD)	RESERVES - DISINFECTANT FOR MORNING CREW ENG - SUPPLY OF PAINT DYMARK SPRAY & MARK WHITE 350G AS PER QUOTE 141895	\$ 1,709.40
EFT-125381	07/07/2023	RIKLAN EMERGENCY MANAGEMENT SERVICES PTY LTD	P&C - 4WD TRAINING AS PER VEHICLE PROCEDURE REQUIREMENTS FIRE WARDEN TRAINING FOR STAFF	\$ 2,600.00
EFT-125382	07/07/2023	ROLY INDUSTRIES PTY LTD	WATER- SUPPLY GAS BOTTLE GAS AS PER QUOTE 6222-95 DATED 21-09-22	\$ 12,265.00
EFT-125383	07/07/2023	ROWE SCIENTIFIC PTY LTD	WATER - LAB INSTRUMENTS FOR MONITORING LAGOON AND TANKER DISCHARGE WATERS	\$ 404.71
EFT-125384	07/07/2023	ROYAL LIFE SAVING SOCIETY WESTERN AUSTRALIA	OASIS - WATCH AROUND WATER BANDS	\$ 1,540.00
EFT-125385	07/07/2023	RS AUTO ELECTRICAL	CDC - INTERLOCK SYSTEM PETER YARRAN	\$ 842.00
EFT-125386	07/07/2023	RSEA PTY LTD	CDC - PPE CLIENT- NEW EMPLOYMENT QUOTE 14530154	\$ 20.97
EFT-125387	07/07/2023	RUSHELEC SERVICES	PROPERTY - DEPOT LUI OFFICE SUPPLY AND REPLACE 3.5KW SPLIT SYSTEM PROPERTY - ADMIN SUPPLY AND INSTALL OUTSIDE BUNKER LED LIGHTS. LIGHTS SUPPLIED - SIRROCO 12W LED ROUND BUNKER BLACK (VANDAL AND WEATHERPROOF)	\$ 5,377.90
EFT-125388	07/07/2023	SAGE AUTOMATION PTY LTD	WATER - WATER SERVICES SCADA UPGRADE WORKS - STAGE 2. SAGE REFERENCE 82237	\$ 3,494.70
EFT-125389	07/07/2023	SEATADVISOR PTY LTD (TICKETSEARCH)	GAC - BOOKING FEES FOR TICKET SALES	\$ 915.32
EFT-125390	07/07/2023	SECUREPAY PTY LTD	GAC - WEB PAYMENTS TRANSACTION FEE	\$ 338.03
EFT-125391	07/07/2023	SEEK LIMITED	P&C - RECRUITMENT	\$ 976.86
EFT-125392	07/07/2023	SENSORIUM THEATRE	GAC - EN.6 - PRESENTER FEE - WHOOSH	\$ 3,300.00
EFT-125393	07/07/2023	SHOWTOOLS INTERNATIONAL PTY LTD	GAC - EN.08 (SOLE SUPPLIER) RISERS, SKIRTS AND EXTENSION LEGS - THEATRE	\$ 1,203.93
EFT-125394	07/07/2023	SOUTHERN CROSS AUSTEROE	GAC - RADIO CAMPAIGN - MOTHER'S DAY MARKETS 2023	\$ 786.50
EFT-125395	07/07/2023	SOUTHERN CROSS AUSTEROE PTY LTD	EVENTS - POP-UP 23 - RADIO ADVERTISING CAMPAIGN	\$ 99.00
EFT-125396	07/07/2023	SPECTRUM PICTURE FRAMING	MARKETING - STAFF VALUES PRINTING AND FRAMING X10	\$ 4,100.00
EFT-125397	07/07/2023	ST JOHN AMBULANCE (WA) INC. (KALG SUB CENTRE)	GAC - RESTOCKING OF FIRST AID KITS	\$ 357.52
EFT-125398	07/07/2023	ST JOHNS AMBULANCE	EVENTS - MF 23 - ST JOHNS AMBULANCE (2:45PM TO 8:15PM).	\$ 665.50
EFT-125399	07/07/2023	SUPER CHEAP AUTO PTY LTD	FLEET - KBC331H SUPPLY OF CHEMIWELD FROM SUPER CHEAP AUTO	\$ 263.31
EFT-125400	07/07/2023	TALIS CONSULTANTS	PROPERTY - LOOPLINE - CONTAMINATION REPORT - SITE INVESTIGATION FOR LOT 504 ON PLAN 405751 AND PART OF RESERVE 6662	\$ 5,637.50

EFT-125401	07/07/2023	TECHNOGYM AUSTRALIA PTY LTD	OASIS - GYM - CABLE OASIS - GYM EQUIPMENT PARTS ORDER	\$ 1,275.13
EFT-125402	07/07/2023	THE TRUSTEE FOR LONG XIANG ZHANG FAMILY TRUST T/A MAC'S DELI	P&C - CATERING FOR TEAM LEADER SET TRAINING EXEC - CATERING - CITIZENSHIP CEREMONY @ 6PM 27/03/2023 EGCC - EGCC SENIORS MORNING TEA EGCC - SENIOR'S MORNING TEA SANDWICHES AND FRUIT. EM - CATERING COMMERCIAL BUSINESSES COMMITTEE MEETING - 30/05/2023	\$ 1,040.00
EFT-125403	07/07/2023	THE VALVE COMPANY PTY LTD	WATER - PARTS FOR RECYCLED WATER FILTERS.	\$ 880.00
EFT-125404	07/07/2023	THEATRE 180 INC	GAC - ROYALTIES FOR FORTUNATE LIFE	\$ 626.76
EFT-125405	07/07/2023	TKPH PTY LTD T/A OTR TYRES	FLEET - KBC59AH TYRE PUNCTURE REPAIR	\$ 40.00
EFT-125406	07/07/2023	TRAVEL MANAGERS	WASTE - WASTE ED - TRAVEL AND ACCOMMODATION FOR MARGARET (PEG) DAVIES ENG - FLIGHTS, ACCOMMODATION AND HIRE CAR FOR EMPLOYEE 3051 FOR CKB PARKS AND GARDENS POTENTIAL BUSINESS AND STOCK SUPPLIERS. P&C - ACCOMMODATION FOR EMPLOYEE #3637 TO ATTEND TAFE IN PERTH OASIS - TRAVEL COST FOR EMPLOYEE 3618 TRAINING P&C - ACCOMMODATION FOR EMPLOYEE #3637 TO ATTEND TAFE IN PERTH ENG - FLIGHTS FOR EMPLOYEE 3398 FOR TENDER SITE BRIEFING AND END OF FINANCIAL YEAR PROCESSES.	\$ 9,672.32
EFT-125407	07/07/2023	VORGEY PTY LTD	OASIS - VORGEY SWIM GOGGLES, EAR ACCESSORIES AND FLOATATION DEVICES	\$ 3,950.10
EFT-125408	07/07/2023	WA DIRECT PLASTERBOARD SALES	PROPERTY - 23 HESTON COURT X3/ SHEETS - 3000X1200 10MM RE PLASTERBOARD X4/ LENGTHS SYDNEY CORNICE 4800 X1/ CORNICE CEMENT X2/ PLASTERER BUCKETS X1/ STUD ADHESIVE X1/ PAPER TAPE X2/ 6" DIY JOINT KNIFE X1/ 1 1/2" DIY JOINT KNIFE X1/ 2M TRESTLE HIRE	\$ 530.00
EFT-125409	07/07/2023	WC CONVENIENCE MANAGEMENT PTY LTD	PROPERTY - CRUICKSHANKS EXELOO HAND DRYER SUPREME AIRJET	\$ 3,949.10
EFT-125410	07/07/2023	WEST AUSTRALIAN SYMPHONY ORCHESTRA	DRAPHT & WASO WITH REFUND REQUEST REF-90	\$ 18,489.88
EFT-125411	07/07/2023	WESTNET ENERGY (ALINTA)	GAS - OASIS 99 JOHNSON ST, SOUTH KALGOORLIE - 01/05/2023 - 31/05/2023	\$ 23,983.78
EFT-125412	07/07/2023	WIZID PTY LTD	OASIS - EMERGENCY EVACUATION CARDS	\$ 558.25
EFT-125413	07/07/2023	WREN OIL	WASTE - YARRI RD - OIL SUMP SERVICE OF APPROX 5000L AT YARRI RD LANDFILL -	\$ 16.50
EFT-125414	07/07/2023	YIRRA YAKIN THEATRE COMPANY	GAC - ROYALTIES FOR DATING BLACK	\$ 221.90
EFT-125139	03/07/2023	ACCESS EQUIPMENT HIRE	PROPERTY - AIRPORT SCISSOR LIFT - ELECTRIC - NARROW DECK: 19FT-SEN- FOR OVERHEAD CLEAN 27/5/23 TILL 29/05/2023 TRAILER: TRAILER (UP TO 2000KG) RENTAL LEVY ENVIRONMENTAL DISPOSAL LEVY	\$ 501.60
EFT-125140	03/07/2023	AIR LIQUIDE AUSTRALIA LIMITED	DEPOT - GAS RENTAL FROM AIR LIQUIDE 01/05/23-31/05/23 YY5694	\$ 208.00
EFT-125141	03/07/2023	ALEXANDER CMBETIS	RATES REFUND ON ASSESSMENT A15900	\$ 1,715.91
EFT-125142	03/07/2023	ALU GLASS (LEGION PTY LTD)	PROPERTY - MEN SHEDS REGLAZE DOOR PANELS 1 X 1905 X 1020 6.38MM CLEAR LAMINATED SAFETY GLASS 1 X 1905 X 1135 6.38MM CLEAR LAMINATED SAFETY GLASS PROPERTY- WONDERLUX WINDOW SUPPLY AND INSTALL FRAMED 1 X 935 X 700 6.38MM CLEAR LAMINATED	\$ 1,648.90
EFT-125143	03/07/2023	ANDREA SMITH	HIRE BOND BURT STREET COMMUNITY HUB 6 APRIL 2023 WITH REFUND REQUEST REF-77 KEY BOND - BURT STREET COMMUNITY HUB WITH REFUND REQUEST REF-78	\$ 315.70
EFT-125144	03/07/2023	ANDREW MILNE	REFUND - PURCHASE OF DIESEL CARD NOT OPERATIONAL KBC85AQ	\$ 146.99
EFT-125145	03/07/2023	ANTHONY WILLIAM FLINT T/A ADMIRE PAINTING SERVICES	PROPERTY - JOB HUB - REPAINT	\$ 6,864.00
EFT-125146	03/07/2023	AUSCO BUILDING SYSTEMS	GC - HIRE OF PORTABLE OFFICE SPACE(DONGA) OFFICE 12.0M X 3.0M INCLUDES 3 X AIR CONDITIONERS	\$ 725.65
EFT-125147	03/07/2023	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	WATER - SAMPLE ANALYSIS FOR BOTH REGULATORY AND OPERATIONAL SAMPLING FOR THE SEWER WASTEWATER TREATMENT PLANT AND RECYCLED WATER.	\$ 4,070.68

EFT-125148	03/07/2023	AVDATA PTY LTD	AIRPORT - AVIATION DATA FOR THE MONTH OF MAY - STATEMENT 50 - INTERNET TRANSFER FEE FOR ABR DATA AIRPORT - AVIATION DATA FOR THE MONTH OF MAY - STATEMENT 50 - FLIGHT DATA AIRPORT - AVIATION DATA FOR THE MONTH OF MAY - STATEMENT 50 - AIRPORT - MONTHLY DATA REPORTING FEE	\$ 2,913.23
EFT-125149	03/07/2023	AVIS AUSTRALIA	ENG - CAR HIRE DURING EXECUTIVE LEADERSHIP TRAINING IN PERTH FOR EMPLOYEE 755	\$ 187.17
EFT-125150	03/07/2023	A-Z PANEL & PAINT	PROPERTY - KBC942N-REPAIR AND PAINT TAILGATE	\$ 788.92
EFT-125151	03/07/2023	BIDFOOD KALGOORLIE	GC - GROCERY MEAT BUTTER SNACK GC - GROCERY NUTS SEASONING SNACKS GC - CHEESE & TOMATOES GC - GROCERY & SERVING SUPPLIER FOR THE GOLF COURSE. 10 K TO BE ALLOCATED TO GST PURCHASES GC - GROCERY & CLEANING SUPPLIES	\$ 2,748.02
EFT-125152	03/07/2023	BIDFOOD KALGOORLIE (GOLDLINE DISTRIBUTORS)	EGCC - GROCERY AND SUPPLIES FOR IN-CENTRE MEALS - FEBRUARY 2023 - 30 JUNE 2023	\$ 2,735.05
EFT-125153	03/07/2023	BLACK & CUTE	EVENTS - MULTICULTURAL FESTIVAL QUEEN OF AFRICA	\$ 250.00
EFT-125154	03/07/2023	BMG PRODUCTIONS	CDT - EN7 ONLY SPECIALISED LOCAL SUPPLIER - AUDIO VISUAL FOR KB YOUTH AWARDS 2023 GAC - FESTOONS FOR CIRQUE MOTHER AFRICA	\$ 6,787.00
EFT-125155	03/07/2023	BOORD CONSTRUCTION PTY LTD	PARKS - CONCRETE PAD AT WINGATE PARK	\$ 2,035.00
EFT-125156	03/07/2023	BOULDER BOWLING CLUB	EXEC - BAR TAB FOR THE STAFF CHRISTMAS PARTY	\$ 6,000.00
EFT-125157	03/07/2023	BRUCE HAWKINS	RATES REFUND ON ASSESSMENT A10049	\$ 3,000.00
EFT-125158	03/07/2023	BUILT BY GEOFF	DEPOT - FENCING INSTALLATION AIRPORT - SECURITY FENCING UPGRADE AIRPORT FREIGHT SHED, QUOTATION ATTACHED.	\$ 9,652.50
EFT-125159	03/07/2023	BUNNINGS BUILDING SUPPLIES P/L	AIRPORT - GARDEN SUPPLIES AND LIGHT GLOBES, QUOTATION ATTACHED.	\$ 141.46
EFT-125160	03/07/2023	CABLE LOCATES PTY LTD	ENG - SUPPLY OF - SERVICE LINE LOCATING ON ROBERTS ST_ O'CONNOR STREET IGA, KALGOORLIE - CABLE LOCATES AS PER QUOTE CL23-236 ENG - PROJECT A - 10-B-069-01 REINSTATEMENT OF PRAM RAMPS AT BOULDER RD/ROBERTS ST PROJECT B - P23001-200 ROAD AND PARKING UPGRADE' SERVICE LINE LOCATING WORKS	\$ 19,024.50
EFT-125161	03/07/2023	CENTRAL REGIONAL TAFE	D & G - PAYMENT TO CENTRAL REGIONAL TAFE FOR STUDENT FEES REIMBURSED THROUGH CKB CHILDCARE EDUCATOR SCHOLARSHIPS. EMAIL COMMUNICATION AND TABLE SHOWING AMOUNT OWING ATTACHED, TAFE HAS ADVISED THEY NEED PO NUMBER BEFORE SENDING INVOICE. CODED TO MISC.	\$ 53.88
EFT-125162	03/07/2023	CHEMICALS AUSTRALIA OPERATIONS PTY LTD T/A IXOM OPERATIONS PTY LTD	OASIS - EXPECTED 6 X 920KG CHLORINE GAS WATER - PICCADILLY RECYCLED WATER PUMP STATION - CHLORINE USAGE	\$ 1,343.14
EFT-125163	03/07/2023	CIVILSTORM PTY LTD	ENG - ADDITIONAL WORKS - HAMPDEN STREET DRAINAGE PROJECT - P21001 - RFQ-L-D ENG - SUPPLY OF DESIGN WORKS ON IGA O'CONNOR STREET PARKING UPGRADE - T23003_RFQ_L_A ENG - SCOPE OF WORKS - KITCHENER CUTLINE RD - QUOTE P23004_RFQ_L_A	\$ 15,336.76
EFT-125164	03/07/2023	CLEANAWAY	WASTE - RFQ014 17/18 AND T016 17/18 LAST QUARTER TO 30/06/2023 CONTRACTED WASTE COLLECTION SERVICES DEPOT - COLLECTION OF MEDICAL WASTE BIN (SHARPS) FROM DEPOT AND REPLACEMENT BIN	\$ 6,861.98
EFT-125165	03/07/2023	COCA COLA AMATIL	GC - BEVERAGE ORDER FOR THE PROSHOP AND BAR GC - 600 PET X 24 COCA-COLA 24 PET BOTTLES X 2 GC - 600 PET X24 COCA-COLA NO SUGAR 24 PET BOTTLES X 2 GC - 600 PET X24 SPRITE 24 PET BOTTLES X 1 GC - 375 CAN IB24 SPRITE 24 CANS X 1 GC - 375 CAN 2X10 KIRKS G/BEER 20 CANS X 2 GC - 600 PET X24 MT FRANKLIN STILL 24 PET BOTTLES X 8 GC - 450 PET X24 MT FRANKLIN LT SPK 24 PET BOTTLES X 1 GC - 450 PET X24 MT GC - 375 CAN IB24 SPRITE 24 CANS X 1	\$ 3,919.15
EFT-125166	03/07/2023	CREATIVE TEN SOFTWARE	AIRPORT - FIDS SUBSCRIPTION	\$ 809.60
EFT-125167	03/07/2023	DAPHNE FLORIST	REIMBURSEMENT FOR POWER	\$ 657.62

EFT-125168	03/07/2023	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	PLANNING - DEVELOPMENT ASSESSMENT PANEL APPLICATION	\$ 9,767.00
EFT-125169	03/07/2023	EAGLE PETROLEUM (WA) PTY LTD	GC - KALGOORLIE GOLF COURSE SUPPLY ULP	\$ 3,432.25
EFT-125170	03/07/2023	EAST GOLD DAIRY DISTRIBUTORS	GC - MILK SUPPLIES AT THE GOLF COURSE.	\$ 82.45
EFT-125171	03/07/2023	EASTERN GOLDFIELDS BMX CLUB INC	EASTERN GOLDFIELDS BMX WITH REFUND REQUEST REF-88	\$ 160.00
EFT-125172	03/07/2023	EASTERN GOLDFIELDS COLLEGE	HALL BOND - T022 WITH REFUND REQUEST REF-87	\$ 265.20
EFT-125173	03/07/2023	ELECTRICITY RETAIL CORPORATION T/AS SYNERGY	ELECTRICITY - 27 CHEETHAM STREET, KALGOORLIE - 12/04/2023 - 12/06/2023 ELECTRICITY - OSMETTI DRIVE - OASIS PLAYING FIELDS - 01/04/2023 - 02/06/2023 ELECTRICITY - LOT 300 HENDERSON DRIVE, SOMERVILLE - 06/04/2023 - 06/06/2023 ELECTRICITY - SHOP 5 272 HANNAN STREET FROM 22/03/23 - 20/04/23 ELECTRICITY - 150 EGAN STREET, KALGOORLIE - 07/04/2023 - 09/06/2023 ELECTRICITY - LOT 501 RAMUS CIRCLE - 05/04/2023 - 06/06/2023 ELECTRICITY - SHOP 5 272 HANNAN STREET FROM 21/04/23 - 22/05/23 ELECTRICITY - SHOP 5 272 HANNAN STREET FROM 16/05/22 - 21/03/23 ELECTRICITY - HAMMOND PARK-MEMORIAL DRIVE KALGOORLIE- FROM 12/04/23 - 09/05/23	\$ 4,383.49
EFT-125174	03/07/2023	EMYJOR SERVICES PLUMBING, EXCAVATION & CONTROLLED WASTE	WATER - SEWER NETWORK PIPE AND ACCESS CHAMBER RENEWAL AND REPLACEMENT WORKS	\$ 2,552.00
EFT-125175	03/07/2023	ERTECH PTY LTD	KCC CONSTRUCTION T007 - 20/21	\$ 999,190.84
EFT-125176	03/07/2023	FOCUS DEMOLITION & ASBESTOS REMOVAL PTY LTD	REFUND DEMOLITION BOND - BP27802	\$ 1,650.00
EFT-125177	03/07/2023	FOSSICK & CO	OASIS - HAMPER FOR THE MOTHER'S DAY RAFFLE-CRECHE OASIS - SWIM SCHOOL MOTHERS DAY PRIZE (HAMPER) FOR RAFFLE.	\$ 260.00
EFT-125178	03/07/2023	G BOWDEN PLUMBING	PROPERTY - LOOPLINE HOUSE SUPPLY AND INSTALL A NEW GAS REGULATOR PARKS - WATER LEAK REPAIRS PROPERTY - RANGER DISCONNECT LEAKING 50LTR HWU AND FIT NEW HWU AND RECONNECT	\$ 6,523.00
EFT-125179	03/07/2023	GALT GEOTECHNICS	WATER - GEOTECHNICAL WORKS FOR RECYCLE	\$ 25,817.00
EFT-125180	03/07/2023	GEOGRAFIA PTY LTD	ED - RENEWAL OF SPENDMAPP SUBSCRIPTION	\$ 20,020.00
EFT-125181	03/07/2023	GLENN WILSON	REIMBURSEMENTS FOR FLIGHTS FOR ALGA NGA	\$ 2,383.76
EFT-125182	03/07/2023	GLOBAL COMMUNICATION SERVICES (HAHN ELECTRICAL CONTRACTING PTY LTD)	FLEET - KBC58AH VARIATION FOR ANTENNA AND BRACKET	\$ 2,094.86
EFT-125183	03/07/2023	GOLDEN CITY MOTORS	FLEET - QUOTE V12 - 2022/23 R1 FLEET - VEHICLE CHANGEOVER QUOTE V01-2022-23 R1 20230619	\$ 50,000.00
EFT-125184	03/07/2023	GOLDFIELDS INDOOR PLANT HIRE (THOMSON DEVELOPMENTS & CARPENTRY PTY LTD)	GC - PLANT HIRE AND MAINTENANCE - 1 LARGE 1 SMALL PLANTER	\$ 134.75
EFT-125185	03/07/2023	GOLDFIELDS MINING SUPPLIES	WATER - ASSORTED FITTING USED FOR EFFLUENT REPAIRS AND LAYFLAT HOSE FOR SBWWTP	\$ 1,735.80
EFT-125186	03/07/2023	GOLDFIELDS SEPTIC DISPOSALS (AIPIM NOMINEES PTY LTD)	PROPERTY- BOULDER CAMP WEEKLY PUMP OUT OF THE PORTABLE TOILET AT BOULDER CAMP	\$ 308.00
EFT-125187	03/07/2023	GOLDFIELDS TRUCK POWER	WATER - KBC331H COOLING SYSTEM PARTS FROM GOLDFIELDS TRUCK POWER	\$ 174.75
EFT-125188	03/07/2023	GOLDFIELDS WHOLESALE	EGCC - FRESH PRODUCE FOR DELIVERY OF FRESH KITCHEN MEALS AT EGCC KITCHEN	\$ 72.20
EFT-125189	03/07/2023	GPH RECRUITMENT	PROPERTY - PROPERTY - TRADE ASSISTANCE /MAINTENANCE LABOURERS-GPH ON GOING TA	\$ 3,832.76
EFT-125190	03/07/2023	GREENWAY TURF SOLUTIONS PTY LTD	GC - HERBICIDE/SURFACTANT	\$ 599.50
EFT-125191	03/07/2023	HARVEY NORMAN AV/IT KALGOORLIE	AIRPORT - CONFERENCE ROOM WIRELESS SPEAKERPHONE	\$ 399.95
EFT-125192	03/07/2023	HEATLEY SALES PTY LTD (HEATLEYS)	DEPOT STORES - VESTS, COFFEE, SUGAR, GLOVES DEPOT - UNIFORMS	\$ 589.27
EFT-125193	03/07/2023	HOPE COMMUNITY SERVICES INC	ANNUAL GRANT PROGRAM 2022/23 STREET VAN GRANT	\$ 16,500.00

EFT-125194	03/07/2023	HORIZON MINERALS LIMITED	RATES REFUND ON ASSESSMENT A35503 RATES REFUND ON ASSESSMENT A36771 RATES REFUND ON ASSESSMENT A37228 RATES REFUND ON ASSESSMENT A37229 RATES REFUND ON ASSESSMENT A34297 RATES REFUND ON ASSESSMENT A35481	\$ 744.04
EFT-125195	03/07/2023	HOSMAR PTY LTD T/A TOTAL ASPHALT	ENG - RFT - T011 20/21 & T023 21/22 - SUPPLY AND CONSTRUCTION OF ST JOHN GR: CULDESAC AS PER QUOTE 046LT23 - PROFILE ENG - RFT - T011 20/21 & T023 21/22 - SUPPLY AND CONSTRUCTION OF O'CONNOR WAY: 2X EYEBROW CULDESAC AS PER QUOTE 109LT23 - PROFILE	\$ 577,898.30
EFT-125196	03/07/2023	HOWARD & HEAVER PTY LTD T/A H+H ARCHITECTS	ENG - PHASE 2- FUNCTIONAL AND TECHNICAL BRIEF(FTB) ENG - PHASE 1 CONCEPT CONFIRMATION, PHASE 2- FUNCTIONAL AND TECHNICAL BRIEF(FTB) ENG - PHASE 3 - DETAILED DESIGN AND SCHEMATICS PG 56 OF SUBMISSION PRICING	\$ 25,613.50
EFT-125197	03/07/2023	RILEY INGLIS	MKT - 2 DAYS P/WK (7.5HRS P/DAY) @\$70 P/HR	\$ 4,410.00
EFT-125198	03/07/2023	J BLACKWOOD & SON PTY LTD (BLACKWOODS)	DEPOT STORES - P2 MASKS DEPOT STORES - SUGAR/SHARPS BIN/GLOVES WORKSHOP- 02901380 BOLT HEX HT CL8.8 ZP 8X120MM WORKSHOP - 18V CUTTER, BATTERY	\$ 2,112.66
EFT-125199	03/07/2023	JANINE CAUSTON	RATES REFUND ON ASSESSMENT A27837	\$ 148.92
EFT-125200	03/07/2023	JARAFIRE DRILLING EXPLORATION PTY LTD	RATES REFUND ON ASSESSMENT A3462	\$ 16.50
EFT-125201	03/07/2023	JARON SCHIMDT	REIMBURSEMENT - FUEL & FOOD	\$ 872.68
EFT-125202	03/07/2023	JAYDEN ZAPPELLI	REIMBURSEMENT - FUEL & FOOD	\$ 841.95
EFT-125203	03/07/2023	JB HI-FI COMMERCIAL	CD - OFFICE TECHNOLOGY EXPENSES FOR THE DIRECTOR GAC - FOCUSRITE - THEATRE EQUIPMENT	\$ 394.13
EFT-125204	03/07/2023	JBS & G AUSTRALIA PTY LTD	SITE REMEDIATION - FORMER HANNANS GOLF COURSE, LOT 4228 ASLETT DR, KALGOORLIE	\$ 6,653.35
EFT-125205	03/07/2023	JEMO PTY LTD T/A SNAP KALGOORLIE	GAC - A1 SHOW POSTERS LIBRARY - DATE LABELS	\$ 439.21
EFT-125206	03/07/2023	JOANNE MONAGHAN	OUTSTANDING INDIVIDUAL GRANT 2022/23	\$ 500.00
EFT-125207	03/07/2023	JOHN PAUL COLLEGE	REFUND REQUEST REF-86	\$ 265.20
EFT-125208	03/07/2023	KALGOORLIE CASE AND DRILL PTY LTD (KCD)	WATER - TOOLS FOR 4TH ON-CALL WATER SERVICES OFFICER LIME FOR LAGOON PH CORRECTION	\$ 1,782.64
EFT-125209	03/07/2023	KALGOORLIE DANCE ACADEMY	EVENTS - MULTICULTURAL FESTIVAL 23	\$ 275.00
EFT-125210	03/07/2023	KALGOORLIE FEED BARN PTY LTD	RANGERS - POUND ANIMAL FOOD AND CAT LITTER.	\$ 434.00
EFT-125211	03/07/2023	KALGOORLIE METRO PROPERTY GROUP - TRUST ACCOUNT	PROPERTY - BOND 536 ROBERTS STREET 4 WEEKS RENT AND PET BOND (\$260.00)	\$ 2,860.00
EFT-125212	03/07/2023	KALGOORLIE MITRE 10 (CARDAJAM PTY LTD)	PROPERTY - OASIS SANDING ROLL P180B 1M X 115MM NO-FIL CODE 2587608	\$ 113.97
EFT-125213	03/07/2023	KALGOORLIE REFRIGERATION AND AIRCONDITIONING	PROPERTY - KALGOORLIE BOULDER VISITOR CENTRE SPLIT SYSTEM SERVICE AND FILTER CLEAN	\$ 192.50
EFT-125214	03/07/2023	KALSEC TRUST - RECRUITMENT	FINANCE - TEMP PLACEMENT - PAYROLL OFFICER	\$ 2,128.30
EFT-125215	03/07/2023	KBCCI (KALGOORLIE-BOULDER CHAMBER OF COMMERCE & INDUSTRY)	CDT - KAL DOLLAR VOUCHERS FOR YOUTH AWARD PRIZES	\$ 1,800.00
EFT-125216	03/07/2023	KESLI CHEMICALS PTY LTD	RATES REFUND ON ASSESSMENT A36189	\$ 41.32
EFT-125217	03/07/2023	KLEENWEST DISTRIBUTORS	STORES - 240L BIN LINERS	\$ 272.25
EFT-125218	03/07/2023	KM FABRICATIONS (WA)	PROPERTY- AIRPORT REPLACE ONE (1) GLASS PANEL IN 10.38MM COMFORT PLUS NEUTRAL LAMINATED SAFETY GLASS TO TOP HIGHLIGHT PRICE INCLUDES: -HIRE OF SCAFFOLDING -HIRE OF GLASS LIFTER HIRE OF SCISSOR LIFT -LIFT TRAY -FORKLIFT -ALL LABOUR -GLASS	\$ 21,750.00
EFT-125219	03/07/2023	LAUGHTER PERCUSSION	EVENTS - MULTICULTURAL FESTIVAL 23 STAGE PERFORMANCE	\$ 100.00
EFT-125220	03/07/2023	LAWRENCE & HANSON GROUP PTY LTD (AUSLEC)	ENG - PMO - SUPPLY MATERIAL TO KARLKURLA PROJECT	\$ 1,087.86

EFT-125221	03/07/2023	LEIDOS SECURITY DETECTION & AUTOMATION AUSTRALIA GROUP PTY LTD	AIRPORT - PREVENTATIVE MAINTENANCE SERVICE OF THE AIRPORT SCREENING EQUIPMENT 01/04/2023 - 30/06/2023 AIRPORT - INSTALLATION OF ROLLER-BED SECTIONS AT SECURITY SCREENING POINT, QUOTATION ATTACHED.	\$ 34,075.80
EFT-125222	03/07/2023	LGIS LIABILITY	ENDORSEMENT PERIOD 30/06/2023 PERFORMANCE BASED ADJUSTMENTS	\$ 256,075.60
EFT-125223	03/07/2023	LIQUOR CITY (KALGOORLIE) PTY LTD	GC- BEVERAGE SUPPLIES AT THE GOLF COURSE GAC - BAR STOCK - 00029582	\$ 4,924.29
EFT-125224	03/07/2023	LOGIC ENTERPRISES (WA) PTY LTD T/AS LOGIC HEALTH	P&C - PRE-EMPLOYMENT MEDICAL AND D&A TESTING	\$ 973.50
EFT-125225	03/07/2023	LUCY KARAFILIS	REIMBURSEMENT - CRECHE SCHOOL HOLIDAY ITEMS	\$ 70.75
EFT-125226	03/07/2023	MACDONALD JOHNSTON (BUCHER MUNICIPAL)	FLEET - KBC073P IDLER PULLEY AND FAN BELT SECONDARY MOTOR FROM BUCHER MUNICIPAL	\$ 1,194.82
EFT-125227	03/07/2023	MALACHY MCCAUGHEY	RATES REFUND ON ASSESSMENT A736	\$ 2,075.11
EFT-125228	03/07/2023	MARGARET CHRISTIE	EVENTS - MULTICULTURAL FESTIVAL 23 PUCA STAGE PERFORMANCE FEE	\$ 250.00
EFT-125229	03/07/2023	MARKET CREATIONS AGENCY PTY LTD	MARKETING - INTRANET STAKEHOLDER ENGAGEMENT MARKETING - IX49 SOCIAL MEDIA MANAGEMENT - EN3	\$ 11,016.50
EFT-125230	03/07/2023	MATCHBURY ENTERPRISES PTY LTD T/A SYKES TRANSPORT WA	OASIS - FREIGHT PICK UP CHEMICALS FROM SIGMA PERTH DELIVER TO OASIS KALGOORLIE (INCLUDES FORKLIFT DELIVERY) PARKS - SYKES DELIVERIES	\$ 758.89
EFT-125231	03/07/2023	MCINTOSH AND SON	GC - PLANT PARTS	\$ 361.57
EFT-125232	03/07/2023	MARGARET ELLEN BURNS	GAC - PHOTOGRAPHY FOR DRAPHT & WASO	\$ 450.00
EFT-125233	03/07/2023	METZKE AUTOMOTIVE	CLUB CAR TEMPO SERVICES	\$ 2,154.02
EFT-125234	03/07/2023	MICHAEL & REGAN BREWER	CROSSOVER CONTRIBUTION	\$ 2,292.00
EFT-125235	03/07/2023	MILBRIDGE PTY LTD	D&G - TOWN PLANNING – COUNCILLOR TRAINING SESSION	\$ 7,843.00
EFT-125236	03/07/2023	MODUS COMPLIANCE PTY LTD	ENG - PMO - ENDOWMENT BLOCK - J - SECTION - ENERGY COMPLIANCE	\$ 1,210.00
EFT-125237	03/07/2023	MY MEDIA INTELLIGENCE PTY LTD T/AS MY MEDIA	MARKETING - MY MEDIA INTELLIGENCE MONTHLY PRESS ARTICLES- JUNE 2023	\$ 732.51
EFT-125238	03/07/2023	MYLENE VAN HEIJSTER	GAC - GOLDFIELDS YARN WORKSHOP	\$ 200.00
EFT-125239	03/07/2023	N&L LAUREN & NATHAN CAUGHEY	CROSSOVER CONTRIBUTION - PERMIT NO.2223	\$ 1,146.00
EFT-125240	03/07/2023	NATURE PLAYGROUNDS	PMO - DETAILED DESIGN – KARLKURLA PARK NATURE PLAYGROUND AND TOILET BLOCK	\$ 20,570.00
EFT-125241	03/07/2023	ONSITE RENTAL GROUP OPERATIONS PTY LTD	PROPERTY - BOULDER CAMP TOILET PORTABLE 01/2/2023-28/02/2023	\$ 243.64
EFT-125242	03/07/2023	PASTA 2 GO KALGOORLIE	ADMIN - CATERING FOR INTERNATIONAL WOMEN'S DAY LUNCH	\$ 110.00
EFT-125243	03/07/2023	PFD FOOD SERVICES PTY LTD	GC - GROCERY SUPPLIES	\$ 2,551.40
EFT-125244	03/07/2023	PHOTO EQUIPMENT STORE (M & C CO PTY LTD)	GAC - HOLLYLAND SOLIDCOM WIRELESS INTERCOM SYSTEM	\$ 6,070.00
EFT-125245	03/07/2023	PICKWICK INTEGRATED FACILITIES SERVICES	PROPERTY - 2/269 DUGAN STREET 5/5 & 24/5 HOUSE CLEAN 2 BEDROOMS, KITCHEN, LOUNGE ETC WORKS COMPLETED: MAY 2023 PROPERTY- AIRPORT CLEANING	\$ 5,618.53
EFT-125246	03/07/2023	PLANET PET & AQUARIUM	PARKS - MICE FOR ANIMAL FEED	\$ 420.00
EFT-125247	03/07/2023	PLAYGROUND CENTRE AUSTRALIA PTY LTD	LIBRARY - BETTER BEGINNINGS LITERACY PLAYGROUND UPGRADE - FRAMES FOR STORY PANELS BETTER BEGINNINGS GRANT - LEARNING PANELS FOR LIBRARY LITERACY PLAYGROUND PROJECT	\$ 8,619.60
EFT-125248	03/07/2023	PLEXUS TOWN PLANNING	D&G - STATUTORY PLANNING SERVICES	\$ 9,446.25
EFT-125249	03/07/2023	PMH ELECTRICAL CONTRACTING SERVICES PTY LTD	PROPERTY - BOULDER BAKER EXELOO READ MANUAL, RESET TIME AND LOCK/UNLOCK TIMES @ BOULDER EXELOO TEST OPERATION 02/02/2023 TRADESMAN 1.5 HOURS PROPERTY - OASIS FIND FAULT WITH NETBALL COURT LIGHT ORDER NEW BALLAST REPLACED BALLAST AND GLOBE-29/03/2023 X 2 TRADESMAN 3.5 HOURS 04/04/2023 2X TRADESMAN 2 HOURS-MATERIALS PROPERTY - OASIS CALL OUTS 11/04/2023-12/04/2023-13/04/2023-26/04/2023-26/04/2023-26/04/2023-24/05/2023 -QUOTE 00005543 PROPERTY - RAY FINLAYSON CALL OUT -04/04/2023- 18/05/2023- 02/05/2023	\$ 45,551.00
EFT-125250	03/07/2023	PRECISE PROJECTS WA PTY LTD	REFUND OF APPLICATION FEES 27805 BSL AND CTF	\$ 551.88

EFT-125251	03/07/2023	RAMM SOFTWARE PTY LIMITED	ENG - RAMM ACADEMY SUBSCRIPTION FOR 2023/24 FINANCIAL YEAR 1-YEAR SUBSCRIPTION - 15% OF ANNUAL RAMM LICENSE FEE. ENG - RAMM ACADEMY SUBSCRIPTION FOR THE PERIOD MAY, JUNE 2023	\$ 5,894.90
EFT-125252	03/07/2023	RED DESERT COOLING	TOURISM 23 - ELECTRICIAN CALL-OUT - TUESDAY 16 MAY	\$ 407.00
EFT-125253	03/07/2023	RESOURCES TRADING (KARRI HOLDINGS PTY LTD)	WORKSHOP - PUGMILL P0315 SUPPLY THREE LEGGED PULLER RESERVES - BIN LINERS	\$ 2,475.00
EFT-125254	03/07/2023	RHONDA CHRIMES	REBATE WORM FARM	\$ 50.00
EFT-125255	03/07/2023	RIKLAN EMERGENCY MANAGEMENT SERVICES PTY LTD	OASIS - CYLINDER REFILL FOR BA GEAR CDC - TRAINING WAH, CS, PFA AND FORKLIFT QUOTE 35479 CDC - CS AND GAS ATMOSPHERES DD QUOTE 35773 CDC - TRAINING WAH, CS, PFA AND FORKLIFT- QUOTE 34578	\$ 1,334.00
EFT-125256	03/07/2023	ROOF MART WA	PROPERTY- GOLF COURSE DRIVING RANGE SHED- .55 WOODLAND GREY 200MM	\$ 117.07
EFT-125257	03/07/2023	RSEA PTY LTD	CDC - PPE CLIENTS EMPLOYMENT START-UP QUOTE 14530976 SAFER STREETS - UNIFORM PURCHASE FOR NEW EMPLOYEE PPE FOR EMPLOYEE 3396 PPE FOR EMPLOYEE 3666 CDC - PPE CLIENT- NEW EMPLOYMENT QUOTE 14530154 CDC - PPE FOR CLIENTS X2 PROPERTY- DIGGER DAW OVAL CARDIAC DEFIBRILLATOR CARDEF PA-1 AUTOMATIC EXTERNAL DEFIB PA-1AED FA AIRPORT - WORK BOOTS	\$ 4,186.86
EFT-125258	03/07/2023	RUSHELEC SERVICES	PROPERTY - DEPOT DISCONNECT OLD WOOD SAW	\$ 231.00
EFT-125259	03/07/2023	RYLAN PTY LTD	ENG - RFT009 21/22 - CONCRETE FOOTPATH AND MISCELLANEOUS CONCRETE WORKS - SM3 (+50) - LANE ST	\$ 39,535.00
EFT-125260	03/07/2023	SANJEEV PRAJAPATI	WASTE - EDUCATION REBATE WORM FARM	\$ 50.00
EFT-125261	03/07/2023	SGS AUSTRALIA PTY LTD	WASTE - YARRI RD - SGS - DENSITY AND COMPACTION TESTING DECEMBER 2022	\$ 517.00
EFT-125262	03/07/2023	SHEED ELECTRICAL PTY LTD	PROPERTY - KCC ELECTRICAL AUDIT-QUOTE TO CARRY OUT AN ELECTRICAL AUDIT OF KCB-OWNED PROPERTIES BETWEEN ST BARBARA SQUARE AND THE TOWN HALL (NOT INCLUDING THE TOWN HALL) AND PROVIDE REPORT AND PRICING FOR REQUIRED UPGRADE 2022	\$ 3,932.50
EFT-125263	03/07/2023	SHEPPARD MINING CONTRACTING	ENG - RFT020 21/22 - SUPPLY AND CONSTRUCTION OF CONCRETE FOOTPATH AND MISCELLANEOUS WORKS	\$ 53,328.29
EFT-125264	03/07/2023	SHERAE KNL - PETLINK	RANGERS - ANIMAL TRANSPORT FROM KALGOORLIE TO PERTH	\$ 1,793.00
EFT-125265	03/07/2023	SOUTHERN CROSS AUSTERO PTY LTD	MARKETING - ANNUAL GRANTS PROGRAM- 100X 30 SECOND COMMERCIALS BETWEEN HIT FM AND TRIPLE M- 2 X 2-3 MINUTE INTERVIEW WITH CONNOR ON TRIPLE M	\$ 2,959.00
EFT-125266	03/07/2023	SPORTE LEISURE	GC - GREG NORMAN APPAREL AND HEADWEAR FOR GOLF PRO SHOP STOCK	\$ 1,448.21
EFT-125267	03/07/2023	SRIXON SPORTS AUSTRALASIA PTY LTD	GC - SRIXON AND CLEAVELAND BRANDED GOLF BALLS CLUBS AND ACCESSORIES FOR PRO SHOP STOCK	\$ 2,492.20
EFT-125268	03/07/2023	STATEWIDE BEARINGS	FLEET - LAWN MOWER BLADE DRIVE BELTS FLEET - KBC80AN SUPPLY WHEEL BEARINGS AND SEALS	\$ 878.41
EFT-125269	03/07/2023	STRATAGREEN (GREENWAY ENTERPRISES)	RESERVES - TREE PLANTING ACCESSORIES	\$ 3,100.23
EFT-125270	03/07/2023	TANYA BROWN	RATES REFUND ON ASSESSMENT A2149	\$ 630.00
EFT-125271	03/07/2023	TELSTRA CORPORATION	ICT - MOBILE USAGE 0147145141 - 14/06/23 - 13/07/23 ICT - TELEPHONE 0400421225 SMS SYSTEM CHARGES 8/06/23 - 7/7/23 ICT - PHONE USAGE AND INTERNET USAGE TO 3 JULY 2023	\$ 7,708.09
EFT-125272	03/07/2023	THE ANIMAL HOSPITAL (THE TRUSTEE FOR THE GRANT FAMILY TRUST)	RANGERS - ANIMAL DESTRUCTION DISPOSAL AND/OR MEDICAL COSTS	\$ 48.30
EFT-125273	03/07/2023	THE TALBOT FAMILY TRUST T/A HEALTHY PC	ICT - SERVER AND WORKSTATION MAINTENANCE	\$ 1,107.70
EFT-125274	03/07/2023	THE TRUSTEE FOR LONG XIANG ZHANG FAMILY TRUST T/A MAC'S DELI	CD - CATERING FOR SENIOR'S FOCUS GROUP MEETING - 20/03/2023 LIBRARY - REFRESHMENTS - BETTER BEGINNINGS LIBRARY PROGRAM GAC - MORNING TEA FOR MORNING MELODIES GAC - HOT FOOD FOR BYSTANDER PROJECT CATERING FOR DAY ONE INDUCTION 12/06/2023 EGCC - SENIORS ACTIVITIES CATERING FOR 7 MARCH 2023	\$ 1,569.00

EFT-125275	03/07/2023	TKPH PTY LTD T/A OTR TYRES	FLEET - KBC452N PUNCTURE REPAIR FLEET - KBC502T SUPPLY AND REPLACE FOUR TYRES FLEET - KBC197F SUPPLY AND FIT ONE TYRE FLEET - KBC209A STRIP, CLEAN AND REPLACE TYRE FLEET - PGC121 GOLF COURSE REPLACE TYRE FLEET - KBC826R SUPPLY AND FIT TWO TYRES FLEET - KBC209A SUPPLY AND FIT NEW ASSEMBLY FLEET - KBC253A REPAIR AND REPLACE GRADER TYRES BY OTR TYRE FLEET - PGC116 STRIP AND FIT TYRE	\$ 7,390.65
EFT-125276	03/07/2023	TOA GLOBAL PTY LTD	FINANCE - ACCOUNTS PAYABLE OFFICER	\$ 3,664.00
EFT-125277	03/07/2023	TOTAL CONNECTIONS	FLEET - KALGOORLIE LABOUR TO REMOVE, MAKE, INSTALL AND DISPOSE OF HOSE AND CLEAN OFF OIL., KAL HA-12 HOSE ASSEMBLY - 3/4", B1M-1616 BSPT M X BSPT M - 1 X 1, BR-B9MFC-1616 BRASS BSPT M X BSPT F 90 - 1616 CAST, STLP-SCNBM-1616 STEEL L/P - SUCTION COMBINATION NIPPLE BSP M, PW-GUN 125 SG-2218-18 SPRAY LANCE, PW-GUN 125 SG-2218-18 SPRAY LANCE, B1M-3232 BSPT M X BSPT M - 2 X 2, B1MF-3216 BSPT M X BSPT FF - 2 X 1, B1MF-3216 BSPT M X BSPT FF -, STLP	\$ 3,279.50
EFT-125278	03/07/2023	T-QUIP (TOTAL TORO)	FLEET - KBC663Q CATCHER, BEARINGS AND LIFT VALVE FROM T-QUIP	\$ 1,253.67
EFT-125279	03/07/2023	URSULA ANDINACH	WASTE - REFUND OF BIN CHARGED FOR TOW INCORRECTLY	\$ 44.80
EFT-125280	03/07/2023	VISSIGN AUSTRALIA PTY LTD	EVENTS - POP-UP 23 - SIGNS FOR CLOSING WEEKEND EVENTS - POP UP 2023 - PROMO SIGNAGE EVENTS - POP-UP 23 - SIGNAGE FOR EVENT.	\$ 6,018.10
EFT-125281	03/07/2023	WA PRIMARY HEALTH ALLIANCE LTD	RETURN OF UNSPENT FUNDS TO WA PRIMARY HEALTH ALLIANCE	\$ 7,604.30
EFT-125282	03/07/2023	WATER INFRASTRUCTURE SCIENCE & ENGINEERING (WISE)	WATER - DESIGN WORKS FOR RECYCLED WATER PIPELINE AS PART OF THE WATER BANK PROJECT	\$ 68,657.88
EFT-125283	03/07/2023	WEST AUSSIE MIGRATION PTY LTD	P&C - INVOICE FOR COVID EXTENSION VISA FOR EMP #2807	\$ 990.00
EFT-125284	03/07/2023	WESTRALIA HOMES	CROSSOVER CONTRIBUTION - PERMIT NO. 2248 CROSSOVER CONTRIBUTION - PERMIT NO. 2261 CROSSOVER CONTRIBUTION - PERMIT NO. 2254	\$ 3,152.00
EFT-125285	03/07/2023	WORKWISE AUSTRALIA (SHAWMAC PTY LTD ATF STARPORT UNIT TRUST)	ENG - TRAFFIC IMPACT ASSESSMENT - BASKETBALL STADIUM - 2 BROOKMAN STREET	\$ 8,360.00
EFT-125286	03/07/2023	XYLEM WATER SOLUTIONS AUSTRALIA LIMITED	WATER - REPLACEMENT PUMP FOR THE PUMP TO KALGOORLIE RACING CLUB. QUOTE DAR 262428.	\$ 2,561.59
EFT-125287	03/07/2023	ZAC FAGAN	RATES REFUND ON ASSESSMENT A14015	\$ 1,941.11
EFT-125288	03/07/2023	ZELNOR DEVELOPMENTS P/L	REFUND PLANNING APPLICATION	\$ 2,054.66
EFT-125289	03/07/2023	ZOHO CORPORATION PTY LTD	ICT - SUBSCRIPTION FEE FOR CMDDB ADD-ON - PRORATED FOR 1 MONTHS UNTIL 3-SEP-2022	\$ 156.20
			TOTAL EFT PAYMENTS	\$ 11,169,152.99

CHEQUE PAYMENTS JUNE 2023				
CHEQUE NUMBER	DATE	VENDOR	DESCRIPTION	VALUE
CHQ-056104	28/07/2023	CITY OF KALGOORLIE-BOULDER	ADMIN PETTY CASH RECONCILIATION	\$ 677.55
CHQ-056101	24/07/2023	CITY OF KALGOORLIE-BOULDER ARCHIVES	LIBRARY - PETTY CASH - OFFICE EXPENSES	\$ 40.00
CHQ-056102	24/07/2023	CITY OF KALGOORLIE-BOULDER GOLDFIELDS WAR MUSEUM	WAR MUSEUM - PETTY CASH	\$ 187.95
CHQ-056103	24/07/2023	KALGOORLIE RETICULATION	EVENTS - POP-UP 23 - MARKER FLAGS	\$ 205.00
			TOTAL CHQ PAYMENTS	\$ 1,110.50

DIRECT DEBIT PAYMENTS JUNE 2023				
DIRECT DEBIT NUMBER	DATE	VENDOR	DESCRIPTION	VALUE
DE-829	05/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	PROPERTY - RENT 53B ROBERTS STREET	\$ 2,824.40
DE-830	03/07/2023	SUPER CLEARING HOUSE (BEAM)	FINANCE - EMPLOYER SUPERANNUATION PPE 11/06/2023	\$ 113,912.39
DE-841	17/07/2023	MELISSA CHAPMAN	MONTHLY RENT 58/406 HAY STREET - JULY 2023 AND RE-CALCULATION 04/01/23 - 30/06/23	\$ 3,040.00
DE-842	17/07/2023	JAMES PERVAN	MONTHLY RENT 121B VARDEN STREET JULY 2023	\$ 3,000.00
DE-843	17/07/2023	3E ADVANTAGE PTY LTD	ICT - FIXED RENTAL MANAGED PRINTING SERVICES JUNE 2023	\$ 13,285.78
DE-844	14/07/2023	SUPER CLEARING HOUSE (BEAM)	FINANCE - EMPLOYER SUPERANNUATION 9/7/2023	\$ 138,200.76
DE-846	17/07/2023	EASI (EZIWAY)	FINANCE - EMPLOYEE SALARY SACRIFICE PPE 9/07/2023	\$ 4,886.35
DE-847	17/07/2023	SMART SALARY	FINANCE - EMPLOYEE SALARY SACRIFICE 09/07/23	\$ 10,329.80
DE-848	07/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	MONTHLY RENTAL 3/189 MACDONALD STREET	\$ 2,389.88
DE-849	01/07/2023	FOX SPORTS	GC - FOX SPORT SUBSCRIPTION 01/07/23 - 31/07/23	\$ 667.70
DE-1152	26/07/2023	JOHN MATTHEW & SONS	MONTHLY RENTAL 22B PADDINGTON DRIVE, HANNANS	\$ 2,176.43
DE-1150	26/07/2023	PROFESSIONALS PLATINUM	MONTHLY RENTAL 4/57 CHEETHAM STREET, KALGOORLIE	\$ 192.86
DE-1149	26/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	MONTHLY RENTAL 9/36 PIESSE STREET, BOULDER	\$ 1,955.36
DE-1148	26/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	MONTHLY RENTAL 38/38 GREAT EASTER HWY, SOMERVILLE	\$ 2,389.88
DE-1147	26/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	MONTHLY RENTAL 7/5 O'CONNOR STREET, SOMERVILLE	\$ 2,389.88
DE-1146	27/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	MONTHLY RENTAL 2EUREKA STREET, HANNANS	\$ 3,087.37
DE-1145	26/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	MONTHLY RENTAL 53B ROBERTS STREET	\$ 2,824.40
DE-1144	26/07/2023	SUPER CLEARING HOUSE (BEAM)	FINANCE - EMPLOYER SUPERANNUATION JULY PAYBACK	\$ 124,407.16
DE-1143	26/07/2023	EASI (EZIWAY)	EMPLOYEE SALARY SACRIFICE - PRE TAX	\$ 3,254.96
DE-1142	26/07/2023	SMART SALARY	SMART SALARY EMPLOYEE BENEFITS	\$ 10,193.09
DE-1153	27/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	PROPERTY - RENT 24/07/2023 - 23/08/2023 2A TINDALS CRES, HANNANS	\$ 2,607.14
DE-1154	27/07/2023	KALGOORLIE METRO PROPERTY GROUP (KMPG PTY LTD)	PROPERTY - RENT 23/07/2023 - 22/08/2023 PROPERTY - 2/97 BOURKE ST, PICCADILLY	\$ 2,520.24
DE-1157	03/07/2023	DIAMOND CAPITAL ASSISTANCE	FINANCE - LEASE PAYMENT FOR GOLF CARTS FOR PERIOD 01/07/23 - 31/07/23	\$ 1,165.43
DE-1158	03/07/2023	DIAMOND CAPITAL ASSISTANCE	GC - LEASE PRINCIPAL PAYMENT PERIOD 01/07/23 - 31/07/23	\$ 9,044.60
DE-1159	03/07/2023	MAIA FINANCIAL - PREVIOUSLY ALLEASING PTY LTD	FINANCE - VP63758 KOH CONTRACT E6N0159905 PRINCIPAL PAYMENT FROM 01/07/2023/ - 30/09/2023	\$ 7,204.96
DE-833	07/07/2023	SUPER CLEARING HOUSE (BEAM)	FINANCE - EMPLOYER SUPERANNUATION 9/7/2023	\$ 113,749.53
DE-1140	24/07/2023	ATO PAYG	FRINGE BENEFIT TAX - 22/23 BPAY PAYMENT	\$ 46,765.99
			TOTAL DIRECT DEBIT PAYMENTS	\$ 113,749.53

CREDIT CARD PAYMENTS JUNE 2023				
DATE	CARDHOLDER	SUPPLIER	DESCRIPTION	VALUE
27/06/2023	DIRECTOR DEVELOPMENT AND GROWTH	INGOT HOTEL	D&G - ACCOMMODATION FOR PROSPECTIVE MANAGER	\$ 334.29
28/06/2023	DIRECTOR DEVELOPMENT AND GROWTH	HARVEY NORMAN AV/IT	D&G - STATIONARY EXPENSE	\$ 175.00
29/06/2023	DIRECTOR DEVELOPMENT AND GROWTH	HARVEY NORMAN AV/IT	D&G - OFFICE EQUIPMENT	\$ 327.00
01/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	INGOT HOTEL	D&G - ACCOMMODATION FOR PROSPECTIVE MANAGER	\$ 404.69
03/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	COLES 4837	ED - CATERING FOR BUSINESS OVER COFFEE	\$ 11.85
03/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	KMART 1352	ED - BUSINESS OVER COFFEE MATERIALS	\$ 69.00
03/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	KMART 1352	ED - BUSINESS OVER COFFEE MATERIALS	\$ 86.00
03/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	COLES 4837	ED - CATERING FOR BUSINESS OVER COFFEE	\$ 94.65
05/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	STRANDBAGS KALGOORLIE	D&G - FAREWELL PRESENT FOR EMP#3034	\$ 69.99
06/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	LS FOSSICK & CO	D&G - STAFF EXPENSE - FAREWELL PRESENT FOR EMP#3034	\$ 280.00
06/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	SUPER CHEAP AUTO	RANGERS - STAFF EXPENSE - FAREWELL GIFT FOR EMP#3859	\$ 200.00
07/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	EXCHANGE HOTEL	D&G - MEAL EXPENSE	\$ 29.00
07/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	SQ *LITTLE POPPY LANE	D&G - STAFF EXPENSE - FAREWELL PRESENT FOR EMP#3882	\$ 54.95
07/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	O CONNOR FRESH SUPA	D&G - STAFF EXPENSE - FAREWELL FLOWERS FOR EMP# 3882 & 3034	\$ 79.98
14/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	SQ *MAGIC CARPET PET TRAN	RANGERS - CONSUMABLES	\$ 110.00
19/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	CENTRAL REGIONAL TAFE	D&G - TRAINING	\$ 214.00
28/07/2023	DIRECTOR DEVELOPMENT AND GROWTH	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
02/07/2023	MANAGER ICT	WANESDITI	ICT - COUNCILLOR'S NEWSPAPER SUBSCRIPTION	\$ 22.15
02/07/2023	MANAGER ICT	INTUIT QUICKBOOKS	ICT - QUICKBOOKS ONLINE ESSENTIALS (FINANCE)	\$ 35.00
03/07/2023	MANAGER ICT	LOCAL GOVERNMENT MANA	ICT- LGPRO MEMBERSHIP	\$ 531.00
09/07/2023	MANAGER ICT	STARLINK AUSTRALIA PTY LT	ICT- ESSENTIAL SOFTWARE	\$ 139.00
12/07/2023	MANAGER ICT	KALGOORLIE IT	ICT- 3* DESKTOP SWITCH WITH 4 PORT POE 56W	\$ 297.00
12/07/2023	MANAGER ICT	CILH HOLDINGS PTY LTD	ICT- PHONE CASE FOR USER	\$ 69.00
12/07/2023	MANAGER ICT	BUNNINGS 435000	ICT- 10XPOWERBOARD, 4XEXTENSION CLICK, AND SCREWDRIVER	\$ 58.28
15/07/2023	MANAGER ICT	NEWS LIMITED	ICT- COUNCILLORS ONLINE NEWS SUBSCRIPTION	\$ 20.00
17/07/2023	MANAGER ICT	NINITE.COM 866.925.0825	ICT- NINITE SUBSCRIPTION (ESSENTIAL SOFTWARE)	\$ 236.60
17/07/2023	MANAGER ICT	ACMA	ICT- ESSENTIAL SOFTWARE LICENSE.	\$ 4,020.00
28/07/2023	MANAGER ICT	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
29/06/2023	CHIEF EXECUTIVE OFFICER	TICKETS-CLIMATE SUMMIT F	EXEC - REIMBURSEMENT OF DEPUTY MAYOR WILSON'S CLIMATE SUMMIT TICKET	\$ 693.00
29/06/2023	CHIEF EXECUTIVE OFFICER	TICKETS-CLIMATE SUMMIT F	EXEC - TICKETS FOR CR ECKERT AND DEPUTY MAYOR WILSON TO ATTEND CLIMATE SUMMIT	\$ 1,579.50
28/06/2023	CHIEF EXECUTIVE OFFICER	UBER *TRIP	EXEC - UBER FOR 3720 TO ATTEND HOMELESSNESS ADVISORY GROUP MEETING	\$ 27.84
30/06/2023	CHIEF EXECUTIVE OFFICER	EAT PIZZA KALGOORLIE	EXEC - STAFF REWARD AND RECOGNITION LUNCH FOR OFFICE OF THE CEO	\$ 85.15
03/07/2023	CHIEF EXECUTIVE OFFICER	WOOLWORTHS ONLINE	EXEC - CATERING SUPPLIES FOR COUNCIL MEETINGS, STAFF AMENITIES AND	\$ 282.10
30/06/2023	CHIEF EXECUTIVE OFFICER	BP STHERN CROS1932	EXEC - FUEL FOR P929R.	\$ 103.51
01/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS FOR 3720 FOR AWARE SUPER MEETING	\$ 1,108.80
02/07/2023	CHIEF EXECUTIVE OFFICER	LIBERTY DALYELLUP	EXEC - FUEL FOR P21AU	\$ 98.95
02/07/2023	CHIEF EXECUTIVE OFFICER	BP STHERN CROS1932	EXEC - FUEL FOR P21AU	\$ 121.50
04/07/2023	CHIEF EXECUTIVE OFFICER	UBER *TRIP	EXEC - UBER FOR 3720 FOR DLGSC / AWARE SUPER MEETING	\$ 38.06
05/07/2023	CHIEF EXECUTIVE OFFICER	COLES 4837	P&C - CATERING SUPPLIES FOR INDUCTIONS	\$ 6.95
05/07/2023	CHIEF EXECUTIVE OFFICER	COLES 4837	P&C - SUPPLIES FOR CRECHE	\$ 185.55
04/07/2023	CHIEF EXECUTIVE OFFICER	UBER *TRIP	EXEC - UBER FOR 3720 DURING PERTH MEETINGS - KRR, DLGSC AND AWARE	\$ 30.72

07/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS FOR 3720 TO ATTEND GIAG	\$ 1,108.80
07/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS FOR CR ASTILL FOR WALGA CONFERENCE	\$ 1,108.80
07/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS FOR CR ECKERT TO ATTEND CLIMATE SUMMIT	\$ 2,416.04
08/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS FOR CR ECKERT FOR WALGA CONFERENCE	\$ 1,108.80
08/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS	\$ 1,193.28
08/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS FOR CR MANDY REIDY FOR CLIMATE SUMMIT	\$ 2,416.04
09/07/2023	CHIEF EXECUTIVE OFFICER	BP GOLDEN GATE 1896	EXEC - FUEL FOR P21AU	\$ 58.20
11/07/2023	CHIEF EXECUTIVE OFFICER	SQ *BREAKFAST,BURGERS,BAR	EXEC - CATERING FOR BRIEFING / WORKSHOP - 10 JULY 2023	\$ 440.00
12/07/2023	CHIEF EXECUTIVE OFFICER	WOOLWORTHS ONLINE	EXEC - CATERING SUPPLIES FOR INTERNAL MEETINGS	\$ 65.10
13/07/2023	CHIEF EXECUTIVE OFFICER	BP STHERN CROS1932	EXEC - FUEL FOR P21AU	\$ 82.30
14/07/2023	CHIEF EXECUTIVE OFFICER	UBER *TRIP	EXEC - UBER FOR 3720 FOR PERTH MEETINGS	\$ 18.27
14/07/2023	CHIEF EXECUTIVE OFFICER	CPP CONVENTION CENTRE	EXEC - PARKING FOR 3720 DURING PERTH MEETINGS	\$ 24.23
14/07/2023	CHIEF EXECUTIVE OFFICER	RAINE SQUARE	EXEC - PARKING FOR 3720 DURING PERTH MEETINGS.	\$ 32.40
14/07/2023	CHIEF EXECUTIVE OFFICER	LONG CHIM PERTH	EXEC - CATERING FOR P&C MEETING - 3720	\$ 137.50
15/07/2023	CHIEF EXECUTIVE OFFICER	INGOT HOTEL	EXEC - MEALS FOR 3720	\$ 43.05
15/07/2023	CHIEF EXECUTIVE OFFICER	INGOT HOTEL	EXEC - ACCOMMODATION FOR 3720 FOR PERTH MEETINGS	\$ 151.95
15/07/2023	CHIEF EXECUTIVE OFFICER	BP THE LAKES 1903	EXEC - FUEL FOR P21AU	\$ 85.43
15/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHT FOR CONTRACTOR	\$ 1,566.23
16/07/2023	CHIEF EXECUTIVE OFFICER	BP GOLDEN GATE 1896	EXEC - FUEL FOR P21AU	\$ 102.32
17/07/2023	CHIEF EXECUTIVE OFFICER	KALGOORLIE PIZZA	EXEC - CATERING FOR AGENDA BRIEFING 17/7/2023	\$ 113.80
18/07/2023	CHIEF EXECUTIVE OFFICER	WOOLWORTHS ONLINE	EXEC - SUPPLIES FOR CITIZENSHIP, COUNCIL MEETINGS, INTERNAL FUNCTIONS AND AMENITIES FOR CONTRACTOR	\$ 167.45
18/07/2023	CHIEF EXECUTIVE OFFICER	CROWN TOWERS PERTH	EXEC - ACCOMMODATION FOR CR DELLAR DURING WALGA CONFERENCE	\$ 665.61
18/07/2023	CHIEF EXECUTIVE OFFICER	CROWN TOWERS PERTH	EXEC - ACCOMMODATION FOR CR ECKERT DURING WALGA CONFERENCE	\$ 1,057.92
20/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - REFUND OF CARD PAYMENT FEE	-\$ 11.10
20/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - REFUND OF FLIGHT FOR 3720	-\$ 1,097.70
21/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS FOR MAYOR FOR EVENT ON 26/7/2023	\$ 1,114.96
22/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS FOR 3720 FOR GIAG	\$ 1,114.96
24/07/2023	CHIEF EXECUTIVE OFFICER	WOOLWORTHS/KALGOORLIE PLZ	EXEC - CATERING FOR CITIZENSHIP CEREMONY 24/7/2023	\$ 49.70
24/07/2023	CHIEF EXECUTIVE OFFICER	O CONNOR FRESH SUPA	EXEC - CATERING FOR CITIZENSHIP CEREMONY 24/7/2023	\$ 29.98
24/07/2023	CHIEF EXECUTIVE OFFICER	RED DOT STORES	EXEC - SUPPLIES FOR COUNCILLOR CONFERENCE ROOM	\$ 104.98
25/07/2023	CHIEF EXECUTIVE OFFICER	FAT BUDDHA THAI FOOD	EXEC - CATERING FOR MAYORAL CUP 18/06/2023	\$ 525.00
26/07/2023	CHIEF EXECUTIVE OFFICER	COLES 4837	EXEC - CATERING FOR INDUCTION WORKSHOP 27/7/2023	\$ 5.70
27/07/2023	CHIEF EXECUTIVE OFFICER	QANTAS AIRW_ABN16009661901	EXEC - FLIGHTS FOR HR CONSULTANT	\$ 1,387.93
28/07/2023	CHIEF EXECUTIVE OFFICER	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
28/06/2023	REGIONAL MANAGER JOB SUPPORT HUB	KALGOORLIE COURT-DOJ	CDC - BIRTH CERTIFICATE FOR CLIENT	\$ 53.00
29/06/2023	REGIONAL MANAGER JOB SUPPORT HUB	BIRTHS DEATHS & MARRIA	CDC - BIRTH CERTIFICATES FOR 3 CLIENTS	\$ 159.00
07/07/2023	REGIONAL MANAGER JOB SUPPORT HUB	AUSTRALIANONLINECOURSE	CDC - ONLINE COURSE FOR CLIENT	\$ 599.00
17/07/2023	REGIONAL MANAGER JOB SUPPORT HUB	BIRTH DEATH MARRIAGE	CDC - BIRTH CERTIFICATE FOR CLIENT	\$ 65.30
20/07/2023	REGIONAL MANAGER JOB SUPPORT HUB	NSW REGISTRY OF BDM M	CDC - NSW BIRTH CERTIFICATE FOR CLIENT	\$ 88.00
20/07/2023	REGIONAL MANAGER JOB SUPPORT HUB	AP BOULDER LPO	CDC - POLICE CHECK FOR CLIENT	\$ 58.70
20/07/2023	REGIONAL MANAGER JOB SUPPORT HUB	KALGOORLIE POLICE STAT	CDC - SECURITY LICENSE FOR CLIENT	\$ 732.00
25/07/2023	REGIONAL MANAGER JOB SUPPORT HUB	AP BOULDER LPO	CDC - WORKING WITH CHILDREN CHECK FOR CLIENT	\$ 11.00
25/07/2023	REGIONAL MANAGER JOB SUPPORT HUB	AP BOULDER LPO	CDC - WORKING WITH CHILDREN CHECK FOR CLIENT	\$ 87.00

25/07/2023	REGIONAL MANAGER JOB SUPPORT HUB	KALGOORLIE COURT-DOJ	CDC - BIRTH CERTIFICATES FOR CLIENT/S	\$ 106.00
28/07/2023	REGIONAL MANAGER JOB SUPPORT HUB	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
28/06/2023	ACCOUNT FEES	ACCOUNT FEES - CC MAINTENANCE FEE	ACCOUNT FEES CC MAINTENANCE FEE	\$ 110.00
28/06/2023	ACCOUNT FEES	ACCOUNT FEES - CC FP USER FEE	ACCOUNT FEES CC FP USER FEE	\$ 190.96
05/07/2023	MANAGER COMMUNITY DEVELOPMENT	COLES 4837	SENIORS - MORNING TEA - INJURY MATTERS 05072023	\$ 95.26
10/07/2023	MANAGER COMMUNITY DEVELOPMENT	COLES 4837	SENIORS - COLES- ROLLS FORGET ME NOT CAFE BBQ AT KARKURLA PARK 10 JULY 2023	\$ 3.00
12/07/2023	MANAGER COMMUNITY DEVELOPMENT	KMART 1352	SENIORS - KMART - SENIOR ACTIVITIES AND PRIZES	\$ 74.00
14/07/2023	MANAGER COMMUNITY DEVELOPMENT	COLES 4837	SENIORS - COLES- IN CENTRE MEALS MUSHROOMS	\$ 26.00
14/07/2023	MANAGER COMMUNITY DEVELOPMENT	COLES 4837	SENIORS - COLES - IN CENTRE MEALS FOR XMAS IN JULY 19TH MEAL PREP REQUIRED 14TH	\$ 67.15
14/07/2023	MANAGER COMMUNITY DEVELOPMENT	THE REJECT SHOP	SENIORS - REJECT SHOP - STORAGE FOR CONSUMABLES	\$ 100.00
14/07/2023	MANAGER COMMUNITY DEVELOPMENT	PFD FOODS-580/6 PERCY STR	SENIORS - PFD - IN CENTRE MEALS FOR XMAS IN JULY 19TH MEAL PREP REQUIRED 14TH	\$ 405.80
17/07/2023	MANAGER COMMUNITY DEVELOPMENT	COLES 4837	SENIORS - COLES - MORNING TEA SENIORS FOCUS GROUP	\$ 25.98
18/07/2023	MANAGER COMMUNITY DEVELOPMENT	COLES 4837	SENIORS - COLES - IN CENTRE MEALS FOR XMAS IN JULY 19TH - JUICE, SPONGE CAKE, POTATOES	\$ 186.60
24/07/2023	MANAGER COMMUNITY DEVELOPMENT	THE REJECT SHOP	SENIORS - REJECT SHOP - MARSHMALLOWS FOR SENIORS HOT CHOCOLATE	\$ 31.60
25/07/2023	MANAGER COMMUNITY DEVELOPMENT	PFD FOODS-580/6 PERCY STR	SENIORS - PFD - IN CENTRE MEALS FOR JULY 26TH 25072023 STICKY DATE PUDDING, FISH, PENNE PASTA, CONTAINER	\$ 178.55
28/07/2023	MANAGER COMMUNITY DEVELOPMENT	ANNUAL FEE - CARD FEE	FINANCE - ANNUAL FEE CARD FEE	\$ 8.00
29/06/2023	COORDINATOR CITY PRESENTATION	WOOLWORTHS/KALGOORLIE PLZ	DEPOT - KLEENEX VIVA PAPER TOWELS WHITE 3PK, 4X WOOLWORTHS PAPER BAG, 5X TIP TOP THE ONE WHITE	\$ 133.95
28/06/2023	COORDINATOR CITY PRESENTATION	BUNNINGS 435000	PARKS - 3X PULLEY SWIVEL ZENITH 50MM 1PK, SCREWS MTL HEX POLYBOX ZENITH 12-14X20 C3 MT PK50, 4X CONC *	\$ 141.47
29/06/2023	COORDINATOR CITY PRESENTATION	AMPOL KALGOORLI 55415F	DEPOT - 6X FOODARY MILK FULLCREAM 2	\$ 12.00
29/06/2023	COORDINATOR CITY PRESENTATION	ALL FLAGS SIGNS AND BA	PARKS - KNIT PRINTED 1800 X 900MM TORRES STRAIGHT ISLAND FLAG, DELIVER	\$ 181.50
06/07/2023	COORDINATOR CITY PRESENTATION	AMPOL KALGOORLI 55415F	DEPOT - 6X FOODARY MILK FULLCREAM	\$ 21.00
07/07/2023	COORDINATOR CITY PRESENTATION	RSEA PTY LTD - KALGOORLIE	DEPOT - UVEX PHEOS GLASSES SAFETY AF AS PHEOS BLACK GREY FRAME CLEAR LENS ONE SIZE FITS ALL	\$ 14.20
07/07/2023	COORDINATOR CITY PRESENTATION	CALTEX KALGOORLIE	DEPOT - 8.5KG GAS BOTTLE (NO EXCHANGE)	\$ 99.00
07/07/2023	COORDINATOR CITY PRESENTATION	GOLDFIELDS WHOLESALE	PARKS - EGGS, FRUIT & VEGETABLES	\$ 645.86
10/07/2023	COORDINATOR CITY PRESENTATION	RSEA PTY LTD - KALGOORLIE	DEPOT - STEEL BLUE 512759 PARKES ZIP LADIES SCUFF CAP SLATE 8 EMP: 3179	\$ 204.24
11/07/2023	COORDINATOR CITY PRESENTATION	HANNANS MARKET PLACE B	DEPOT - 8X COUNTRY DAIRY FULL CREAM 2L	\$ 23.60
12/07/2023	COORDINATOR CITY PRESENTATION	COLES 4837	DEPOT - 6X 100% RECYCLE PAPER B 1EACH, COLES TONGS 1EACH, SPOON 1EACH, WHISK 1EACH, BBQ TRAYS MEDIUM *	\$ 301.00
12/07/2023	COORDINATOR CITY PRESENTATION	AMPOL KALGOORLI 55415F	DEPOT - 2X GAS SWAP LARGE 8.5KG, EA	\$ 64.00
17/07/2023	COORDINATOR CITY PRESENTATION	TRUCKLINE KALGOORLIE	WORKSHOP - 2X AXLE SEAL FC14 FD16 FB4J FD8J FC3J FD	\$ 18.94
17/07/2023	COORDINATOR CITY PRESENTATION	DMIRS - ONLINE PAYMENT	TURF - HRWL RENEWAL WL3329817 EMP: 1700	\$ 44.00
28/07/2023	COORDINATOR CITY PRESENTATION	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
29/06/2023	MANAGER RECREATION CENTRE	ALIBABA.COM	OASIS - RESTOCK OF HEART RATE MONITORS	\$ 981.63
30/06/2023	MANAGER RECREATION CENTRE	RED DOT STORES	OASIS - MARKETING FOR INTERNATIONAL JOKE DAY	\$ 53.48
01/07/2023	MANAGER RECREATION CENTRE	SOUNDTRACK YOUR BRAND	OASIS - RECEPTION MUSIC SUBSCRIPTION	\$ 118.00
03/07/2023	MANAGER RECREATION CENTRE	AUSACTIVE	OASIS - AUSACTIVE STATE FINALIST EVENT - ADELE HANNAGAN	\$ 65.00
04/07/2023	MANAGER RECREATION CENTRE	WOOLWORTHS/KALGOORLIE PLZ	OASIS - RESTOCK OF WATER FOR RECEPTION	\$ 24.00
04/07/2023	MANAGER RECREATION CENTRE	WOOLWORTHS/KALGOORLIE PLZ	OASIS - SWIM TOYS FOR INFANT CLASSES - SWIM SCHOOL	\$ 82.00
05/07/2023	MANAGER RECREATION CENTRE	SP WAHUAUSTRALIA	OASIS - NEW BASKETBALL HOOPS FOR SWIM SCHOOL	\$ 89.97
06/07/2023	MANAGER RECREATION CENTRE	TWILIO SENDGRID	OASIS - RECEPTION EMAIL STORAGE	\$ 136.59
20/07/2023	MANAGER RECREATION CENTRE	COLES 4837	OASIS - CRECHE SENSORY PLAY	\$ 82.15
28/07/2023	MANAGER RECREATION CENTRE	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
18/07/2023	SENIOR OFFICER WATER TECHNICAL	DEPT OF HEALTH PHARM	POISONS PERMIT	\$ 129.00
28/07/2023	SENIOR OFFICER WATER TECHNICAL	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00

28/06/2023	COORDINATOR RANGER SERVICES	PPSR AFSA	RANGERS - PPSR SEARCH	\$ 2.00
30/06/2023	COORDINATOR RANGER SERVICES	PPSR AFSA	RANGERS - PPSR SEARCH	\$ 2.00
03/07/2023	COORDINATOR RANGER SERVICES	PPSR AFSA	RANGERS - PPSR SEARCH	\$ 2.00
07/07/2023	COORDINATOR RANGER SERVICES	KALGOORLIE VETERINARY	PARVO VIRUS TEST FOR DOG.	\$ 60.00
11/07/2023	COORDINATOR RANGER SERVICES	WOOLWORTHS/KALGOORLIE PLZ	DISH BRUSH, CAT FOOD AND DISH LIQUID.	\$ 55.30
11/07/2023	COORDINATOR RANGER SERVICES	PPSR AFSA	RANGERS - PPSR SEARCH	\$ 2.00
11/07/2023	COORDINATOR RANGER SERVICES	THE REJECT SHOP	DEHUMIDIFIER CONTAINERS.	\$ 13.50
11/07/2023	COORDINATOR RANGER SERVICES	OFFICE NATIONAL KALGOORLIE	PAPER	\$ 14.95
12/07/2023	COORDINATOR RANGER SERVICES	WOOLWORTHS/KALGOORLIE PLZ	RANGERS - CAT LITTER	\$ 64.00
12/07/2023	COORDINATOR RANGER SERVICES	KALGOORLIE FEED BARN	DOG FOOD.	\$ 82.00
26/07/2023	COORDINATOR RANGER SERVICES	WOOLWORTHS/KALGOORLIE PLZ	RANGERS - CAT FOOD, CAT LITTER, MILK, COFFEE	\$ 91.50
26/07/2023	COORDINATOR RANGER SERVICES	WIZARD PHARMACY KALG	RANGERS - HAND WASH	\$ 31.97
26/07/2023	COORDINATOR RANGER SERVICES	WIZARD PHARMACY KALG	RANGERS - HAND WASH	\$ 64.76
28/07/2023	COORDINATOR RANGER SERVICES	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
30/06/2023	SENIOR OFFICER WATER TECHNICAL	SUPER CHEAP AUTO	SOLAR PANEL AND BATTERY FOR GENERATOR	\$ 427.99
06/07/2023	SENIOR OFFICER WATER TECHNICAL	BUNNINGS 435000	SAW BLADES FOR RECIP SAW	\$ 39.90
28/07/2023	SENIOR OFFICER WATER TECHNICAL	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
30/06/2023	SENIOR OFFICER CDC SUPPORT HUB	AP BOULDER LPO	CDC- CLIENT POLICE CLEARANCE	\$ 58.70
03/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DEPT OF INTRNL AFFAIRS	CDC- NZ BIRTH CERTIFICATE APPLICATION- \$48 NZ \$44.8 AUS	\$ 44.80
04/07/2023	SENIOR OFFICER CDC SUPPORT HUB	AP BOULDER LPO	CDC- CLIENT POLICE CLEARANCE APPLICATION	\$ 58.70
04/07/2023	SENIOR OFFICER CDC SUPPORT HUB	AP BOULDER LPO	CDC- CLIENT POLICE CLEARANCE APPLICATION	\$ 58.70
05/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - LICENSING	CDC- DRIVERS LICENSE APPLICATION	\$ 21.20
05/07/2023	SENIOR OFFICER CDC SUPPORT HUB	PHARMASAVE BOULDER	CDC- PHARMACY INSTANT DRUG TESTING CLIENT- EMPLOYMENT AND DAS	\$ 82.98
05/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - LICENSING	CDC- LEARNERS PDA AND LOG BOOK	\$ 177.80
06/07/2023	SENIOR OFFICER CDC SUPPORT HUB	REGISTRY OF BDM	CDC- VIC BIRTH CERT APPLICATION AND POSTAGE CLIENT	\$ 64.40
06/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DEPARTMENT OF TRANSPOR	CDC- REPLACEMENT DRIVERS LICENSE CLIENT ONLINE	\$ 32.20
07/07/2023	SENIOR OFFICER CDC SUPPORT HUB	COLES 4837	CDC- JSH KITCHEN RESTOCK	\$ 16.50
11/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - GOLDFIELDS REM	CDC- REPLACEMENT PHOTO CARD CLIENT	\$ 16.10
11/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - GOLDFIELDS REM	CDC- DRIVERS LICENSE REPLACEMENT CLIENT	\$ 32.20
11/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - GOLDFIELDS REM	CDC- DL CLIENT REPLACEMENT CARD	\$ 32.20
11/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - GOLDFIELDS REM	CDC- CLIENT NEW PHOTO CARD	\$ 47.50
11/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - GOLDFIELDS REM	CDC- PHOTO CARD CLIENT	\$ 47.50
11/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - GOLDFIELDS REM	CDC- PHOTO CARD NEW APPLICATION CLIENT	\$ 47.50
11/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - GOLDFIELDS REM	CDC- NEW PHOTO CARD APPLICATION CLIENT	\$ 47.50
11/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - GOLDFIELDS REM	CDC- LICENSE RENEWAL 5 YEARS CLIENT	\$ 163.50
12/07/2023	SENIOR OFFICER CDC SUPPORT HUB	AP BOULDER LPO	CDC- PASSPORT PHOTO CLIENT	\$ 21.95
17/07/2023	SENIOR OFFICER CDC SUPPORT HUB	LEONORA SUPPLIES	CDC- CLIENT TRAINING LEONORA CRC - LUNCH FOR CLIENTS APPROVED BY BIANCA	\$ 76.71
18/07/2023	SENIOR OFFICER CDC SUPPORT HUB	AP BOULDER LPO	CDC- REGISTERED MAIL- CHANGE OF NAME APPLICATION WA BDM	\$ 6.70
18/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - LICENSING	CDC- LEARNERS APPLICATION DOT	\$ 21.20
18/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - LICENSING	CDC- PHOTO CARD APPLICATION DOT	\$ 47.50
18/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - LICENSING	CDC- PDA TEST DOT	\$ 113.70
20/07/2023	SENIOR OFFICER CDC SUPPORT HUB	KMART 1352	CDC- 4 X CLIENTS REQUIRED UNIFORMS HOSPITALITY TAPE- COMMENCING FOLLOWING DAY	\$ 364.00
20/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - LICENSING	CDC- CLIENT PHOTO CARD APPLICATION DOT	\$ 47.50

20/07/2023	SENIOR OFFICER CDC SUPPORT HUB	KALGOORLIE COURT-DOJ	CDC- CLIENT BIRTH CERTIFICATE APPLICATION WA	\$ 53.00
24/07/2023	SENIOR OFFICER CDC SUPPORT HUB	CV CHECK	CDC- ONLINE CV- NPC FOR EGRP CLIENT ON RELEASE	\$ 54.90
24/07/2023	SENIOR OFFICER CDC SUPPORT HUB	WA POLICE CHECK/POST	CDC- ONLINE NPC CLIENT	\$ 58.70
25/07/2023	SENIOR OFFICER CDC SUPPORT HUB	AP BOULDER LPO	CDC- REGISTERED MAIL VIC BIRTH CERT APPLICATION	\$ 6.70
25/07/2023	SENIOR OFFICER CDC SUPPORT HUB	KALGOORLIE COURT-DOJ	CDC- WA BIRTH CERTIFICATE APPLICATION	\$ 53.00
25/07/2023	SENIOR OFFICER CDC SUPPORT HUB	DOT - LICENSING	CDC- CLIENT DRIVERS LICENSE DOT	\$ 81.75
28/07/2023	SENIOR OFFICER CDC SUPPORT HUB	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
28/07/2023	COORDINATOR EVENTS	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
03/07/2023	MANAGER ENGINEERING	SAI GLOBAL	ENG - PURCHASE OF AS 4902-2002	\$ 142.17
03/07/2023	MANAGER ENGINEERING	INSTITUTEPU	ENG - NA-E-PN08 - PRACTICE NOTE 8 - LEVELS OF SERVICES (E-BOOK)	\$ 198.00
28/07/2023	MANAGER ENGINEERING	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
27/06/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	RED DOT STORES	GAC - KIDS ART COMPETITION SUPPLIES	\$ 216.98
28/06/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	LONGXIANG ZHANG AND CE	GAC - CATERING FOR MORNING MELODIES	\$ 195.00
29/06/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	WOOLWORTHS/KALGOORLIE PLZ	GAC - CATERING FOR MORNING MELODIES	\$ 29.54
29/06/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	COLES 4837	GAC - CATERING FOR MORNING MELODIES	\$ 30.10
30/06/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	COLES 4837	GAC - MILK FOR FUNCTIONS	\$ 6.35
02/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	MAILCHIMP	GAC - MAILCHIMP JUNE 2023	\$ 368.45
04/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	WIZARD PHARMACY KALG	GAC - STAT DEC SIGNED	\$ 2.01
04/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	KMART 1352	GAC - KIDS ART COMP AWARDS NIGHT SUPPLIES	\$ 22.50
04/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	OFFICE NATIONAL KALGOORLIE	GAC - COLOURED CARD FOR KIDS ART COMPETITION EVENING	\$ 7.20
04/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	RED DOT STORES	GAC - KIDS ART COMPETITION AWARD NIGHT SUPPLIES	\$ 18.96
04/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	BUNNINGS 435000	GAC - KIDS ART COMPETITION AWARDS SUPPLIES	\$ 45.96
04/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	BUNNINGS 435000	GAC - KIDS ART COMPETITION AWARDS SUPPLIES	\$ 76.83
06/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	SOUNDTRACK YOUR BRAND	GAC - SOUNDTRACK - JULY 2023	\$ 35.00
06/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	UHAUL AUST	GAC - UHAUL HIRE TO MOVE GOATCER SUPERPIT PAINTING	\$ 155.00
08/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	KMART 1352	GAC - FRAME FOR FOYER POSTER	\$ 25.00
11/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	WOOLWORTHS/KALGOORLIE PLZ	GAC - DEODORISERS FOR DIGGERS & MILK FOR FUNCTION	\$ 85.35
11/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	RED DOT STORES	GAC - DEODORISERS FOR DIGGERS	\$ 63.00
14/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	SQ *THE BOOK BOUTIQUE ON	GAC - KIDS ART COMP	\$ 30.58
14/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	SQ *THE BOOK BOUTIQUE ON	GAC - KIDS ART COMP PRIZES	\$ 58.47
14/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	RED DOT STORES	GAC - KIDS ART COMP PRIZES	\$ 142.48
17/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	WOOLWORTHS/KALGOORLIE PLZ	GAC - MILK FOR FUNCTIONS	\$ 11.95
15/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	O CONNOR FRESH SUPA	GAC - KIDS ART COMP AWARDS DAY	\$ 36.73
17/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	RED DOT STORES	GAC - THE BOX SHOW - PRESHOW ACTIVITIES	\$ 24.00
17/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	OFFICE NATIONAL KALGOORLIE	GAC - THE BOX SHOW - PRESHOW ACTIVITIES	\$ 61.75
18/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	WOOLWORTHS/KALGOORLIE PLZ	GAC - THE BOX SHOW - PRESHOW ACTIVITIES	\$ 1.45
18/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	RED DOT STORES	GAC - THE BOX SHOW - PRESHOW ACTIVITIES	\$ 30.00
19/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	COLES 4837	GAC - THE BOX SHOW - PRESHOW ACTIVITIES	\$ 8.60
19/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	KMART 1352	GAC - THE BOX SHOW - PRESHOW SUPPLIES	\$ 8.75
19/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	THE REJECT SHOP	GAC - THE BOX SHOW - PRESHOW SUPPLIES	\$ 22.00
19/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	RED DOT STORES	GAC - THE BOX SHOW - PRESHOW ACTIVITIES	\$ 35.58
20/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	COLES 4837	GAC - THE BOX SHOW - PRESHOW ACTIVITIES	\$ 1.00
19/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	BUNNINGS 435000	GAC - THE BOX SHOW - PRESHOW ACTIVITIES	\$ 103.90

20/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	RETRAVISION KAL	GAC - HARD DRIVE	\$ 114.00
21/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	BUNNINGS 435000	GAC - STAR PICKETS FOR POSTERS	\$ 43.36
25/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	BUNNINGS 435000	GAC - SCREWS AND DRILL BITS FOR GALLERY EXHIBITION	\$ 37.12
27/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	COLES 4837	GAC - CATERING FOR BARBARA CLEVELAND EXHIBITION OPENING	\$ 175.60
28/07/2023	COORDINATOR GOLDFIELDS ARTS CENTRE	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
29/06/2023	AIRPORT SUPERVISOR	STARLINK AUSTRALIA PTY LT	INTERNET SUBSCRIPTION FOR THE AIRPORT HOUSE	\$ 278.00
04/07/2023	AIRPORT SUPERVISOR	BUNNINGS 435000	WORKSHOP SUPPLIES	\$ 67.36
07/07/2023	AIRPORT SUPERVISOR	BUNNINGS 435000	SUPPLIES FOR THE WORKSHOP	\$ 65.00
28/07/2023	AIRPORT SUPERVISOR	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
18/07/2023	LEAD POLICY AND RESEARCH ADVISOR	WOOLWORTHS/KALGOORLIE PLZ	CD- YOUTH COUNCIL MEETING CATERING	\$ 34.65
19/07/2023	LEAD POLICY AND RESEARCH ADVISOR	WOOLWORTHS/KALGOORLIE PLZ	ADMIN - STAFF AMENITIES FOR ADMIN BUILDING	\$ 409.50
24/07/2023	LEAD POLICY AND RESEARCH ADVISOR	KMART 1352	EVENTS - ART PRIZE 2023 - AWARDS EVENING EXPENSES	\$ 116.00
25/07/2023	LEAD POLICY AND RESEARCH ADVISOR	WOOLWORTHS/KALGOORLIE PLZ	CD - CATERING EXPENSE FOR YOUTH COUNCIL MEETING	\$ 30.15
24/07/2023	LEAD POLICY AND RESEARCH ADVISOR	BUNNINGS 435000	EVENTS - AP 23 - AWARDS EVENING EXPENSES	\$ 43.98
28/07/2023	LEAD POLICY AND RESEARCH ADVISOR	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
08/07/2023	CARETAKER HAMMOND PARK	WOOLWORTHS/KALGOORLIE PLZ	PARKS - WW FROZEN BLUEBERRIES 1KG, 3X ESSENTIALS FROZEN PEAS 1KG, 2X NUT PEANUT RST/SALT 750G, F/F	\$ 63.00
10/07/2023	CARETAKER HAMMOND PARK	IGA HANNANS	PARKS - 2X BEAN SHOOT, APPLES GRANNY SMITH PER KG 0.565KG NET, 4X SWEET CORN EACH, BROCCOLINI EACH	\$ 20.05
10/07/2023	CARETAKER HAMMOND PARK	BUNNINGS 435000	PARKS - STRIP MOUNTING EXTREME SCOTCH 7.6X2.5CH PERMANENT 8PK, BROOM HOLDER EVERHANG 20-30MM 2PK	\$ 14.09
12/07/2023	CARETAKER HAMMOND PARK	HOUSE KALGOORLIE	PARKS - SF A SERIES KITCHEN TIMER, SF A SERIES SS APPLE CORER	\$ 32.49
21/07/2023	CARETAKER HAMMOND PARK	BUNNINGS 435000	PARKS - 14X CONCRETE RAPID SET SWAN 20KG	\$ 156.24
25/07/2023	CARETAKER HAMMOND PARK	WOOLWORTHS/KALGOORLIE PLZ	PARKS - 4X MULTIX FREEZER BAG TEAR OFF LRG 40PK	\$ 12.00
28/07/2023	CARETAKER HAMMOND PARK	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
03/07/2023	MANAGER OPERATIONS	STARLINK AUSTRALIA PTY LT	WASTE - MONTHLY SUBSCRIPTION (JUNE 26-JULY25, 2023)	\$ 139.00
18/07/2023	MANAGER OPERATIONS	PIVOTEL SATELLITE	WORKS - SATELLITE PHONE MONTHLY CHARGE	\$ 79.00
28/07/2023	MANAGER OPERATIONS	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
27/06/2023	SUPERVISOR CIVIL MAINTENANCE & CONSTRUCTION	OFFICE NATIONAL KALGOORLIE	DEPOT - COFFEE STIRRERS	\$ 6.55
30/06/2023	SUPERVISOR CIVIL MAINTENANCE & CONSTRUCTION	BUNNINGS 435000	DEPOT - GAS BOTTLE REFILL ON BBQ TRAILER	\$ 22.45
04/07/2023	SUPERVISOR CIVIL MAINTENANCE & CONSTRUCTION	KALGOORLI CASE DRILL	WORKS - KNIFE & UTILITY BLADE USED FOR SIGNS / FENCING	\$ 66.90
18/07/2023	SUPERVISOR CIVIL MAINTENANCE & CONSTRUCTION	BUNNINGS 435000	WORKS - HOSE CLAMPS FOR TRAFFIC COUNTERS	\$ 22.40
20/07/2023	SUPERVISOR CIVIL MAINTENANCE & CONSTRUCTION	WOOLWORTHS/KALGOORLIE PLZ	DEPOT - MILK FOR TEA/COFFEE	\$ 9.40
21/07/2023	SUPERVISOR CIVIL MAINTENANCE & CONSTRUCTION	KALGOORLI CASE DRILL	FLEET - WASHERS/L NUTS ETC FOR PUGMILL P0315	\$ 38.49
24/07/2023	SUPERVISOR CIVIL MAINTENANCE & CONSTRUCTION	KALGOORLI CASE DRILL	FLEET - DRILL METRIC 14.5MM	\$ 36.30
24/07/2023	SUPERVISOR CIVIL MAINTENANCE & CONSTRUCTION	STATEWIDE BEARINGS	GC - SEALS FOR PGC121/22	\$ 107.25
28/07/2023	SUPERVISOR CIVIL MAINTENANCE & CONSTRUCTION	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
18/07/2023	SENIOR OFFICER TOURISM	KMART 1352	CDT - STATIONARY FOR YOUTH COUNCIL MEETINGS	\$ 24.00
28/07/2023	SENIOR OFFICER TOURISM	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
29/06/2023	DIRECTOR COMMUNITY DEVELOPMENT	SQ *EAT PIZZA KALGOORLIE	CS - REWARD AND RECOGNITION - STAFF LUNCH	\$ 136.00
30/06/2023	DIRECTOR COMMUNITY DEVELOPMENT	COLES 4837	ADMIN - CLEANING SUPPLIES FOR ADMIN BUILDING	\$ 41.50
30/06/2023	DIRECTOR COMMUNITY DEVELOPMENT	TICKETS-80S 90S DRAG	EVENTS AND CD - REWARD AND RECOGNITION - TICKETS FOR 80S/90S DRAG SHOW	\$ 319.27
04/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	GOLDFIELDS ABORIGIN BC	CD- GABC FORUM AND TRADESHOW TICKETS FOR #3640 & #3281	\$ 457.88
04/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	LONGXIANG ZHANG AND CE	ADMIN - CATERING FOR UWA INTERN AFTERNOON TEA	\$ 100.00
06/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	KMART 1352	CD - FAREWELL GIFT EXPENSE FOR #3046	\$ 6.50
06/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	HARVEY NORMAN AV/IT	CD- FAREWELL GIFT FOR #3046	\$ 9.00

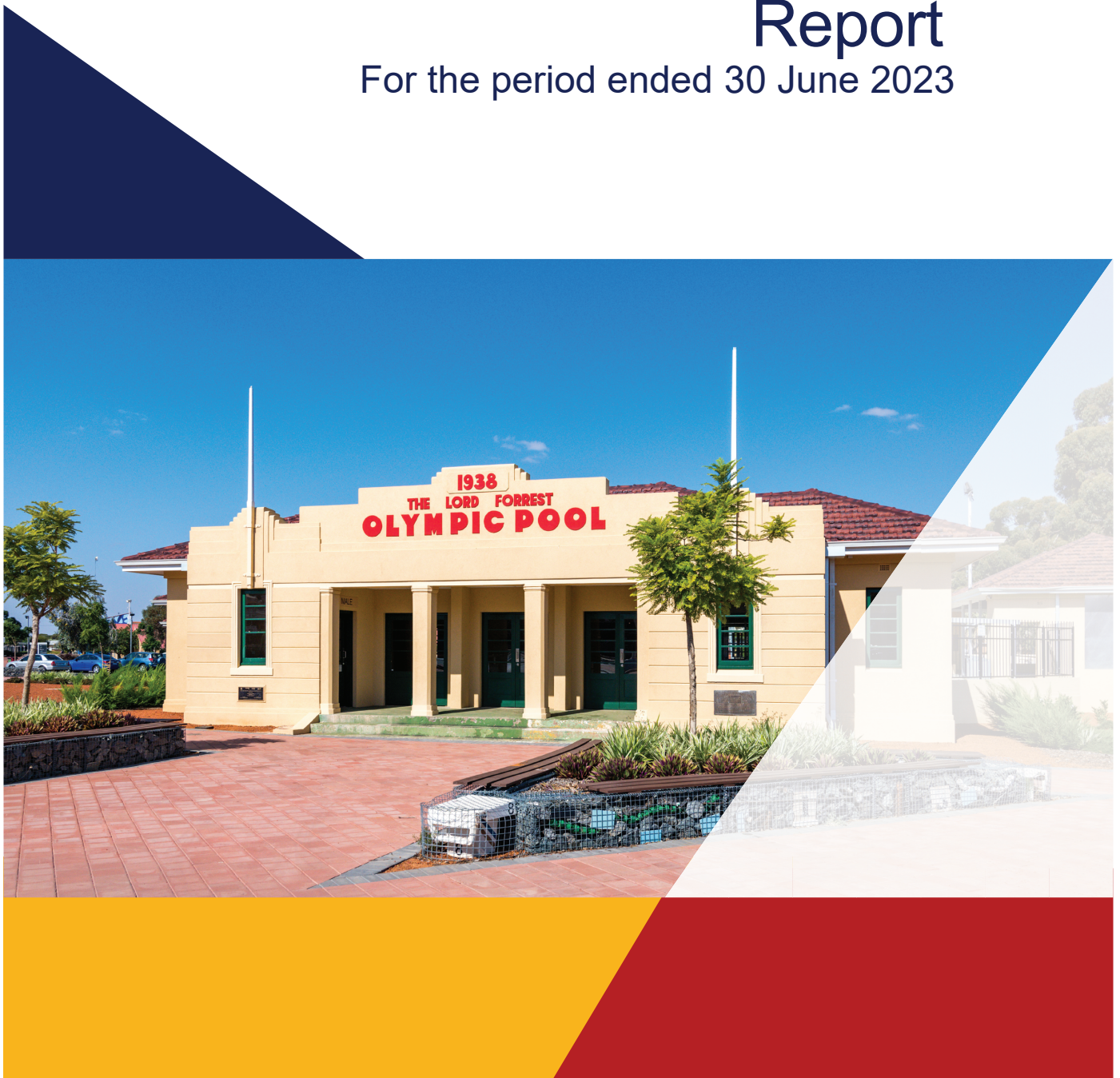
10/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	COLES 4837	ADMIN - CLEANING SUPPLIES	\$ 8.00
11/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	WOOLWORTHS/KALGOORLIE PLZ	CD - REWARD AND RECOGNITION - STAFF FAREWELL GIFT FOR #3046	\$ 300.00
13/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	COLES 4837	CD - REWARD AND RECOGNITION - CATERING FOR STAFF FAREWELL	\$ 12.90
18/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	AUST COLLEGE CRONULLA	EVENTS - RESUBMISSION FEE FOR TRAINEE ASSIGNMENT FOR #3622	\$ 20.00
25/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	CHATGPT SUBSCRIPTION	CD - TRIAL MONTH FOR CHATGPT AI - SUBSCRIPTION	\$ 30.10
26/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	COLES 4837	MARKETING - INTERNAL COMM SURVEY CATERING EXPENSE FOR DEPO STAFF	\$ 132.10
28/07/2023	DIRECTOR COMMUNITY DEVELOPMENT	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
13/07/2023	COORDINATOR FACILITY OPERATIONS	WANEWSDTI	OASIS - NEWSPAPER SUBSCRIPTION FOR MEMBERS AND STAFF	\$ 96.00
20/07/2023	COORDINATOR FACILITY OPERATIONS	COLES 4837	OASIS - RECEPTION WATER & NAPPIES TO ON SELL, OPERATIONS - SCISSORS AND DETTOL BROUGHT FOR CLEANING	\$ 131.90
20/07/2023	COORDINATOR FACILITY OPERATIONS	BUNNINGS 435000	OASIS - RECEPTION CABLE TIES & OPERATIONS CABLE TIES	\$ 115.93
28/07/2023	COORDINATOR FACILITY OPERATIONS	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
26/06/2023	ASSISTANT SUPERINTENDANT GOLF COURSE	BUNNINGS 435000	GC - STAKES FOR TRAFFIC CONTROL.	\$ 79.96
28/06/2023	ASSISTANT SUPERINTENDANT GOLF COURSE	REECE 6004	GC - IRRIGATION PARTS	\$ 21.54
29/06/2023	ASSISTANT SUPERINTENDANT GOLF COURSE	AGCSA	GC - MEMBERSHIP RENEWAL FOR ASTMA 23/24 - EMPLOYEE 3590	\$ 128.00
30/06/2023	ASSISTANT SUPERINTENDANT GOLF COURSE	DIAMOND NETWORKS PL	GC - SPLASH AERATOR	\$ 3,240.00
05/07/2023	ASSISTANT SUPERINTENDANT GOLF COURSE	WESTRAC PTY LTD	GC - USED FOR TESTING PRESSURE ON HYDRAULIC HOSES	\$ 62.15
06/07/2023	ASSISTANT SUPERINTENDANT GOLF COURSE	GOLFIELDS MNNG SUPPL	GC - GASKETS FOR IRRIGATION	\$ 15.57
28/07/2023	ASSISTANT SUPERINTENDANT GOLF COURSE	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
19/07/2023	COORDINATOR PROPERTY	BUNNINGS 435000	PROPERTY - WATER POOL CHEMICAL HY-CLOR	\$ 193.40
28/07/2023	COORDINATOR PROPERTY	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
29/06/2023	HEAD OF MARKETING	DROPBOX*FJ2VK6BF8SHD	MARKETING - JUNE MONTHLY SUBSCRIPTION	\$ 30.79
30/06/2023	HEAD OF MARKETING	GOOGLE*YOUTUBEPREMIUM	MARKETING - JUNE MONTHLY SUBSCRIPTION	\$ 14.99
03/07/2023	HEAD OF MARKETING	FACEBK TZAN553SP2	MARKETING - DAMA ROADSHOW - BUS OVER COF - SENIORS - WASTE-GAC-	\$ 1,000.00
04/07/2023	HEAD OF MARKETING	GRAMMARLY COUZRTEMS	MARKETING - JULY MONTHLY SUBSCRIPTION	\$ 304.26
06/07/2023	HEAD OF MARKETING	WAVE.VIDEO/CREATOR	MARKETING - JULY SUBSCRIPTION	\$ 45.56
07/07/2023	HEAD OF MARKETING	HOTJAR	MARKETING - HOTJAR JULY SUBSCRIPTION	\$ 303.14
08/07/2023	HEAD OF MARKETING	SHUTTERSTOCK IRELAND LIMI	MARKETING - JULY SUBSCRIPTION	\$ 108.90
08/07/2023	HEAD OF MARKETING	MAILCHIMP	MARKETING JULY SUBSCRIPTION	\$ 364.86
15/07/2023	HEAD OF MARKETING	ASANA.COM	MARKETING - TEAM SUBSCRIPTION TO ASANA - JULY	\$ 456.39
25/07/2023	HEAD OF MARKETING	FACEBK DYJ5FSXRP2	MARKETING - THE BOX SHOW - DAMA ROADSHOW - SENIOR EXPO - CAMPAIGNS	\$ 197.42
25/07/2023	HEAD OF MARKETING	WOOLWORTHS/KALGOORLIE PLZ	MARKETING - MENTOS FOR EVENTS KIT	\$ 15.00
26/07/2023	HEAD OF MARKETING	ISTOCK.COM	MARKETING - JULY SUBSCRIPTION	\$ 93.50
28/07/2023	HEAD OF MARKETING	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
03/07/2023	SENIOR OFFICER GOLF COURSE EVENTS	BUNNINGS 435000	GC - CART CLEANING & SHED SUPPLIES PLUS EXTRA KEYS FOR ADMIN DONGA LOCKS	\$ 181.81
04/07/2023	SENIOR OFFICER GOLF COURSE EVENTS	BUNNINGS 435000	GC - BULBS FOR KITCHEN BUG ZAPPER	\$ 53.80
10/07/2023	SENIOR OFFICER GOLF COURSE EVENTS	CANVA* 03842-7395806	GC - CANVA SUBSCRIPTION	\$ 20.99
12/07/2023	SENIOR OFFICER GOLF COURSE EVENTS	HARVEY NORMAN AV/IT	GC - ADMIN USE	\$ 98.00
14/07/2023	SENIOR OFFICER GOLF COURSE EVENTS	BUNNINGS 435000	GC - GAS TORCH FOR KITCHEN USE	\$ 54.95
28/07/2023	SENIOR OFFICER GOLF COURSE EVENTS	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
29/06/2023	EXECUTIVE MANAGER FINANCE	AUSTRALIAN AIRPORTS	AIRPORT - EMPLOYEE 3891 CONFERENCE ATTENDANCE FEE	\$ 2,310.00
30/06/2023	EXECUTIVE MANAGER FINANCE	NANDOS KALGOORLIE	P&C - STAFF REWARD AND RECOGNITION LUNCH	\$ 157.60
14/07/2023	EXECUTIVE MANAGER FINANCE	TELSTRA SHOP KALGOORLI	ICT - ROUTERS PURCHASED	\$ 1,248.00
18/07/2023	EXECUTIVE MANAGER FINANCE	CASA LEVY	ENGINEERING - REGISTRATION OF COMMERCIAL RPA	\$ 40.00

20/07/2023	EXECUTIVE MANAGER FINANCE	DOMINOS ESTORE KALGOORLIE	FINANCE - STAFF REWARD AND RECOGNITION - EOFY	\$ 100.00
21/07/2023	EXECUTIVE MANAGER FINANCE	ARC INFRA PROJECTS	SEWER - APPLICATION FEE WORTLEY STREET PROJECT	\$ 880.00
21/07/2023	EXECUTIVE MANAGER FINANCE	HARVEY NORMAN AV/IT	ICT - CCTV CAMERAS FOR INSTALLATION AT AIRPORT	\$ 1,999.00
27/07/2023	EXECUTIVE MANAGER FINANCE	WOOLWORTHS/KALGOORLIE PLZ	FINANCE - STAFF REWARD EOFY	\$ 22.00
28/07/2023	EXECUTIVE MANAGER FINANCE	ANNUAL FEE - CARD FEE	ANNUAL FEE CARD FEE	\$ 8.00
			TOTAL CREDIT CARD PAYMENTS	\$ 59,003.26



Monthly Financial Report

For the period ended 30 June 2023



CITY OF KALGOORLIE-BOULDER
MONTHLY FINANCIAL REPORT
 (Containing the Statement of Financial Activity)
 For the period ending 30 June 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

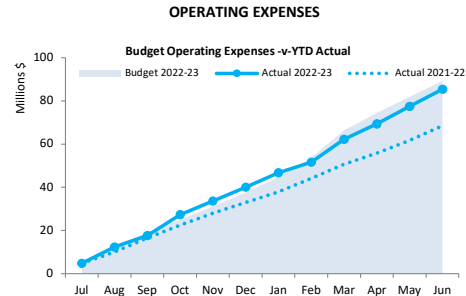
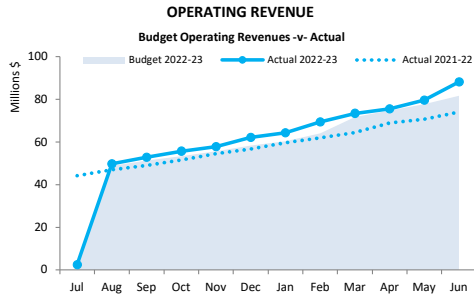
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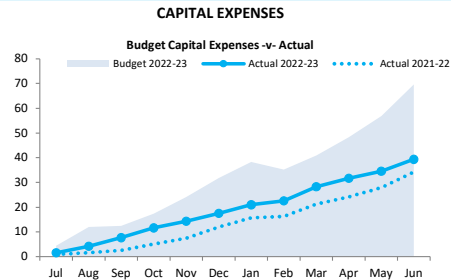
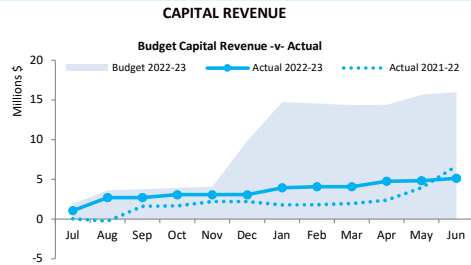
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023**

SUMMARY INFORMATION - GRAPHS

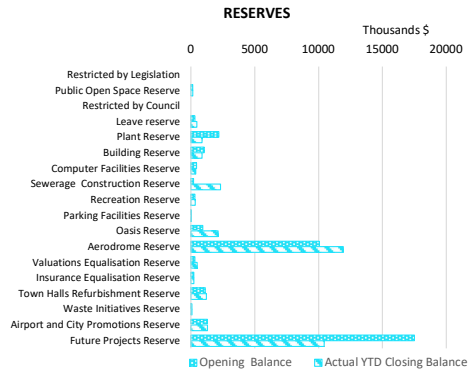
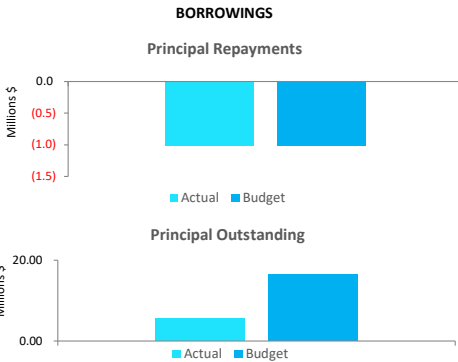
OPERATING ACTIVITIES



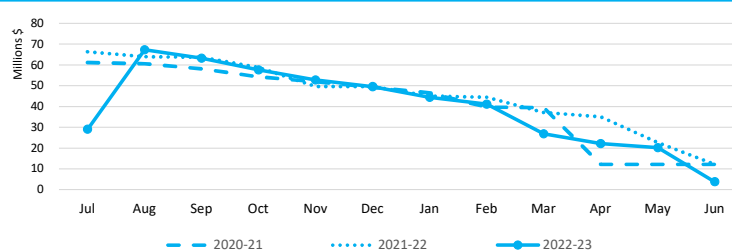
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$6.84 M	\$6.84 M	\$6.84 M	\$0.00 M
Closing	\$0.35 M	\$0.35 M	\$3.71 M	\$3.36 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$11.88 M	26.3%
Restricted Cash	\$33.24 M	73.7%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$7.78 M	
0 to 30 Days		55.2%
Over 30 Days		44.9%
Over 90 Days		3.2%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected / % Outstanding
Rates Receivable	\$3.26 M	89.9%
Trade Receivable	\$6.96 M	
Over 30 Days		54.5%
Over 90 Days		23.2%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$19.99 M	\$19.99 M	\$29.30 M	\$9.31 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$29.15 M	
YTD Budget	\$29.05 M	0.3%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$7.65 M	
YTD Budget	\$4.18 M	82.8%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$42.73 M	
YTD Budget	\$42.97 M	(0.6%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$52.58 M)	(\$52.58 M)	(\$34.13 M)	\$18.45 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.28 M	
Amended Budget	\$0.79 M	35.2%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$39.36 M	
Amended Budget	\$69.60 M	56.5%

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$4.85 M	
Amended Budget	\$15.21 M	31.9%

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$26.10 M	\$26.10 M	\$1.70 M	(\$24.40 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$1.02 M
Interest expense	\$0.20 M
Principal due	\$5.66 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$33.24 M
Interest earned	\$0.62 M

Refer to Note 10 - Cash Reserves

Lease Liability	
Principal repayments	\$0.28 M
Interest expense	\$0.06 M
Principal due	\$1.97 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2023**

NATURE OR TYPE DESCRIPTIONS

REVENUE

EXPENSES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

BY NATURE OR TYPE

	Ref	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance % ((c) - (b))/(b)	Var.
	Note	(a)	(b)	(c)	(c) - (b)		
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	6,844,027	6,844,027	6,844,027	0	0.00%	
Revenue from operating activities							
Rates		29,052,559	29,052,559	29,153,778	101,219	0.35%	
Operating grants, subsidies and contributions	12	4,183,479	4,183,479	7,646,182	3,462,703	82.77%	▲
Fees and charges		42,973,349	42,973,349	42,730,415	(242,934)	(0.57%)	
Interest earnings		1,692,921	1,692,921	2,515,495	822,574	48.59%	▲
Other revenue		3,732,383	3,732,383	5,922,298	2,189,915	58.67%	▲
Profit on disposal of assets	6	44,966	44,966	206,940	161,974	360.21%	▲
		81,679,657	81,679,657	88,175,108	6,495,451	7.95%	
Expenditure from operating activities							
Employee costs		(27,372,495)	(27,372,495)	(28,082,052)	(709,557)	(2.59%)	
Materials and contracts		(23,400,591)	(23,400,591)	(21,761,275)	1,639,316	7.01%	
Utility charges		(4,455,855)	(4,455,855)	(3,512,579)	943,276	21.17%	▲
Depreciation on non-current assets		(26,499,783)	(26,499,783)	(25,707,031)	792,752	2.99%	
Interest expenses		(1,386,045)	(1,386,045)	(1,428,604)	(42,559)	(3.07%)	
Insurance expenses		(964,887)	(964,887)	(1,178,841)	(213,954)	(22.17%)	▼
Other expenditure		(4,064,121)	(4,064,121)	(3,668,088)	396,033	9.74%	
Loss on disposal of assets	6	(1,107,000)	(1,107,000)	(7,430)	1,099,570	99.33%	▲
		(89,250,777)	(89,250,777)	(85,345,900)	3,904,877	(4.38%)	
Non-cash amounts excluded from operating activities	1(a)	27,561,817	27,561,817	26,472,502	(1,089,315)	(3.95%)	
Amount attributable to operating activities		19,990,697	19,990,697	29,301,710	9,311,013	46.58%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	15,205,806	15,205,806	4,848,761	(10,357,045)	(68.11%)	▼
Proceeds from disposal of assets	6	793,000	793,000	278,758	(514,242)	(64.85%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	8	104,022	104,022	104,022	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(69,603,864)	(69,603,864)	(39,359,337)	30,244,527	43.45%	▲
		(52,578,574)	(52,578,574)	(34,127,795)	18,450,778	(35.09%)	
Amount attributable to investing activities		(52,578,574)	(52,578,574)	(34,127,795)	18,450,778	(35.09%)	
Financing Activities							
Proceeds from new debentures	8	10,847,830	10,847,830	0	(10,847,830)	(100.00%)	▼
Transfer from reserves	10	19,781,762	19,781,762	29,947,748	10,165,986	51.39%	▲
Payments for principal portion of lease liabilities	9	(324,877)	(324,877)	(277,883)	46,994	14.47%	
Repayment of debentures	8	(1,015,993)	(1,015,993)	(1,015,993)	0	0.00%	
Transfer to reserves	10	(3,192,928)	(3,192,928)	(26,958,585)	(23,765,657)	(744.32%)	▼
Amount attributable to financing activities		26,095,794	26,095,794	1,695,288	(24,400,506)	(93.50%)	
Closing funding surplus / (deficit)	1(c)	351,944	351,944	3,713,229	3,361,285	(955.06%)	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 02 August 2023

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(44,966)	(44,966)	(206,940)
Movement in other provisions (non-current)				964,981
Add: Loss on asset disposals	6	1,107,000	1,107,000	7,430
Add: Depreciation on assets		26,499,783	26,499,783	25,707,031
Total non-cash items excluded from operating activities		27,561,817	27,561,817	26,472,502

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Amended Budget	Last Year	Year to
	Opening	Closing	Date
		30 June 2022	30 June 2023
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(36,232,357)	(33,243,194)
Less: Loan receivable - club/institutions	3	(104,117)	229
Add: Borrowings	8	1,015,992	983,940
Add: Provisions employee related provisions	11	311,317	311,317
Add: Lease liabilities	9	291,315	223,748
Total adjustments to net current assets		(34,717,850)	(31,723,960)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	50,993,734	45,121,073
Rates receivables	3	2,980,613	3,257,209
Receivables	3	7,528,407	6,957,509
Other current assets	4	7,568,553	7,718,060
Less: Current liabilities			
Payables	5	(13,806,429)	(13,583,835)
Borrowings	8	(1,015,993)	(983,940)
Contract liabilities	11	(9,946,863)	(10,208,571)
Lease liabilities	9	(291,315)	(223,748)
Provisions	11	(2,448,830)	(2,616,567)
Less: Total adjustments to net current assets	1(b)	(34,717,850)	(31,723,960)
Closing funding surplus / (deficit)		6,844,027	3,713,229

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Cash and Cash Equivalents		11,877,878	33,243,195	45,121,073			
Total		11,877,878	33,243,195	45,121,073			
Comprising							
Cash and cash equivalents		11,877,878	33,243,195	45,121,073			
		11,877,878	33,243,195	45,121,073			

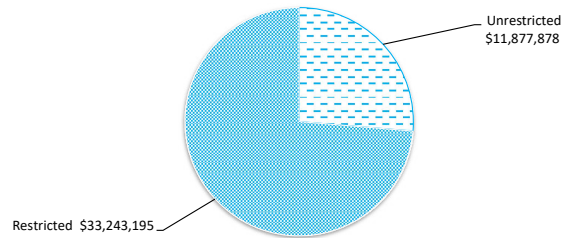
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

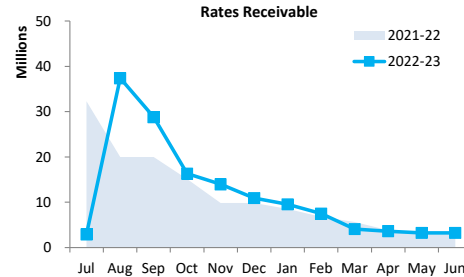
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 June 2022	30 Jun 2023
	\$	\$
Opening arrears previous years	2,544,886	2,980,613
Levied this year	27,518,843	29,153,778
Less - collections to date	(27,083,116)	(28,877,182)
Gross rates collectable	2,980,613	3,257,209
Net rates collectable	2,980,613	3,257,209
% Collected	90.1%	89.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	2,409,743	1,159,401	499,278	1,230,934	5,299,356
Percentage	0.0%	45.5%	21.9%	9.4%	23.2%	
Balance per trial balance						
Sundry receivable						5,299,356
GST receivable						(38,410)
Prepayments						293,125
Loans receivable - clubs/institutions						(229)
Accrued Income						1,403,667
Total receivables general outstanding						6,957,509

Amounts shown above include GST (where applicable)

KEY INFORMATION

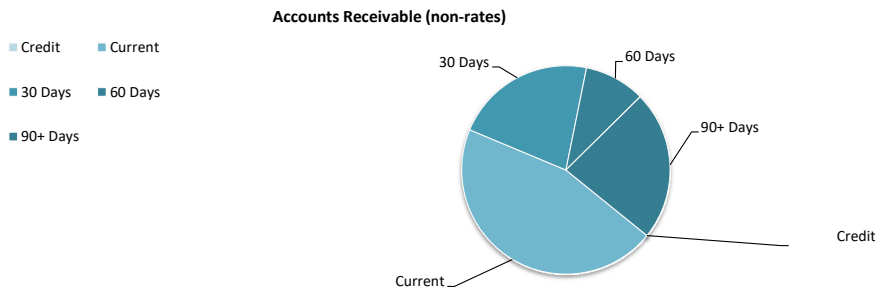
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the City measures them subsequently at amortised cost using the effective interest rate method.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

Other current assets	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 June 2023
	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - sundry receivables	7,378,978	181,862	0	7,560,840
Inventory				
Fuel	92,123	0	(26,203)	65,920
Oasis Stock	7,052	2,816	0	9,868
Golf course Stock	81,772	0	(10,011)	71,761
GAC Stock	8,629	1,042	0	9,671
Total other current assets	7,568,554	185,720	(36,214)	7,718,060
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

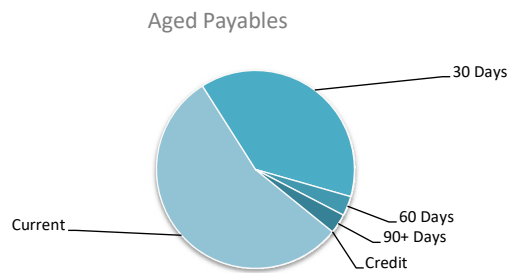
**OPERATING ACTIVITIES
NOTE 5
PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	4,293,222	2,992,844	246,960	249,910	7,782,936
Percentage	0%	55.2%	38.5%	3.2%	3.2%	
Balance per trial balance						
Sundry creditors						7,782,936
Accrued salaries and wages						1,029,144
Other payables						1,791,357
Rates Paid in Advance						2,980,184
Total payables general outstanding						13,583,835

Amounts shown above include GST (where applicable)

KEY INFORMATION

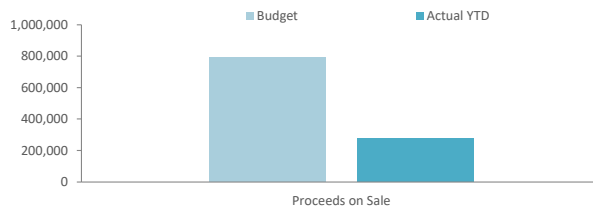
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Law, order, public safety								
	Budgeted	30,000	8,000	0	(22,000)	0	0	0	0
	Health								
	Budgeted	57,000	33,000	0	(24,000)	0	0	0	0
MV649	TOYOTA PRADO DSL WGN A/T GXL 4277430	0	0	0	0	2,059	47,025	44,966	0
	Community amenities								
	Budgeted	0	0	0	0	0	0	0	0
MV608	2015 HOLDEN COLORADO SPACE CAB TRAY TOP	0	0	0	0	15,000	14,769	0	(231)
	Recreation and culture								
	Budgeted	577,000	160,000	0	(417,000)	0	0	0	0
GC026	FAIRWAY MOWER - REELMASTER 5510	0	0	0	0	0	18,500	18,500	0
	Transport								
	Budgeted	1,137,000	543,000	0	(594,000)	0	0	0	0
MV646	2018 HOLDEN EQUINOX LT FWD STATION SEDAN	0	0	0	0	0	12,280	12,280	0
MV648	SUBARU FORRESTER 2.5IL AUTOMATIC PETROL	0	0	0	0	0	15,705	15,705	0
MV661	HOLDEN COLORADO LS CREW CAN 4WD	0	0	0	0	3,840	23,012	19,172	0
MV673	2019 FORD RANGER XLT D/CAB UTE WITH CANOPY	0	0	0	0	6,075	38,763	32,688	0
MV642	2017 Rg Holden Colorado LS Crew Cab 2WD	0	0	0	0	0	12,068	12,068	0
MV628	2015 VOLKSWAGEN 118TSI TIGUAN	0	0	0	0	17,000	10,000	0	(7,000)
MV626	2016 Nissan Xtrail ST	0	0	0	0	13,000	13,636	636	0
MV641	2017 Holden Colorado LS Crew Cab 4WD	0	0	0	0	9,930	12,851	2,921	0
MV674	Volkwagon Touareg 190TDI	0	0	0	0	12,146	60,150	48,004	0
	Economic services								
	Budgeted	22,000	8,000	0	(14,000)	0	0	0	0
	Other property and services								
	Budgeted	77,000	41,000	0	(36,000)	0	0	0	0
MV511	HYUNDAI ILOAD VAN TURBO DIESEL	0	0	0	0	199	0	0	(199)
		1,900,000	793,000	0	(1,107,000)	79,249	278,758	206,940	(7,430)



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	5,058,288	5,058,288	2,250,666	(2,807,623)
Furniture and equipment	784,198	784,198	1,979,511	1,195,313
Plant and equipment	2,164,128	2,164,128	536,757	(1,627,371)
Light Vehicles	1,361,000	1,361,000	876,086	(484,914)
Work In Progress	27,849,689	27,849,689	13,098,777	(14,750,912)
Investment Property	3,456,523	3,456,523	517,846	(2,938,677)
Right Of Use - Plant & Equipment	0	0	58,375	58,375
Infrastructure - roads	21,664,894	21,664,894	14,992,575	(6,672,319)
Infrastructure - Footpaths	700,000	700,000	78,885	(621,115)
Infrastructure - Airport	15,000	15,000	0	(15,000)
Infrastructure - Sewerage	4,360,144	4,360,144	907,997	(3,452,147)
Infrastructure - Parks & Reserves	650,000	650,000	15,433	(634,567)
Infrastructure - Street Lights	300,000	300,000	0	(300,000)
Infrastructure - Effluent	250,000	250,000	277,629	27,629
Infrastructure - Drainage	0	0	2,789,301	2,789,301
Infrastructure - Landfill	990,000	990,000	979,500	(10,500)
Payments for Capital Acquisitions	69,603,864	69,603,864	39,359,337	(30,244,527)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	15,205,806	15,205,806	4,848,761	(10,357,045)
Borrowings	8,447,830	0	0	0
Lease liabilities	2,776,523	58,375	58,375	0
Other (disposals & C/Fwd)	793,000	793,000	278,758	(514,242)
Cash backed reserves				
Plant Reserve	2,189,000	2,189,000	2,693,000	504,000
Building Reserve	735,100	735,100	400,000	(335,100)
Computer Facilities Reserve	165,000	165,000	165,000	0
Sewerage Construction Reserve	215,847	215,847	2,290,000	2,074,153
Recreation Reserve	(328,147)		0	0
Parking Facilities Reserve	(48,034)		0	0
Oasis Reserve	752,000	752,000	858,000	106,000
Aerodrome Reserve	585,000	585,000	755,000	170,000
Insurance Equalisation Reserve	(226,944)		0	0
Town Halls Refurbishment Reserve	168,000	168,000	590,000	422,000
Waste Initiatives Reserve	(70,887)		0	0
Airport and City Promotions Reserve	550,000	550,000	750,000	200,000
Future Projects Reserve	13,747,803	13,747,803	21,446,748	7,698,945
Contribution - operations	23,946,967	34,438,933	4,225,694	(30,213,239)
Capital funding total	69,603,864	69,603,864	39,359,337	(30,244,527)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

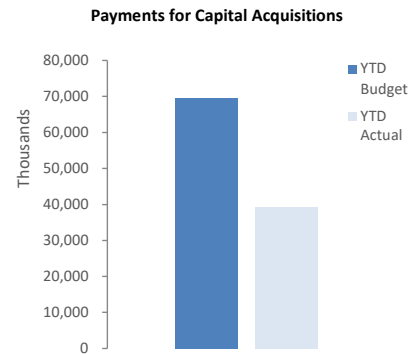
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

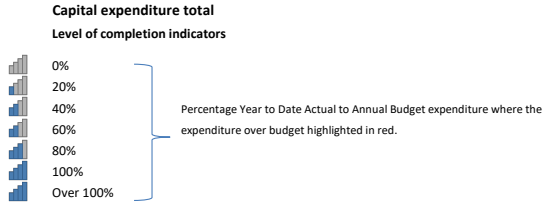
Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)**



Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Amended			Variance (Under)/Over
		Budget	YTD Budget	YTD Actual	
		\$	\$	\$	\$
	Golf Course Site Work (New/Upgrade)	5,880,303	5,880,303	2,253,312	(3,626,992)
	Cbd Revitalisation Project (New/Upgrade)	14,970,000	14,970,000	12,129,702	(2,840,298)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

FINANCING ACTIVITIES

**NOTE 8
BORROWINGS**

Repayments - borrowings

Information on borrowings Particulars	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Residential Housing - Staff	0		2,100,000	0	0	0	2,100,000	0	0
Community amenities									
Loan 352 (340) - Methane Control	407,060	0	0	(62,457)	(62,457)	344,603	344,603	(12,512)	(12,512)
Loan - Sewerage	0	0	4,527,830	0	0	0	4,527,830		0
Recreation and culture									
Loan 352 (336) - Library Extensions	416,420	0	0	(63,894)	(63,894)	352,526	352,526	(12,799)	(12,799)
Loan 352 (339) - Oasis Alternative Energy	387,760	0	0	(59,496)	(59,496)	328,264	328,264	(11,918)	(11,918)
Loan 352 (341) - RFSC Construction	1,648,694	0	0	(252,968)	(252,968)	1,395,726	1,395,726	(50,675)	(50,675)
Loan 352 (343) - Museum Relocation	578,741	0	0	(88,799)	(88,799)	489,942	489,942	(17,789)	(17,789)
Loan 352 (344) - Oasis Alternative Energy	339,025	0	0	(52,019)	(52,019)	287,006	287,006	(10,421)	(10,421)
Loan 352 (345) - Shepherson Oval Lighting	465,899	0	0	(71,485)	(71,485)	394,414	394,414	(14,320)	(14,320)
Loan 352 (350) - Ray Finlayson Sporting Complex	1,292,382	0	0	(198,297)	(198,297)	1,094,085	1,094,085	(39,723)	(39,723)
Loan 352 (338) - Kalgoorlie Bowling Club SSL	7,837	0	0	(1,202)	(1,202)	6,635	6,635	(241)	(241)
Transport									
Loan - LED Street Lights	0	0	300,000	0	0	0	300,000	0	0
Economic services									
Loan - Brookman St Land	0	0	2,800,000	0	0	0	2,800,000	0	0
Other property and services									
Loan 352 (342) - Endowment Block Roof	399,859	0	0	(61,353)	(61,353)	338,506	338,506	(12,290)	(12,290)
Loan - Air Con Admin Building	0	0	1,120,000	0	0	0	1,120,000	0	0
	5,943,677	0	10,847,830	(911,971)	(911,971)	5,031,706	15,879,537	(182,689)	(182,689)
Self supporting loans									
Education and welfare									
Loan 355 Masonic Homes Ssl	681,761	0	0	(96,881)	(96,881)	584,880	584,880	(18,107)	(18,112)
Recreation and culture									
Loan 352 (326) - Goldfields Tennis Club - Ssl	46,542	0	0	(7,141)	(7,141)	39,401	39,401	(1,431)	(1,431)
	728,303	0	0	(104,022)	(104,022)	624,281	624,281	(19,538)	(19,543)
Total	6,671,980	0	10,847,830	(1,015,993)	(1,015,993)	5,655,987	16,503,818	(202,227)	(202,232)
Current borrowings	1,015,994					983,940			
Non-current borrowings	5,655,986					4,672,047			
	6,671,980					5,655,987			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

The City has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**FINANCING ACTIVITIES
NOTE 9
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases Particulars	1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture									
Lease - E6N0162159	1,413	0	0	(1,413)	(1,413)	(0)	0	(51)	(51)
Lease - Diamond 10222	457,712	0	0	(94,699)	(94,699)	363,013	363,013	(3,542)	(3,461)
Lease - Reserve 41254	0	0	2,776,523	0	(26,491)	0	2,750,032	0	(23,509)
Lease - Diamond 10322	0	58,375	0	(7,783)	(7,783)	50,592	(7,783)	(677)	(677)
Economic services									
Lease - Lot 500	1,199,619	0	0	(59,610)	(59,610)	1,140,009	1,140,009	(40,390)	(40,396)
Other property and services									
Lease - E6N0159905	23,151	0	0	(13,560)	(13,230)	9,591	9,921	(480)	(480)
Lease - E6N0160151	12,799	0	0	(6,559)	(6,399)	6,240	6,400	(232)	(232)
Lease - QTE 002755 & QTE002740	489,821	0	0	(94,258)	(115,252)	395,563	374,569	(10,713)	(10,713)
Total	2,184,518	58,375	2,776,523	(277,883)	(324,877)	1,965,010	4,636,161	(56,085)	(79,519)
Current lease liabilities	291,315					223,748			
Non-current lease liabilities	1,893,203					1,741,262			
	2,184,518					1,965,010			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the City assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 10
RESERVE ACCOUNTS**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation									
Public Open Space Reserve	133,431	2,123	2,286	0	0	0	0	135,554	135,717
Restricted by Council									
Leave reserve	311,317	4,954	5,334	0	150,000	0	0	316,271	466,651
Plant Reserve	2,189,674	34,845	37,520	0	1,343,000	(2,189,000)	(2,693,000)	35,519	877,194
Building Reserve	1,048,104	16,679	17,959	0	200,000	(735,100)	(400,000)	329,683	866,063
Computer Facilities Reserve	437,490	6,962	7,496	0	100,000	(165,000)	(165,000)	279,452	379,986
Sewerage Construction Reserve	215,847	3,435	3,699	0	4,390,000	(215,847)	(2,290,000)	3,435	2,319,546
Recreation Reserve	328,147	5,222	5,623	0	0	(328,147)	0	5,222	333,770
Parking Facilities Reserve	48,034	764	823	0	0	(48,034)	0	764	48,857
Oasis Reserve	937,731	14,923	16,068	0	2,043,000	(752,000)	(858,000)	200,654	2,138,799
Aerodrome Reserve	10,048,055	159,900	172,172	0	2,475,000	(585,000)	(755,000)	9,622,955	11,940,227
Valuations Equalisation Reserve	320,888	5,106	5,498	0	150,000	0	0	325,994	476,386
Insurance Equalisation Reserve	226,944	3,611	3,889	0	0	(226,944)	0	3,611	230,833
Town Halls Refurbishment Reserve	1,117,620	17,785	19,150	150,000	660,000	(168,000)	(590,000)	1,117,405	1,206,770
Waste Initiatives Reserve	70,887	1,128	1,215	0	0	(70,887)	0	1,128	72,102
Airport and City Promotions Reserve	1,287,581	20,490	22,063	0	750,000	(550,000)	(750,000)	758,071	1,309,644
Future Projects Reserve	17,510,607	278,655	300,042	3,042,928	14,076,747	(13,747,803)	(21,446,748)	7,084,387	10,440,648
	36,232,357	576,583	620,838	3,192,928	26,337,747	(19,781,762)	(29,947,748)	20,220,106	33,243,194

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

	Note	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities		1 July 2022				30 June 2023
		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		1,895,808	0	0	0	1,895,808
- Bonds and deposits held		8,051,055	0	261,708	0	8,312,763
Total other liabilities		9,946,863	0	261,708	0	10,208,571
Employee Related Provisions						
Annual leave		1,363,648	0	168,160	0	1,531,808
Long service leave		953,482	0	0	(423)	953,059
Total Employee Related Provisions		2,317,130	0	168,160	(423)	2,484,867
Other Provisions						
Provision of Public Open Space		131,700	0	0	0	131,700
Total Other Provisions		131,700	0	0	0	131,700
Total other current liabilities		12,395,693	0	429,868	(423)	12,825,138
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The City's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 12
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2023	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies							
General purpose funding							
Federal Assistance Grant Scheme	0	0	0	0	2,387,000	2,387,000	4,337,597
Law, order, public safety							
Bush Fire Brigade Grant - LGGS Grant	0	0	0	0	2,500	2,500	(341)
State Emergency Service - LGGS Grant	0	0	0	0	36,619	36,619	30,728
Animal Control - Grant income	0	0	0	0	0	0	7,500
Health							
Aboriginal Environmental Health	215,824	0	0	215,824	244,000	244,000	337,548
Education and welfare							
Mens Shed Association Grant	0	0	0	0	0	0	0
Youth Grants	0	0	0	0	25,000	25,000	0
Suicide Prevention	89,549	0	0	89,549	0	0	0
Other Welfare - Grants Received	0	0	0	0	625,700	625,700	751,590
Other Welfare - Income	0	0	0	0	0	0	500,000
Community amenities							
Bus Shelter Maintenance	0	0	0	0	8,000	8,000	0
Recreation and culture							
Healthy Communities Grant	0	0	0	0	0	0	82,841
Children's Book Week Govt Grant	0	0	0	0	3,200	3,200	14,200
Outdoor Concert Series Grant	0	0	0	0	61,486	61,486	93,424
Community - Every Hub	30,000	0	0	30,000	0	0	0
GAC - In the House	91,881	0	0	91,881	179,916	179,916	102,320
Events & Festivals Sponsorship	0	0	0	0	0	0	30,292
Library - Better Beginnings Grant	9,643	0	0	9,643	0	0	0
Transport							
Regional Road Group Direct Grant	0	0	0	0	460,458	460,458	1,229,738
Roadwise Grants	0	0	0	0	61,000	61,000	72,170
Airport Grants	0	0	0	0	0	0	0
Economic services							
GVROC Reimbursements & Contributions	0	0	0	0	0	0	(2,804)
Sale of Effluent Water	0	0	0	0	0	0	26,327
Other property and services							
Trainee Government Subsidies	0	0	0	0	0	0	16,552
	436,897	0	0	436,897	4,094,879	4,094,879	7,629,682
Operating contributions							
General purpose funding							
Rates - Incentive Income	0	0	0	0	5,000	5,000	5,000
Youth Council Fundraising	0	0	0	0	3,000	3,000	0
Men's Shed Donations Received	0	0	0	0	500	500	0
Seniors Income	0	0	0	0	5,000	5,000	455
Community amenities							
Bus Shelter Maintenance Contribution	0	0	0	0	0	0	7,850
Hammond Park Donations	0	0	0	0	100	100	0
Recreation and culture							
Events & Festivals Sponsorship	0	0	0	0	75,000	75,000	1,327
Heritage Donations	0	0	0	0	0	0	1,162
Oasis Donations	0	0	0	0	0	0	706
	0	0	0	0	88,600	88,600	16,500
TOTALS	436,897	0	0	436,897	4,183,479	4,183,479	7,646,182

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 13
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2023	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies							
Education and welfare							
Lotterywest - Youth Hub	0	0	0	0	0	(0)	0
State Government Funding - Boulder Camp	0	0	0	0	510,000	510,000	150,000
Transport							
Govt Grant - Blackspot (Federal)	196,411	0	0	196,411	1,704,323	1,704,323	258,000
Govt Grant - Roads To Recovery	207,819	0	0	207,819	1,600,000	1,600,000	90,000
Govt Grant - Blackspot (State)	0	0	0	0	200,000	200,000	96,000
Regional Roads Group Projects (Rrg)	404,995	0	0	404,995	1,133,333	1,133,333	1,126,665
Strategic Industrial Land Infrastructure Grant	0	0	0	0	2,097,650	2,097,650	2,477,430
Bike Plan Development Grant	0	0	0	0	115,000	115,000	44,000
Govt Grant - Special Federal - Fag'S Aboriginal Roads	0	0	0	0	213,000	213,000	53,333
Economic services							
CBD Transformation Project Grant	0	0	0	0	7,632,500	7,632,500	553,333
Other property and services							
ICT - CCTV	649,687	0	0	649,687	0	0	0
	1,458,912	0	0	1,458,912	15,205,806	15,205,806	4,848,761

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening	Amount	Amount	Closing Balance
	Balance			Received
	1 July 2022			
	\$	\$	\$	\$
Public Open Space	473,923	-	-	473,923
General	112,203	3,804	-	116,007
Property Tenancy	50,240	39,607	-	89,847
Unclaimed Wages	-	59,127	-	59,127
Winter Appeal	-	100	-	100
	636,366	102,639	-	739,004

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended Budget
				Adjustment	Available Cash	Available Cash	Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening Surplus/(Deficit)				(184,059)
345007	Operating Revenue movement for Staff Housing Rental Income		Operating Revenue		20,475		(163,584)
245014	Operating Expense movement for Staff Housing Rental Expenses		Operating Expenses			(20,475)	(184,059)
245015	Operating Expense movement for Staff Housing Rental Expenses		Operating Expenses			(10,000)	(194,059)
345008	Operating Revenue movement for Staff Housing Rental Income		Operating Revenue		22,000		(172,059)
245017	Operating Expense movement for Staff Housing Rental Expenses		Operating Expenses			(12,000)	(184,059)
245007	Operating Expense movement for Staff Housing Rental Expenses		Operating Expenses			(22,000)	(206,059)
245016	Operating Expense movement for Staff Housing Rental Expenses		Operating Expenses			(3,000)	(209,059)
260009	Operating Expense movement for Staff Housing Rental Expenses		Operating Expenses		25,000		(184,059)
245019	Operating Expense movement for Staff Housing Rental Expenses		Operating Expenses			(16,000)	(200,059)
245020	Operating Expense movement for Staff Housing Rental Expenses		Operating Expenses			(16,000)	(216,059)
465088	Capital Expenses movement from Loopline Renewal Works		Capital Expenses		52,000		(164,059)
491001	Capital Expenses movement for Furniture purchase for 38/38 Great Eastern Highway		Capital Expenses			(20,000)	(184,059)
495002	Capital Expenses movement for Purchasing of residential properties		Capital Expenses			(1,350,000)	(1,534,059)
0804032	Operating Expense movement for Seniors Projects		Operating Expenses		25,000		(1,509,059)
234003	Operating Expense movement for Seniors Projects		Operating Expenses			(25,000)	(1,534,059)
251007	Budget Amendment for the purchase of mobile garbage bins and bin repair parts		Operating Expenses		130,000		(1,404,059)
452002	Budget Amendment for the purchase of mobile garbage bins and bin repair parts		Capital Expenses			(80,000)	(1,484,059)
452014	Budget Amendment for the purchase of mobile garbage bins and bin repair parts		Capital Expenses			(50,000)	(1,534,059)
204006	Operating Expense movement for Executive Travel		Operating Expenses			(20,000)	(1,554,059)
291027	Operating Expense movement for Executive Travel		Operating Expenses		20,000		(1,534,059)
268009	Operating Expense movement for the delay of KidsFest		Operating Revenue		30,000		(1,504,059)
268051	Budget Amendment for the Pop-Up Project in 2023FY		Operating Revenue			(350,000)	(1,854,059)
1106162	Operating Expense movement for the upgrades to the bar POS systems		Operating Expenses		5,000		(1,849,059)
1106102	Operating Expense movement for the upgrades to the bar POS systems		Operating Expenses			(5,000)	(1,854,059)
204012	Operating Expense movement to enable CCTV to be repaired and upgraded at GAC		Operating Expenses		25,000		(1,829,059)
1106062	Operating Expense movement to enable CCTV to be repaired and upgraded at GAC		Operating Expenses			(25,000)	(1,854,059)
1106162	Operating Expense movement due to hire shows cancelling and rescheduling		Operating Expenses		5,000		(1,849,059)
1106432	Operating Expense movement due to hire shows cancelling and rescheduling		Operating Expenses			(5,000)	(1,854,059)
1106162	Operating Expense movement due to hire shows cancelling and rescheduling		Operating Expenses		5,000		(1,849,059)
1106172	Operating Expense movement due to hire shows cancelling and rescheduling		Operating Expenses			(5,000)	(1,854,059)
1402492	Upgrading switches as per business case "ICT Network Hardware Replacement"		Operating Expenses		14,344		(1,839,715)
491019	Upgrading switches as per business case "ICT Network Hardware Replacement"		Capital Expenses			(14,344)	(1,854,059)
345012	Operating Revenue movement for Transitional Rental Housing Rental Income		Operating Revenue		10,000		(1,844,059)
345013	Operating Revenue movement for Transitional Rental Housing Rental Income		Operating Revenue		50,000		(1,794,059)
245022	Operating Revenue movement for Transitional Rental Housing Rental Payment		Operating Expenses			(25,000)	(1,819,059)
245023	Operating Revenue movement for Transitional Rental Housing Rental Payment		Operating Expenses			(60,000)	(1,879,059)
291040	Operating Expense movement for procurement consultant Expenses		Operating Expenses			(19,833)	(1,898,892)
291057	Operating Expense movement for procurement consultant Expenses		Operating Expenses		19,833		(1,879,059)
268002	Budget Amendment for Christmas Decorations		Operating Expenses		33,000		(1,846,059)
286008	Budget Amendment for Christmas Decorations		Operating Expenses		33,000		(1,813,059)
468003	Budget Amendment for Christmas Decorations		Capital Expenses			(66,000)	(1,879,059)
201001	Mid Year Budget Amendment		Operating Expenses			(52,138)	(1,931,197)
203002	Mid Year Budget Amendment		Operating Expenses			(53,111)	(1,984,307)
204010	Mid Year Budget Amendment		Operating Expenses			(44,000)	(2,028,307)
204011	Mid Year Budget Amendment		Operating Expenses			(25,000)	(2,053,307)
204012	Mid Year Budget Amendment		Operating Expenses			(427,219)	(2,480,526)
210000	Mid Year Budget Amendment		Operating Expenses		4,179		(2,476,347)
211008	Mid Year Budget Amendment		Operating Expenses		597		(2,475,750)
212001	Mid Year Budget Amendment		Operating Expenses		1,194		(2,474,556)
212006	Mid Year Budget Amendment		Operating Expenses		159		(2,474,397)
212008	Mid Year Budget Amendment		Operating Expenses			(20,000)	(2,494,397)
222006	Mid Year Budget Amendment		Operating Expenses			(20,000)	(2,514,397)
222013	Mid Year Budget Amendment		Operating Expenses			(161,082)	(2,675,480)
239000	Mid Year Budget Amendment		Operating Expenses		298		(2,675,182)
239005	Mid Year Budget Amendment		Operating Expenses		124,760		(2,550,422)
239009	Mid Year Budget Amendment		Operating Expenses		3,582		(2,546,840)
240005	Mid Year Budget Amendment		Operating Expenses		5,373		(2,541,467)
245006	Mid Year Budget Amendment		Operating Expenses		597		(2,540,870)
245008	Mid Year Budget Amendment		Operating Expenses		597		(2,540,273)
245010	Mid Year Budget Amendment		Operating Expenses		597		(2,539,676)
245011	Mid Year Budget Amendment		Operating Expenses		597		(2,539,079)
245014	Mid Year Budget Amendment		Operating Expenses			(15,475)	(2,554,554)
251001	Mid Year Budget Amendment		Operating Expenses			(20,000)	(2,574,554)
251007	Mid Year Budget Amendment		Operating Expenses		446,000		(2,128,554)
252002	Mid Year Budget Amendment		Operating Expenses			(5,605)	(2,134,159)
252003	Mid Year Budget Amendment		Operating Expenses		167,770		(1,966,389)
252004	Mid Year Budget Amendment		Operating Expenses			(104,645)	(2,071,034)
252005	Mid Year Budget Amendment		Operating Expenses			(30,000)	(2,101,034)
253004	Mid Year Budget Amendment		Operating Expenses		14,925		(2,086,109)
253016	Mid Year Budget Amendment		Operating Expenses			(128,083)	(2,214,192)
253022	Mid Year Budget Amendment		Operating Expenses			(78,596)	(2,292,788)
253027	Mid Year Budget Amendment		Operating Expenses			(79,455)	(2,372,243)
255000	Mid Year Budget Amendment		Operating Expenses		3,582		(2,368,661)
256004	Mid Year Budget Amendment		Operating Expenses			(175,479)	(2,544,139)
257005	Mid Year Budget Amendment		Operating Expenses		3,582		(2,540,557)
257006	Mid Year Budget Amendment		Operating Expenses			(3,460)	(2,544,017)
257014	Mid Year Budget Amendment		Operating Expenses		597		(2,543,420)
257015	Mid Year Budget Amendment		Operating Expenses		597		(2,542,823)
257016	Mid Year Budget Amendment		Operating Expenses		597		(2,542,226)
257017	Mid Year Budget Amendment		Operating Expenses		597		(2,541,629)
257018	Mid Year Budget Amendment		Operating Expenses		1,194		(2,540,435)
257019	Mid Year Budget Amendment		Operating Expenses		597		(2,539,838)
257020	Mid Year Budget Amendment		Operating Expenses		597		(2,539,241)
257021	Mid Year Budget Amendment		Operating Expenses		597		(2,538,644)
257024	Mid Year Budget Amendment		Operating Expenses		597		(2,538,047)
257025	Mid Year Budget Amendment		Operating Expenses			(30,000)	(2,568,047)
259000	Mid Year Budget Amendment		Operating Expenses		1,194		(2,566,853)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
259002	Mid Year Budget Amendment		Operating Expenses			(157,386)	(2,724,239)
260001	Mid Year Budget Amendment		Operating Expenses		597		(2,723,642)
260003	Mid Year Budget Amendment		Operating Expenses		597		(2,723,045)
260004	Mid Year Budget Amendment		Operating Expenses		597		(2,722,448)
260007	Mid Year Budget Amendment		Operating Expenses		1,791		(2,720,657)
260008	Mid Year Budget Amendment		Operating Expenses		1,791		(2,718,866)
260010	Mid Year Budget Amendment		Operating Expenses		597		(2,718,269)
260012	Mid Year Budget Amendment		Operating Expenses		597		(2,717,672)
260013	Mid Year Budget Amendment		Operating Expenses		597		(2,717,075)
260014	Mid Year Budget Amendment		Operating Expenses			(45,528)	(2,762,603)
260015	Mid Year Budget Amendment		Operating Expenses			(31,540)	(2,794,144)
263027	Mid Year Budget Amendment		Operating Expenses		2,310		(2,791,834)
263035	Mid Year Budget Amendment		Operating Expenses		23,680		(2,768,154)
263036	Mid Year Budget Amendment		Operating Expenses		1,194		(2,766,960)
263039	Mid Year Budget Amendment		Operating Expenses		58,888		(2,708,072)
263040	Mid Year Budget Amendment		Operating Expenses		57,324		(2,650,749)
263041	Mid Year Budget Amendment		Operating Expenses			(18,960)	(2,669,709)
263042	Mid Year Budget Amendment		Operating Expenses		33,860		(2,635,849)
263043	Mid Year Budget Amendment		Operating Expenses			(61,482)	(2,697,330)
263044	Mid Year Budget Amendment		Operating Expenses			(54,077)	(2,751,408)
263045	Mid Year Budget Amendment		Operating Expenses		108,180		(2,643,228)
263046	Mid Year Budget Amendment		Operating Expenses			(29,417)	(2,672,645)
264005	Mid Year Budget Amendment		Operating Expenses		470,000		(2,202,645)
264008	Mid Year Budget Amendment		Operating Expenses		238,539		(1,964,106)
264009	Mid Year Budget Amendment		Operating Expenses		65,062		(1,899,044)
264010	Mid Year Budget Amendment		Operating Expenses			(63,701)	(1,962,746)
264011	Mid Year Budget Amendment		Operating Expenses		50,865		(1,911,881)
264012	Mid Year Budget Amendment		Operating Expenses			(30,076)	(1,941,957)
265002	Mid Year Budget Amendment		Operating Expenses		6,200		(1,935,757)
265003	Mid Year Budget Amendment		Operating Expenses		191,659		(1,744,098)
265009	Mid Year Budget Amendment		Operating Expenses		1,492		(1,742,606)
265010	Mid Year Budget Amendment		Operating Expenses		298		(1,742,308)
265011	Mid Year Budget Amendment		Operating Expenses		7,164		(1,735,144)
265012	Mid Year Budget Amendment		Operating Expenses		4,776		(1,730,368)
265013	Mid Year Budget Amendment		Operating Expenses		5,970		(1,724,398)
265014	Mid Year Budget Amendment		Operating Expenses		2,985		(1,721,413)
265015	Mid Year Budget Amendment		Operating Expenses		5,970		(1,715,443)
265016	Mid Year Budget Amendment		Operating Expenses		5,970		(1,709,473)
265017	Mid Year Budget Amendment		Operating Expenses		8,955		(1,700,518)
265018	Mid Year Budget Amendment		Operating Expenses		5,970		(1,694,548)
265019	Mid Year Budget Amendment		Operating Expenses		4,477		(1,690,071)
265020	Mid Year Budget Amendment		Operating Expenses		8,955		(1,681,116)
265021	Mid Year Budget Amendment		Operating Expenses		5,970		(1,675,146)
265022	Mid Year Budget Amendment		Operating Expenses		4,920		(1,670,226)
265023	Mid Year Budget Amendment		Operating Expenses		8,955		(1,661,271)
265024	Mid Year Budget Amendment		Operating Expenses		2,985		(1,658,286)
265025	Mid Year Budget Amendment		Operating Expenses		17,277		(1,641,009)
265027	Mid Year Budget Amendment		Operating Expenses		4,776		(1,636,233)
265028	Mid Year Budget Amendment		Operating Expenses		4,477		(1,631,756)
265029	Mid Year Budget Amendment		Operating Expenses		14,920		(1,616,836)
265030	Mid Year Budget Amendment		Operating Expenses		8,955		(1,607,881)
265031	Mid Year Budget Amendment		Operating Expenses		11,940		(1,595,941)
265032	Mid Year Budget Amendment		Operating Expenses			(424)	(1,596,365)
265033	Mid Year Budget Amendment		Operating Expenses		9,075		(1,587,290)
265034	Mid Year Budget Amendment		Operating Expenses		83,580		(1,503,710)
265035	Mid Year Budget Amendment		Operating Expenses		24,620		(1,479,090)
265036	Mid Year Budget Amendment		Operating Expenses		77,090		(1,402,000)
265037	Mid Year Budget Amendment		Operating Expenses			(6,445)	(1,408,445)
265038	Mid Year Budget Amendment		Operating Expenses			(1,345)	(1,409,790)
265039	Mid Year Budget Amendment		Operating Expenses		770		(1,409,020)
265040	Mid Year Budget Amendment		Operating Expenses		2,880		(1,406,140)
265041	Mid Year Budget Amendment		Operating Expenses		5,970		(1,400,170)
265044	Mid Year Budget Amendment		Operating Expenses		1,194		(1,398,976)
265045	Mid Year Budget Amendment		Operating Expenses		7,164		(1,391,812)
265046	Mid Year Budget Amendment		Operating Expenses		597		(1,391,215)
265048	Mid Year Budget Amendment		Operating Expenses		597		(1,390,618)
265065	Mid Year Budget Amendment		Operating Expenses			(23,110)	(1,413,728)
265079	Mid Year Budget Amendment		Operating Expenses		597		(1,413,131)
265080	Mid Year Budget Amendment		Operating Expenses		597		(1,412,534)
265081	Mid Year Budget Amendment		Operating Expenses		597		(1,411,937)
265082	Mid Year Budget Amendment		Operating Expenses		597		(1,411,340)
265083	Mid Year Budget Amendment		Operating Expenses		597		(1,410,743)
265084	Mid Year Budget Amendment		Operating Expenses		597		(1,410,146)
265085	Mid Year Budget Amendment		Operating Expenses		597		(1,409,549)
265086	Mid Year Budget Amendment		Operating Expenses		597		(1,408,952)
265088	Mid Year Budget Amendment		Operating Expenses		597		(1,408,355)
265089	Mid Year Budget Amendment		Operating Expenses		597		(1,407,758)
265090	Mid Year Budget Amendment		Operating Expenses		597		(1,407,161)
265091	Mid Year Budget Amendment		Operating Expenses		597		(1,406,564)
265095	Mid Year Budget Amendment		Operating Expenses			(8,331)	(1,414,895)
265101	Mid Year Budget Amendment		Operating Expenses		59,700		(1,355,195)
265104	Mid Year Budget Amendment		Operating Expenses			(221,052)	(1,576,247)
265105	Mid Year Budget Amendment		Operating Expenses			(50,585)	(1,626,832)
266000	Mid Year Budget Amendment		Operating Expenses		1,194		(1,625,638)
267002	Mid Year Budget Amendment		Operating Expenses		597		(1,625,041)
267003	Mid Year Budget Amendment		Operating Expenses		1,194		(1,623,847)
268006	Mid Year Budget Amendment		Operating Expenses		1,492		(1,622,355)
268007	Mid Year Budget Amendment		Operating Expenses		1,194		(1,621,161)
268008	Mid Year Budget Amendment		Operating Expenses		1,492		(1,619,669)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
268009	Mid Year Budget Amendment		Operating Expenses		4,776		(1,614,893)
268010	Mid Year Budget Amendment		Operating Expenses		1,492		(1,613,401)
268014	Mid Year Budget Amendment		Operating Expenses		3,084		(1,610,317)
268029	Mid Year Budget Amendment		Operating Expenses		3,582		(1,606,735)
268034	Mid Year Budget Amendment		Operating Expenses		80,000		(1,526,735)
268051	Mid Year Budget Amendment		Operating Expenses		5,970		(1,520,765)
271000	Mid Year Budget Amendment		Operating Expenses		2,386		(1,518,379)
271002	Mid Year Budget Amendment		Operating Expenses		342,065		(1,176,314)
271003	Mid Year Budget Amendment		Operating Expenses		46,640		(1,129,674)
271007	Mid Year Budget Amendment		Operating Expenses		151,971		(977,703)
271008	Mid Year Budget Amendment		Operating Expenses		43,789		(933,914)
271012	Mid Year Budget Amendment		Operating Expenses		109,351		(824,563)
271013	Mid Year Budget Amendment		Operating Expenses		125,371		(699,192)
271014	Mid Year Budget Amendment		Operating Expenses		88,953		(610,239)
271015	Mid Year Budget Amendment		Operating Expenses		6,567		(603,672)
271016	Mid Year Budget Amendment		Operating Expenses		100,251		(503,421)
271018	Mid Year Budget Amendment		Operating Expenses			(23,508)	(526,929)
271019	Mid Year Budget Amendment		Operating Expenses		35,820		(491,109)
271022	Mid Year Budget Amendment		Operating Expenses		27,462		(463,647)
271023	Mid Year Budget Amendment		Operating Expenses		97,460		(366,187)
271024	Mid Year Budget Amendment		Operating Expenses		4,179		(362,008)
271025	Mid Year Budget Amendment		Operating Expenses		4,179		(357,829)
271026	Mid Year Budget Amendment		Operating Expenses			(21,269)	(379,098)
271028	Mid Year Budget Amendment		Operating Expenses			(3,384)	(382,482)
271030	Mid Year Budget Amendment		Operating Expenses		183,631		(198,851)
271033	Mid Year Budget Amendment		Operating Expenses		2,985		(195,866)
271034	Mid Year Budget Amendment		Operating Expenses		38,208		(157,658)
271035	Mid Year Budget Amendment		Operating Expenses			(15,100)	(172,758)
271036	Mid Year Budget Amendment		Operating Expenses			(1,345)	(174,103)
271038	Mid Year Budget Amendment		Operating Expenses		283,997		109,894
271039	Mid Year Budget Amendment		Operating Expenses		71,640		181,534
271040	Mid Year Budget Amendment		Operating Expenses		107,460		288,994
271041	Mid Year Budget Amendment		Operating Expenses		38,730		327,724
271043	Mid Year Budget Amendment		Operating Expenses		40,596		368,320
271044	Mid Year Budget Amendment		Operating Expenses		59,700		428,020
273000	Mid Year Budget Amendment		Operating Expenses		796		428,816
273001	Mid Year Budget Amendment		Operating Expenses		318		429,134
275000	Mid Year Budget Amendment		Operating Expenses		3,582		432,716
275001	Mid Year Budget Amendment		Operating Expenses		1,592		434,308
275002	Mid Year Budget Amendment		Operating Expenses			(20,000)	414,308
275006	Mid Year Budget Amendment		Operating Expenses			(20,000)	394,308
275008	Mid Year Budget Amendment		Operating Expenses		3,980		398,288
282000	Mid Year Budget Amendment		Operating Expenses			(31,367)	366,921
282001	Mid Year Budget Amendment		Operating Expenses		8,955		375,876
282002	Mid Year Budget Amendment		Operating Expenses		2,985		378,861
282007	Mid Year Budget Amendment		Operating Expenses		5,970		384,831
282010	Mid Year Budget Amendment		Operating Expenses		32,314		417,145
282013	Mid Year Budget Amendment		Operating Expenses			(89,155)	327,990
283001	Mid Year Budget Amendment		Operating Expenses			(160,499)	167,491
286014	Mid Year Budget Amendment		Operating Expenses			(3,060)	164,431
286015	Mid Year Budget Amendment		Operating Expenses			(1,045)	163,386
286016	Mid Year Budget Amendment		Operating Expenses		2,985		166,371
286017	Mid Year Budget Amendment		Operating Expenses		2,686		169,057
286018	Mid Year Budget Amendment		Operating Expenses		836		169,893
286019	Mid Year Budget Amendment		Operating Expenses		2,179		172,072
286020	Mid Year Budget Amendment		Operating Expenses		7,164		179,236
291000	Mid Year Budget Amendment		Operating Expenses		60,492		239,728
291009	Mid Year Budget Amendment		Operating Expenses			(62,306)	177,422
291029	Mid Year Budget Amendment		Operating Expenses			(20,000)	157,422
291052	Mid Year Budget Amendment		Operating Expenses		61,345		218,767
291053	Mid Year Budget Amendment		Operating Expenses			(127,601)	91,166
291054	Mid Year Budget Amendment		Operating Expenses			(27,706)	63,460
291055	Mid Year Budget Amendment		Operating Expenses		221,329		284,789
291058	Mid Year Budget Amendment		Operating Expenses			(345,411)	(60,622)
291060	Mid Year Budget Amendment		Operating Expenses		267,451		206,829
291061	Mid Year Budget Amendment		Operating Expenses		1,707,513		1,914,342
291062	Mid Year Budget Amendment		Operating Expenses			(220,000)	1,694,342
291063	Mid Year Budget Amendment		Operating Expenses			(1,434,301)	260,041
291066	Mid Year Budget Amendment		Operating Expenses		324,290		584,331
291067	Mid Year Budget Amendment		Operating Expenses		252,924		837,255
292002	Mid Year Budget Amendment		Operating Expenses		1,483,583		2,320,838
292003	Mid Year Budget Amendment		Operating Expenses		583,137		2,903,975
292004	Mid Year Budget Amendment		Operating Expenses		537,000		3,440,975
292005	Mid Year Budget Amendment		Operating Expenses		19,869		3,460,844
293000	Mid Year Budget Amendment		Operating Expenses			(375,357)	3,085,487
295000	Mid Year Budget Amendment		Operating Expenses		5,373		3,090,860
301012	Mid Year Budget Amendment		Operating Expenses			(99,508)	2,991,352
301023	Mid Year Budget Amendment		Operating Revenue		82,236		3,073,588
302000	Mid Year Budget Amendment		Operating Revenue		213,000		3,286,588
302003	Mid Year Budget Amendment		Operating Revenue			(132,602)	3,153,986
302043	Mid Year Budget Amendment		Operating Revenue			(705,340)	2,448,646
311001	Mid Year Budget Amendment		Operating Revenue		60,000		2,508,646
312007	Mid Year Budget Amendment		Operating Revenue			(36,619)	2,472,027
339002	Mid Year Budget Amendment		Operating Revenue		171,339		2,643,366
339003	Mid Year Budget Amendment		Operating Revenue		2,100,000		4,743,366
339004	Mid Year Budget Amendment		Operating Revenue		1,566,667		6,310,033
353001	Mid Year Budget Amendment		Operating Revenue			(160,000)	6,150,033
353002	Mid Year Budget Amendment		Operating Revenue			(410,000)	5,740,033
357002	Mid Year Budget Amendment		Operating Revenue		600,000		6,340,033

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
368002	Mid Year Budget Amendment		Operating Revenue			(36,486)	6,303,546
368016	Mid Year Budget Amendment		Operating Revenue		(80,000)		6,223,546
370000	Mid Year Budget Amendment		Operating Revenue			(213,000)	6,010,546
370004	Mid Year Budget Amendment		Operating Revenue		220,000		6,230,546
370005	Mid Year Budget Amendment		Operating Revenue			(40,458)	6,190,088
370006	Mid Year Budget Amendment		Operating Revenue		450,000		6,640,088
371002	Mid Year Budget Amendment		Operating Revenue		20,000		6,660,088
383001	Mid Year Budget Amendment		Operating Revenue			(53,200)	6,606,888
391003	Mid Year Budget Amendment		Operating Revenue		100,000		6,706,888
403012	Mid Year Budget Amendment		Operating Expenses			(140,207)	6,566,681
451020	Mid Year Budget Amendment		Capital Expenses		990,000		7,556,681
452014	Mid Year Budget Amendment		Capital Expenses		10,000		7,566,681
453005	Mid Year Budget Amendment		Capital Expenses			(479,856)	7,086,825
453009	Mid Year Budget Amendment		Capital Expenses			(0)	7,086,825
453014	Mid Year Budget Amendment		Capital Expenses		70,000		7,156,825
453015	Mid Year Budget Amendment		Capital Expenses			(5,200,000)	1,956,825
453902	Mid Year Budget Amendment		Capital Expenses		1,727,830		3,684,655
457001	Mid Year Budget Amendment		Capital Expenses			(20,000)	3,664,655
457012	Mid Year Budget Amendment		Capital Expenses		0		3,664,656
460002	Mid Year Budget Amendment		Capital Expenses			(70,000)	3,594,656
460006	Mid Year Budget Amendment		Capital Expenses			(500,000)	3,094,656
460009	Mid Year Budget Amendment		Capital Expenses		48,000		3,142,655
463008	Mid Year Budget Amendment		Capital Expenses			(250,000)	2,892,655
464901	Mid Year Budget Amendment		Capital Expenses			(5,948,945)	(3,056,289)
465086	Mid Year Budget Amendment		Capital Expenses			(100,000)	(3,156,289)
465087	Mid Year Budget Amendment		Capital Expenses			(1,000,000)	(4,156,289)
465088	Mid Year Budget Amendment		Capital Expenses			(48,000)	(4,204,289)
465110	Mid Year Budget Amendment		Capital Expenses			(5,177,812)	(9,382,101)
468002	Mid Year Budget Amendment		Capital Expenses		63,000		(9,319,101)
468003	Mid Year Budget Amendment		Capital Expenses			(62,212)	(9,381,313)
470032	Mid Year Budget Amendment		Capital Expenses			(111,955)	(9,493,268)
470036	Mid Year Budget Amendment		Capital Expenses		1,563,829		(7,929,439)
470062	Mid Year Budget Amendment		Capital Expenses		290,200		(7,639,239)
470090	Mid Year Budget Amendment		Capital Expenses			(28,357)	(7,667,596)
470101	Mid Year Budget Amendment		Capital Expenses			(47,508)	(7,715,104)
470136	Mid Year Budget Amendment		Capital Expenses		63,543		(7,651,561)
470137	Mid Year Budget Amendment		Capital Expenses		270,000		(7,381,561)
470166	Mid Year Budget Amendment		Capital Expenses		50,000		(7,331,561)
470167	Mid Year Budget Amendment		Capital Expenses		648,099		(6,683,462)
470172	Mid Year Budget Amendment		Capital Expenses			(0)	(6,683,463)
470173	Mid Year Budget Amendment		Capital Expenses		0		(6,683,463)
470178	Mid Year Budget Amendment		Capital Expenses		80,000		(6,603,463)
470227	Mid Year Budget Amendment		Capital Expenses			(42,146)	(6,645,609)
470500	Mid Year Budget Amendment		Capital Expenses			(700,000)	(7,345,609)
470901	Mid Year Budget Amendment		Capital Expenses			(8,445)	(7,354,053)
486020	Mid Year Budget Amendment		Capital Expenses		0		(7,354,053)
486901	Mid Year Budget Amendment		Capital Expenses			(530,000)	(7,884,053)
491000	Mid Year Budget Amendment		Capital Expenses		120,000		(7,764,053)
491019	Mid Year Budget Amendment		Capital Expenses			(0)	(7,764,053)
495002	Mid Year Budget Amendment		Capital Expenses			(0)	(7,764,054)
495023	Mid Year Budget Amendment		Capital Expenses			(0)	(7,764,054)
502012	Mid Year Budget Amendment		Operating Expenses			(89,082)	(7,853,136)
502023	Mid Year Budget Amendment		Operating Revenue			(65,000)	(7,918,136)
502052	Mid Year Budget Amendment		Operating Expenses		1,695		(7,916,441)
502922	Mid Year Budget Amendment		Operating Expenses		57,226		(7,859,214)
503012	Mid Year Budget Amendment		Operating Expenses		57,677		(7,801,537)
503052	Mid Year Budget Amendment		Operating Expenses			(58,169)	(7,859,706)
503232	Mid Year Budget Amendment		Operating Expenses			(42,768)	(7,902,474)
503242	Mid Year Budget Amendment		Operating Expenses			(131,202)	(8,033,676)
503922	Mid Year Budget Amendment		Operating Expenses			(73,147)	(8,106,823)
702012	Mid Year Budget Amendment		Operating Expenses		10,594		(8,096,229)
702052	Mid Year Budget Amendment		Operating Expenses			(9,917)	(8,106,146)
702142	Mid Year Budget Amendment		Operating Expenses			(160,847)	(8,266,993)
702933	Mid Year Budget Amendment		Operating Revenue			(44,966)	(8,311,959)
803922	Mid Year Budget Amendment		Operating Expenses		53,931		(8,258,029)
804012	Mid Year Budget Amendment		Operating Expenses			(91,958)	(8,349,987)
804032	Mid Year Budget Amendment		Operating Expenses			(33,000)	(8,382,987)
804052	Mid Year Budget Amendment		Operating Expenses		6,460		(8,376,527)
804092	Mid Year Budget Amendment		Operating Expenses			(16,000)	(8,392,527)
804922	Mid Year Budget Amendment		Operating Expenses		131,643		(8,260,884)
809212	Mid Year Budget Amendment		Operating Expenses		2,388		(8,258,496)
809262	Mid Year Budget Amendment		Operating Expenses		545,500		(7,712,996)
809272	Mid Year Budget Amendment		Operating Expenses		1,000		(7,711,996)
809282	Mid Year Budget Amendment		Operating Expenses			(268,410)	(7,980,406)
901052	Mid Year Budget Amendment		Operating Expenses		700		(7,979,706)
901922	Mid Year Budget Amendment		Operating Expenses		137,218		(7,842,488)
1001922	Mid Year Budget Amendment		Operating Expenses		72,121		(7,770,367)
1002012	Mid Year Budget Amendment		Operating Expenses		62,938		(7,707,429)
1002113	Mid Year Budget Amendment		Operating Revenue		300,000		(7,407,429)
1002123	Mid Year Budget Amendment		Operating Revenue			(45,000)	(7,452,429)
1003012	Mid Year Budget Amendment		Operating Expenses			(132,842)	(7,585,271)
1003052	Mid Year Budget Amendment		Operating Expenses			(14,059)	(7,599,330)
1003074	Mid Year Budget Amendment		Capital Expenses		2,550,000		(5,049,330)
1003113	Mid Year Budget Amendment		Operating Revenue			(453,041)	(5,502,371)
1003922	Mid Year Budget Amendment		Operating Expenses		639,748		(4,862,623)
1006012	Mid Year Budget Amendment		Operating Expenses			(114,657)	(4,977,280)
1006052	Mid Year Budget Amendment		Operating Expenses			(6,259)	(4,983,539)
1006092	Mid Year Budget Amendment		Operating Expenses		235,000		(4,748,539)
1101052	Mid Year Budget Amendment		Operating Expenses		57,000		(4,691,539)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
1101922	Mid Year Budget Amendment		Operating Expenses		143,829		(4,547,710)
1103052	Mid Year Budget Amendment		Operating Expenses		21,341		(4,526,369)
1103133	Mid Year Budget Amendment		Operating Revenue			(75,000)	(4,601,369)
1103142	Mid Year Budget Amendment		Operating Expenses		50,000		(4,551,369)
1103153	Mid Year Budget Amendment		Operating Revenue		1,001		(4,550,368)
1103163	Mid Year Budget Amendment		Operating Revenue			(212,469)	(4,762,837)
1103262	Mid Year Budget Amendment		Operating Expenses		7,164		(4,755,673)
1103293	Mid Year Budget Amendment		Operating Revenue			(280,916)	(5,036,589)
1103313	Mid Year Budget Amendment		Operating Revenue		98,010		(4,938,580)
1103572	Mid Year Budget Amendment		Operating Expenses			(17,095)	(4,955,675)
1103672	Mid Year Budget Amendment		Operating Expenses		167,474		(4,788,201)
1103682	Mid Year Budget Amendment		Operating Expenses			(97,821)	(4,886,022)
1103702	Mid Year Budget Amendment		Operating Expenses		534,520		(4,351,502)
1103812	Mid Year Budget Amendment		Operating Expenses		255,487		(4,096,015)
1103872	Mid Year Budget Amendment		Operating Expenses		675		(4,095,340)
1103962	Mid Year Budget Amendment		Operating Expenses		1,948,155		(2,147,185)
1104012	Mid Year Budget Amendment		Operating Expenses			(118,819)	(2,266,004)
1104052	Mid Year Budget Amendment		Operating Expenses			(67)	(2,266,071)
1104142	Mid Year Budget Amendment		Operating Expenses			(8,927)	(2,274,998)
1105012	Mid Year Budget Amendment		Operating Expenses			(122,043)	(2,397,041)
1105152	Mid Year Budget Amendment		Operating Expenses		597		(2,396,444)
1106032	Mid Year Budget Amendment		Operating Expenses		2,985		(2,393,459)
1106052	Mid Year Budget Amendment		Operating Expenses			(1,047)	(2,394,506)
1106062	Mid Year Budget Amendment		Operating Expenses		597		(2,393,909)
1106082	Mid Year Budget Amendment		Operating Expenses		206,633		(2,187,276)
1106083	Mid Year Budget Amendment		Operating Revenue		71,390		(2,115,886)
1106142	Mid Year Budget Amendment		Operating Expenses		25,000		(2,090,886)
1106232	Mid Year Budget Amendment		Operating Expenses		56,616		(2,034,270)
1106392	Mid Year Budget Amendment		Operating Expenses			(13,660)	(2,047,930)
1201012	Mid Year Budget Amendment		Operating Expenses		1,194		(2,046,736)
1201122	Mid Year Budget Amendment		Operating Expenses		597		(2,046,139)
1201254	Mid Year Budget Amendment		Capital Expenses		2,350,000		303,861
1201922	Mid Year Budget Amendment		Operating Expenses		5,470,772		5,774,633
1202152	Mid Year Budget Amendment		Operating Expenses			(30,000)	5,744,633
1202922	Mid Year Budget Amendment		Operating Expenses		12,716		5,757,349
1203922	Mid Year Budget Amendment		Operating Expenses		165,775		5,923,124
1204012	Mid Year Budget Amendment		Operating Expenses			(79,082)	5,844,042
1204052	Mid Year Budget Amendment		Operating Expenses			(5,990)	5,838,052
1204922	Mid Year Budget Amendment		Operating Expenses			(119,370)	5,718,682
1206012	Mid Year Budget Amendment		Operating Expenses			(14,542)	5,704,140
1206032	Mid Year Budget Amendment		Operating Expenses		58,721		5,762,861
1206052	Mid Year Budget Amendment		Operating Expenses			(17,886)	5,744,975
1206053	Mid Year Budget Amendment		Operating Revenue		66,283		5,811,258
1206073	Mid Year Budget Amendment		Operating Revenue		110,000		5,921,258
1206083	Mid Year Budget Amendment		Operating Revenue			(230,505)	5,690,753
1206093	Mid Year Budget Amendment		Operating Revenue			(3,137,655)	2,553,098
1206103	Mid Year Budget Amendment		Operating Revenue			(320,558)	2,232,540
1206113	Mid Year Budget Amendment		Operating Revenue			(722,829)	1,509,711
1206123	Mid Year Budget Amendment		Operating Revenue		100,000		1,609,711
1206133	Mid Year Budget Amendment		Operating Revenue			(274,000)	1,335,711
1206922	Mid Year Budget Amendment		Operating Expenses		1,123,697		2,459,408
1303012	Mid Year Budget Amendment		Operating Expenses			(112,925)	2,346,483
1305202	Mid Year Budget Amendment		Operating Expenses		5,970		2,352,453
1306012	Mid Year Budget Amendment		Operating Expenses		170,431		2,522,884
1306073	Mid Year Budget Amendment		Operating Revenue			(378,100)	2,144,784
1306922	Mid Year Budget Amendment		Operating Expenses		114,844		2,259,627
1306944	Mid Year Budget Amendment		Capital Expenses		530,000		2,789,627
1308122	Mid Year Budget Amendment		Operating Expenses			(25,000)	2,764,627
1402032	Mid Year Budget Amendment		Operating Expenses			(333,491)	2,431,136
1402052	Mid Year Budget Amendment		Operating Expenses			(93,880)	2,337,256
1402192	Mid Year Budget Amendment		Operating Expenses			(200,000)	2,137,256
1402252	Mid Year Budget Amendment		Operating Expenses			(96,769)	2,040,487
1402382	Mid Year Budget Amendment		Operating Expenses			(52,000)	1,988,487
1402492	Mid Year Budget Amendment		Operating Expenses			(177,411)	1,811,076
1402922	Mid Year Budget Amendment		Operating Expenses		278,354		2,089,430
1403052	Mid Year Budget Amendment		Operating Expenses		200,139		2,289,569
1403922	Mid Year Budget Amendment		Operating Expenses		72,046		2,361,615
1403982	Mid Year Budget Amendment		Operating Expenses			(2,918,520)	(556,905)
1404052	Mid Year Budget Amendment		Operating Expenses			(30,000)	(586,905)
1404202	Mid Year Budget Amendment		Operating Expenses		789,042		202,137
1404212	Mid Year Budget Amendment		Operating Expenses			(384,417)	(182,279)
1404242	Mid Year Budget Amendment		Operating Expenses		429,928		247,649
1404922	Mid Year Budget Amendment		Operating Expenses			(274,018)	(26,369)
1406013	Mid Year Budget Amendment		Operating Revenue		103,145		76,776
1406202	Mid Year Budget Amendment		Operating Expenses		5,000		81,776
1409922	Mid Year Budget Amendment		Operating Expenses		270,168		351,944
				0	43,214,671	(42,678,668)	351,944

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2022-23 year is \$50,000 or 10.00% whichever is the greater.

Revenue	30/06/2023 YTD Actual (b)	30/06/2023 YTD Budget (a)	2022/23 Budget	Variance % (b)-(a) %	Reportable	Variance \$
	\$	\$	\$	%		
0301 RATE REVENUE	(29,863,801)	(29,733,559)	(29,733,559)	0.44%		130,242
0302 OTHER GENERAL PURPOSE FUNDING	(6,415,366)	(3,594,943)	(3,594,943)	78.46%	Report	2,820,423
0402 MEMBERS OF COUNCIL	0	0	0	0.00%		0
0403 OTHER GOVERNANCE	(390)	(360)	(360)	8.33%		30
0501 FIRE PREVENTION	(17,420)	(15,500)	(15,500)	12.38%		1,920
0502 ANIMAL CONTROL	(176,577)	(146,745)	(146,745)	20.33%		29,832
0503 OTHER LAW, ORDER & PUBLIC SAFETY	(68,579)	(73,169)	(73,169)	-6.27%		-4,590
0701 MATERNAL AND INFANT HEALTH	0	0	0	0.00%		0
0702 PREVENTIVE SERVICES - INSPECTION/ADMIN	(658,650)	(503,616)	(503,616)	30.78%	Report	155,034
0703 PREVENTIVE SERVICES - PEST CONTROL	0	0	0	0.00%		0
0704 Preventive Services - Meat Inspection	(201)	(230)	(230)	-12.45%		-29
0705 PREVENTIVE SERVICES - OTHER	0	0	0	0.00%		0
0706 OTHER HEALTH	0	0	0	0.00%		0
0801 PRE SCHOOLS	0	0	0	0.00%		0
0802 EDUCATION	0	0	0	0.00%		0
0803 CARE OF FAMILIES AND CHILDREN	0	0	0	0.00%		0
0804 AGED AND DISABLED - SENIOR CITIZENS CENTRES	(35,616)	(38,500)	(38,500)	-7.49%		-2,884
0805 HACC	314	0	0	0.00%		-314
0806 AGED AND DISABLED - MEALS ON WHEELS	0	0	0	0.00%		0
0808 AGED AND DISABLED - OTHER	0	0	0	0.00%		0
0809 OTHER WELFARE	(2,442,118)	(1,414,436)	(1,414,436)	72.66%	Report	1,027,681
0901 STAFF HOUSING*	(168,953)	(179,465)	(179,465)	-5.86%		-10,512
0902 OTHER HOUSING	0	0	0	0.00%		0
1001 SANITATION - HOUSEHOLD REFUSE	(10,397)	(7,920)	(7,920)	31.28%		2,477
1002 SANITATION - OTHER	(7,645,813)	(8,010,429)	(8,010,429)	-4.55%		-364,616
1003 SEWERAGE	(11,328,711)	(10,645,278)	(10,645,278)	6.42%		683,433
1004 URBAN STORMWATER DRAINAGE	0	0	0	0.00%		0
1005 PROTECTION OF ENVIRONMENT	0	(1,000)	(1,000)	-100.00%		-1,000
1006 TOWN PLANNING & REGIONAL DEVELOPMENT	(310,655)	(170,200)	(170,200)	82.52%	Report	140,455
1007 OTHER COMMUNITY AMENITIES	(7,850)	(11,000)	(11,000)	-28.64%		-3,150
1101 PUBLIC HALLS & CIVIC CENTRES	(67,301)	(58,154)	(58,154)	15.73%		9,147
1102 SWIMMING AREAS AND BEACHES	0	0	0	0.00%		0
1103 OTHER RECREATION & SPORT	(5,835,682)	(5,383,156)	(5,383,156)	8.41%		452,526
1104 LIBRARIES	(50,084)	(44,250)	(44,250)	13.18%		5,834
1105 HERITAGE	(12,610)	(4,800)	(4,800)	162.70%		7,810
1106 OTHER CULTURE	(912,284)	(676,012)	(676,012)	34.95%	Report	236,272
1201 CONST ROADS BRIDGES DEPOTS	(5,401,916)	(7,408,764)	(7,408,764)	-27.09%	Report	-2,006,848
1202 MTCE ROADS BRIDGES DEPOTS	(116,170)	(176,000)	(176,000)	-33.99%	Report	-59,830
1203 ROAD PLANT PURCHASES	(143,474)	0	0	0.00%		143,474
1204 PARKING FACILITIES	(44,775)	(25,000)	(25,000)	79.10%		19,775
1205 TRAFFIC CONTROL	0	0	0	0.00%		0
1206 AERODROMES	(16,362,972)	(16,252,158)	(16,252,158)	0.68%		110,814
1207 WATER TRANSPORT FACILITIES	0	0	0	0.00%		0
1301 RURAL SERVICES	0	0	0	0.00%		0
1302 TOURISM & AREA PROMOTION	(77,493)	(5,563)	(5,563)	1293.00%	Report	71,930
1303 BUILDING CONTROL	(218,794)	(294,000)	(294,000)	-25.58%	Report	-75,206
1304 SALEYARDS & MARKETS	0	0	0	0.00%		0
1305 PLANT NURSERY	0	0	0	0.00%		0
1306 ECONOMIC DEVELOPMENT	(3,637,957)	(11,023,000)	(11,023,000)	-67.00%	Report	-7,385,043
1307 PUBLIC UTILITY SERVICES	0	0	0	0.00%		0
1308 OTHER ECONOMIC SERVICES	0	0	0	0.00%		0
1401 PRIVATE WORKS	0	0	0	0.00%		0
1402 GENERAL ADMINISTRATION OVERHEADS	(43,129)	(14,400)	(14,400)	199.50%		28,729
1403 PUBLIC WORKS OVERHEADS	0	(12,000)	(12,000)	-100.00%		-12,000
1404 PLANT OPERATION COSTS	(93)	0	0	0.00%		93
1405 SALARIES & WAGES	(143,519)	(165,000)	(165,000)	-13.02%		-21,481
1406 BUSINESS UNIT OPERATIONS	(805,627)	(796,855)	(796,855)	1.10%		8,773
1407 GOLDFIELDS RECORD STORAGE	0	0	0	0.00%		0
1408 TOWN PLANNING SCHEMES	0	0	0	0.00%		0
1409 UNCLASSIFIED	1,000	0	0	0.00%		-1,000
1601 FINANCE & BORROWING	(207)	0	0	0.00%		207
	(93,023,870)	(96,885,462)	(96,885,462)	-3.99%	10	3,861,592

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 16
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$50,000 or 10.00% whichever is the greater.

Expenses	30/06/2023 YTD Actual (b) \$	30/06/2023 YTD Budget (a) \$	2022/23 Budget \$	Variance % (b)-(a) %	Reportable	Variance \$
0301 RATE REVENUE	985,863	992,373	992,373	-0.66%		-6,509
0302 OTHER GENERAL PURPOSE FUNDING	0	0	0	0.00%		0
0402 MEMBERS OF COUNCIL	1,425,299	1,452,644	1,452,644	-1.88%		-27,345
0403 OTHER GOVERNANCE	1,684,712	1,550,105	1,550,105	8.68%		134,607
0501 FIRE PREVENTION	61,111	77,669	77,669	-21.32%		-16,558
0502 ANIMAL CONTROL	469,924	499,915	499,915	-6.00%		-29,991
0503 OTHER LAW, ORDER & PUBLIC SAFETY	1,489,517	1,607,490	1,607,490	-7.34%		-117,973
0701 MATERNAL AND INFANT HEALTH	10,668	5,126	5,126	108.12%		5,542
0702 PREVENTIVE SERVICES - INSPECTION/ADMIN	1,200,372	1,216,589	1,216,589	-1.33%		-16,217
0703 PREVENTIVE SERVICES - PEST CONTROL	823	40,000	40,000	-97.94%		-39,177
0704 PREVENTATIVE SERVICES - MEAT INSPECTION	0	0	0	0.00%		0
0705 PREVENTIVE SERVICES - OTHER	8,421	8,600	8,600	-2.08%		-179
0706 OTHER HEALTH	3,038	1,000	1,000	203.78%		2,038
0801 PRE SCHOOLS	13,114	13,205	13,205	-0.69%		-91
0802 EDUCATION	40,703	900	900	4422.59%		39,803
0803 CARE OF FAMILIES AND CHILDREN	108,081	99,953	99,953	8.13%		8,128
0804 AGED AND DISABLED - SENIOR CITIZENS CENTRES	670,336	597,162	597,162	12.25%	Report	73,174
0805 HACC	0	0	0	0.00%		0
0806 AGED AND DISABLED - MEALS ON WHEELS	0	0	0	0.00%		0
0808 AGED AND DISABLED - OTHER	0	0	0	0.00%		0
0809 OTHER WELFARE	2,400,723	1,885,796	1,885,796	27.31%	Report	514,927
0901 STAFF HOUSING*	509,411	423,437	423,437	20.30%	Report	85,974
0902 OTHER HOUSING	0	0	0	0.00%		0
1001 SANITATION - HOUSEHOLD REFUSE	7,940,316	8,472,509	8,472,509	-6.28%		-532,194
1002 SANITATION - OTHER	1,425,021	1,411,439	1,411,439	0.96%		13,582
1003 SEWERAGE	4,403,069	4,163,287	4,163,287	5.76%		239,782
1004 URBAN STORMWATER DRAINAGE	0	0	0	0.00%		0
1005 PROTECTION OF ENVIRONMENT	17,361	52,612	52,612	-67.00%		-35,251
1006 TOWN PLANNING & REGIONAL DEVELOPMENT	1,409,223	1,552,932	1,552,932	-9.25%		-143,709
1007 OTHER COMMUNITY AMENITIES	451,047	467,771	467,771	-3.58%		-16,725
1101 PUBLIC HALLS & CIVIC CENTRES	714,692	754,051	754,051	-5.22%		-39,359
1102 SWIMMING AREAS AND BEACHES	0	0	0	0.00%		0
1103 OTHER RECREATION & SPORT	21,095,313	22,100,650	22,100,650	-4.55%		-1,005,337
1104 LIBRARIES	912,199	964,389	964,389	-5.41%		-52,190
1105 HERITAGE	345,113	369,289	369,289	-6.55%		-24,176
1106 OTHER CULTURE	3,670,213	3,556,363	3,556,363	3.20%		113,849
1201 CONST ROADS BRIDGES DEPOTS	9,766,471	10,406,019	10,406,019	-6.15%		-639,549
1202 MTCE ROADS BRIDGES DEPOTS	10,169,925	12,083,898	12,083,898	-15.84%	Report	-1,913,973
1203 ROAD PLANT PURCHASES	229,990	799,854	799,854	-71.25%	Report	-569,863
1601 FINANCE & BORROWING	0	0	0	0.00%		0
1204 PARKING FACILITIES	334,761	340,052	340,052	-1.56%		-5,290
1205 TRAFFIC CONTROL	0	0	0	0.00%		0
1206 AERODROMES	5,299,742	5,636,862	5,636,862	-5.98%		-337,119
1207 WATER TRANSPORT FACILITIES	0	0	0	0.00%		0
1301 RURAL SERVICES	0	0	0	0.00%		0
1302 TOURISM & AREA PROMOTION	1,652,189	1,576,567	1,576,567	4.80%		75,622
1303 BUILDING CONTROL	727,458	752,053	752,053	-3.27%		-24,595
1304 SALEYARDS & MARKETS	0	0	0	0.00%		0
1305 PLANT NURSERY	44,014	36,960	36,960	19.08%		7,054
1306 ECONOMIC DEVELOPMENT	1,729,866	1,877,738	1,877,738	-7.88%		-147,872
1307 PUBLIC UTILITY SERVICES	0	0	0	0.00%		0
1308 OTHER ECONOMIC SERVICES	239,727	203,260	203,260	17.94%		36,468
1401 PRIVATE WORKS	0	0	0	0.00%		0
1402 GENERAL ADMINISTRATION OVERHEADS	71,271	-75,522	-75,522	100.00%	Report	146,793
1403 PUBLIC WORKS OVERHEADS	(0)	-10,616	-10,616	100.00%		10,616
1404 PLANT OPERATION COSTS	0	155,184	155,184	-100.00%	Report	-155,184
1405 SALARIES & WAGES	(0)	0	0	0.00%		0
1406 BUSINESS UNIT OPERATIONS	1,033,192	805,368	805,368	28.29%	Report	227,824
1407 GOLDFIELDS RECORD STORAGE	439	0	0	0.00%		439
1408 TOWN PLANNING SCHEMES	0	0	0	0.00%		0
1409 UNCLASSIFIED	581,174	325,845	325,845	78.36%	Report	255,329
1601 FINANCE & BORROWING	0	0	0	0.00%		0
	85,345,901	89,250,777	89,250,777	-4.38%	9	(3,904,876)

Position	Description
AGAINST	Against the temporary aspect of the proposal. They want people moving to Kalgoorlie.
AGAINST	Against the temporary short term influx of FIFO workers. They want investment to go into the culture and recreation for the city. They are concerned of CKB becoming a ghost town.
FOR	Supports the financial impact it will have on the city specifically on coffee vans and shops near the development.
FOR	Raised concerns on dust control however is supportive of the positive economic impacts on the city.
FOR	Is supportive of the decreased demand on the hotels allowing availability for tourists.
FOR	Is supportive of the possible effect it will have on the rental market and other forms of accommodation.
AGAINST	Highlights the council endorsement to limit FIFO workers coming into the city and believes that the proposal is going against that endorsement. They are worried about the opportunities for jobs being taken away from the locals. Proposes that they build houses rather than camps making it a permanent asset for the city. They are not against BHP wanting accommodation but is against the 3 year term with the option to extend rather than something long term. They believe this development as it stands is going against the council's vision for the city.
AGAINST	They are against its location so close to town and would prefer for it to be at the outside CBD (residential areas).
AGAINST	Believes that there are already too many FIFO camps. Is worried about its impact on traffic, noise, and congestion. They are worried all jobs will go to FIFO rather than locals. They want the land to be used for housing.
AGAINST	Is worried about the impact it will have on the residential neighbourhood with congestion and noise and the impact it will have in their lifestyle. They request the camp is moved somewhere further away from residential areas.
FOR	They understand that there is a lack of housing and a lack of skilled workers currently in Kalgoorlie.
FOR	Believes it will be great for the town.
AGAINST	Disapproves of the location.
AGAINST	Disapproves of the location and have concerns of self imposed restrictions impacting Kalgoorlie and the development becoming an eyesore.
AGAINST	They are concerned with Kalgoorlie becoming a camp town. They believe that the local council should push them to build more housing rather than camps.

AGAINST	They are not supportive of the location and its impact on the residential zone specifically when it comes to noise pollution, management of the site, traffic management, antisocial behaviour and how that will be managed including community complaints if it goes through. They question the benefits it will bring not just to the city but the suburbs it will be located in. They want BHP to do more for public relations. They are concerned with the closure plan and the future of the site once they leave, waste management plan, if the camps will be built to reflect and contribute Somerville, and they want to know about the value loss that the development could bring to their property.
AGAINST	They comment that while the camp is necessary the effects it will have on the image, roads, traffic, city's growth will be negative and detrimental and irreversible once the camp leaves grounds. They to make sure that the long term impact is also considered rather the immediate problem.
AGAINST	They are against the temporary accommodation for FIFO workers in the centre of town specifically because it will not contribute to the community.
AGAINST	They are unhappy about the lack of communication. They want food to be purchased from local suppliers, and are wondering how the airport will cope with 1000 more people, there is a lack of carparking at the airport due to FIFO workers.
AGAINST	They are concerned with how the proposed location will affect their house and lifestyle.
AGAINST	Argues that the camp style accommodation goes against the CKB vision statement 'be a place people will call home' and 'high quality of life' specifically as it will affect the quality of life for those living nearby. They are worried for increase in traffic and safety in the vicinity.
AGAINST	Against the location being so close to residential dwellings.
AGAINST	Concerns with control of noise, dust, social behaviour and mining vehicle beepers at early hours of the day. They have concerns with location and argue that a different use would benefit the city much more.
AGAINST	They have concerns with the pressure that a sudden increase of 1000 people will have in services such as medical, airports, carparks and pubs. They want to know what the plan will be for the site after the 3-6 year period after the FIFO camp leaves.
AGAINST	They are worried on the mining camp making the city of Kalgoorlie less attractive to live in.

<p>AGAINST</p>	<p>Concerned that location will have adverse effect caravan park including noise, dust and traffic including aesthetics. The company is worried of loss of revenue and are worried they might lose their membership which demands high standards. They comment that accommodation providers in Kalgoorlie-Boulder have been able to accommodate the requirements of business locally and this should be the first option before a new development is put in place. They want more detailed information on the time line of the project. They request further information on design and services - they have concerns with how the sewer will be able to cope with the new development. Drainage management and flood prevention- they have had instances in the past where flooding occurred as a result of nearby developments. They want a plan put in place to mitigate such occurrence from happening.</p>
<p>AGAINST</p>	<p>They are against the development focusing on the attraction of FIFO workers rather than residential. They want payback for rate payers.</p>
<p>FOR</p>	<p>They understand that the workers required cannot be met by the current available workers in Kalgoorlie.</p>
<p>AGAINST</p>	<p>They are against the development as it may devalue homes in the town. They want FIFO to be stopped and for an emphasis to be place on residential workers. They propose that the camp be built further out of town.</p>
<p>AGAINST</p>	<p>They want a development that would contribute to the community and mining camps are not doing that.</p>
<p>AGAINST</p>	<p>They want the camps to be placed outside the city.</p>
<p>AGAINST</p>	<p>They acknowledge that we require more accommodation for FIFO workers however the location being so close to town and being in a residential area they believe that the noise and traffic disruption will negatively impact both the residents and FIFO workers on night shifts. They don't believe that city businesses would benefit from the FIFO workers. They would much rather prefer a caravan park to be placed in that location as it would be temporary caravaners.</p>

Location	Within 500m radius
Hannans	NO
Lamington	NO
Boulder	NO
Somerville	YES
Hannans	NO
Piccadilly	NO
Piccadilly	NO
Somerville	YES
Somerville	NO
Somerville	YES
Lamington	NO
Somerville	YES
Hannans	NO
Piccadilly	NO
Somerville	NO

AGAINST

FOR

Somerville	YES
Somerville	NO
Somerville	NO
Kalgoorlie 6430	UNKNOWN
Somerville	YES
Somerville	YES
Somerville	YES
Somerville	YES
Hannans	NO
Hannans	NO

Somerville	YES
Hannans	NO
Hannans	NO
South Kalgoorlie	NO
Boulder	NO
Somerville	YES
Somerville	YES



Legend

Extent of Local Development Plan	Retaining Walls
R20 Subject Lots	No Vehicle Access Permitted
R40 Subject Lots	Primary Dwelling Orientation
Designated Garage Location	Secondary Dwelling Orientation
Preferred Garage Location	Uniform Estate Fencing
Bin Pads	



Local Development Plan R-Code Variations

- GENERAL**
 - This Local Development Plan applies to Lots 268, 314-318, and 321 only.
 - The requirements of the City of Kalgoorlie-Boulder Local Planning Scheme No. 1, the SPP 7.3 Volume 1 Residential Design Codes (R-Codes), and any relevant local planning policy apply, unless otherwise provided on this Local Development Plan.
 - The following standards represent variations to the deemed-to-comply provisions of the R-Codes and constitute new deemed-to-comply provisions pursuant to the R-Codes, or are deemed to meet the relevant design principles of the R-Codes.
- VEHICLE ACCESS & GARAGES**
 - Designated garage locations apply to Lots 314, 316-318 and a preferred garage location applies to Lot 268, where shown on the Local Development Plan. Designated/preferred garage locations do not prescribe the requirement for boundary walls but reference the side of the lot to which the garage must be located.
 - Where applicable, no Vehicle Access Restrictions are shown on the Local Development Plan. Pedestrian access is permissible.
- DWELLING ORIENTATION**
 - For Lot 268, the dwelling shall have at least one habitable room major opening to Aslett Drive (secondary street boundary), and must not be obscured by visually impermeable fencing.
 - For Lot 321, the design of dwellings (whether as a single house or as grouped dwellings) shall have at least one habitable room major opening to Yuwari Avenue / Tjanpi Avenue, and must not be obscured by visually impermeable fencing.
- FENCING**
 - Front fences within the primary street setback shall be low or visually permeable above 0.9m to a maximum height of 1.2m above natural ground level.
 - For secondary street boundaries, fencing shall be low or visually permeable above 1.2m behind the primary street setback, for a minimum length of 6m behind the truncation with a habitable room addressing the street.
 - Where visually permeable fencing is supplied by the Developer and deemed necessary, the fence shall not be altered or be obscured.
- LOCATION OF BIN PADS**
 - A designated bin pad location is shown on the Local Development Plan for Lots 315-317 and a preferred bin pad location is indicated for Lot 321.
- OUTBUILDINGS**
 - Where outbuildings are proposed, they must be designed and constructed from materials to and colours that match or compliment the dwelling when visible from the public realm.

Endorsement Table:

This Local Development Plan has been adopted by Council and signed by the Principal Planner:

Principal Planner: _____

Date: _____

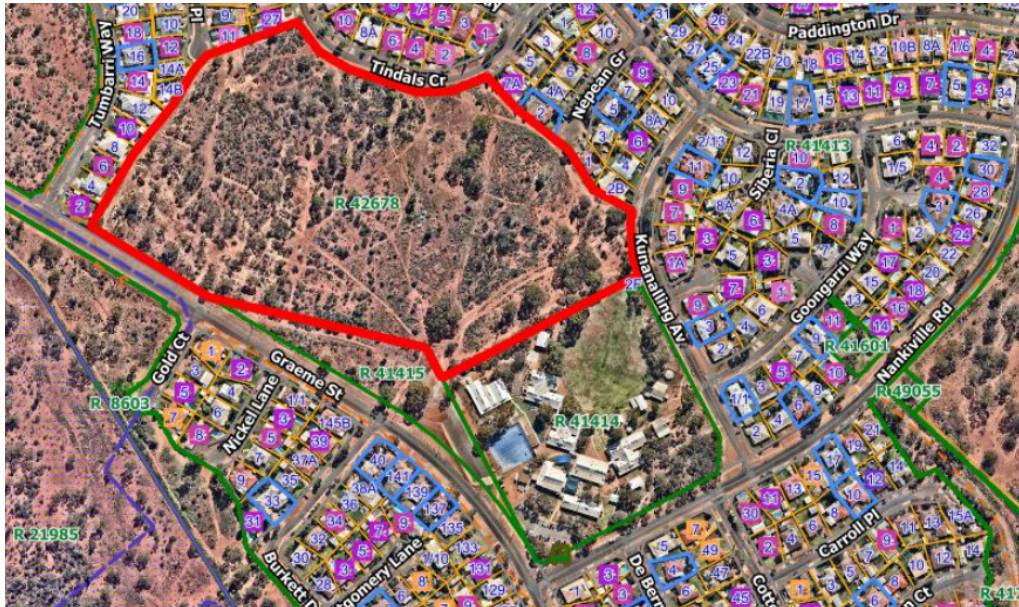
Local Development Plan
 STAGE 4, GREENVIEW AT KARLKURLA
 A DevelopmentWA Project

scale: 1:1250@A3 | 1:525@A1
 plan: 13/025/030B
 date: 22/06/2023
 Taylor Burrell Barnett Town Planning & Design
 Level 7, 160 St Georges Terrace, Perth WA 6000
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Reserve 4278



Reserve 42678



Reserve 7602





City of
**Kalgoorlie
Boulder**

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WORKFORCE ACCOMMODATION

POLICY NUMBER: **LPP1**

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015* which enables the City of Kalgoorlie to prepare local planning policies for any matter related to the planning and development of the scheme area.

PURPOSE

The purpose of this Policy is to:

- Provide guidance on the assessment of and decision-making on development applications for workforce accommodation; and
- Manage the development of workforce accommodation with a longer-term aim to maximise the residential workforce and ensure that, where workforce accommodation is provided, it is designed appropriately and contributes to the City's vision to be a place people call home.

OBJECTIVES

The objectives of this policy are to:

- a) Support fixed-duration major construction projects where it can be substantiated that employment and/or accommodation cannot be locally sourced;
- b) Discourage the construction of work camps or short-stay facilities used only to accommodate fly-in-fly-out (FIFO) employees/contractors;
- c) Achieve reciprocal benefits for the local community and business from an integrated workforce accommodation facility;
- d) Provide guidance and performance criteria to enable the preparation of applications by proponents and the assessment of proposals by the City;
- e) Enable occupants of the accommodation facility to integrate with the community, local businesses and City services;
- f) Acknowledge that workforce accommodation is by nature a temporary land use and that planning controls will be used to limit the period of use;

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- g) Post the use period for a workforce accommodation facility; a new land use is pre-planned and transition occurs seamlessly and in a timely manner; and
- h) Encourage permanent housing type for workforce accommodation within the residential and rural townsite zone.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Kalgoorlie-Boulder's (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails. Where this Policy is inconsistent with the provisions of a specific Policy, Master Plan or Guidelines applying to a particular site or area, the provisions of that specific Policy, Master Plan or Guidelines shall prevail.

APPLICATION OF POLICY

This Policy applies to applications for Planning Approval for workforce accommodation made on land in all zones and reserves within the City where the use is permitted under the City's Town Planning Scheme. All applications for Workforce Accommodation will be presented to Council for consideration.

This Policy also applies to requests to renew the approval for existing workforce accommodation facilities on time-limited approvals.

This Policy provides further interpretation of the City of Kalgoorlie-Boulder's TPS2 in terms of how the Council applies discretion to decision-making on applications for workforce accommodation in the City. The Policy also provides guidance for the consideration of workforce accommodation proposals under other legislation referred to the City for comment.

The Policy further aims to set out the information requirements and provisions to which the City shall have due regard in the assessment and determination of development applications.

CONTEXT

The State Planning Strategy 2050 (WAPC, 2014) recognises that Local governments are increasingly involved in providing a range of services and infrastructure to remote settlements.

For this to continue sustainably, funding and governance arrangements for municipal services may need to be reviewed.

Statement of *Planning Policy No.3 – Urban Growth and Settlement (WAPC, 2006)* seeks to promote a sustainable and well-planned pattern of settlement across the State, build on existing communities with established local and regional economies and manage the growth and development of urban areas in response to social and economic needs of the community, and in recognition of relevant community values.

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The Goldfields-Esperance Regional Planning and Infrastructure Framework (WAPC, 2012) indicates the growth of the region's mining industry has heavily influenced infrastructure investment, population growth and the development of many of the region's settlements, and states that fly-in fly-out workforces help accommodate constantly changing labour requirements, particularly for specialist skills and during the construction stages of projects.

However, as those employment opportunities associated with the ongoing operations of resource projects are generally more long-term in nature, it would be preferable from a community-building perspective to increase the amount of mine workers living in the region.

The incorporation of workforce accommodation in a community is a complex issue. The resources sector and its peak bodies (i.e. the Chamber of Minerals and Energy) have a position that access to fly-in fly-out labour is an essential element of their operations. Local communities benefit from having workers and their families permanently located in their towns and can suffer negative impacts from a large FIFO presence.

It is acknowledged that the need for workforce accommodation is always changing.

Experience shows that workforce accommodation can be established quickly to accommodate sharp spikes in demand, but it should not be the preferred long-term strategy.

The supply of workforce accommodation should therefore be managed. This in-principle position has implications for any existing or proposed workforce accommodation development.

The primary implications are that workforce accommodation should be subject to a time limited approval to allow for their need to be reviewed over time, and that any workforce accommodation proposal should be justified based on demonstrated need.

Four main categories of workforce accommodation can be identified. Each has different requirements for accommodation arising from a combination of the nature of their work, their work hours/shift roster and the specific requirements of the project on which they are working.

1. Construction workforce, major projects. Workforce scale is very large with extended work hours and a temporary workforce.
2. Construction workforce, general projects and sub-contractors. These are generally engaged for a relatively shorter timeframe, with variable shift patterns, and may seek accommodation in general market workforce accommodation facilities provided by independent operators.
3. Periodic maintenance shutdown, major projects. These are characterised by very short term engagements of multi-skilled teams and extended shift patterns. The nature of the project task means that resource companies prefer control for the period of works with a preference for dedicated workforce accommodation facilities.
4. Operation workforce. These are more likely than other categories to include long term FIFO arrangements and for some to have shorter shift rosters.

The Council's preference is for workers to be accommodated in more integrated forms of Kalgoorlie-Boulder townsite-based accommodation wherever possible, preferably housing. Operational workers are employed on a long-term basis and, ideally from a local community perspective, these workers should be residential. There should at least be plans or options for these workers to transition to residential.

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While Council's preference is clear, where FIFO operational workers are to be accommodated on a long-term basis, Council expects their accommodation to be: of a high standard; suitably integrated with surrounding development and the community; and not a typical camp design or layout appropriate to an isolated/remote camp.

Integration can bring a range of advantages – to the community in the form of an increased population within commercial catchments with consequent commercial and social benefits – and to the FIFO workforce with opportunities for involvement in the wider community on a regular basis.

The objectives of this Policy are consistent with the report on the parliamentary enquiry into FIFO practices by the House of Representatives Standing Committee on Regional Australia which noted:

...the (FIFO) work practice is eroding the liveability of some regional communities to such an extent that it is increasingly removing the choice to 'live-in' rather than simply 'cash-in' and Policy makers must develop a policy mix that ensures the FIFO/DIDO (Drive-In Drive-Out) work practice does not become the dominant practice, as it could lead to a hollowing out of established regional towns, particularly those inland.

In light of the above, workforce accommodation must be managed carefully, with a long-term aim to minimise its use and maximise the residential workforce. This is a consistent approach for policy settings across all tiers of government in most if not all communities with a strong resources economy.

Council Position

The City of Kalgoorlie-Boulder's position on Workforce Accommodation is set out as follows:

- a) The Council acknowledges the critical role Workforce Accommodation can play during the construction phase of major resource projects and to accommodate peak short-term workforce requirements associated with maintenance shutdowns;
- b) The Council's preference is for operational workers to be based in the Kalgoorlie-Boulder townsite, and the City will work with industry and the State Government to pursue options to increase residential workforce numbers;
- c) The Council's aspiration is for workforce accommodation to be met, as much as possible, through residential, hotel or motel accommodation;
- d) The Council is committed to helping to grow and develop the local community and the local economy. Workforce accommodation facilities incur a relative loss of contribution to the community compared to a residential workforce;
- e) It is Council's intention for all workforce accommodation to transition towards a residential workforce. Accordingly, workforce accommodation is approved on a temporary basis in all cases. The intention to transition over time towards a residential workforce should be shared;
- f) Only Workforce Accommodation developments that are sufficiently integrated into the community shall receive longer term approval provided they meet the requirements of this policy; and
- g) The Council believes a community contribution should be made by Workforce Accommodation proponents at the time of initial approval as there is a relative loss of community service and

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benefit in approving Workforce Accommodations due to association with FIFO working arrangements.

POLICY PROVISIONS

(Matters To Be Considered In Exercising Discretion)

1. Workforce Use Classification

- In considering a development as falling within the Workforce Accommodation definition the City will consider the merits of the proposal including site configuration; building form and design, floor layout and size; on-site amenity; parking; and landscaping, including the following:
 - Proposals that comprise more than 60% room typologies, where the room size is 10m² or less (excluding bathrooms/ensuites) or 14m² in total size;
 - Floor layout and site amenities (walkways, signage, landscaping and leisure/recreation spaces) and guest reception that do not include a mix of accommodation types catering for a range of short stay occupants including couples or families;
 - Streetscape interface and guest parking locations and transport facilities; and
 - Proposals that are predominantly for single occupant typology may be considered acknowledging their use as workforce accommodation.

2. Time Limited Approvals

Commented [AW1]: Discuss

Workforce Accommodation is by its definition a temporary land use and therefore, unless otherwise specified below, planning approval will be conditioned for the use to cease within a specified time-period;

- a. Workforce accommodation deemed as lawful prior to policy adoption will be subject to a time-limited planning approval if there is an increase in gross floor area or number of beds;
- b. Planning approval will not exceed a period greater than **ten (10) years**. Any renewal or extension will require a further planning application and be subject to the provisions of this policy;
- c. Proposals for development which seek timeframes exceeding 10 years are considered permanent development, and therefore the design and amenity must wholly consist of fully self-contained dwellings, and the layout reflect a traditional residential layout;
- d. Workforce accommodation built for a specific project shall have time-limited planning approval generally in accordance with its duration;
- e. Development applications are required to identify the period for which they are seeking planning approval;
- f. 12 months prior to the expiry of the planning approval the landowner must provide to Council for approval a site decommissioning program or a plan to transition to a permanent land use; and

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g. At the conclusion of the approved timeframe, the planning approval will expire.

i. 5-Year Term Proposal

Applications for not longer than 5 years, must comply with this policy, except with 2(ii) below.

ii. 10-Year Term Proposal

Applications for term extensions longer than 5 years, but not exceeding 10 years, must comply with the policy and will also be required to demonstrate the following:

- a balanced and diverse built form which will contribute to the development of an active and interesting character in the public domain;
- contiguous, activated street frontage with high quality-built form, that is consistent with the desired character of the area, including;
 - wall height above 2.4m
 - roof pitch 15 degrees minimum,
 - landscaping and open front fencing
- room typologies to be above 14m² (including bathrooms/ensuites) in total size;
- support the zone objectives, future development of the area, following expiry of a workforce temporary approval, in terms of land development, built form or infrastructure outcomes, and/or permanent accommodation, within a walkable catchment to activities; and
- Demonstrate significant social, and/or community outcomes above those associated with a 5-year time limited approval.

3. Need

Proposals for new workforce accommodation facilities, requests to extend approval periods for existing workforce accommodation facilities or proposals to increase the number of beds associated with existing facilities must be accompanied by information that demonstrates need.

Major projects that require review of workforce demands should be the catalyst for review of workforce practices. The potential for existing settlements to accommodate workers should be considered as part of the workforce model for any such project. As such, the need for additional beds must be considered against the capacity of existing settlements to meet the accommodation demands. The following provisions guide how need will be assessed:

- A proponent of new workforce accommodation, or an increase in the number of beds for an existing facility, must demonstrate a need for the development, as part of their proposal. The need for beds must be demonstrated in the context of workforce accommodation provision across the City and across industry demands;
- Proponents must demonstrate liaison with the City and evaluation of options regarding capacity in local housing and land supply markets, prior to applying for workforce accommodation facilities associated with major projects;

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- Assertions that there is adequate demand for workforce accommodation to support business investment which are not substantiated with demonstrable demand are not accepted as the basis for demonstrating need for workforce accommodation;
- Advocating for new workforce accommodation in conjunction with a reduction of workforce accommodation beds elsewhere, is insufficient by itself to demonstrate need for workforce accommodation;
- Evidence of occupancy, contracts or bookings may contribute to the demonstration of demand for workforce accommodation; and
- Assessment of workforce accommodation proposals must consider the cumulative impacts of multiple workforce accommodation developments on the sustainability and liveability of affected towns and the City generally.

4. Location

Workforce accommodation facilities are to be suitably located to deliver the objectives of this policy. In determining a suitable location for development, the following should be considered:

- Accommodation at locations that lend themselves to community integration and utilisation of local businesses;
- If community integration is unachievable, the planning approval will be conditioned to leverage development contributions to reinvest in community infrastructure;
- Remote workforce accommodation camps are considered acceptable where it can be demonstrated that it is not feasible or practicable for workers to be based in the Kalgoorlie-Boulder townsite; and
- Evidence of engagement with neighbouring properties has been undertaken by the proponent prior to lodgement of a development application.

5. Design

The acceptability of workforce accommodation is dependent upon standards associated with the location for which it is intended. When proposed in an urban setting, a seamless integration of a workforce accommodation facility with its surrounds is the preferred outcome.

The standard of development must be commensurate to its location. In this regard, workforce accommodation within existing or proposed urban areas must consider the standard of development appropriate to its location in the design of the facility. Design of the facility and its infrastructure must be high quality and demonstrable with best practice standards. Typical transportable workers camp buildings and layouts will not be considered favourably by Council.

Proposals must consider the compatibility of a use or development with its setting. Associated with this matter are amenity, character, streetscape, scale, integration and similar.

The development design provisions applicable to workforce accommodation to be incorporated and considered as part of applications include:

- The development form, bulk, scale and streetscape appearance contribute to the amenity and desired character of the surrounding area
- Predominant building materials and features found in the locality are incorporated into the design.

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- The building features and design to include wall height and roof pitch to match existing and surrounding buildings and desired character under the site zoning and streetscape interest and activation.
- **Active building frontages positioned at the street front boundary, including building height and setbacks relative to the site zoning and scheme objectives and amenity.**
- The primary street setback areas shall only be used for landscaping, parking and access, unless otherwise approved by the local government.
- Landscaping to be provided as a minimum 2m wide strip along the street frontage.
- The provision of awnings to accommodation units/pods entrances and walkways
- Front fences shall be visually permeable, and the design, height, colour and materials used should reflect the local character.
- Occupant and visitor car parking facilities must be located within the street setback.
- Signage and advertisement devices will not be supported, unless used for information or safety purposes.
- Adequate and safe provision and access is to be made for parking and service, and waste vehicles.

6. Communal facilities and amenities

- Adequate provision to be made for internal occupant amenities relative to the scale of the facility and number of rooms/beds including outdoor landscape courtyard areas,
- Communal outdoor landscaped areas to be provided for occupant amenity and use, the design to include landscaped gardens, outdoor seating, lighting, shelter, and other amenities such as outdoor dining and BBQs, to support informal social use and interaction and wellbeing.
- The landscape gardens to utilise local plant species where possible and be regularly maintained to a high standard.
- **Communal leisure and recreation indoor and outdoor facilities for occupation amenity given the regularity and frequency and associated proposals of stay at the facility.**

SOCIAL IMPACT AND COMMUNITY INTEGRATION

All workforce accommodation applications are required to be accompanied by a Social Impact Assessment and Social Impact Management Plan. If the Social Impact Management Plan does not include contributions*, then other management measures need to be considered satisfactory for the purposes of offsetting any relative net loss in community service and benefit.

Measures to counterbalance any social impact need to be considered in the context of the broader community rather than a specific locality, and detail how the measures will offset the identified effect. Contributions should address the adverse cumulative impacts of workforce accommodation on current and future generations. *Social Impact Assessment provisions under development.*

In considering applications for development approval, the community impacts associated with the development must be taken into consideration. Contributions may be in the form of:

- The ceding of land for an agreed public purpose;
- Construction of infrastructure works that are to be transferred to public authorities on completion;
- Monetary contributions to acquire land, community infrastructure and/or facilities; and
- Monetary contributions to Council programs and/or services.

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In accordance with Schedule 2, Part 10, Clause 78 of the Planning and Development (Local Planning Schemes) Regulations 2015 the local government may enter into an agreement in respect of a matter relating to the Scheme with any owner, occupier, or other person having an interest in land affected by this Scheme.

All workforce accommodation development applications will be presented to Council for consideration. The report will include the Social Impact Assessment, Social Impact Management Plan, and agreed outcomes with the City in relation to any negotiated contributions.

*If a proponent does not believe a contribution is warranted, the Social Impact Management Plan needs to clearly articulate in detail, and based on evidence/commitments, the reasons why they believe a contribution is not warranted so this can be considered in determining the merits of the proposal. Council's position on the need for contributions is based on the adverse cumulative impacts of workforce accommodation developments on building sustainable local communities and local economies, not just the impact of an individual workforce on community facilities and infrastructure.

RELEVANT DOCUMENTS

- **State Planning Policies**

State Planning Framework Policy

- **Local Planning Policies**

Social Impact Assessment

- **Other legislative documents which have potential to influence applications:**

- *Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations 1974*
- *City of Kalgoorlie-Boulder Health Local Laws 2001*
- *Health Act 1911*
- *The Health (Aquatic Facilities) Regulations 2007*
- *City of Kalgoorlie-Boulder Local Planning Strategy (2013)*
- *City of Kalgoorlie-Boulder Local Planning Strategy Amendment (2016)*
- *State Planning Strategy 2050 (2014)*
- *Goldfields Esperance Regional Planning and Infrastructure Framework (2015)*

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ADVERTISING PLANNING PROPOSALS

POLICY NUMBER: LPP2

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy Advertising Planning Proposals.

PURPOSE

The purpose of this Policy is to provide guidance on:

- The extent of direct community consultation to be undertaken with property owners and occupiers for various planning proposals.
- Community consultation will be based firstly on any legislative requirement and then the degree to which the proposal impacts upon the site itself, the land immediately surrounding the site, the locality within which the site is situated or, in some cases, the whole local government.
- The type and method of advertising local government will predominantly consult with owners of land and, where appropriate, will also consult with occupiers of the land.

OBJECTIVES

The objectives of this Policy are public consultation on planning matters:

- To develop a method by which proposals can be classified according to their likely impact.
- To define the different levels of consultation that will be undertaken and advice that will be provided in respect of a range of land use and development proposals.
- To detail the requirements for consultation based on the level of impact of the proposal.
- To outline the process the local government will use when undertaking consultation and considering submissions.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Kalgoorlie-Boulder's (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning

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scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails.

This Local Planning Policy is not part of the Scheme and does not bind Council in respect of any application for development approval. However, Council shall have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

APPLICATION OF POLICY

This Policy applies to:

- Applications for Development Approval made under Part 7 of the *deemed provisions for local planning schemes*;
- Structure Plans proposed under Part 4 of the *deemed provisions for local planning schemes*;
- Local Planning Policies made under Part 2 of the *deemed provisions for local planning schemes*; and
- Amendments to the Scheme proposed under Part 5, Division 4 of the *Planning and Development Act 2005* (the Act).
- The Policy is to be read in conjunction with the Scheme, the Act, any associated Regulations and any other relevant Local Planning Policy. If a provision of the Policy is inconsistent with the Scheme, Act or Regulations, the Scheme, Act or Regulations prevails.

EXCLUSIONS

This Policy excludes the following types of proposals:

- Applications for Single House and Outbuilding R-Codes Approval made under Part 5 of the R-Codes, for which the process outlined in the R-Codes applies.
- Subdivision and amalgamation proposals made under Part 10 of the Act; and
- Extraordinary planning proposals, such as Local Planning Strategies, and Review of the Local Planning Scheme, for which specific advertising will be identified at the appropriate time.

POLICY MEASURES

Development Applications

Advertising timeframes for Development Applications shall be in accordance with the following table:

Advertising Required	Type of Advertising	Radius	Minimum Advertising Period

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<p>Permitted Uses Where no variation to scheme or policy requirements is sought or necessary to approve a proposal.</p>	<ul style="list-style-type: none"> • None 	<p>None</p>	<p>None</p>
<p>Minor Variation (residential)</p> <ul style="list-style-type: none"> • setback (side and rear) • garaging in front setback higher than building <p>Advertising can be waived with written support from affected neighbour.</p>	<ul style="list-style-type: none"> • Letter (direct notice) via postal / electronic 	<p>Adjoining property owners</p>	<p>14 days</p>
<p>Setback Variation and Retaining</p> <ul style="list-style-type: none"> • The intent of this level is to limit advertising only to the variation being sought, rather than the development as a whole. • Owners of properties that abut the proposal site or are located opposite. 	<ul style="list-style-type: none"> • Letter (direct notice) via postal / electronic 	<p>50m (min)</p>	<p>14 days</p>
<p>Height or Plot Ratio Variation</p> <ul style="list-style-type: none"> • The intent of this level is to limit advertising only to the variation being sought, rather than the development as a whole. • Owners of properties that abut or are located opposite the proposal site. • Owners of properties within the specified radius of the proposed site. <p>Category A</p> <ul style="list-style-type: none"> • Plot Ratio variation less than 10% • Height variation less than 2 metres <p>Category B</p> <ul style="list-style-type: none"> • Plot Ratio variation more than 10% • Height variation more than 2 metres 	<ul style="list-style-type: none"> • Letter (direct notice) via postal / electronic 	<p>A - 50m (min)</p> <p>B- 100m (min)</p>	<p>21 days</p> <p>28 days</p>
<p>Carparking Variation</p> <ul style="list-style-type: none"> • Owners of properties that abut or are located opposite the proposal site. • Owners of properties within the specified radius of the proposed site. • Referral to Main Roads. <p>Category A - limited Variation to reduce on-site parking by less than 25% of require parking standards.</p> <p>Category B - Substantial variation to reduce parking on site by more than 25% of the parking standards.</p>	<ul style="list-style-type: none"> • Letter (direct notice) via postal / electronic • Website notice 	<p>A - 100m (min)</p> <p>B- 200m (min)</p>	<p>21 days</p> <p>28 Days</p>

<p>Home Business and Family Day Care Owners of properties that abut the proposal site or are located opposite.</p>	<ul style="list-style-type: none"> • Letter postal / electronic • Website notice 	<p>100m (min)</p>	<p>21 days</p>
<p>Animal Husbandry</p> <ul style="list-style-type: none"> • Owners of properties that abut or are located opposite the proposal site. • Owners of properties within the specified radius of the proposed site. 	<ul style="list-style-type: none"> • Letter (direct notice) via postal / electronic • Website notice and accompanying material 	<p>100m (min)</p>	<p>21 days</p>
<p>A Use</p> <ul style="list-style-type: none"> • Owners of properties that abut, share a common boundary or are located opposite the development site. • Owners of properties within the specified radius of the proposed site. <ul style="list-style-type: none"> • The advertising radius is measured from the boundaries of the site. 	<ul style="list-style-type: none"> • Postal/ electronic to owners • Website notice and accompanying material • Public notice (newspaper) 	<p>200m (min)</p>	<p>28 days</p>
<p>Use Not Listed</p> <ul style="list-style-type: none"> • Is defined as a Complex Application under Deemed Provisions Schedule 2 Part 1 of the Planning and Development (Local Planning Scheme) Regulations, • Advertising in accordance with Clause 64 (1) to:- <ul style="list-style-type: none"> ○ owners and occupiers of properties in the vicinity of the development ○ to any other owners and occupiers of properties in the vicinity of the proposed development who, in the opinion of the local government are likely to be affected ○ Website Notice to include application and accompanying material. • The advertising radius is measured from the boundaries of the site. 	<ul style="list-style-type: none"> • Letter (direct notice) via postal / electronic and accompanying material • Website notice • Accompanying material • Application • Public notice (newspaper) • Sign on Site 	<p>500m (min)</p>	<p>28 days</p>
<p>Workforce Accommodation in residential area and/or “A” Use</p> <ul style="list-style-type: none"> • Owners of properties that abut or are located opposite the proposal site. • Owners of properties within the specified radius of the proposed site. • Referral to Main Roads. 	<ul style="list-style-type: none"> • Letter (direct notice) via postal / electronic • Website notice and accompanying material 	<p>A – 200m (min) B – 300m (min)</p>	<p>28 days 28 days</p>

<p>Category A – 100 beds or less Category B – More than 100 rooms/beds</p>	<ul style="list-style-type: none"> Public notice (newspaper) Sign on site (optional) 		
<p>Extractive Industry</p> <ul style="list-style-type: none"> Owners of properties that abut or are located opposite the proposal site. Owners of properties within the specified radius of the proposed site. 	<ul style="list-style-type: none"> Letter (direct notice) via Postal / electronic Website Notice and accompanying material Public Notice (newspaper) 	500m (min)	28 days

Holiday Periods

When consultation occurs over an extended public holiday period, comprising:

- Christmas / New Year and Easter - the advertising period shall be extended for a further 7 working days so as to take into account any public holidays; and
- Other public holidays - advertising period shall be extended for a further 2 working days so as to take into account any public holidays;

subject to compliance with statutory timeframes specified by the *Planning and Development (Local Planning Schemes) Regulations 2015*.

ADMINISTRATION

Letters

- Consultation is to occur by traditional post, and electronic mail where electronic mail contact details are available within the City’s property system.
- The minimum advertising period will begin the working day following the date of postage.
- Letters informing of a proposal are to be based upon clause 86(3) of Part 11 of the deemed provisions for local planning schemes and include the following information:
 - a) Details of the development, including a copy of any plans or proposal that will assist in communicating the intent of the proposal;
 - b) Explanation as to why the proposal is being advertised, such as the need to vary a standard requirement (giving details of the variation) or to meet the advertising requirements of the deemed provisions for local planning schemes;
 - c) The date by which any written comments are to be lodged;
 - d) The local government officer to which enquiries may be made;
 - e) Notification that any submission made cannot be considered a confidential document and may be released to the public domain as part of the City’s consideration of the proposal; and
 - f) Notification that not making a submission will be construed by the City that the person or party has no objection to the proposal.

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Sign on Site

- Where required by the Policy or Scheme, a sign will be located on the street boundary of the proposal site for the entire length of advertising. The location should be easily seen by passers-by and located so as not to cause a traffic hazard or impede access to the lot.
- The sign board is to be 750mm long x 500mm wide and erected to provide a minimum clearance of 600mm between ground level and the bottom of the sign board.
- The notice placed on the sign shall be generally in accordance with clause 86(3) of Part 11 of the deemed provisions for local planning schemes or in the case of a Scheme Amendment, the appropriate form of notice contained in the Regulations.
- The City is to photograph the sign once installed, ensuring the photograph is date stamped with the date of installation.

The applicant or owner of the proposal site is to undertake reasonable endeavours to ensure the sign remains visible at all times during the advertising period and to notify the City in the event the sign is stolen or damaged.

Newspaper Notices

- The Kalgoorlie Miner will be construed by the Scheme, Act and Regulations as the newspaper that is circulated within the Scheme area and will be used for all notices, where practicable.
- Newspaper notices shall be generally in accordance with clause 86(3) of Part 11 of the deemed provisions for local planning schemes or in the case of a Scheme Amendment, the appropriate form of notice contained in the Regulations.
- Where a newspaper notice is required as part of the advertising process, the advertising period for the proposal will begin from the date of first publication in the newspaper with this date also used for other forms of notification.

Informing of Councillors

- Councillors are to be informed of Applications for Planning Approval for Extensions and Changes to a Non-Conforming Use in accordance with the Table of this Policy.
- Councillors will be advised of all applications that have an advertising period of 21 days or more.
- Councillors are to be informed in the manner outlined in this Policy.
- Where a Councillor is an owner of property that is subject to notification, the person is to be informed by separate notices, firstly as an owner of land affected and secondly as a Councillor.

Form of Submissions

- Verbal submissions will not be considered by the City.
- Written submissions are to include the name and contact details of the person making the submission and identify the property affected by the proposal (if relevant). It is required that an email address or phone number is provided so that any further consultation can be undertaken by that medium.
- Written submissions will be accepted by the City via post, facsimile or email, subject to being received prior to close of business on the day submissions close.
- The City reserves the right to not publish or consider either wholly or in part a submission that it considers to be defamatory to any party.
- Where a person or party has been informed of a planning proposal and no submission is received by the closing date for submissions, the City will construe that the person or party has no objection to the proposal.

Content of Submissions

- The form and content of submissions should be based on planning grounds and preferably addressing the matters contained within Clause 67 of the Planning and Development Act 2005.

Consideration of Submissions

- The City will consider a planning proposal in the light of all submissions received during the advertising period.
- Submissions will be considered by the City against the matters to be considered contained in clause 67 of the deemed provisions for local planning schemes and on generally accepted planning grounds.
- Submissions that contain matters that cannot be reasonably associated with a planning matter will not be considered by the City.
- Where a submission is received after the advertising period has ended, but prior to a decision being made on the proposal, the City will note that the submission is late, but will make reasonable endeavours to consider the submission.

Consideration of Late Submission

- Should a submission be received after the official submission period, Council Officers will make reasonable endeavours to include these within the consideration of the matter.
- Should an application be made to make a late submission due to extenuating circumstances Council Officers can, upon a formal request, grant an extension.

Acknowledgement of Submissions

- The City will notify each person that made a submission on a proposal of the decision made in relation to the proposal. Notification will be sent within five (5) working days of the date of decision.
- Where the City anticipates that a decision will not be taken for a period of greater than 28 days from the close of advertising, it will inform any person that has made a submission of the delay.
- Where a planning proposal is to be considered at an Ordinary or Special Meeting of the Council each person who has made a submission is to be notified a minimum of five (5) days prior to the date of meeting and provided with a copy of the report on the matter or alternatively, informed of where an online copy of the report can be obtained.
- The form of notification under this section can be either posted by letter or email.
- Where a person or party informed of a planning proposal in accordance with this Policy has not made a written submission on it, the City is not required to provide acknowledgement under this section.

Guarantee of Receipt

Where a notification is delivered by postal service under this Policy, the City does not guarantee its delivery where the notification is addressed in accordance with the address details contained on its rates database.

Advertising Costs

Except where an applicant is required by the City of Kalgoorlie-Boulder's adopted Schedule of Fees and Charges to pay certain advertising costs, costs associated with advertising are to be paid by the City and offset by the application fee.

Deemed Refusal

Public Advertising Planning Proposals
Document date



All Applications for Development Approval that require advertising under this Policy are deemed to be subject to a notice under clause 64 of the deemed provisions for local planning schemes and subject to the 90-day deemed refusal period outlined in clause 75(1)(a) of the deemed provisions for local planning schemes.

Consideration of Submissions

- While not detracting from the substance of any submission, all submissions received will be summarised when a report to Council is required.
- Submissions shall be treated in confidentiality (unless otherwise prescribed by the relevant legislation), however Councillors may request a copy of submissions.
- Once a determination of the matter has been made, notification will be provided to each submitter advising of the determination, providing reasons for that determination and advising contact details where further information can be obtained.
- Where appropriate the local government may advise of the Council meeting date where the matter is to be determined or place an advertisement in the local paper providing public advice as to the outcome of the matter.

Date Adopted: <i>Insert OCM details and date</i>	Item Number: <i>Insert OCM Item No.</i>
Delegation: <i>Ordinary Council Meeting</i>	Revision Number: 1
Authority: <i>City of Kalgoorlie-Boulder Local Planning Scheme No. 2 2021 (as amended)</i>	



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OUTBUILDINGS IN RESIDENTIAL AND RURAL ZONES

POLICY NUMBER: **LPP3**

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015* which enables the City of Kalgoorlie to prepare local planning policies for any matter related to the planning and development of the scheme area.

PURPOSE

The purpose of this Policy is to provide local variation to the provisions of the R-Codes and establishing Zone standards for outbuildings.

OBJECTIVES

The objectives of this policy are to:

- To alter the deemed-to-comply provisions of the R-Codes for *Design Principle 5.4.3 and 6.4.4 – Outbuildings*;
- Recognise the unique characteristics of outbuilding development in the City not adequately catered for by the R-Codes;
- Provide appropriate development standards for outbuildings that reflect the City's climate, lifestyle and built form and do not detrimentally affect the amenity of the property or adjoining properties;
- To ensure that outbuildings are not used for habitation, commercial or industrial purposes by controlling building bulk (size and height); and
- To encourage the use of outbuilding materials and colours that complements the landscape and amenity of the surrounding areas.

This policy establishes criteria for the assessment of outbuilding and sea container applications.

RELATIONSHIP TO OTHER DOCUMENTS

Outbuildings In Residential and Rural Zones
Document date

This Local Planning Policy forms part of the City of Kalgoorlie (the City) local planning policy framework. Where this Policy is inconsistent with the City’s local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails. Where this Policy is inconsistent with the provisions of a specific Policy, Master Plan or Guidelines applying to a particular site or area, the provisions of that specific Policy, Master Plan or Guidelines shall prevail.

DEFINITIONS

Outbuildings are defined in the Residential Design Codes as non-habitable structures that are detached from a dwelling, but this does not include a kennel structure.

Sea containers are prefabricated durable steel framed containers (primarily designed for cargo transport) that can be placed on a site and relocated as a self-contained unit.

Minor exempted structures include:

- sheds of less than 10m² in area and 2.4m in height (which are exempt from requiring approval under Building Regulations);
- aviaries, animal pens and shade houses with permeable walls; and
- equipment enclosures associated with pumps, bores, services and the like.

POLICY PROVISIONS

Council will consider the following matters when assessing outbuilding proposals in Residential and Rural zones:

- a) The colours and materials of the outbuilding and whether they are compatible with their setting;
- b) The setbacks of the outbuilding to adjoining properties and the primary and secondary street (where applicable);
- c) The bulk and scale of the outbuilding;
- d) Whether the outbuilding will be visible from the street (primary or secondary).
- e) The size of the lot; and
- f) The proposed use of the outbuilding.

Council acknowledges that as lot sizes increase properties are more capable of accommodating larger outbuildings in ways which provide screening, separation, and the maintenance of visual amenity in a rural context. Accordingly, Table 2 provides;

Table 1 – Area and Height

Zone	Min Site Area	Floor Area	Wall Height	Max Height
Residential above R40		As per the R-Codes	As per the R-Codes	As per the R-Codes

Outbuildings In Residential and Rural Zones
Document date



Residential R10-R40		80sqm	3.5	4.5
Resident R2 & R5	Above 4 ha	120sqm	4	5
Rural 1- 4 h	1 – 4ha	200 sqm	4.5	5
Rural Above 4 ha	Above 4 ha	300 sqm	5	6

Table 2 – Setbacks

Zone	Primary Street	Secondary Street	Side	Rear
Residential R10 -R40	6m	As per the R-Codes	As per the R-Codes	As per the R-Codes
Residential Above R40	Behind the building	As per the R-Codes	As per the R-Codes	As per the R-Codes
Resident R2 & R5	10	As per the R-Codes	As per the R-Codes	As per the R-Codes
Rural 1- 4 h	15	10	5	10
Rural Above 4 ha	20	15	10	20

- Floor area is calculated based on the total floor area of all outbuildings.
- Outbuildings that meet the criteria of Table 1 and setback requirements of the R-Codes or Scheme are exempt from the need to obtain Planning Approval.
- Where a proposal exceeds any of the dimensions contained in **Table 1 and 2** a Planning Approval is required and the application will be advertised to any neighbour who, in the opinion of the City, may be potentially affected by the outbuilding.
- Outbuildings are to be used for domestic or storage purposes.
- Outbuildings shall generally be located behind the front setback and not be significantly visible from the primary street. Some visibility from the secondary street may be unavoidable.

Date Adopted: Insert OCM details and date	Item Number: Insert OCM Item No.
Delegation: Ordinary Council Meeting	Revision Number: 1
Authority: City of Kalgoorlie-Boulder Local Planning Scheme No. 2 2021 (as amended)	



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SEA-CONTAINERS IN RESIDENTIAL AND RURAL ZONES

POLICY NUMBER: **LPP4**

STATUTORY BACKGROUND

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the City of Kalgoorlie Local Planning Scheme No. 2 ('the Scheme'). It may be cited as the *Sea Containers in Residential Areas Policy*.

PURPOSE

To provide guidelines for the placement, use, size and construction of sea containers or other similar storage structures to maintain a high level of visual amenity in the surrounding area.

POLICY OBJECTIVES

The objectives of this policy are:

1. To guide and control the use, location, and number of sea containers on private property throughout the City to ensure that an acceptable standard of development is achieved that does not unreasonably detract from the streetscape, or impact on the amenity of adjoining properties and the area generally; and
2. To establish criteria and a consistent approach for the assessment of outbuilding and sea container development applications.

Relationship to other documents

This Local Planning Policy forms part of the City of Kalgoorlie (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails. Where this Policy is inconsistent with the

Sea Containers in Residential Areas
Document Date

provisions of a specific Policy, Master Plan or Guidelines applying to a particular site or area, the provisions of that specific Policy, Master Plan or Guidelines shall prevail.

This Planning Policy is to align with the provisions of LPS2 – Clause 42 – Shipping Containers.

DEFINITIONS

Sea Container means a large metal container originally manufactured to carry goods on a sea vessel.

“Other similar storage structure” is a prefabricated structure with a flat roof, regular in shape and is capable of being transported (includes a donga and a railway carriage).

APPLICATION OF POLICY

- The location of sea containers and other similar structures within the City is regarded as development and will require planning approval. For the purposes of assessment and approval, the local government will classify a sea container or other similar relocatable storage units as **ancillary and associated with the** approved use of the land.
- Any sea container or other similar structure to be used for human habitation is to comply with Repurposed Dwellings Policy.
- No sea containers or other similar structures **are** permitted in “Residential” zoned land within the City without a planning approval.
- Where a proposal relates to a heritage-protected place, the standards and requirements of the City’s local planning policies relevant to heritage conservation shall prevail over any inconsistency.

POLICY MEASURES

General

1. This Policy applies to the use of sea containers on private property throughout the City and is to be read in conjunction with Clause 42 of Local Planning Scheme No 2 provisions, as set out below.

A shipping container must be out of public view or constructed or upgraded and maintained to a standard that ensures the visual amenity of the area is not adversely impacted to the local government satisfaction.

Sea Containers in Residential Areas

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Temporary Storage

2. Sea containers will be permitted where used for temporary storage purposes in Residential, Rural, or rural townsite zones where:
 - a) located on-site for a maximum period of 14 days for the purpose of relocating personal goods to/from a property; and
 - b) Limited to one sea-container maximum length of 6m (20 foot).
3. Sea containers will be permitted where used for the storage of building materials and equipment in connection with a building under construction, subject to:
 - a) The structure is only being used for the secure storage of materials, plant, machinery or building equipment on a building site;
 - b) The building site has a current building permit and, when necessary, planning approval;
 - c) Construction works are actively being undertaken on the site and do not lapse for any period greater than 30 days;
 - d) Must be contained wholly within the property boundary of the subject lot;
 - e) The number of sea containers will be considered on the scale of construction, and surrounding site impacts;
 - f) Must not impact on pedestrian or vehicle movements in any way or obstruct pedestrian or bicycle pathways or vehicle sight lines;
 - g) The structure may not be permitted on the building site for a period longer than 6 months, unless specific approval from the City is obtained and screening details provided; and
 - h) The structure is removed from the building site within 14 days of completion of the building works or within 6 months from commencement, unless specific approval from the City is obtained.
4. Development approval is not required to be obtained for sea containers compliant with Clause 2 or 3.
5. In all other instances development approval is to be obtained and may be the subject of consultation with owners and/or occupiers of affected land.

Design provisions

6. In all cases the sea container will:
 - a) Not result in a detrimental impact on the amenity of adjoining land or the area in general;
 - b) Not compromise the approved development or use by
 - i) Impinging on any car parking bays required to satisfy the minimum car parking requirement for the approved development or use; or
 - ii) Obstructing access; or
 - iii) Obstructing a visual truncation provided to an accessway.
 - c) Be in good repair and of a uniform colour to complement the building to which it is ancillary, or surrounding natural landscape features, and must not have any form of graffiti or advertising;

Sea Containers in Residential Areas

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- d) Be setback from
 - i) side and rear boundaries a minimum of 1.0m
 - ii) Front boundary a minimum of 2.0m; and
- e) Be appropriately screened (vegetation or otherwise) where considered necessary by the City.

7. Where used for habitable purposes, sea containers are required to comply with all relevant legislation and comply with provisions contained in LPP 5 – Repurposed Dwellings.

Residential Zone - Development standards

8. Development approval is required to be obtained where any variations to the requirements of Local Planning Scheme No. 2 or the deemed to comply requirements of the R-Codes is proposed and will be subject to consultation with owners and/or occupiers of affected land. Sea containers may be permitted having regard to the following provisions:

- a) Be limited in number to a site, as set out in the table below;

Zones	Sea container	Setback
Residential below R5	2	<ul style="list-style-type: none"> • 7.5m from street • 3m from side and rear • Screening treatment to be provided
Residential R10 & above	1	<ul style="list-style-type: none"> • 6m from Street boundary

- b) Comply with all applicable R-Code requirements and provisions, including Part 5, Element 5.5.1- Ancillary Dwellings;
- c) The Condition to be free of rust or corrosion and clad or painted in a uniform colour to complement the surrounding built form and/or landscape to the satisfaction of the City;
- d) Shall be screened from adjoining sites and surrounding area generally, by landscaping or other approved manner;
- e) Applications to include written comments of surrounding landowners or will be subject to a 14-day advertising period;
- f) If the sea container or other similar structure falls into disrepair and/or becomes unsightly, the City will require its removal;
- g) May be subject to a time-limited approval; and
- h) May require details on stormwater management to ensure collected and discharged is retained on site and/or connection to an approved point of discharge.

Non-residential - Development Standards for commercial storage

Sea Containers in Residential Areas
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9. Development proposals for the placement and use of a sea container for storage are to comply with the following development standards.

a) Limits in number to a site, based on a 6 metre (20 foot) container, are set out in the table below;

Zones	Lots size	Number	Setback
Rural	Below 4 ha	2	7.5m from street boundary
Rural	Above 4 ha	3	7.5 from Street boundary
Tourist	Any size	0	As per scheme setbacks
Mixed-Use	Below 1000 sqm	1	As per scheme setbacks
	Above 1000sqm	2	Rear of the building and screened from the street
Commercial		0	As per scheme setbacks
Light Industrial		2	As per scheme setbacks
General Industrial	Below 1000 sqm	3	As per scheme setbacks
	Above 1000sqm	4	

- b) Where a development comprises more than one lot, consideration will be given to the cumulative impact, scale, location, and lot size;
- c) Be in good condition free of rust or corrosion and clad and/or painted with approved colours, materials, and finishes;
- d) Be located
 - at rear of the building and shall be screened from view from any public street.
 - compliant with setbacks under the Scheme;
- e) Shall be painted to match the colour of the buildings on the site;
- f) Shall not to be located over septic tanks, leach drains, utilities, or easements; and
- g) Shall be screened from view from any public street and buildings on the site.

10. If the sea container or other similar structure falls into disrepair and/or becomes unsightly, the City will require its removal.

11. Where a proposal involves sea-containers (hire or storage) as the primary function of the use / business, and is located within General Industrial Zone, consideration will be given to the nature of the use and location of the site, and Council may increase or remove limitations in this policy.

Roads and Reserves

This policy does not apply to the placement of sea containers within local reserves or road reserves but shall be subject to the City’s Local Laws where applicable.

Sea Containers in Residential Areas
 Document Date





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REPURPOSED DWELLINGS IN RESIDENTIAL AND RURAL ZONES

POLICY NUMBER: **LPP5**

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015* which enables the City of Kalgoorlie-Boulder to prepare local planning policies for any matter related to the planning and development of the scheme area.

PURPOSE

The purpose of this policy is to maintain a high level of visual amenity consistent with the character and amenity.

OBJECTIVES

The objectives of this policy are to:

- Ensure the repurposed dwelling presentation and appearance is of an acceptable standard to that of the locality;
- To ensure that any repurposed dwelling does not detract from an existing (or reasonably desired) streetscape; and
- To enable the local government to retain such monies (bonds) to ensure the desired standard of development is achieved.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Kalgoorlie-Boulder's (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails. Where this Policy is inconsistent with the provisions of a specific Policy, Master Plan or Guidelines applying to a

Repurposed Dwellings in Residential Areas
Document date

particular site or area, the provisions of that specific Policy, Master Plan or Guidelines shall prevail.

DEFINITIONS

Repurposed Dwellings - means a building or structure not previously used as a single house which has been repurposed for use as a dwelling.

Second hand Dwelling - means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a new modular home or transportable dwelling.

Prefabricated accommodation units means a transportable building typically utilised as workers' accommodation, throughout the mining industry and/or utilised as site offices and/or has the general appearance of mine site accommodation. Sometimes referred to as dongas.

Sea container Homes - the use of sea containers and other materials to construct a dwelling.

Tiny Homes - House containing own wheels and capable of being transported by a light domestic vehicles with 24 hours, licensed. Regulated by caravan legislation.

Small Homes – Homes under 60m2 which are built on-site and connected to permanent on-site services including water, power and sewerage.

Shed Homes – new homes using a shed as the frame, clad in corrugated exteriors, built on-site, kit homes or transported to sites, and can included converted structure.

Commented [PJ1]: Built on-site for former what?

APPLICATION OF POLICY

This policy does not apply to single pre-fabricated garden sheds, 'cubby houses' and other animal enclosures (such as aviaries, but excluding stables) less than 10m2 in total aggregate area and less than 2.4m in total height (measured from natural ground level) provided they satisfy the site and development requirements of the Scheme and/or Clause 61 Deemed provisions – Exemptions.

POLICY PROVISIONS

Council will consider the following matters when assessing repurposed, second-hand, sea container homes, prefabricated accommodation units:

- a. The colours and materials of the building and compatibility with their setting;

Repurposed Dwellings in Residential Areas
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- b. The setbacks of the building to adjoining properties and the primary and secondary street (where applicable);
- c. The bulk and scale of the building; and
- d. The Streetscape amenity and aesthetics of the adjoining and surrounding area.

Design and Streetscape

This policy is to be read in conjunction with the Workforce Accommodation Policy.

The following design provisions are applicable to repurposed or prefabricated buildings including:

- a. The building or dwelling is to maintain the amenity of the locality in which the development is proposed. The design responds to the local context in terms of bulk and scale, and desired future character;
- b. In the Residential zones the building or dwelling must be designed so as to appear as a building that is considered compatible with the appearance of dwellings and outbuildings within the majority of the residential neighbourhood;
- c. The building or dwelling is to comply with any development standards of the Scheme or any R-Code standards applicable to the development;
- d. Particular consideration is to be given to the external appearance and materials used in the second-hand building including:
 - i) any asbestos or materials containing asbestos being removed;
 - ii) external repainting and or recladding;
 - iii) the void area between the floor and natural ground levels being enclosed;
 - iv) the construction of verandahs and / or alterations to the roof pitch; and
 - v) the planting and ongoing maintenance of suitable landscaping;
- e. The street façade details to include building entry (front door), windows, awnings, porch and/or verandah;
- f. The following minimum standards apply:
 - i) At least one bedroom separate from the other rooms in the dwelling;
 - ii) A lounge, meals and kitchen area;
 - iii) A separate bathroom;
 - iv) A separate laundry;
 - v) Outdoor living area;
 - vi) Driveway and car parking;
 - vii) Minimum roof pitch of 15 degrees; and
 - viii) Minimum wall height of 2.4m;
- g. Photographs that clearly illustrate the in-situ condition and appearance of the entire building (all sides and roof);
- h. Certification from a practising structural engineer that the design and condition of the building is suitable for relocation;
- i. Confirmation that asbestos and all materials containing asbestos have been removed from the building prior to transportation to the site;
- j. A schedule of exterior wall cladding, materials and finishes to be provided;
- k. Front fencing and landscaping details are to be provided; and
- l. Provision of car parking including carport or garages.

Repurposed Dwellings in Residential Areas
 Document date



Application Requirements

- a. Photographs will need to be submitted that clearly illustrate the in-situ condition and appearance of the entire building (all sides and roof).
- b. Clear and concise details of proposed works to be undertaken to ensure the repurposed dwelling's presentation is of an acceptable standard to that of the locality. This will generally include elevations of the proposed finished works.
- c. A clear timeframe for the completion of the above works, with such timeframe to be as short as practicable and a maximum of 12 months.
- d. Any other additional information required to demonstrate that the repurposed dwelling will be aesthetically acceptable and comply with the objectives of this policy.

Bonds / Bank Guarantees

Prior to the issue of any building permit for a repurposed dwelling the local government shall require the lodging of:

- a. A bond amount equivalent to 20% of the estimated value of the approved works to be undertaken to ensure the building presentation is of an acceptable standard, with a minimum amount of \$15,000; and
- b. A legal agreement stating that the bond will be forfeited if the approved works are not carried out within the approved timeframe.

Conditions

Buildings that are repurposed for residential use are, in some instances, of poor condition and as such the local government may impose conditions to ensure the building presentation is of an acceptable standard to enhance the streetscape appearance. Such conditions may include (but are not limited to) the following:

- a. Need for additional setbacks over and above the prescribed minimum and the need for screening/landscaping;
- b. A bond/bank guarantee and legal agreement to ensure the external appearance of the repurposed dwelling has been completed to the approval of the local government; and
- c. The space between the ground level and the floor level being suitably enclosed; and
- d. The roof and/or walls being clad of non-reflective materials and being consistent or complimentary in colour with the surrounding natural landscape features or desired streetscape.

Date Adopted: <i>Insert OCM details and date</i>	Item Number: <i>Insert OCM Item No.</i>
Delegation: <i>Ordinary Council Meeting</i>	Revision Number: 1
Authority: <i>City of Kalgoorlie-Boulder Local Planning Scheme No. 2 2021 (as amended)</i>	

Repurposed Dwellings in Residential Areas
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HOME BASED BUSINESSES & FAMILY DAY CARE

POLICY NUMBER: LPP6

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy Home Based Businesses & Family Day Care.

PURPOSE

The purpose of this policy is to provide guidance on and establish a consistent approach to the assessment of proposed home-based business developments and family day care centres.

Objectives

The objectives of the policy are:

- a) Development and use of premises should not conflict with or detract from the quality of the streetscape environment within the locality;
- b) Home-based business activities should not impact on the residential character and amenity, particularly in terms of noise and odour emissions;
- c) Home-based business activities should not adversely impact on vehicular circulation or compromise the safety of road users and pedestrians;
- d) Home-based business activities operate as an ancillary use to a residential use on the same lot/development site; and
- e) To promote the economic and lifestyle importance of home-based businesses in the City of Kalgoorlie-Boulder and to acknowledge evolving work practices and technology.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Kalgoorlie-Boulder's (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails.

Home Based Business and Family Day Care Centre
Document Date

This Local Planning Policy is not part of the Scheme and does not bind Council in respect of any application for development approval. However, Council shall have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

APPLICATION OF POLICY

This Policy applies to:

- Applications for Development Approval made under Part 7 of the *deemed provisions for local planning schemes*;
- 'Home Office' and 'Home Occupation' uses are exempt from requiring development approval where permissible under the zone subject to complying with the relevant land use definitions under the Scheme, pursuant to clause 61(2)(d) & 61(3) of the deemed provisions of the Regulations;

POLICY MEASURES

The development and use of land for a home-based business is to be in accordance with the provisions of the Scheme (including land use definitions) and the following development requirements of the Policy as set out in the Table below.

	Home-Based Business	Family Day Care
General	Size is consistent with the Scheme provisions, variations will be considered against zone objectives, design and impact considerations	The scale – number of children is consistent with the Scheme provisions and relevant legislation and to be considered against zone objectives, design and impact considerations
Site Area	The site layout must ensure: <ul style="list-style-type: none"> • No nuisance or adverse impact on the amenity of adjoining properties; and • No nuisance associated with traffic movements or car parking, particularly with regards to lots with common property access. 	<ul style="list-style-type: none"> • Family Day Care Services may be considered from a single house or grouped dwelling with a lot area of min 500m²; and • Use of multiple dwellings for the purpose of a Family Day Care Service is not permitted.
Storage	<ul style="list-style-type: none"> • The site layout and internal layout ensures that the business component provides adequate privacy for adjacent residential properties; • Provides both suitable work and home environments; • Is legible and appropriate for users (both occupants and visitors); • Does not create nuisance or adversely impact on adjacent and surrounding properties; and • Outbuildings and all other incidental development constructed to accommodate or 	<ul style="list-style-type: none"> • Site and floor plans to be provided clearly identifying the business component is clearly identifiable from the primary residential use of the dwelling; and • Fencing should be of a suitable height to provide a safe and secure site.

Home Based Business and Family Day Care Centre
 Document Date



	<p>support the business have a residential appearance (materials and finishes); and</p> <ul style="list-style-type: none"> • Is capable of being reverted to a solely residential use. 	
Advertising & Signage	<ul style="list-style-type: none"> • Signage shall not detract from the streetscape, and the residential character or amenity of the surrounding residential area; • A single sign that does not exceed a maximum total sign face area of 0.6m2 and is not illuminated; • Must be painted and affixed to the wall; and • Must be positioned on private property. 	<ul style="list-style-type: none"> • A single sign that does not exceed a maximum total sign face area of 0.6m2 and is not illuminated; • Must be painted and affixed to the wall; and • Must be positioned on private property.
Operating Hours	<ul style="list-style-type: none"> • The operating times protect the amenity of the adjoining land uses and must be in accordance with the Environmental Protection (Noise) Regulations 1997; and • The operating hours limited to Monday to Saturday, 7am to 7pm. 	<ul style="list-style-type: none"> • Operating hours limited to Monday to Saturday 7am to 7pm.
Amenity	<p>The business activities or functions does not cause nuisance or have any adverse impact on the amenity of adjoining properties or surrounding residential area;</p> <p>The operation of machinery or electrical equipment or from light, vibration, smell, fumes, smoke, vapour, soot, ash, oil, dust, wastewater, waste products or other and shall be the Environmental Protection (Noise) Regulations;</p> <p>The Storage of chemicals, gases or other hazardous materials associated with the use must not compromise public safety of residents within the area; and</p> <p>The scale and intensity of the use must be limited to ensure minimal impact on the existing public utilities and infrastructure.</p>	<p>The business activities and associated spaces do not cause nuisance or have any adverse impact on the amenity of adjoining properties or surrounding residential area;</p> <p>Storage of chemicals, gases or other hazardous materials is no more than the limited normally associated with a domestic activity; and</p> <p>the load imposed on public utilities is no greater than that anticipated with the predominant residential use of the zone.</p>
Car Parking	<ul style="list-style-type: none"> • The level of pedestrian and vehicular traffic generated by the use must have minimal 	<p>The use of the existing driveway is applicable for the additional on-site parking of 1 bay to accommodate Client</p>

	<p>impact on the established residential amenity of the area;</p> <ul style="list-style-type: none"> • The scale of the use does not result in traffic difficulties or require parking or increased traffic movements; and • Additional on-site parking may be required to accommodate the business activities, including: <ul style="list-style-type: none"> ○ Employees - 1 bay per employee ○ Clients/customers – 1 bay dedicated for clients/customers <p>This requirement is in addition to the residential requirements outlined under the Residential Design Codes.</p>	<p>parking, pickup and set down requirements.</p>
Commercial Vehicles Parking	<p>Consistent with Clause 38 of the Scheme – for commercial parking in residential areas.</p>	<p>Consistent with Clause 38 of the Scheme – for commercial parking in residential areas.</p>



LOCAL HERITAGE FUND POLICY

Policy Number: **LPP07**

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy Advertising Planning Proposals.

PURPOSE

The Local Heritage Fund Policy seeks to provide fair and consistent administration of the City of Kalgoorlie-Boulder's Local Heritage Fund. The aim of the fund is to assist owners with the conservation and continued use of Heritage Places in line with current best practice and is based on the principles of the ICOMOS Burra Charter 2013.

OBJECTIVES

1. Facilitate conservation works to places included in the Local Heritage Survey.
2. Conservation works are to be consistent with the place's cultural heritage values.
3. Ensure the ongoing preservation of local heritage values, character, history and amenity.

The City Kalgoorlie-Boulder has set aside funds with the intention that they will be used for works that maintain and improve properties that are located within the City of Kalgoorlie-Boulder and are included on the City's Local Heritage Survey.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Kalgoorlie-Boulder's (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails. Where this Policy is inconsistent with the provisions of a specific Policy, Master Plan or Guidelines applying to a particular site or area, the provisions of that specific Policy, Master Plan or Guidelines shall prevail.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

Refer also to the Local Heritage Fund Guidelines for additional definitions which apply to this policy.

1. ELIGIBILITY

Projects considered for funding include:

- a) The painting or repainting of appropriate surfaces to the outside of the place. This does not include painting over previously unpainted exposed brickwork or other materials;
- b) Appropriate external conservation works such as, building conservation works; verandah reconstruction or repair; wall repair including structural repair; windows, doors and joinery repair or replacement, and roof, including rainwater goods, repair or replacement;
- c) Fencing where there is clear historical evidence relating of the fence style;
- d) Shopfront conservation works, including reconstruction, to commercial premises;
- e) Conservation Management Plans or Conservation Management Strategies; and
- f) Other projects or works approved by Council as part of an overall heritage conservation, improvement or heritage interpretation program. Any works component will not involve the alteration of, or addition to, existing buildings.

Excluded Projects / Works

- a) Internal fixtures and fittings;
- b) Landscaping;
- c) Works involving the demolition of a building;
- d) Signage, unless forming part of the place's cultural heritage values, or is approved as part of a place's heritage interpretation;
- e) New additions, extensions or redevelopments; and
- f) In-kind contributions.

The above eligibility will be used to determine which applications are recommended for funding on a competitive basis.

2. ASSESSMENT AND ADMINISTRATION

Grant applications are advertised annually by the City. The program is a competitive process.

The City reserves the right to award none, some or all of the funding being requested through the application process.

Successful applicants are still required to submit and gain all necessary statutory approvals for their project or works.

Conservation Works

- Funding is for conservation works only. These works must be in accordance with current best practice and the principles of the ICOMOS Burra Charter 2013;
- Applications are to be lodged prior to work commencing;
- No in-kind work will be included as part of the owner's contribution;
- Two written quotes are required to be submitted as part of the application for funding;
- If a Conservation Management Plan or Conservation Management Strategy has previously been prepared then works must be consistent with the recommendations of these documents;

Conservation Management Plans (CMP) and Conservation Management Strategies (CMS)

- The CMP or CMS must be prepared by a suitably qualified and experienced heritage practitioner on the State Heritage Office's recommended suppliers list. Quotes must be presented to the City prior to preparation of the CMP or CMS; and
- The owner must directly engage the nominated heritage practitioner. The City's contribution will be paid to the owner on the City's receipt of the CMP or CMS.

MAXIMUM LEVEL OF FUNDING AVAILABLE

Based on Local Heritage Survey Management Categories.

- Exceptional Level of Significance Place
Up to \$50,000 per place, but not exceeding 50% of the total cost of approved works.
- Considerable Level of Significance Places
Up to \$20,000 per place, but not exceeding 50% of the total cost of approved works.
- Some Level of Significance Places
Up to \$5,000 per place, but not exceeding 50% of the total cost of approved works.

Note: Funding cannot be used towards the payment of GST.

The following conditions may also apply:

- a) Successful applicants are required to complete and sign a 'Recipient's Agreement' which outlines the terms of funding.
- b) Funding will be paid upon the completion of the work to the satisfaction of the City, and presentation of invoices.
- c) Approval of Funding does not remove the need for other statutory approvals. No work shall commence until all necessary approvals are in place.
- d) All statutory application fees to the City are waived for projects funded by the Local Heritage Fund.
- e) In certain circumstances, the City may require the applicant to enter into a 'Heritage Agreement', to be prepared at the applicant's expense.

ACQUITTAL

Upon completion of works, the applicant must submit a claim form and relevant invoices to the City. Local Heritage Fund claim forms will be accepted by the City up until the last week of May in the same Financial Year funding was granted. Late claim forms will not be accepted.

If funds are not acquitted in the same Financial Year, the applicant may be ineligible for any future funding from this funding scheme.

Date Adopted: <i>Insert OCM details and date</i>	Item Number: <i>Insert OCM Item No.</i>
Delegation: Ordinary Council Meeting	Revision Number: 1
Authority: City of Kalgoorlie-Boulder Local Planning Scheme No. 2 2023 (as amended)	

MODIFIED



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RESIDENTIAL DESIGN CODES VARIATIONS

Policy Number: LPP8

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy Advertising Planning Proposals.

PURPOSE

The purpose of this policy is to provide guidance on variations to planning controls outlined in the Residential Design Codes to additional or modified 'deemed-to-comply' criteria only.

OBJECTIVES

The objectives of this policy are to:

- provide for consistent, fair and thorough assessment of residential development in the municipality of the City of Kalgoorlie-Boulder, taking into account the local context; and
- This policy provides guidance to staff, Councillors, landowners, developers, consultants, other government agencies and the general public regarding residential planning matters.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Kalgoorlie-Boulder's (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails. Where this Policy is inconsistent with the provisions of a specific Policy, Master Plan or Guidelines applying to a particular site or area, the provisions of that specific Policy, Master Plan or Guidelines shall prevail.

POLICY PROVISIONS

The following deemed-to-comply criteria are either modified or additional to the deemed-to-comply criteria set out in the *Residential Design Codes of Western Australia 2013*.

Part 5 – Design elements for all single and grouped dwellings; and multiple dwellings in areas coded less than R30		
Clause	Element	Provision

Residential Design Code Variations

Document Date

5.1.2	Street setback	<ul style="list-style-type: none"> 5.1.2 C2.1 i in accordance with Table 1; except that in areas coded R10 to R17.5, Other than carports and garages to be setback 6m from the primary street boundary.
5.1.3	Boundary Setback	<ul style="list-style-type: none"> 5.1.3 C3.1 vi carports with a wall height no greater than 3m and a length no greater than 9m may be built up to the lot boundary. 5.1.3 C3.2 ii in areas coded R12.5 - R25, walls not higher than 3.5m with an average of 3m or less, up to a maximum length of the greater of 9m or one-third the length of the balance of the lot boundary behind the front setback, to one side boundary only.
5.2.1	Setback of garages and carports	5.1.2 C2.1 iii, carports set back 1.5m from the primary street.
5.3.1	Courtyards patios	5.3.1 C1.1v - courtyards patio permanent roof covering up to two-thirds where sufficient light and natural ventilation is provided.
5.3.5	Vehicle Access	From the primary street frontage.
5.3.9	Stormwater management	<ul style="list-style-type: none"> C9.1 All water draining from roofs, driveways, communal streets and other impermeable surfaces shall be directed to garden areas or rainwater tanks within the development site where climatic and soil conditions allow for the effective retention of stormwater on-site. This does not include the localities of Boulder and South Boulder; or lots either wholly or partially within the Gribble Creek Floodplain, as identified in the Gribble Creek Flood Study. Note: Sumps are not acceptable; bubble-up pits may be permissible. C9.2 In all localities, stormwater from dwellings and other substantial buildings may be directed to the street with approval from the City.

Date Adopted: <i>Insert OCM details and date</i>	Item Number: <i>Insert OCM Item No.</i>
Delegation: Ordinary Council Meeting	Revision Number: 1
Authority: City of Kalgoorlie-Boulder Local Planning Scheme No. 2 2023 (as amended)	



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SIGNAGE

POLICY NUMBER: LPP09

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015* which enables the City of Kalgoorlie-Boulder to prepare local planning policies for any matter related to the planning and development of the scheme area.

PURPOSE

The purpose of this policy is to:

- Provide clear direction on the design and application process for advertising signs; and
- Ensure that the display of advertisements does not adversely impact upon the amenity of the existing streetscape while providing appropriate exposure of activities or services.

OBJECTIVES

The objectives of this policy are to:

- a) Ensure businesses can display advertising signs without, in certain circumstances, the need to obtain development approval;
- b) Ensure the display of advertising signs does not adversely impact on the amenity of surrounding land and streetscapes;
- c) Ensure advertising signs are appropriately scaled for their setting;
- d) Avoid the proliferation of advertising signs on individual sites and buildings to minimise visual clutter;
- e) Encourage the incorporation of advertising signs into the design consideration of buildings and avoid obscuring or detracting from prominent architectural features;
- f) Ensure advertising signs only relate to services and products available on the site; and
- g) Ensure advertising signs do not pose a safety threat, a hazard or obstruction to pedestrians or block motorists' views of traffic information, signs or traffic lights, and do not prevent passive surveillance.

RELATIONSHIP TO OTHER DOCUMENTS

Parking

Document Date

This Local Planning Policy forms part of the City of Kalgoorlie-Boulder's (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails. Where this Policy is inconsistent with the provisions of a specific Policy, Master Plan or Guidelines applying to a particular site or area, the provisions of that specific Policy, Master Plan or Guidelines shall prevail.

APPLICATION OF POLICY

All advertising signs that are intended to be visible from external locations to a building are subject to the provisions of this Policy.

This Policy does not apply to general traffic wayfinding signage, street numbering, election signage or painted wall murals which do not contain any advertising material.

Where a sign could be considered as multiple sign types, the requirements of the more specific sign type as determined by the City is to apply.

If a particular type of advertisement or advertising sign type is not listed or cannot be reasonably determined as falling within the general terms of one of the definitions or is not otherwise mentioned in this Policy, such advertisement will require development approval from the City and shall be considered on its merits against the objectives of this Policy.

DEFINITIONS

The Terms Referred to in the City of Kalgoorlie-Boulder Local Planning Scheme No. 2 (the Scheme). Additional terms used within this policy not defined within the Scheme are defined below.

- **Advertising Sign or Sign** means any word, letter, model, sign, placard, board, notice, device or representation, whether illuminated or not, that is used wholly or partly for the purposes of advertising, announcing or directing, and includes:
 - any hoarding or similar structure used, or adapted for use, for the display of advertisements;
 - any device anchored to any land or building used for the display of advertising; and
 - any vehicle or trailer or other similar object placed or located so as to serve the purpose of displaying advertising.
- **Heritage Significance** means a place that has been identified on the Municipal Inventory of Heritage Places or within a Heritage Precinct.
- **Building or Business Identification Signs** means a sign that identifies or names a building or business, and that may include the name of a business or building, the street number of a building, the nature of the business and a logo or other symbol that identifies the business, but that does not include general advertising of products, goods, or services.

Signage

Document Date



SIGN TYPES NOT LISTED

If a sign type or a particular advertisement sign is not listed or defined, within the general terms of one of the definitions or is not otherwise mentioned in this Policy or the Scheme, then the sign shall be assessed on its individual merits in accordance with the objectives of the Scheme.

POLICY PROVISIONS

The following general guidelines apply to all signage and advertisements.

1. Design and Content

Signs should:

- a. Be appropriately located so they are effective without cluttering a building, site or street;
- b. Be compatible with the scale and architecture of the building and the character of the street;
- c. Not be located in any position wherein it unreasonably obstructs or obscures a person's view from a dwelling;
- d. Not conceal architectural features of a building located in the Heritage Protection Area, the City's Heritage List or the State Heritage Register;
- e. Not extend beyond any boundary of a Lot;
- f. Not resemble emergency lights or beacons, including Ambulance, Police, Department of Fire and Emergency Services (DFES) and other emergency or essential services vehicles; and
- g. Will be subject to a maintenance condition.

2. Illuminated and Digital signs

The following provisions apply to illuminated or digital (such as video screens) and is in addition to the requirements of the 'Specific Sign Type Standards':

- a. Illumination of signage to meet the relevant Australian Standard;
- b. Maximum luminance not to exceed 300 cd/m²;
- c. Not incorporate running, flashing or pulsating lights, or rapid changes to images on a screen;
- d. Digital format signage to contain only static words and objects and not include video or animation;
- e. Notwithstanding any other provision of this Policy, digital format signs may be located in the following zones with approval: Reserves, Industry, Mixed Use, Commercial.

3. Safety

Signs and sign structures are to:

- a. Not obstruct any access or manoeuvring areas for vehicle or pedestrian;
- b. Not create a hazard or intrude into pedestrian areas or road reserves;
- c. Not be located within 1.5m of any part of a street truncation, unless attached flush to an authorised building or solid fence;
- d. Maintain clear vehicle and pedestrian sightlines within a 2m (along the street boundary) x 2.5m (into the property) truncation where vehicle access points meet the Lot boundary, unless attached flush to an authorised building or solid fence;
- e. Not interfere with or imitate traffic control signals or signage;

Signage

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- f. Have a minimum ground clearance of 2.75m where projecting over or encroaching on a public thoroughfare, unless attached flush to an authorised structure;
- g. Not interfere with the airport or aircraft safety. Consideration may be required for building floodlighting, illuminated or digital signage; and
- h. Have electrical connections and support structures hidden from view, where possible.

SPECIFIC GUIDELINES

Description	Details
<p>Awning or Verandah Fascia</p> <ul style="list-style-type: none"> • Means an advertising sign attached to the fascia of an awning or verandah. 	<p>Awning or Verandah Fascia signs</p> <p>The sign is required to:</p> <ul style="list-style-type: none"> a. Maintain a clearance of 2.4m above the footpath. In addition; b. Not project beyond the outer metal frame or the surround of the fascia.
<p>Banner signs</p> <ul style="list-style-type: none"> • Means an advertising sign made of light non-rigid material. 	<p>Permanent Banner signs:</p> <ul style="list-style-type: none"> a. Restricted to 1 per street frontage; b. Shall be no larger than 5m²; c. Shall not be within 10m of any intersection; d. Shall not cause interference with the clear visual lines of sight required by motorists for the safe movement of vehicular traffic; or pedestrians; and e. Has a minimum head height clearance of 2.75m from ground level. <p>Moveable banner signs:</p> <ul style="list-style-type: none"> a. Permitted to be displayed for a maximum aggregate of 30 days in any calendar year; b. Have a maximum area of 2 m²; c. A maximum of 6m from the finished ground level to the highest part of the sign; and d. Limited to a maximum of 1 sign per street frontage on any one Lot.
<p>Below Awning/Verandah signs</p> <ul style="list-style-type: none"> • Means an advertising sign attached to or supported below an awning, verandah or a ceiling at the entrance to an internal pedestrian area. 	<p>Signs attached to the underside of an awning are:</p> <ul style="list-style-type: none"> a. Not to exceed 2.4m in length; b. Not to exceed 0.5m in vertical dimension; c. Not to be within 3m of another such sign attached above or to the underside of the same awning; and d. Not to extend beyond the outer frame of the awning.
<p>Bunting</p> <ul style="list-style-type: none"> • Means devices which are attached to ropes or wires suspended above the ground and which are designed to draw attention by the nature of its construction, colour, movement or noise and includes streamers, pennants and wind-vanes. 	<p>Bunting signs:-</p> <ul style="list-style-type: none"> a. Shall not be permitted without approved by the City.
<p>Event Sign</p>	<p>Event Signs are:</p>

Signage
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<ul style="list-style-type: none"> Means a temporary sign that provides information relating to community events. 	<ol style="list-style-type: none"> To be located on the site of the event or on the property of the organisation holding the event to which the sign relates; Not to be displayed more than two weeks prior to the date of the event advertised and must be removed by the end of the day following the event; Limited to a maximum of one sign per frontage on a Lot; Not to be illuminated; and Limited to a maximum area of 10m². 								
<p>Fence Sign</p> <ul style="list-style-type: none"> Means a sign affixed to a fence. 	<p>Fence Signs are;</p> <ol style="list-style-type: none"> Not to obstruct a fence required to be visually permeable or open; Where not located in the Residential Zone <ol style="list-style-type: none"> Are limited to a maximum one sign per Lot; To have a maximum vertical dimension of 2m; To have a maximum area of 5m²; and To have a maximum height of 3m from ground level. In Residential Zones; <ol style="list-style-type: none"> Are limited to a maximum one sign per Lot; Have a maximum height of 1.8m from ground level, and for the following uses, do not exceed the following sign area: <table border="1" data-bbox="794 987 1233 1205"> <thead> <tr> <th>Associated Use</th> <th>Area</th> </tr> </thead> <tbody> <tr> <td>Home Occupation</td> <td>0.2 sqm</td> </tr> <tr> <td>Home Business and Short Stay Accommodation</td> <td>0.5 sqm</td> </tr> <tr> <td>All other Non-Residential</td> <td>1.5 sqm</td> </tr> </tbody> </table> In Commercial and Mixed-Use Zones, fence signs should be no larger than 5m² and be located within landscaped strips where possible. In Industrial Zones, fence signs at the front of the site should generally be located within the landscaped strips and be no larger than 10m². On a Scheme Reserves fence signs, unless approved by City, should be: <ol style="list-style-type: none"> Temporary; Not larger than 10m²; Positioned to have minimal impact on any residential premises; and Where comprising a sponsorship sign, to face internally into the Reserve. 	Associated Use	Area	Home Occupation	0.2 sqm	Home Business and Short Stay Accommodation	0.5 sqm	All other Non-Residential	1.5 sqm
Associated Use	Area								
Home Occupation	0.2 sqm								
Home Business and Short Stay Accommodation	0.5 sqm								
All other Non-Residential	1.5 sqm								
<p>Free standing signs</p> <ul style="list-style-type: none"> Means an advertisement that is displayed on an advertising structure that is mounted on the ground on one or more supports. Also known as a hoarding sign. 	<p>Freestanding signs:-</p> <ol style="list-style-type: none"> In Residential Zones free standing signage is not permitted; In Commercial and Mixed-Use Zones, freestanding signs should be no larger than 5m² and be located within landscaped strips where possible; In Industrial Zones, freestanding signs at the front of the site should generally be located within the landscaped strips and be no larger than 10m². 								

	<p>d. On a Scheme Reserves freestanding signs, unless approved by the City, should be:</p> <ol style="list-style-type: none"> a. Temporary b. Not larger than 10m²; c. Positioned to have minimal impact on any residential premises; and d. Where comprising a sponsorship sign, it is to face internally into the Reserve.
<p>Flag and Flagpoles</p> <ul style="list-style-type: none"> • Means a sign displayed on cloth, canvas or synthetic, which is hung from a vertical pole, and not exceeding 2m² in area. 	<p>Flag and Flagpoles are;</p> <p>In Commercial, Mixed Use or Industry Zones</p> <ol style="list-style-type: none"> a. Restricted to no more than four flagpoles per Lot frontage; b. Flagpoles shall have a maximum height of 7m; and c. Flag sizes shall be restricted to 6m². <p>Residential Area</p> <ol style="list-style-type: none"> a. Flagpole advertising signage is not permitted, except as set out in Clause 61 Deemed Provisions Exemptions.
<p>Hoarding</p> <ul style="list-style-type: none"> • Means a free-standing sign greater than 1.2m in height measured from ground level. Which has a horizontal dimension (inclusive of the supports) greater than the vertical dimension. • May be uniform in shape from the base to top and consist of a number of modules, or be supported by one or more posts. 	<p>Hoarding (including hoarding signs) are:</p> <ol style="list-style-type: none"> a. Not permitted in residential zoned areas; b. Limited to a maximum of one sign per Lot; c. Not permitted if there is a tower sign on the same Lot; d. Have a maximum area of 6m²; and e. Have a maximum height of 2 metres from ground level. <p>Hoarding Signs within a Commercial, Mixed-use or Industry Zone not situated between the front façade of a building and a street boundary may:</p> <ol style="list-style-type: none"> a. Have a maximum area of 20m²; b. Have a maximum height of 6m from ground level; c. May be permitted to display information that may not necessarily relate to the land on which it is located; and d. Will be considered on its merits, having regard to the impact on the amenity of surrounding areas.
<p>Moveable/portable sign</p> <ul style="list-style-type: none"> • Means an advertising sign which is commonly known as an A Frame sign. 	<p>Moveable/portable signs* (when on private property) are;</p> <ol style="list-style-type: none"> a. Limited to one sign per tenancy on a Lot; b. To be located adjacent to the building to which the sign relates; c. To be displayed only during the normal business hours of the business to which the sign relates; d. Have no moving parts once the sign is in place; and e. To have a maximum dimension of 1.2m²; <p>*Movable or Portable signs located on thoroughfares and/or in a public place must also comply with the requirements of the City's Local Laws.</p>
<p>Pole or pylon sign</p> <ul style="list-style-type: none"> • Means a sign supported on one or more piers, not attached to a building or other structure, and includes a detached sign framework supported on one or more piers to which sign infill may be added. 	<p>Pole or Pylon Sign shall:</p> <ol style="list-style-type: none"> a. Have a clearance of at least 2.75m from the ground immediately below the pole or sign; b. Have no part higher than 7m from the level of the ground; c. Not exceed 2.5m measured horizontally across the face of the sign or have an area 6m² or less; d. Not project over any road reserve;

Signage
 Document Date



	<ul style="list-style-type: none"> e. Be supported on one or more piers or columns of brick, stone, concrete or steel of sufficient size and strength to support the sign under all conditions, and f. Be limited to one pylon sign per Lot frontage.
<p>Projecting sign</p> <ul style="list-style-type: none"> • Means an advertising sign attached to and protruding perpendicularly or horizontally, from a building or structure but is not attached to the roof of the building or structure. 	<p>Projecting Signs shall:</p> <ul style="list-style-type: none"> a. Not be less than 2.75m above ground level; b. Not exceed a height of 7m above ground level; c. Not project more than 1m from the wall of the building; d. Not to exceed 4m² in area e. Not extend past the edge of any awning.
<p>Roof or Sky signs</p> <ul style="list-style-type: none"> • Means an advertisement that is displayed on, or erected on or above, the parapet or eaves of a building. 	<p>Roof or Sky signs are:</p> <ul style="list-style-type: none"> a. For painted signs be limited to 30% of the roof area; b. A maximum size of six (6) square metres; and c. An appropriate scale and design for the building and the immediate vicinity.
<p>Street Furniture signs</p> <ul style="list-style-type: none"> • Means an advertising sign attached to such items as public seating, plant boxes and other functional structures in public places. 	<p>Street Furniture signs</p> <p>This form of advertising is restricted to public and community advertising. Applications for signage on items in public places require the approval from the City.</p>
<p>Tethered signs</p> <ul style="list-style-type: none"> • Means an advertisement sign which is suspended from or tethered to any structures, tree(s), a pole (with or without supporting frame) and made of paper, plastic, fabric or similar materials. The term includes lighter than air devices, inflatable (balloons/blimps), bunting, banners, flags and kites. 	<p>The following criteria will apply Tethered Signs:</p> <ul style="list-style-type: none"> a. Not be permitted in residential zones; b. Must not distract the attention of motorists from traffic signs or traffic control signals; c. Limited to 30 days in a 12-month period; d. Limited to a maximum one sign per Lot; e. Limited to a maximum vertical dimension of 0.75m and area of 2m²; f. Not to be higher than 8m from ground level; <p>The below additional criteria apply to Tethered Signs that are inflatable:</p> <ul style="list-style-type: none"> a. Not to be displayed for more than 14 days in aggregate for any one calendar year; b. Limited to one sign per Lot; c. Not to exceed 7m in diameter; d. Not to exceed 9m in height; e. Must not interfere or create disruption to airport or aircraft operations; g. Require certification certificate from a suitability; h. Qualified engineer on securing the advertising device; i. Require proof of public liability insurance to the value of \$20 million, if deemed necessary; and j. Require approval from the City.
<p>Tourist Information Signs</p> <ul style="list-style-type: none"> • Means an advertising sign which provides tourist information. 	<p>Tourist Information Signs:</p> <ul style="list-style-type: none"> a. Require approval from the City.
<p>Tower or Monolith Signs</p> <ul style="list-style-type: none"> • Means a freestanding sign greater than 1.2m in height 	<p>Tower and Monolith Signs are:</p> <ul style="list-style-type: none"> a. Limited to a maximum one sign per Lot;

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<p>measured from ground level, which has a vertical dimension (inclusive of the supports) greater than its horizontal dimension and is generally uniform in shape from the base to top and may consist of a number of modules.</p>	<p>b. Not permitted where a hoarding sign is located on the same Lot; c. To have a maximum depth of 0.5m; and d. Not to exceed the following requirements:</p> <table border="1" data-bbox="671 443 1337 689"> <thead> <tr> <th>Lot Frontage</th> <th>Height from ground level</th> <th>Width</th> </tr> </thead> <tbody> <tr> <td>Less that 50m with a single tenancy</td> <td>6m</td> <td>2m</td> </tr> <tr> <td>Less that 50 with multiple tenancies on the same Lot</td> <td>6.5m</td> <td>2.0m</td> </tr> <tr> <td>Between 50m and 75m</td> <td>7m</td> <td>3.0m</td> </tr> <tr> <td>Greater that 75m</td> <td>9m</td> <td>3.5m</td> </tr> </tbody> </table> <p>Tower Signs are excluded in Residential Zones</p>	Lot Frontage	Height from ground level	Width	Less that 50m with a single tenancy	6m	2m	Less that 50 with multiple tenancies on the same Lot	6.5m	2.0m	Between 50m and 75m	7m	3.0m	Greater that 75m	9m	3.5m
Lot Frontage	Height from ground level	Width														
Less that 50m with a single tenancy	6m	2m														
Less that 50 with multiple tenancies on the same Lot	6.5m	2.0m														
Between 50m and 75m	7m	3.0m														
Greater that 75m	9m	3.5m														
<p>Verandah Hoarding</p> <ul style="list-style-type: none"> Means an advertisement sign attached to the roof of a verandah. 	<p>Verandah Hoarding are:</p> <ol style="list-style-type: none"> Limited to a maximum sign height of 1.0m; and May not exceed or extend beyond the width of the verandah or fascia. 															
<p>Vehicle or Trailer signs</p> <ul style="list-style-type: none"> Means a static vehicle or trailer adapted or and used as an advertising sign. 	<p>Vehicle Display Signs are:</p> <ol style="list-style-type: none"> Limited to a maximum one sign per Lot; Not to have moving parts; Limited to a maximum vertical dimension of 2m and a horizontal dimension of 3m; and Not to occupy more than one car parking bay. <p>Vehicle Display Signs that are digital format are:</p> <ol style="list-style-type: none"> Not to be visible from major road or traffic signage Not to be displayed on any one Lot for more than fourteen (14) days in aggregate within any 12-month period; and Only to be in operation during business hours. <p>Not permitted in Residential Zones.</p>															
<p>Wall or fascia sign</p> <ul style="list-style-type: none"> Means a sign attached to or painted on a wall or fascia of a building (including structures attached to the building) or on a structure that protrudes no more than mm from the wall, fascia or structure, but does not protrude into or over a road. 	<p>Wall or fascia sign are:</p> <ol style="list-style-type: none"> Not to extend more than 0.3m beyond the edges of a wall. Are limited to a maximum two signs per tenancy on a Lot; and Not to cover more than 30% of the visible area of any one façade per tenancy, excluding glazed portions and awnings; <p>In Residential Zones are</p> <ol style="list-style-type: none"> Limited to one sign per building with an area no greater than 0.2m² in area where the building is used predominantly for residential purposes; and Where the building is predominantly used for non-residential purposes are to be limited to one sign per Lot and does not exceed 1.2m². 															
<p>Window Sign</p> <ul style="list-style-type: none"> Means an advertising sign attached to the inside or outside of a window and 	<p>Window Signs are:</p> <ol style="list-style-type: none"> Not to cover more than 30% of the total glazed area of any one façade; and Not permitted in Residential Zones. 															

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 Document Date



includes signs painted on to the window.	
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SIGNAGE ON BUILDINGS WITH HERITAGE SIGNIFICANCE

General Guidelines:

- a. Advertising signage should be appropriately located, clear and easy to read from the street, and not visually dominate the building or its immediate vicinity;
- b. The proportional shape and design of signs should reflect and complement the period of the construction of the building. The establishment of the sign(s) on the façade should not adversely detract from the architectural elements of the building or visually dominate the building or streetscape;
- c. Signs are to be positioned and designed to fit within any spaces created by architectural elements on the proposed buildings. They are not to cover any architectural features or detailing of a building and are to be sized in proportion with parapets, panels, windows and wall areas. Signs with large supporting frameworks will not be supported;
- d. It is important for signs to be located in appropriate positions and it is preferred that lettering is suitable for the period of the building. In general, upper case lettering should be used as lower case script was rarely used on the buildings when constructed;
- e. The colours of the signs should complement the overall approved colour scheme for the building;
- f. Illuminated signs can be considered;
- g. All signage on places included on the State Register of Heritage Places are required to be referred to the Heritage Council of Western Australia for comment; and
- h. In the case of an application for signage on a place listed on the City’s Municipal Inventory of Heritage Places or, within an identified Heritage Precinct, Officers may refer the application to the City’s Heritage Advisor for comment.

Where possible, references should be made to early photographs of the building to determine original and appropriate locations for signage. When such photographs are not readily available, these guidelines should be referred to.

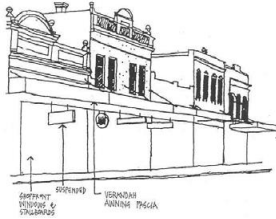
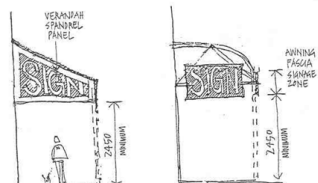
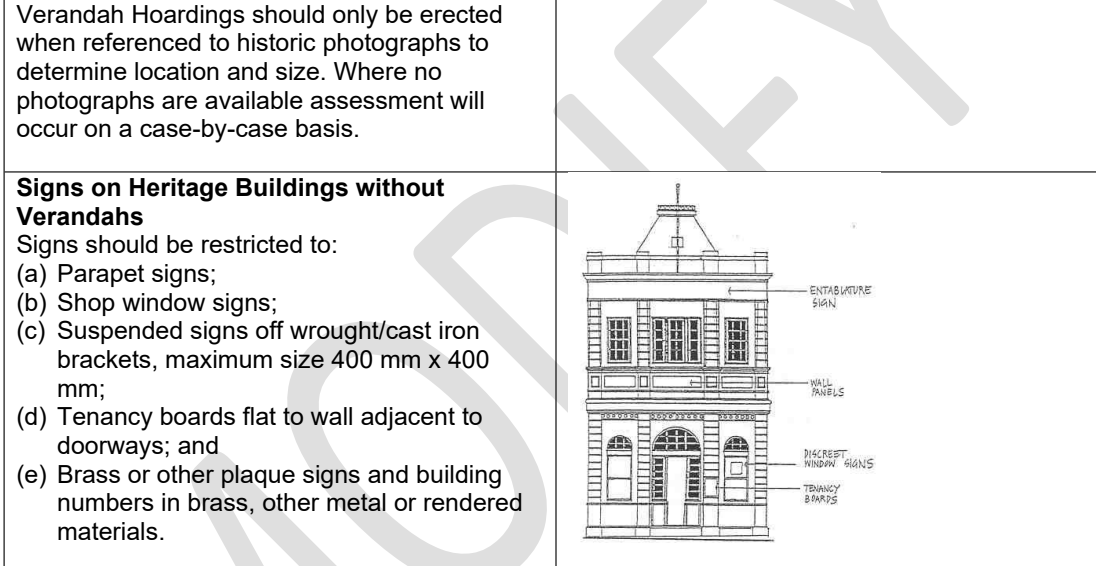
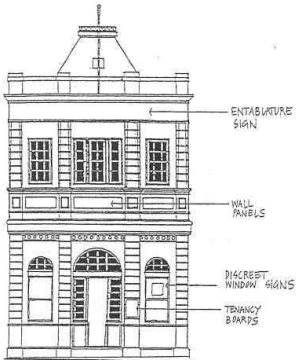
Applicants are encouraged to contact the City’s Heritage Advisor to discuss their proposals prior to making an application.

SPECIFIC GUIDELINES FOR BUILDINGS WITH HERITAGE SIGNIFICANCE

Details	Design
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Document Date



<p>Signs above verandah levels</p> <ul style="list-style-type: none"> a. Where possible the parapet advertising panel should be used but the sign should not dominate the façade; and b. Signwriting may be appropriate on the first wall window only if in small traditional typeface. 	
<p>Signs on Verandah Fascias and Under Verandah signs will be assessed as per 5.2 and 5.3 above.</p>	
<p>Verandah Hoardings should only be erected when referenced to historic photographs to determine location and size. Where no photographs are available assessment will occur on a case-by-case basis.</p>	
<p>Signs on Heritage Buildings without Verandahs Signs should be restricted to:</p> <ul style="list-style-type: none"> (a) Parapet signs; (b) Shop window signs; (c) Suspended signs off wrought/cast iron brackets, maximum size 400 mm x 400 mm; (d) Tenancy boards flat to wall adjacent to doorways; and (e) Brass or other plaque signs and building numbers in brass, other metal or rendered materials. 	

VARIATION OF STANDARDS

If it is established to the satisfaction of Council that a particular standard or provision contained within this Policy is unreasonable or undesirable in the particular circumstances of the case, Council may, at its discretion, vary the standard or provision, where it is satisfied that:

- a. Approval of the variation will not set an undesirable precedent;
- b. The applicant demonstrates exceptional circumstances warranting support of a variation;
- c. Approval of the application does not contravene the overall objectives for signage contained within the Scheme;
- d. Where a sign is proposed to be located on a business adjacent to a residential area, the impact of the signage is not significantly detrimental to the residential amenity of that area; and
- e. Applications for variation of standards shall include a sign strategy for the whole of the subject site.

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RELEVANT LEGISLATION

Date Adopted: <i>Insert OCM details and date</i>	Item Number: <i>Insert OCM Item No.</i>
Delegation: Ordinary Council Meeting	Revision Number: 1
Authority: City of Kalgoorlie-Boulder Local Planning Scheme No. 2 2023 (as amended)	

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LANDSCAPING

POLICY NUMBER: LPP10

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* which enables the City of Kalgoorlie-Boulder to prepare local planning policies for any matter related to the planning and development of the scheme area.

PURPOSE

The purpose of this policy is to provide guidance on the minimum standards and expectations for landscaping associated with development applications.

OBJECTIVES

This Policy serves to set out design considerations that will create attractive, functional, safe, low maintenance, low water tolerant and desirable landscape outcomes that will assist to:

- Incorporate landscaping as a fundamental element of the design process to ensure integration with development in a meaningful and functional manner;
- Ensure a suitable provision of landscaping relative to development size to complement and soften the built environment, reduce the dominance of hard surfaces and articulate open space;
- Provide for shade and green relief in built up areas to minimise the effects of urban heat island;
- Minimise environmental health issues through dust suppression;
- Encourage the retention of existing native plant species to promote environmental sustainability; and
- Enable landscaping designs to be easily maintained and suitable for the environmental conditions.

DEFINITIONS

Refer to **(insert clause)** Terms Referred to in Scheme of the *City of Kalgoorlie-Boulder Local Planning Scheme No. 2* (the Scheme). Additional terms used within this policy not defined within the Scheme are defined below.

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Landscaping means the carrying out of work which improves the appearance and function of a piece of land by reshaping and preparing the grounds, planting suitable plants, mulching of garden beds, installation of adequate irrigation systems and ongoing maintenance.

Hard Landscaping means heavy landscape materials including stone, flagstone and rock, typically used in conjunction with soft landscaping to distinguish boundaries, create pedestrian avenues or in the retaining of loose ground and soil. Hard landscaping also includes decorative features but does not include standard features such as Colorbond® fencing and concrete driveways.

Soft Landscaping means vegetative materials including trees, soil, flowerbeds, vegetable gardens, grass and shrubs, used in the course of improving areas external to a building.

Landscaping Plan mean a scaled drawing of a development conceptually showing the extent, function, context and attributes of areas to be landscaped, including plant functions (screening, shade, low and ground cover) walkways, paving, planting water features, fencing and wind barriers.

Maintenance Schedule means the provision of all services required to maintain and preserve the soft and hard landscaping on the site.

RELATED LEGISLATION

This Policy is to be read in conjunction with the following document:

- i) State Planning Policy 7.3 - the Residential Design Codes (the R-Codes) Volume 1 and Volume 2 – Apartments.

APPLICATION OF POLICY

The local government will give due consideration to the guidelines included in this Policy, when considering landscaping plans and maintenance schedules prepared under Local Planning Scheme Number 2 (LPS2).

The provisions of this Policy apply to all development and are in addition (supplementary) to the requirements specified under the applicable volume of State Planning Policy 7.3 Residential Design Codes.

POLICY PROVISIONS

This is to be read in conjunction with LPS2 – Clause 34 Landscaping and site maintenance.

Landscaping plays an integral role in shaping the amenity of any given area, and will typically improve visual appearance, moderate temperature (reduce temperature extremes), and assist in managing stormwater runoff. Landscaping can also provide social and cultural benefits, forming a key part of

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the character and history of local areas, often supplementing and improving the amenity of the built environment.

The maintenance of landscape areas forming part of development must be maintained, and all applications will be required to submit a detailed landscape maintenance plan. These plans will form part of the development approval conditions.

Landscaping Guidelines

To achieve the Policy Objectives, the following guidelines should be given due consideration when developing a landscaping plan.

1. General Landscaping Guidelines:

- Prioritisation of landscaping in areas visible to the streetscape;
- Landscaping of a minimum width of 1m is required along the street boundary;
- Maximise opportunities for street tree retention where possible;
- Prioritise the retention of existing trees over removal and replacement options;
- Landscaping appropriately integrated with car parking areas, where Schedule 1 of this Policy demonstrates an acceptable design solution;
- The use of both hard and soft landscaping design measures; and
- Use of plant species contained in the City provisions which reflect the climatic and soil conditions.

Objectives	Guidelines
<i>Enhance the visual amenity of the City through landscape beautification.</i>	<ul style="list-style-type: none"> • Use of art or sculptures in landscaping; • Use plant species that use a mix of coloured flowers; • Use local plant species set out; and • Incorporate Perennial plant species for year-round flowering cycles.
Provide for shade and green relief in built up areas to minimise the effects of urban heat islands.	Plant mature trees with a minimum height of 1m or as defined by the R-Codes for residential proposals; Use of plant species that provide a year-round canopy cover; <ul style="list-style-type: none"> • Minimise the use of hardstand areas where possible; and • Select plant species that are evergreen.
Ensure landscaping is safe and accessible for the public.	<ul style="list-style-type: none"> • Locate and design landscaping to avoid impeding traffic movement and sight lines along access ways and driveways; • Avoid landscaping that creates hidden areas or areas of concealment; • Maintain clear sight lines between road and building entrances; • Use hard landscaping design measures to delineate between private landscaping and public areas; and • Avoid using plant species that have thorns or sharp objects.
<i>Minimise environmental health issues through dust suppression.</i>	<ul style="list-style-type: none"> • Use of mulch in all landscaping beds to ensure adequate coverage; • Use of ground-cover plant species; and • Maintenance schedule to achieve minimum watering frequency.
<i>Encourage the retention of existing native plant species to promote environmental sustainability.</i>	<ul style="list-style-type: none"> • The siting of buildings is to consider the retention of existing native plant species and utilisation as design features; • Show the location of existing native plant species in landscape design;

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	<ul style="list-style-type: none"> • If existing native plant species are to be removed this must be shown on the plan and justification provided as to the reason the existing trees are to be removed; and • Nominate plant species that complement the existing native plant species that will be retained.
<p><i>Enable landscape designs to be easily maintained and suitable for the environmental conditions.</i></p>	<ul style="list-style-type: none"> • use of reticulated potable or non-potable water supply; • Drought tolerant species integrated into landscape design; • Use of mulch and its regular replacement and upkeep; • Plants are regularly fertilised with appropriate nutrients for species; • Use naturally occurring plant species to reduce pruning regimes; and • Use of on-site water harvesting if achievable

DESIGN VARIATIONS

Variations to Scheme provisions must demonstrate how to achieve the objectives of this Policy. The guidelines pertinent to the objectives should be used as a basis to achieve the variation.

Where a site subject to a planning application contains existing native vegetation which the Council considers worthy of retention, the Council may vary other provisions of the Scheme or this Policy (where these provisions may be lawfully varied, and such a variation is considered to be acceptable) to enable the retention of the vegetation.

LANDSCAPING PLAN REQUIREMENTS

Landscaping plans prepared under LPS2 should include the following details:

- Scale, north point, site level contours, all lot boundaries and dimensions;
- Materials and finishes of all external areas, inclusive of areas for vertical landscaping, landscaped balconies, vehicle access and parking (details of lawn variety, mulch type and depth, nature of any hard surface);
- Plant schedule indicating botanical name, quantity, pot size, height and spread at maturity for proposed plants (generic legends not satisfactory);
- Location of all plants in the schedule clearly indicated on plans;
- Reticulation type and method of operation;
- Notes on any specific maintenance requirements;
- All verge areas adjoining the site including existing street trees;
- Nature of any barrier separating landscaped areas from vehicle manoeuvring areas;
- Site lighting;
- Verge treatments; and
- Maintenance including but not limited to watering frequency, feeding and fertilisation schedules and mulching.

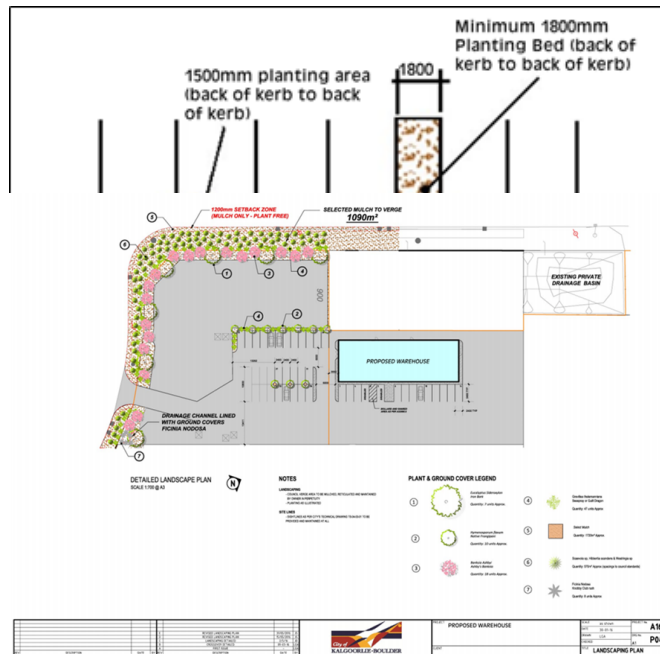
The level of detail required for landscaping plans may be varied by the City on a case by case basis with consideration to the scope and nature of development being proposed.

An example of a landscape and maintenance plan is provided in Schedule 2 and 3 of this Policy.

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SCHEDULE 1: CAR PARK LANDSCAPING



SCHEDULE 2: LANDSCAPING PLAN EXAMPLE

SCHEDULE 3: LANDSCAPING MAINTENANCE PLAN EXAMPLE

Initial maintenance program during establishment period:

- The gardens will be managed by a landscaped irrigation system.
- Plants will be irrigated several times a week as required during the initial establishment period depending on rainfall with a timing device.
- Under the Construction Contract, for an initial 12-month period, the appointed landscaper will visit the site at a minimum once a month and replace any plants lost, prune plants and remove weeds as required by management.

Thereafter a full-time contract will be issued to continue a maintenance program including but not limited to:

- Weed and neaten the landscape areas once every 2 months or as required by management instruction.
- Assess if there has been any plant loss every 6 months and replace accordingly or as required by management instruction.
- Mulch the landscape area every 12 months or as required by management instruction.
- Set the irrigation timer to twice a week during the hotter summer months, in accordance with the Sprinkler Roster for South Area 2 and reduce to once a week during the cooler winter months or as required by management instruction.

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Date Adopted: <i>Insert OCM details and date</i>	Item Number: <i>Insert OCM Item No.</i>
Delegation: Ordinary Council Meeting	Revision Number: 1
Authority: City of Kalgoorlie-Boulder Local Planning Scheme No. 2 2021 (as amended)	

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PARKING

POLICY NUMBER: LPP11

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015* which enables the City of Kalgoorlie to prepare local planning policies for any matter related to the planning and development of the scheme area.

PURPOSE

The purpose of this policy is to provide guidance on the parking requirements and the ability to grant concessions in the context of the nature, magnitude and composition of development in relation to parking requirements, demand and utilisation.

OBJECTIVES

- Facilitate the development of adequate, safe and convenient parking facilities that meet the needs of users.
- To ensure development proposals include an appropriate amount of parking.
- To enable the payment of a financial contribution in lieu of actual parking provision for non-residential developments and provide guidelines to ensure the calculation of cash-in-lieu is applied in a consistent and transparent manner.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Kalgoorlie-Boulder's (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails. Where this Policy is inconsistent with the provisions of a specific Policy, Master Plan or Guidelines applying to a particular site or area, the provisions of that specific Policy, Master Plan or Guidelines shall prevail.

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APPLICATION OF POLICY

This Policy applies to all use and development on zoned and reserved land within the City of Kalgoorlie-Boulder Local Planning Scheme No. 2 (LPS2).

This policy applies in respect of car parking requirements for both residential and non-residential development proposals. Car parking requirements for residential parking are to comply with the State Planning Policy 7.3 – Residential Design Codes (R-Codes).

DEFINITIONS

The Terms Referred to in Scheme of the City of Kalgoorlie-Boulder Local Planning Scheme No. 2 (the Scheme). Additional terms used within this policy not defined within the Scheme are defined below.

Occasional parking means - a parking space that is not regularly or often use by the public associated with infrequent or special occasions.

Reciprocal parking means parking facilities serving separate uses or a mixed development, but not shared concurrently.

Combined parking means parking facilities shared concurrently by a mixed-use development or separate developments on the one site.

RELATED LEGISLATION

This policy is to be read in conjunction with the following documents which complement this Policy:

- WAPC Traffic Impact Assessment Guidelines
- City of Kalgoorlie-Boulder - Planning an Event

POLICY PROVISIONS

On-street and embayed verge Parking

In circumstances where it is proposed to utilise on-street parking, the applicant may be required to demonstrate, through the provision of a parking study or specific parking demand and usage data (by way if a survey), that there is sufficient on-street spaces available during the hours of operation of the proposed use. Any proposal to request approval to utilise existing on street and/or embayed verge parking will be considered in the context of the zoning, parking and character.

Cash In lieu

- a) A shortfall cash payment may be requested by council when a development proposal does not meet the requirements for on-site car parking bays as outlined in the Scheme (LPS2 clause 37)

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- b) The shortfall shall be calculated by finding the difference between the number of proposed car parking bays and the number of car parking bays as required under the scheme.
- b) Where a shortfall cash payment is required, it shall be included as a condition of development approval, which will specify the number of bays to be paid
- c) A shortfall cash payment required as a condition of the planning approval must be paid prior to occupation of the approved development.
- d) The shortfall cash payment required is equal to **\$X for each bay**
- e) The amount of the shortfall cash payment for a car parking space will be reviewed annually and the factors to be taken into consideration will include the consumer price index, and car park construction costs, including drainage, lighting and landscaping and any specified area rate or service charge imposed by council to secure increased public parking areas.

Parking Management Plans for Events and Special Circumstances

The local government may support the use of land, road reserve or buildings for occasional parking facilities in the case of special events or circumstances relating to a particular or regular use of a site.

Local government approval, however, will be required and special conditions of approval may apply.

Applicants are to submit an Event Proposal and Event Management Plan, on the prescribed form.

Transport Impact Statements

The City may request a Transport Impact Statement to be prepared by a suitably qualified professional where the City considers that a proposal may have an impact on the amenity of the area and road network.

A Transport Impact Statement may be requested if a proposal meets any of the following criteria;

- i. *Development in certain location*
- ii. *Development (non-residential above 2000m2, service stations and/or fast food outlets*
- iii. *Development contains 100 carparks*
- iv. *Development contains 2 of vehicle entry and exit points, and/or fronts onto many streets*
- v. *The City considers the proposed development is likely to have a significant impact on the surrounding road network and/or surrounding land uses*
- vi. The City otherwise considers that the development requires an assessment to be conducted.

Reciprocal Parking

- a) Reciprocal parking arrangements may be considered acceptable where the Council is convinced that demand for parking by the uses proposed will not coincide.
- b) Where reciprocal parking is proposed the Council must be satisfied that:
 - i. the parking facilities serving the proposed uses will be located on the one lot, or that parking arrangements are permanent (e.g. easement, amalgamation, restrictive covenant or any other formal arrangement the Council may require);
 - ii. parking demand both in the immediate and long term can be satisfied;
 - iii. the uses being served by the parking arrangements are compatible (i.e. no overlap demand for parking facilities); and
 - iv. a proposed change of use will comply with the reciprocal parking arrangements, or will satisfy the parking requirement by other means before approval is granted.

Combined Parking

- a. Parking for mixed-use developments may be combined in one parking area, provided the total number of bays required under the provisions of this Policy are provided. If a mixed-

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use development comprises a residential component each residential dwelling shall be provided with at least one exclusive bay.

- b. Access shall be available at all times for all users and the Council may require bays to be marked for a particular purpose to ensure that access is not restricted.

Parking of Boats, Caravans, and other large vehicles

For parking of recreational and heavy vehicles, boats and caravans in a residential area the following is to be met:

- a. To be parked on an approved driveway;
- b. No vehicle shall exceed 5 metres in height or 19 metres in length;
- c. Must not exceed more than 40% of the site area;
- d. Shall be positioned to enable a minimum of 2 residential cars to be parked on-site.

Industrial Provisions

- a. The access shall be designed and constructed such that vehicles using it may return to a street in forward gear.
- b. All vehicle access ways, servicing, manoeuvring and parking areas to be constructed and landscaped in suitable surface material and treatment that ensure dust suppression and maintain a high visual standard of development.

Variations

If it is established to the satisfaction of the City that criteria contained within this Policy is unreasonable or undesirable in a particular instance, the City may, at its discretion, vary the criteria, where it is satisfied that the proposal:

- Approval of the variation will not set an undesirable precedent;
- The objectives of this Policy are met; and
- Approval of the application is in accordance with variations to site and development requirements contained within Local Planning Scheme No.2 (Clause 50)

Date Adopted: <i>Insert OCM details and date</i>	Item Number: <i>Insert OCM Item No.</i>
Delegation: <i>Ordinary Council Meeting</i>	Revision Number: 1
Authority: <i>City of Kalgoorlie-Boulder Local Planning Scheme No. 2 2021 (as amended)</i>	

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WAIVER PLANNING FEES

POLICY NUMBER: LPP12

STATUTORY BACKGROUND

This Policy is adopted under Part 2 of Schedule 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015* which enables the City of Kalgoorlie to prepare local planning policies for any matter related to the planning and development of the scheme area.

PURPOSE

- Provide clarity on the circumstances where the City may consider a request for the waiver of planning fees.

OBJECTIVES

The objectives of this policy are to:

- Ensure there is a clear policy position relating to waiving or refunding of fees for planning applications.
- Ensure the waiving or refunding of fees is applied in a consistent and justifiable manner.
- Guide officers in waiving or refunding fees under delegation from Council.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Kalgoorlie-Boulder's (the City) local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails. Where this Policy is inconsistent with the provisions of a specific Policy, Master Plan or Guidelines applying to a particular site or area, the provisions of that specific Policy, Master Plan or Guidelines shall prevail.

APPLICATION OF POLICY

Waiver Planning Fees
Document date

This Policy addresses the Strategic direction of the City of Kalgoorlie-Boulder in improving the town centres.

POLICY PROVISION

The matters for consideration of an application for partial or full waiver of planning fees will include in the following circumstances;

1. Where an application relates to development of a property listed on the City's Municipal Heritage Inventory (The Heritage List), and including:
 - a. to the appearance of the building through modifications or adaptation which enhance the heritage significant, by:
 - i. minor improvements, such as painting of the façade
 - ii. appropriate upgrading and improving of shopfront
 - b. Works to restore or conserve the heritage attributes of a significant building and/or site; or
 - c. Consists solely of the demolition of non-original fabric and which has no adverse impact on the heritage significance associated with the place; or
 - d. Involving a change of use of a heritage-listed place that does not involve any significant physical construction; or
 - e. Alterations and additions, and/or partial demolition which has no adverse effect on the heritage significance associated with the heritage listed place;
2. Where an application relates to a development by a not-for-profit organisation and:
 - a. The development is for community and charitable purposes.
 - b. The site is either owned or under Crown Reserve for the exclusive use of the not-for profit organisation.
3. Where a development application has been withdrawn prior to a determination being issued:
 - a. where no assessment has been undertaken and the application is subsequently withdrawn in writing within seven (7) days of the date of application – 50% fee will be refunded.
 - b. Where assessment work has commenced, but no referral or consultation commenced or further information request sent, and the application is subsequently withdrawn in writing within fourteen (14) days of the date of application – consideration of a refund of up to 50% of the fee.
 - c. Where assessment is complete or public consultation has been undertaken – No refund.
4. Applications relating to a council approved program.

CRITERIA FOR WAIVING PLANNING FEES

Waiver Planning Fees
Document date



The Council or Chief Executive Officer (where delegated) may waive the Planning Application fees in accordance with the provisions above.

Wavier Planning Fees
Document date



Delegation	9.2.1 Town Planning Delegations
Head of power	09 Planning and Development Act 2005 Delegations
Delegator	Local Government
Express power to delegate	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> • s.5.42(1)(b) Delegation of some powers or duties to the CEO • s.5.43 Limitations on delegations to the CEO <p><i>Planning and Development (Local Planning Schemes) Regulations 2015 (Deemed Provisions)</i></p> <ul style="list-style-type: none"> • cl 82 & 83 Delegations by local government
Express power or duty delegated	<p><i>Planning and Development (Local Planning Schemes) Regulations 2015 (Deemed Provisions)</i></p> <ul style="list-style-type: none"> • cl 82 & 83 Delegations by local government
Function	<ol style="list-style-type: none"> 1. Authority to Approve applications for development with or without conditions, that are: - <ul style="list-style-type: none"> • "P" Permitted Uses and "I" Incidental Uses under <i>Kalgoorlie Local Planning Scheme No 2</i> Use Class Table subject to compliance with: <ul style="list-style-type: none"> ○ Kalgoorlie Local Planning Scheme No 2 provisions; ○ Adopted Local Planning Policies (where relevant); ○ R-Codes (where relevant); ○ State Planning Policies (where relevant). • An application will be referred to Council for determination where the CEO considers that: <ul style="list-style-type: none"> ○ Key planning aspects of the proposal are not addressed by the planning framework, where there is no planning scheme provision, policy provision or strategy at a local or state level to effectively guide decision making. ○ Where the planning matters raised in the proposal and submissions received demonstrate that it will be in the interest of the proponent and/or community for a decision to be made by Council. 2. Authority to Refuse applications for development that is a Not Permitted use (classified "X") under Local Planning Scheme No 2. 3. Authority to determine Amended Planning Applications, previously determined by Council where: <ul style="list-style-type: none"> • The amended plan if submitted as a new application, could have been determined under delegated authority; • The amended plans do not differ from the determined plans in any respect which generates a need to undertake consultation pursuant to clause 18 Local Planning Scheme No 2, and/or Clause 64 Deemed Provisions, <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, and/or Section 2.5 of the R-Codes; • The amended plans do not differ from the determined plans in respect of the number of residential units or an increase in floor space of more than 10% or 200m² whichever is the lesser; and • The amendment is considered minor. 4. Authority to advise other regulatory authorities (other than the Western Australian Planning Commission (WAPC)) with respect to matters where planning related advice is required, is extended to the CEO, subject to <ul style="list-style-type: none"> • consistency with existing Planning or other local government approvals, as appropriate, and • the Scheme, relevant Planning Policies, R-Codes Policies and/or

	<ul style="list-style-type: none"> • WAPC/State Planning Policies, and the exclusions/conditions set out below. <p>5. Authority to respond to appeals made to the SAT, or requests for reconsideration lodged with the WAPC, is extended to the CEO, subject to consistency with: -</p> <ul style="list-style-type: none"> • any resolution of Council relating to the matter subject of an appeal or request for reconsideration; • the Scheme; • Planning Policies; and • R-Codes Policies. <p>In the event of any inconsistency between the Scheme, Planning Policies and/or R-Codes Policies and any resolution of Council relating to the matter subject of an appeal or request for reconsideration, then the resolution of Council shall prevail) and the exclusions/conditions set out below.</p> <p>6. Authority to recommend to the WAPC with regards to applications referred to Council pursuant to s24 of the <i>Strata Titles Act 1985</i>, is extended to the CEO, subject to consistency with the Scheme, relevant Planning Policies, R-Codes Policies and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.</p> <p>7. Authority to determine applications for the issuing of a certificate of approval under s25 of the <i>Strata Titles Act 1985</i> for a plan or consolidation, is extended to the CEO, except those applications that:-</p> <ul style="list-style-type: none"> • propose the creation of a vacant lot, • propose vacant air strata's in multi-tiered strata scheme developments; • are in the opinion of the WAPC or the City, a type of development; and/or land within an area of state or regional significance, or • there are no more than 25 lots and in the public interest for the WAPC to determine. <p>8. Authority to advise clearance of conditions is extended to the CEO for planning approval, or subdivision for which Council is nominated as a clearance agency subject to consistency with the Scheme, Planning Policies, R-Codes Policies, and the exclusions/conditions set out below.</p>
Delegates	CEO
Conditions	<p>Applications for planning approval for development exceeding \$6M in value and/or a net increase of in excess of 20 dwellings and/or a net increase of over 2,000m2 in building floor area may not be determined under delegated authority.</p> <p>Applications for planning approval for development of land within a Scheme Reserve, may only be approved under delegated authority where it is consistent with the purpose of the Reserve.</p> <p>The provisions above do not apply to applications for renewals of planning approval, alterations and/or expansions affecting a maximum area of 10% of the existing development, or 200m2 (floor space or land area for the use), whichever is the lesser, and which are associated with existing, lawful land-uses,</p> <p>Applications for planning approval which are listed "P" Permitted Uses or "I" Incidental Uses and comply with any relevant Local Planning Policies.</p> <p>Applications for planning approval which are listed "P" Permitted Uses that have been advertised for consultation, in accordance with <i>Local Planning Policy – Advertising Planning Proposals</i> may only be approved under delegated authority where -</p> <ul style="list-style-type: none"> • No Submissions objecting to the proposal are received and/or • Submissions relate to not valid land-use planning matters and/or

	<ul style="list-style-type: none"> • Submissions raise concerns which are material planning matters for consideration under Clause 67 (deemed provision) <i>Planning & Development (Local Planning Scheme) Regulations 2015</i> and are resolved by way of: <ul style="list-style-type: none"> ○ liaison with the party or parties that lodged the submissions and/or ○ Modifications / amendments to the application. <p>Applications that, if approved by the WAPC, might result in a net increase of more than 25 lots, a recommendation to the WAPC may only be made under delegated authority if</p> <ul style="list-style-type: none"> • the application is consistent with the Local Planning Scheme, Local Planning Strategy, Structure Plan, Outline Development Plan or other plan endorsed by Council, and/or • the application is for amended plans for an application that has been considered by Council within the last two years and the amendments are, in the opinion of the delegated officer, of a minor nature.
Express power to subdelegate	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulation 2015</i> cl 83 - Local Government CEO may delegate powers
Subdelegates	Director Development and Growth Manager Development and Growth
Subdelegate conditions	same conditions as above
Statutory framework	<i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Scheme) Regulation 2015</i>
Date adopted	
Adoption references	
Last reviewed	



MEMORANDUM OF UNDERSTANDING

This document constitutes a financial commitment between the Department of Biodiversity, Conservation and Attractions (DBCA) and the Local Authorities of the City of Kalgoorlie-Boulder, the Shires of Coolgardie, Menzies, Leonora and Laverton, being the Local Governments Authorities along the route of the Golden Quest Discovery Trail Association Inc.

1. BACKGROUND

The Golden Quest Discovery Trail was identified in 2003 as a significant destination for tourism in the Goldfields of Western Australia. Traversing through 956kms, it highlights the City of Kalgoorlie Boulder and the Shires of Coolgardie, Menzies, Leonora and Laverton. The 'Trail' offers a diverse outback experience encompassing the rich historical, cultural and environmental landscape of the Goldfields region, considered by many as being second to none in the world.

2. PURPOSE

The identified parties will work collaboratively to manage the ongoing promotion, management and maintenance of the Golden Quest Discovery Trail as custodians for the future of tourism within the Goldfields region.

3. TERM

This Memorandum of Understanding (MOU) shall commence on 4 August 2023 and conclude or be revised on 30 June 2024.

4. FINANCIAL CONTRIBUTION

The above mentioned Members of the Golden Quest Discovery Trail Association Inc. support the endeavours outlined in this MOU that are to be delivered by the Golden Quest Discovery Trail Association Inc. Board. The Members have agreed to contribute \$11,500.00 per annum; to be paid on or before 30 April of each financial year, for the provision of operational, promotional and developmental functions of the Golden Quest Discovery Trail Association Inc.

5. COSTS

Each Member shall bear their own cost of any incidental actions outside the scope of the negotiation, preparation and execution of this MOU.

6. AREAS OF COLLABORATION

Members will support the endeavours of the Golden Quest Discovery Trail Association Inc. Vision and functions by:

- i) Demonstrating knowledge of relevant Federal, State and Local legislation.
- ii) Providing dynamic leadership.
- iii) Facilitating the delivery of knowledge, feedback and expectations from the locality they represent.
- iv) Monitor and/or report on the condition/status of identified local assets, attractions and events in the locality.
- v) Advise on issues/outcomes of Tourism activity within the locality.
- vi) Commit to sound and fiscal governance in their role as Members of the Golden Quest Discovery Trail Inc.

7. STATUS OF THIS MOU

- i) All Members acknowledge that the terms of this MOU are entered into with good faith and that they will honour all terms including the financial terms. The Members also acknowledge that the Golden Quest Discovery Trail Inc. will honour its commitment to develop, facilitate and deliver a collaborative approach to the marketing and promotion of the Golden Quest Discovery Trail as an international destination of rich historical, cultural, and environmental touring significance.
- ii) If any Member deems that their membership is no longer warranted, 90 days' notice must be given to the Golden Quest Discovery Trail Inc. Board advising of the Member's intention to dissolve their partnership.
- iii) A Member's request for dissolution must be endorsed by the Local Government Authority in writing and addressed to the Chair of the Golden Quest Discovery Trail Association Inc. Board.

8. PUBLIC LIABILITY

The Local Government Authorities accept all responsibility for, but not limited to, public liability, asset management, risk management, maintenance, capital improvements as they relate to tourism infrastructure, technology, services and functions in their locality.

9. REVIEW

- i) Members agree to provide written endorsement from their Local Authority to accept the terms of this MOU.

- ii) Members agree to support the review of the terms and financial contributions of the MOU.
- iii) Members agree that the reviewed MOU shall be enacted no later than 90 days after being endorsed
- iv) The Memorandum of Understanding is an agreement between Golden Quest Discovery Trail Inc. and each participating Member forming the organisation.

[TBA]

Chairperson, Golden Quest Discovery Trail Association Inc.

Acknowledgement:

We accept the offer set out in this MOU

Signed by

..... Dated:
 Golden Quest Discovery Trail Association Chairperson
Signed on behalf of the Golden Quest Discovery Trail Association Inc
 Incorporated body responsible for the day-to-day management of the Golden Quest Discovery Trail

..... Dated:
 Mr Andrew Brien – Chief Executive Officer
Signed on behalf of the City of Kalgoorlie-Boulder
 4 sites are located within the City of Kalgoorlie-Boulder

..... Dated:
 Mr James Trail – Chief Executive Officer
Signed on behalf of the Shire of Coolgardie
 2 sites are located within the Shire of Coolgardie

..... Dated:
 Mr Rob Stewart – A/Chief Executive Officer
Signed on behalf of the Shire of Menzies
 9 sites are located within the Shire of Menzies
 Secretary for the day-to-day management of the Golden Quest Discovery Trail

..... Dated:
 Mr Ty Matson – Chief Executive Officer
Signed on behalf of the Shire of Leonora
 4 sites are located within the Shire of Leonora

.....
Mr Phil Marshall– Chief Executive Officer
Signed on behalf of the Shire of Laverton
5 sites are located within the Shire of Laverton

Dated:

.....
Mr Nigel Wessel – Regional Manager
Signed on behalf of the Department of Biodiversity, Conservation and Attractions
1 site is located within the Goldfields Region of the Department of Biodiversity, Conservation and Attractions

Dated:



TERMS OF REFERENCE

For the maintenance and marketing of the Golden Quest Discovery Trail.

This document is an attachment to the GQDT Association Inc. Constitution 2019.

The business and affairs of the Association shall, subject to the Constitution, the Act and any Rules made under the Constitution, be conducted by a Board of Management.

1. BACKGROUND

The Golden Quest Discovery Trail was identified in 2003 as a significant destination for tourism in the Goldfields of Western Australia. Traversing through 956kms highlighting the City of Kalgoorlie Boulder, the Shires of Coolgardie, Menzies, Leonora and Laverton. The "Trail" offers a diverse outback experience encompassing the rich historical, cultural and environmental landscape of the Goldfields region; being second to none in the world.

2. THE VISION

To manage the ongoing collaborative promotion, maintenance and use of the Golden Quest Discovery Trail to ensure its future viability as a tourism attraction for the Goldfields Region.

3. OBJECTIVES

The 'Participants' agree to work together with the aim of achieving the following;

- Develop and implement a cohesive and comprehensive strategy to manage and maintain the GQDTA Inc. assets and attractions across member zones and the region.
- Commit to improving and promoting GQDTA Inc. throughout member zones and the region.
- Ensure the GQDTA Inc. attractions are promoted/marketed to their full potential in the locality, region, state and national tourism frameworks.
- Encourage all stakeholders to have active and meaningful involvement with the trails and attractions.
- Invite and encourage a diverse range of community interest and participation in the GQDTA Inc.
- Support the promotion of annual events as a means to generate greater tourism activity within the region.

4. ACHIEVING OBJECTIVES

The GQDTA Inc. Board will achieve its objectives by;

- Engaging a suitable candidate to perform the Secretarial and Marketing duties for the organisation.
- Meeting the directives of the Marketing Strategy.
- Coordination of Marketing opportunities.
- Engagement with Local, regional, and social media.
- Promotion of the Golden Quest Guidebook throughout the region and surrounds.
- Fiscal management of member contributions.
- Engaging, improving and expanding current stakeholder interest.
- Review of Model Rules, Terms of Reference and Memorandum of Understanding.
- Recognition of the aspirations of all Board Members and the region.
- Develop strong alliances with local tourism centres.

5. ROLES AND FUNCTIONS OF THE GQDTA INC.

The Golden Quest Discovery Trail Association Inc. will:

- Provide strategic leadership in the development, implementation and sustainability of the Golden Quest Discovery Trail,
- Offer strategic support and assistance to members where applicable.
- Assist in promoting the benefits of tourism culture within the affiliated communities.
- Monitor and identify emerging opportunities/risks in the locality and advise members accordingly.
- Identify barriers and enablers to assist in the future success of the GQDTA Inc.

6. ROLE OF INDIVIDUAL GQDTA INC. BOARD MEMBERS

The role of the individual members of the GQDTA Inc. will agree to support the following:

- vii) Attend scheduled meetings of the board as required at least three (3) times per year.
- viii) Actively contribute to the success of the GQDTA Inc. Board's vision and objectives,
- ix) Represent the interests of the Prime Members and the region,
- x) Demonstrate an active and genuine interest in the initiatives and collaborative outcomes
- xi) Advocate and facilitate progressive outcomes for sustained tourism and the sustainability of the GQDTA Inc.,

- xii) Demonstrate integrity, timely reporting, knowledge of relevant legislation/regulations throughout the course of their activities and deliberations.

GENERAL

7. GQDTA INC. MEMBERSHIP

The Golden Quest Discovery Trail Association Inc. Board shall be comprised of:

THE PARTICIPANTS

Prime Members – Financial Affiliation	Associate Members – Non Financial Affiliation
City of Kalgoorlie-Boulder	Goldfields Esperance Development Commission
Shire of Coolgardie	Coolgardie Visitor Centre
Shire of Menzies	Kalgoorlie Boulder Visitor Centre
Shire of Leonora	Menzies Visitor Centre
Shire of Laverton	Leonora Visitor Centre
Department of Biodiversity, Conservation and Attractions (DBCA)	Great Beyond Visitor Centre
	Australia’s Golden Outback

The Board of Management will be comprised of nominated delegates from each of the following categories:

- One delegate, endorsed in writing, from each Prime Member Organisation, and
- Representatives from the Associate Member Organisations.

8. THE CHAIR

- i) The Chair will be appointed by the Board as defined in the GQDTA Inc. Ref. Division 3 Section 31 – 33.
- ii) Meetings will be convened and governed by the Chair with the support of the Secretarial and Marketing Officer.

9. AGENDA ITEMS

- v) All agenda items will be forwarded to the Secretarial and Marketing Officer by close of business one week prior to the next scheduled meeting.
- vi) The agenda, with attached meeting papers, will be distributed to members of the GQDT Inc. board at least 72 hours before the next scheduled meeting.
- vii) Late items will be received at the discretion of the GQDTA Inc. Board on the scheduled meeting.

10. MINUTES AND MEETING PAPERS

- i) The minutes of each GQDTA Inc. Board meeting will be prepared by the Secretarial and Marketing Officer.
- ii) Full copies of the minutes, including attachments, will be provided to all GQDTA Inc. Board Members no later than five working days each meeting.
- iii) By agreement of the GQDTA Inc. Board, meetings may be recorded to facilitate an accurate record keeping practice where deemed applicable.

11. FREQUENCY OF MEETINGS

The GQDTA Inc. will meet at least three (3) times per year. GQDTA Inc. Constitution Division 4 Section 41.

12. PROXIES TO MEETINGS

- i) It is the Prime member's responsibility to endorse in writing, their delegated proxy.
- ii) The GQDTA Inc. Chair is to be informed as to the substitution as soon as practical prior to any scheduled meeting.
- iii) The nominated proxy will provide relevant comments/feedback about the attended meeting to the Board Member they are representing.

13. QUORUM REQUIREMENTS

The GQDTA Inc. will assemble a quorum when six (6) Board members are present.

14. REVIEW

The effectiveness and membership of the Golden Quest Discovery Trail Inc. Terms of Reference will be reviewed at the first General Meeting of 2023.



Corporate Business Plan 2023-2027





Acknowledgement of Country

In releasing the Corporate Business Plan, the City of Kalgoorlie-Boulder acknowledges the Traditional Custodians of this land and pays its respects to its elders past and present.

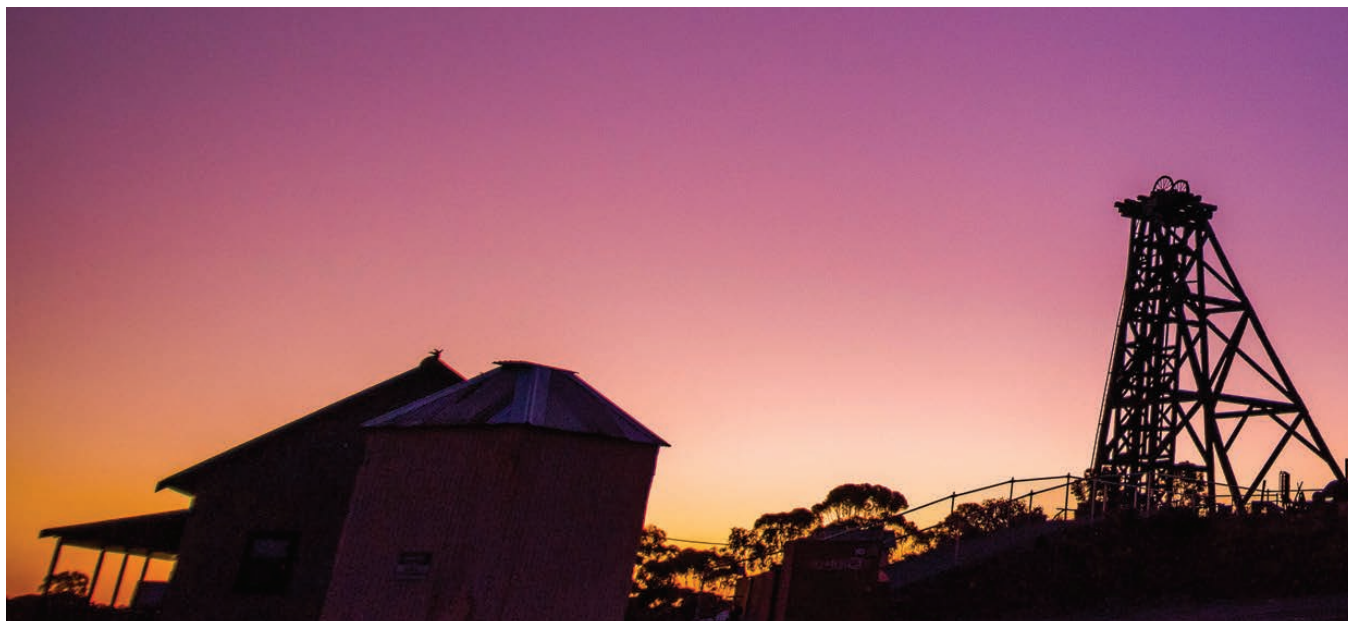
Karlkula Tjukurrpa (Silky Pear Dreaming)

Artist: Regina Donaldson



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Statements

Mission Statement

The City of Kalgoorlie-Boulder will be a dynamic regional centre with a proud history and a high quality of life. We are dedicated to working with the community to achieve the best possible services.

Strategic Statement

To guide the growth and enhancement of an integrated and broad economy for the City of Kalgoorlie-Boulder and the wider region by:

- providing outstanding civic leadership
- creating a better environment for people to live work and invest
- by ensuring our own organisation is always financially strong, smart, operationally effective, internally and externally focused and dedicated to delivering measurable results that show we are really making a difference

Vision Statement

Kalgoorlie-Boulder – A Place to Call Home • Proud History • Inclusive Community • Bright Future

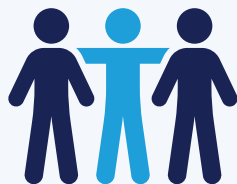


City Profile

The City of Kalgoorlie-Boulder at a glance



95,575km²
Land Area



30,000
2021 Population



35%
Born Overseas



17%
Speak a language
other than English
at home

The City of Kalgoorlie-Boulder's Economy



\$5.3b
2022 Gross
Regional Product



7,326
Local Businesses



16,943
Jobs



\$9.3b
Total Export Value



Message from the Mayor and the Chief Executive Officer

On behalf of the City of Kalgoorlie-Boulder, we are pleased to present our Corporate Business Plan 2023-2027. This plan outlines our approach to accomplishing the goals defined in our 10-year Strategic Community Plan.

Serving as a comprehensive roadmap, the plan offers the community insights into what Council aims to accomplish in the subsequent four years. We are committed to reviewing and revising it annually in line with the endorsement of the yearly budget. The plan articulates the services, activities, and projects that the City plans to execute in its capacity as the local government during this timeframe.

The City is dedicated to investing in a wide range of projects that will support all demographics of the community and ensure a sustainable future. These

investments encompass new programs and initiatives for youth, captivating public art projects, improved road infrastructure, and a safer community through the development and implementation of a Community Safety Plan. We also prioritise significant infrastructure and programs to foster community and economic development.

To further bolster our community, grants will be provided to support local organisations, and we will continue our substantial sponsorships for events that attract visitors and stimulate economic activity in our city. Notably, our financial plans for 2023/24 include ongoing investment in major projects, such as the final stage of the Kal City Centre project, transformative recycled water initiatives, and the Double Tree Hilton development at the Kalgoorlie Golf Course.



The Corporate Business Plan 2023-2027 serves the following purposes:

- It provides a clear overview of the Council's structure and organisation
- It establishes a strong connection between services, projects, and programs, aligning them with the strategic objectives identified in the City of Kalgoorlie-Boulder Strategic Community Plan 2020-2030
- It allocates precise actions and timeframes for each service, project, and program
- It offers a transparent financial overview for each department within the organisation

We are committed to delivering outcomes that support our local community, and the Corporate Business Plan ensures we are creating a place that our residents can be proud to call home.



John Bowler
Mayor, City of Kalgoorlie-Boulder



Andrew Brien
CEO, City of Kalgoorlie-Boulder



Council

The City of Kalgoorlie-Boulder is a thriving regional city covering an area of 95,575 km² and home to over 30,000 people. The City is represented by 12 Councillors plus a popularly elected Mayor.



Mayor
John Bowler
0418 935 005
John.Bowler@ckb.wa.gov.au
Term expires 2023



Deputy Mayor
Glenn Wilson
0438 926 829
Glenn.Wilson@ckb.wa.gov.au
Term expires 2023



Councillor
Deborah Botica
0423 264 016
dbotica@ckb.wa.gov.au
Term expires 2025



Councillor
Mandy Reidy
0411 022 577
Mandy.Reidy@ckb.wa.gov.au
Term expires 2023



Councillor
David Grills
0417 888 868
David.Grills@ckb.wa.gov.au
Term expires 2023



Councillor
Terrence Winner
0438 418 369
Terrence.Winner@ckb.wa.gov.au
Term expires 2023



Councillor
John Matthew
0418 935 327
John.Matthew@ckb.wa.gov.au
Term expires 2023



Councillor
Kirsty Dellar
0407 985 476
Kirsty.Dellar@ckb.wa.gov.au
Term expires 2025



Councillor
Amy Astill
0407 891 727
Amy.Astill@ckb.wa.gov.au
Term expires 2025



Councillor
Kim Eckert OAM
0429 805 521
Kim.Eckert@ckb.wa.gov.au
Term expires 2025



Councillor
Mick McKay
0407 387 588
Mick.Mckay@ckb.wa.gov.au
Term expires 2025



Councillor
Suzie Williams
08 9021 9600
Suzie.Williams@ckb.wa.gov.au
Term expires 2025



Councillor
Wayne Johnson
0438 545 902
Wayne.Johnson@ckb.wa.gov.au
Term expires 2023



07

Organisational Structure

The City of Kalgoorlie-Boulder plays a vital role in delivering several core services and crucial infrastructure to our community. Qualified staff members are employed in various capacities to deliver services across the City. Our structure is tabled below -





Integrated Planning & Reporting Framework

All Western Australian local governments must plan for the future as per Section 5.56(1) of the Local Government Act 1995. This involves developing and adopting a Strategic Community Plan, driven by a Community Engagement Strategy, along with a Corporate Business Plan. The Department of Local Government provides an Integrated Planning and Reporting Framework to support local governments in fulfilling their strategic planning responsibilities. This framework aims to achieve sustainable governance through planning and reporting, streamlining business processes, and involving the community in the decision-making process.

Integrated Strategic Planning Framework – Plans





The Corporate Business Plan

The Corporate Business Plan outlines Council's programs and services planned for the next four-years to accomplish the goals identified in the Strategic Community Plan. It identifies the primary focus areas and key priorities for the upcoming four-year period.

Requirements

Under existing legislation and guidelines, it is essential that the Corporate Business Plan:

- Is for a minimum of 4-years
- Identifies and prioritises the principal strategies and activities the council will undertake in response to the aspirations and objectives stated in the Strategic Community Plan
- States the services, operations and projects that a local government will deliver over the period of the plan, the method for delivering these and the associated cost
- References resourcing considerations such as asset management plans, finances and workforce plans
- Is adopted by Council by absolute majority

Regulations also require that:

- Notice has been given to the public when the Corporate Business Plan is adopted (or modified)
- The Corporate Business Plan is reviewed annually



Strategic Objectives

The Corporate Business Plan outlines the projects and programs that the City of Kalgoorlie-Boulder will undertake from 2023 to 2027. These are aligned with the strategic objectives outlined in the the City’s recently updated Strategic Community Plan 2020-2030.



Safe

- We will be safe and free from harm and crime
- Delivering a safe and activated community both day and night
- Safe, reliable and efficient public transport and road networks
- Supporting families and youth



Connected

- We will be connected to our history, culture and community
- Providing public spaces that facilitate a diverse range of activities and strengthen social bonds within the community
- Culture, heritage, and place are valued, shared, and celebrated
- Document and celebrate the contributions of Aboriginal people in the development of Kalgoorlie-Boulder
- Improve connectivity with the rest of Australia and the world



Futuristic

- We plan for the future proofing of our City by being a thinking and innovative society
- A thriving, diverse and resilient economy built on educational excellence and research
- Facilitating research into innovation and entrepreneurial activities to drive jobs growth and economic diversification
- Building Kalgoorlie-Boulders’ strategic links to international markets and investment opportunities



Sustainable

- A green ecologically sustainable city for current and future generations
- Implementing sustainable practices, such as ensuring responsible use of water and other resources
- Educating the community on the value and importance of natural areas and biodiversity and encourage community involvement in caring for our natural environment
- Our unique natural environment is maintained, enhanced and connected
- Establishing appropriate forums and resources to coordinate and drive Aboriginal economic development
- Advocating for the provision of land use opportunities for commercial and industrial land



Empowered

- We continue to believe in the principals of representational democracy and are enabled to make decisions about our lives
- Considered decision-making based on collaborative, transparent and accountable leadership
- Providing opportunities for genuine engagement with the community to inform the Council's decision-making
- Utilising diverse points of view to inform decision-making and actions taken for the City



Capable

- We will have the resources to contribute to our community and economy
- Promoting and supporting local tourism opportunities, including facilitating tourism infrastructure and services
- Combating Fly-in Fly-out (FIFO) and targeting a residential population growth of 3% per annum
- Continuing to undertake appropriate risk management and assessment strategies
- Exploring funding sources and revenue streams





Community Development

- Marketing and Communications
- Community Engagement
- Tourism
- Arts and culture services
- Reconciliation and Access and Inclusion
- Community Development including events, senior services, history and heritage services, community services and programs, youth and community well-being, and customer service
- William Grundt Memorial Library, Men’s Shed, Goldfields Arts Centre, Eastern Goldfields Community Centre

What it costs			
	Operating Income	Operating Expenditure	Capital Expenditure
2023/24	\$2,525,350	\$9,368,022	\$1,585,000
2024/25	\$2,601,111	\$9,836,424	\$436,481
2025/26	\$2,679,144	\$10,131,516	\$389,455
2026/27	\$2,759,518	\$10,435,462	\$475,177



Corporate and Commercial

- Airport and recreation services
- Information and Communication Technology
- Kalgoorlie-Boulder Airport, Goldfields Oasis, Kalgoorlie Golf Course

What it costs			
	Operating Income	Operating Expenditure	Capital Expenditure
2023/24	\$23,306,433	\$18,491,866	\$15,175,000
2024/25	\$24,005,626	\$19,416,460	\$4,178,928
2025/26	\$24,725,795	\$19,998,953	\$3,728,698
2026/27	\$25,467,569	\$20,598,922	\$4,549,407



Engineering

- Waste management and sustainability
- Fleet management
- Civil maintenance and construction
- Horticulture and reserve management
- Property management
- Engineering design

What it costs			
	Operating Income	Operating Expenditure	Capital Expenditure
2023/24	\$50,951,286	\$37,231,535	\$73,902,259
2024/25	\$53,479,825	\$39,093,112	\$20,351,380
2025/26	\$55,084,219	\$40,265,905	\$18,158,764
2026/27	\$56,736,746	\$41,473,883	\$22,155,614



Development and Growth

- Community safety
- Ranger services
- Environmental health services
- Economic and strategic business development
- Building and planning services

What it costs			
	Operating Income	Operating Expenditure	Capital Expenditure
2023/24	\$1,295,239	\$5,564,168	\$8,963,523
2024/25	\$1,334,096	\$5,842,376	\$2,468,396
2025/26	\$1,374,119	\$6,017,648	\$2,202,456
2026/27	\$1,415,343	\$6,198,177	\$2,687,230



Executive Advisory Group

- Finance: rates collections, procurement and tender management and accounting compliance
- People and Culture: human resources and safety management
- Governance and Risk Services: risk management and corporate compliance oversight responsibilities

What it costs			
	Operating Income	Operating Expenditure	Capital Expenditure
2023/24	\$35,916,269	\$20,778,636	\$624,000
2024/25	\$39,993,757	\$21,817,568	\$171,839
2025/26	\$41,193,570	\$22,472,095	\$153,325
2026/27	\$42,429,377	\$23,146,258	\$187,073



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Please contact The City of Kalgoorlie-Boulder on (08) 9021 9600 for further details.

VER-08.23

CORPORATE BUSINESS PLAN

STRATEGY (LEVEL 1 IN PULSE)	GOAL (LEVEL 1.1 IN PULSE) (FROM CSP - CANNOT BE CHANGED)	DELIVERABLES (LEVEL 1.1.1 IN PULSE) (FROM CSP – CANNOT BE CHANGED)	ACTIONS (LEVEL 1.1.1.1 IN PULSE)	TASKS - action items out of RAP, IAP, etc (LEVEL 1.1.1.1 IN PULSE)	2023/2024	2024/2025	2025/2026	2026/2027
Safe	Delivering a safe and activated community that can be used day and night	Working with police and community interest groups to deliver safer spaces for the community	Facilitating strong relationships between police, IT, rangers and safer street patrol through effective communication and information exchanges and provision of services in these units to support police functions		X	X	X	X
			Through the Summer Support Strategy partners, provide support to Aboriginal visitors to the community		X	X	X	X
		Continuing to strengthen the relationship with youth interest groups in the development of intervention programs and recreational activities	Work with Goldfields Youth Network on developing programs and services that respond to gaps in youth service delivery. These programs and services to be considered in activation plan for the Kingsbury Park Youth Precinct.		X	X	X	X

		Continuously improve internal policies and protocols around crime prevention through environmental design	Develop and implement guidelines for design projects that include crime prevention as an identified criteria that must be considered and met		X			
		Delivering more attractive streetscapes in streets and parks	Taking prompt action in relation to notifications received through Snap Send Solve app		X	X	X	X
		Delivering improved public lighting	Identify priority locations for lighting infrastructure improvements; develop plan and deliver improved lighting infrastructure according to prioritisation		X	X		
Safe	Safe, reliable and efficient public transport and road network	Ensuring safe road networks through effective planning and maintenance	Identify and apply for funding grants at earliest opportunity to allow budgeting and resourcing of road renewal and resurfacing works		X	X	X	X
			Delivery of annual Footpath Maintenance and Renewal Program		X	X	X	X
			Delivery of annual Urban and Rural Roads Maintenance and Renewal Programs		X	X	X	X
			Delivery of annual Laneway Renewal and Maintenance Programs		X	X	X	X
			Deliver annual Line Marking Renewal Program (including disability bay requirements)		X	X	X	X
			Deliver Hannan and Burt St Pavement Upgrade Project		X	X	X	X
			Review Asset Management Plans to maintain all civic infrastructure		X	X	X	X
			Implementing technological solutions to improve transport infrastructure	Expanding safe network of cycleways and pathways around Kalgoorlie-Boulder		X	X	

		and experiences, and encourage mobility innovation	Engage with Biometrix consultants to map accessibility of Kalgoorlie-Boulder transport infrastructure and develop action plan for improvements to identified problem areas		X	X			
		Develop schedule and program of footpath repair, upgrade and maintenance works		X	X	X	X		
		Investigate upgrades to airport technological systems		X	X	X	X		
		Review contract management for security, screening and baggage at the Airport				X			
		Implement upgrades to airport technological systems				X	X		
		Planning and delivering accessible local infrastructure improvements for public transport	Work with Main Roads to complete delivery of improved accessibility for all bus stops in Kalgoorlie-Boulder		X				
			Construct bus infrastructure at Airport		X	X			
			Reviewing Airport Masterplan and determining implementation stages				X		
		Having access to a diverse range of sustainable, affordable and accessible modes of transport and services	Delivery of installation of fast charge EV stations throughout the City		X				
		Safe	Supporting families and youth	Providing support for families in need	Advocating to State and Federal Government agencies and external bodies for delivery of housing/accommodation and services including health and allied health services and regular visiting specialists		X	X	X
Providing youth with adequate facilities to foster learning and allow for recreation	Investigate gaps in recreational activities available in Kalgoorlie-Boulder						X	X	X
	Delivery of Youth Precinct Redevelopment project				X				
Connecting youth with groups, services and mentors to build their	Increase Youth Council platform within the community				X	X	X	X	

confidence in education, training and future skills opportunities	Develop and implement annual program of youth events hosted by the City		X	X	X	X
	Offer traineeships and vacation work experience for students to obtain local government work experience		X	X	X	X
	Develop a mentoring program in partnership with service providers for local youth and the Youth Council		X			
	Representation at youth career events to promote local government training and employment opportunities		X	X		
Continuing to source funding to deliver safe programmes and recreation activities for young people	Investigate external funding sources for youth related activities		X	X	X	X
	Seek partnerships or investment from third parties and external stakeholders for City-run programs and activities		X			
	Identify opportunities to partner with or provide sponsorship (Youth Grant Program) or other support to local community groups and not-for-profit businesses running youth focussed events and programmes		X			
	implement 2018 – 2021 Youth Strategic Action Plan	[tasks will be actions from YSAP]	X			
	Develop and implement 2024-2027 Youth Strategic Action Plan		X	X	X	X

Connected	Providing public spaces that facilitates a diverse range of activities and strengthens social bonds within the community	Providing quality parkland and recreation facilities that are diverse, accessible and responsible to changing needs	Implement Access and Inclusion Plan Implement Age Friendly Strategy	[Tasks will be actions from the AIP] [tasks will be actions from the AFS] [tasks will be actions from the CDP]	X	X	X	X
					X	X	X	X

	Review the Men's Shed operating model		X	X		
	Implement the Club Development Plan		X	X	X	X
	Review community services, programs and program delivery, and fitness for purpose of buildings and infrastructure (including the EGCC and library) in line with the City's services		X			
	Review fit for purpose of buildings and infrastructure at the Goldfields Arts Centre		X			
	Ensure access and presentation of City sporting fields and ovals, including improved sports ground lighting		X	X	X	X
	Review Asset Management Plan for City-owned park and recreation facilities		X			
	Ensure asset condition assessments are completed for all Golf Course facilities in FY24		X			
	Develop strategies to grow Oasis membership		X			
	Review facility hire policies, fees and procedures		X			
Revamping the Goldfields Oasis Facilities including the option for an outdoor pool or developing a Kalgoorlie Beach concept	Determine implementation stages of Goldfields Oasis Masterplan and allocate appropriate budget and timeframes		X	X		
Investing in sporting and after school recreational activities for the youth of Kalgoorlie-Boulder	Develop annual program for "Street Sports" and other community focussed youth events		X			
Revamping the Golf Course	Provide infrastructure and other support for workforce involved in hotel development at Golf Course		X			

			Develop and implement strategy for increase restaurant and bar patronage by tourists and local community		X	X			
Connected	Culture, heritage and place are valued, shared and celebrated	Celebrating Kalgoorlie-Boulder's identity by sharing local stories, both historical and contemporary, through arts and cultural programmes	Develop and implement an Arts and Culture Plan for the City		X				
			Refurbishing heritage buildings in the City	Identify privately owned buildings in need of refurbishment and provide support to owners		X	X		
			Implement heritage grants in accordance with Council policy		X	X	X	X	
			Develop and implement an asset management plan for all City owned heritage buildings		X				
			Investigate external funding sources for heritage restoration and preservation and promote that to private property owners		X	X			
		Celebrating the City's rich diversity and multiculturalism through hosting events	Develop annual calendar of events including ones identified to celebrate diversity and multiculturalism		X	X	X	X	
			Provide sponsorship to community groups in accordance with the City's Sponsorship Policy		X	X	X	X	
		Promoting the arts and culture sector by integrating public arts into the City's Centre, as well as capacity building opportunities for artists in the region	Delivery of installation of art works in St Barbara's Square redevelopment project		X				
			Identify and develop opportunities for temporary and permanent public art in Kalgoorlie-Boulder CBD		X	X	X	X	
		Access for and inclusion of Aboriginal people in City events and programming	Implement RAP Innovate	[insert actions from RAP innovate]	X				
			Develop RAP Stretch			X	X	X	

Connected	Document and celebrate the contributions of Aboriginal people in the development of Kalgoorlie-Boulder	Developing an Indigenous Cultural Centre to highlight the contributions of Indigenous Australians in the cultural landscape	Identify potential locations for Indigenous Cultural Centre in partnership with lead proponent		X			
			Investigate opportunities for external stakeholder partnership or investment, and other funding opportunities			X		
			Undertake community consultation			X		
		Promoting the achievements of past and present Aboriginal people in the region through the City's arts and culture, events, programs and public art initiatives	Creating opportunities for Indigenous public art installations during City community projects and developments		X	X	X	X
			Supporting NAIDOC week through hosting internal cultural events and promoting and participating in community-wide events		X	X	X	X
			Work with indigenous artists to design artwork incorporating Aboriginal connection to country for City entry statement and City corporate use on an annual or biennial basis		X	X	X	X
Connected	Delivering the community better connectivity with the rest of Australia and the world	Delivering improved technology infrastructure	Use other local government case studies to identify feasible infrastructure projects that are capable of being delivered by the City			X		
		Exploring the latest technology offerings to improve connectivity	Use other local government case studies to identify feasible infrastructure projects that are capable of being delivered by the City			X		
		Ease of travel within the City and to other regional centres and cities	Advocating for with commercial suppliers, mining industry and State and Federal government agencies for cost-effective travel for residents		X			
Futuristic	A thriving, diverse and resilient economy	Expanding tertiary education and knowledge exports	Identify opportunities for the City to provide contributions within the scope of its resource capacity and project priorities			X		

	built on educational excellence and research	Contributing to the development of strategies to increase the WA School of Mines' (WASM) enrolment numbers and increase educational support	Identify opportunities for the City to provide contributions within the scope of its resource capacity and project priorities			X		
		Broadening the availability of tertiary courses	Identify opportunities for the City to provide contributions within the scope of its resource capacity and project priorities			X		
		Expanding educational opportunities and programs for young people within the City	Investigate industries or programs that would benefit from scholarship opportunities similar to Child Care Educator scholarship		X	X		
		Collaborating with WASM and other relevant Kalgoorlie educational institutions in the planning of select major projects for innovative outcomes and the development of future ambassadors for the region	Identify opportunities for the City to provide contributions within the scope of its resource capacity and project priorities			X		
Futuristic	Facilitating research into innovation and entrepreneurial activities to drive job growth and economic diversification	Enhancing the appeal to telecommuters, entrepreneurs and creatives	Delivery of small business workshops		X	X		
		Building a business friendly policy and regulatory environment - removing unnecessary constraints to investment	Streamline process and requirements for entry into a lease of a City owned property			X		
			Delivery of improved customer experience strategies for business customers to improve relationship between the City and business community		X	X		
		Facilitating the establishment of an innovation hub that helps stimulate start ups and cross sector collaboration	Identify opportunities for collaboration with the small business community and other stakeholders			X	X	
		Providing businesses with a consistent flow of information about programs, grants and incentives available	Delivery of Annual Grants Program		X	X	X	X
			Delivery of DAMA support to local businesses		X	X	X	X
		Promoting current innovators and history of innovation and entrepreneurial spirit in the City	Delivery of small business workshops and sponsorship support to foster innovation		X	X		
Futuristic	Building Kalgoorlie-Boulder's strategic	Developing the appeal of Kalgoorlie-Boulder for international markets and investment opportunities	Demonstrate responsible financial and asset management and clear planning for the future		X	X	X	X

	linkages to international markets and investment opportunities	Fostering relationships to facilitate investment and opportunity	Work with stakeholders to implement the Kalgoorlie-Boulder Growth Plan	[tasks will be actions from GP]	X	X			
Sustainable	Educating the community on the value and importance of natural areas and biodiversity, encourage community involvement in caring for our natural environment	Upgrading sewerage and recycled water facilities, and keeping Kalgoorlie-Boulder green	Upgrade the City's Irrigation Control Systems		X				
			Collaborative water initiatives including increasing pump capacity and provision of evaporation controls.		X	X			
		Efficient use of resources, particularly water and energy, with minimum waste and efficient disposal	Investigate a suitable model for a tip shop or re-use centre				X		
		Optimise stormwater capture for beneficial use by industry, institutions and community	Construction of stormwater storage dams to bank harvested stormwater.		X	X			
		Exploring the land surrounding the airport to develop a Food Bowl and a solar farm	Progress any expressions of interest for development of solar farm or food bowl projects in a timely manner and reduce constraints on such developments where possible		X	X			
Sustainable	Implementing sustainable practices such as ensuring responsible use of water and other resources	Removing constraints to land subdivision and development	Work with State Government to increase the size of its townsite boundary to support best practice planning outcomes and continued population growth and economic growth and diversification.		X	X	X	X	
		Acquiring land assets for business and residential developments across the City	Support the release of additional titled, freehold lots to be available to support residential housing at various levels – single lots for investors and owners/occupiers and larger lots for developers.		X	X			

		Addressing outstanding native title issues on strategic industrial area and land	Advocating with Federal government agencies to progress Federal Court native title determination applications in a timely manner		X	X		
Sustainable	Advocating for the provision of land use opportunities for commercial and industrial land	Empowering Aboriginal people to drive future economic initiatives	Through the RAP, develop procurement opportunities for Aboriginal businesses.		X	X	X	X
		Actively supporting joint ventures between Aboriginal and non-Aboriginal organisations	Facilitate ongoing relationship with Aboriginal Chamber of Commerce and its members		X	X	X	X
Sustainable	Establishing appropriate forums and resources to coordinate and drive Aboriginal economic development	Establishing an urban tree strategy aligned to the Clean and Green and Climate Change Resilience Strategy	Delivery of annual tree planting program		X	X	X	X
		Continuing to work with the Kalgoorlie-Boulder Urban Landcare Group to ensure the existing revegetation zones are maintained and additional areas of native vegetation are restored	Through the Partnership Service Agreement work with Landcare organisations to ensure revegetation is maintained and restored.		X	X	X	X
			Delivery of 1000 trees planted per annum on City verges and public open spaces		X	X	X	X
Sustainable	Our unique natural environment is maintained, enhanced and connected	Increasing the community education program to residents on correct recycling habits and highlight the importance of recycling	Promote the City's Compost and Worm Farm Rebate through social media, with a goal of reducing the amount of food waste and garden organics going to the landfill		X			
			Run free community workshops each quarter, with guest hosts who are experts in their field, to promote the team's waste avoidance, recycling and sustainability messaging		X	X		
			Offer strategies for City staff to create interest in the organisation's and community's waste reduction goals (including education and newsletter initiatives and internal waste caddies)		X	X		

			Aim to expand the Waste team's Battery Bucket collection program to include schools and community organisations, with a goal of reducing the amount of batteries going to landfill and therefore avoid dangerous outcomes such as fires in the garbage trucks and the tip face		X	X		
			Conduct Bin Tagging Program on local streets twice per annum to further encourage correct recycling behaviours amongst residents		X	X		
			Continue to work with KBULG to conduct the Waste Wise Schools program, attending local primary schools to promote the waste minimisation and recycling message with school age children		X	X		
			Continue to work with Rangers to promote the anti-littering message and work on developing an illegal dumping hotspot register		X	X		
			Continue to operate as a hub for Keep Australia Beautiful's Adopt A Spot program, and promote it through social media		X	X		
		Educating the community on the benefits of achieving a 4-6 star energy efficiency	Demonstrate community leadership by driving projects with aim of achieving a 4 -6 star energy efficiency		X	X	X	X
Empowered	Considered decision making based on collaborative , transparent and accountable leadership	Conducting Council business in an open, transparent and accountable manner	Implement and embed Governance Framework		X	X	X	X
			Comply with legislation, standard and obligations		X	X	X	X
			Ensure City policies, procedures and management guidelines are effective, reviewed regularly and communicated with staff and third parties		X		X	
			Ensure delegations of authority from Council to CEO and CEO to staff are reviewed annually and are effective		X	X	X	X

			Coordinate ongoing training program for elected members		X	X	X	X
			Maintain and publish registers for elected member attendance, training, gift declarations, returns, political associations and contact with developers (and additional registers required by Council or statute)		X	X	X	X
			Deliver reports to Council that are accurate, complete and with sufficient detail as to fully and properly inform Council and members of the public about the matter and decision at hand		X	X	X	X
		Providing timely and effective advocacy and leadership on key community issues	Provide advocacy training for City officers and elected members tasked with advocating on behalf of the City		X		X	
		Establishing collaborative relationships and advocate for local needs with all stakeholders	Development and implementation of the City's Advocacy Strategy		X	X	X	X
		Proactively seeking community feedback especially for projects requiring a significant financial investment	Develop and implement communication strategy at earliest opportunity to develop City services and project and shape recommendations for Council decisions		X	X	X	X
Empowered	Providing opportunities for genuine engagement with the community to inform the Council's decision making	Engaging with the community and stakeholders through a range of channels including social media, focus groups and meetings	Identify appropriate community engagement strategies based on target audience		X	X	X	X
			Delivery of improved digital environment to increase access to the City including chatbot technology and demographic-targeted content		X	X		
			Delivery of improved customer experience strategies for both current and future residents and stakeholders		X	X		

			Update internal training programs for staff to improve consistency, responsiveness and efficiency in customer service		X				
			Implement the City's Marketing Strategy		X	X	X	X	
			Implement the City's Community Engagement Policy		X	X	X	X	
		Using Community Perception Surveys to inform decision making for the City	Develop a program and timetable for Community Perception Surveys for the next five years		X				
Empowered	Utilising diverse points of view to inform decision making and actions taken for the City	Seeking out diverse points of view to help in the decision making and actions taken for the community	Develop innovative recruitment strategies to attract and employ diverse range of staff		X	X			
			Develop and implement Workforce Plan to attract and retain diverse range of staff		X				
			Facilitate public engagement in Council meetings through question time and public access and increasing accessibility of meetings through recorded meetings being available online		X	X	X	X	
		Ensuring every voice is valued and listened to	Implement Community Consultation Strategy and embed 'Your Say' platform		X	X			
		Providing platforms for engagement with diverse perspectives, via advisory groups and face-to-face consultation	Establishment of specific Focus Groups to gain feedback and drive officer recommendations to Council regarding projects and service delivery		X	X	X	X	
			Tailor communication strategies to the audience to enhance engagement		X	X	X	X	
Capable	Promoting and supporting local tourism opportunities including facilitating tourism infrastructure	Partnering with tourism bodies to market the City to a wider audience	Provide financial and other support to the AGO Destination Manager role and Kalgoorlie-Boulder Visitor Centre		X	X			
		Developing a strategic tourism plan	Develop and adopt a Kalgoorlie-Boulder Tourism Strategy 2024 to 2027		X	X			
			Implement the Tourism Strategy 2024 - 2027				X	X	X

	e and services	Developing Indigenous tourism initiatives	Complete the First Nations Kal City Centre art installation		X			
		Delivering a wide variety of tourism activities and opportunities	Develop tour program and tourist information package for users of "Ruby Tourist Tram" to promote tourist activity in the City		X			
			Support local initiatives that increase vibrancy in our local areas		X	X	X	X
			Implement historical and cultural tours of City-owned assets such as the Kalgoorlie Town Hall		X			
			Explore increased revenue opportunities at the Goldfields War Museum		X			
			Explore Stage 2 of Goldfields War Museum redevelopment			X		
Capable	Combating Fly-In-Fly-Out (FIFO) and targeting residential population growth of 3% per annum	Using the findings from the report into the impact of FIFO on the community to lobby mining companies to increase usage of residential workforce	Through the Australian Mining Cities Alliance continue to advocate for residential workforce development		X			
		Improving the perception of liveability and position Kalgoorlie-Boulder as a place to live, work and raise a family	Work with consultants to develop marketing campaign to appeal to current and potential residents		X	X		
		Delivering support to families by investing in Child Care facilities	Delivery of annual Child Care Educator scholarship		X	X		
		Exploring another airline to supply flight services to and from Kalgoorlie-Boulder to places like Perth and other regional cities to attract and retain residents	Continue to collaborate with airline providers to expand services		X			
Capable	Continuing to undertake the appropriate	Ensuring regulatory frameworks and policy settings are conducive to investment and deliver beneficial outcomes for the community	Complete planning policies to ensure investment into residential and commercial developments		X			

risk management and assessment strategies		Ensuring all City policies are reviewed at least every two years to maintain currency and relevancy to economic opportunities and community expectations	Complete 2023 review of all Council policies		X			
			Establish review timetable to ensure all policies are reviewed every two years or other relevant timeframe		X		X	
Capable	Exploring funding sources and revenue streams	Collaborating with State and Federal Government agencies to address policy and legislative impediments to business and economic growth in Kalgoorlie-Boulder that cannot be resolved at a local level	Development and implementation of the City's Advocacy Strategy		X	X		
		Applying for funding and grants that showcase our commitment to community development and growth	Develop organisation-wide approach to applying for appropriate funding in a timely and consistent manner, and effectively managing grants, to improve prospects of success		X			