



**City of  
Kalgoorlie  
Boulder**

# **MINUTES**

**(Unconfirmed)**

**of the Ordinary Council Meeting**

**held at 7:00 PM**

**on**

**26 FEBRUARY 2024**

**at the**

**Kalgoorlie Town Hall**

## Council Chamber Seating Plan

**Governance and IT**



**Deputy Mayor** Kirsty Dellar    **Mayor** Glenn Wilson    **CEO** Andrew Brien



**Councillor**  
Deborah Botica



**Councillor**  
Carla Viskovich



**Councillor**  
Terrence Winner



**Councillor**  
Nardia Turner



**Councillor**  
Wayne Johnson



**Councillor**  
Kyran O'Donnell



**Councillor**  
Linden Brownley

**Press**

**Public Gallery**

**Directors**

**Nature of Council's Role in Decision-Making**

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive Strategic:	The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative:	Includes adopting local law, town planning schemes and policies.
Review:	When Council reviews decisions made by officers.
Quasi-Judicial:	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits/licenses (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

## Table of Contents

<b>1</b>	<b>DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS .....</b>	<b>7</b>
<b>2</b>	<b>OPENING PRAYER.....</b>	<b>7</b>
<b>3</b>	<b>DISCLAIMER READING .....</b>	<b>7</b>
<b>4</b>	<b>RECORD OF ATTENDANCE .....</b>	<b>7</b>
4.1	ATTENDANCE .....	7
4.2	APOLOGIES.....	8
4.3	LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	8
<b>5</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>	<b>8</b>
<b>6</b>	<b>PUBLIC ACCESS AND PUBLIC QUESTION TIME .....</b>	<b>8</b>
6.1	PUBLIC ACCESS.....	8
6.2	PUBLIC QUESTION TIME .....	9
<b>7</b>	<b>PETITIONS / DEPUTATIONS / PRESENTATIONS .....</b>	<b>10</b>
<b>8</b>	<b>NOTATIONS OF INTEREST .....</b>	<b>11</b>
8.1	INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE- BOULDER CODE OF CONDUCT .....	11
8.2	FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A....	11
8.3	PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B...	11
<b>9</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE .....</b>	<b>11</b>
9.2	PROCEDURAL MOTION TO SUSPEND SECTION 9.1 STANDING ORDERS LOCAL LAW 2013.....	12
<b>10</b>	<b>ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS .....</b>	<b>12</b>
10.1	MAYOR ANNOUNCEMENTS .....	13
<b>11</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>13</b>
<b>12</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>13</b>

---

<b>13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION .....</b>	<b>14</b>
<b>14 REPORTS OF COMMITTEES .....</b>	<b>16</b>
14.1 AUDIT AND RISK COMMITTEE MINUTES - 22 JANUARY 2024 .....	16
14.1.1 Probity Review .....	16
<b>15 REPORTS OF OFFICERS .....</b>	<b>19</b>
15.1 CHIEF EXECUTIVE OFFICER.....	19
15.1.1 Statement of Financial Activity December 2023 .....	19
15.1.2 Accounts Payable Report - January 2024 .....	24
15.1.3 Commercial Business Reports December 2023 .....	27
15.1.4 Mid-Year Review of the Annual Budget 2023-24 .....	29
15.1.5 2024/25 Budget Development Timetable.....	34
15.1.6 2024 Australian Local Government National General Assembly .....	37
15.1.7 Elected Member Continuing Professional Development Policy .....	40
15.2 DEVELOPMENT AND GROWTH.....	42
15.2.1 Hockey WA Sponsorship 3YSA .....	42
15.2.2 Kalgoorlie-Boulder Fair Society Sponsorship .....	45
15.2.3 Application for Planning Approval P145/23 (DAP/23/02590) - Temporary Workforce Accommodation (BHP Nickel West Pty Ltd) - Lot 72 (No. 1) Trasimeno Way and portion Lot 9000 (No. 45) Bates Drive.....	48
15.3 ENGINEERING.....	49
15.3.1 Paving and Miscellaneous Concrete Works - Tender T005 23/24 .....	49
15.3.2 North Kalgoorlie Cricket Club Lease .....	54
15.4 CORPORATE AND COMMERCIAL .....	58
15.4.1 Airport Long Term Parking Permit .....	58
<b>16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>68</b>
<b>17 CONFIDENTIAL ITEMS.....</b>	<b>68</b>

---

**18 DATE OF NEXT MEETING.....68**  
**19 CLOSURE.....68**

## **1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Mayor declared the meeting open at 7:00 PM welcoming the gallery and those present.

## **2 OPENING PRAYER**

The opening prayer was conducted by Father Brennan from the Catholic Church.

## **3 DISCLAIMER READING**

The Mayor read the disclaimer to those present.

Please note this meeting is being recorded and streamed live on the Council's website in accordance with the City's Public Participation in Council Meeting Policy, which can be viewed on Council's website.

All reasonable care is taken to maintain your privacy; however, as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is assumed your consent is given if your image is broadcast.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

## **4 RECORD OF ATTENDANCE**

### **4.1 Attendance**

#### **In Attendance:**

Mayor Glenn Wilson  
Deputy Mayor Kirsty Dellar  
Cr Deborah Botica  
Cr Terrence Winner  
Cr Wayne Johnson  
Cr Kyran O'Donnell  
Cr Linden Brownley  
Cr Nardia Turner

#### **Members of Staff:**

Alex Wiese    Director Development and Growth

Mia Hicks	Director Community Development
Glenda Abraham	Director Corporate and Commercial
Lui Camporeale	Director Engineering
Casey Radford	Acting Executive Manager Finance
Frances Liston	Executive Manager Governance and Risk Services
Jaymie Boyes	Governance Officer
Evelyn Addison	Governance Officer
Rajan Prajapati	IT Systems Administrator

**Visitors:**

11

**Press:**

2

## 4.2 Apologies

**Apologies - Elected Members:**

Cr Carla Viskovich

**Apologies - Members of Staff:**

Andrew Brien    Chief Executive Officer

## 4.3 Leave of Absence (Previously Approved)

**Leave of Absence:**

Nil

## 5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 6 PUBLIC ACCESS AND PUBLIC QUESTION TIME

### 6.1 Public Access

Trent Mais, resident of Lamington, addressed the meeting on behalf of the North Kalgoorlie Cricket Club, regarding the North Kalgoorlie Cricket Club lease.

Item 15.3.1 of this agenda relates to the North Kalgoorlie Cricket Club Lease.

<b>OFFICER RECOMMENDATION/COUNCIL RESOLUTION</b>
--



**Moved By: Cr Deborah Botica**  
**Seconded By: Cr Terrence Winner**

That Council bring forward Item 15.3.1 for consideration in response to a public access presentation in relation to the future of North Kalgoorlie Cricket Club lease.

**CARRIED**  
**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

*Director of Community Development, Mia Hicks declared a financial interest in relation to item 15.3.2 North Kalgoorlie Cricket Club Lease, details of which can be found on page 11. Director of Community Development, Mia Hicks, left the chambers at 7:08PM due to the financial interest.*

*Councillor Turner declared an impartiality interest on item 15.3.2 North Kalgoorlie Cricket Club Lease, details of which can be found on page 11.*

**Item 15.3.1 was considered out of order at this time, and the report and resolution can be found on page 54.**

*Director of Community Development, Mia Hicks, returned to the chambers at 7:17 PM.*

**6.2 Public Question Time**

Brendon Wilson, resident of Somerville asked the following questions:

- 1. Concerns of the location on offer to fair to relocate to Oasis playing fields including poor lighting, toilets, parking etc.**

Response from Mayor:

Mayor thanked Mr Wilson, and informed him that the Council has been provided with a map of Goldfields Oasis playing fields. Council may have the opportunity to move the item forward.

- 2. Is there an intent to potentially ban liquor license for the touch organisation?**

Response from Mayor:

Mayor thanked Mr Wilson, and informed him that the questions will be taken on notice, but updated him that the policy is under review.

Item 15.2.2 of this agenda relates to the Kalgoorlie – Boulder Fair Society Sponsorship and an alternate motion was raised to bring forward Item 15.2.2.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved By: Deputy Mayor Kirsty Dellar**

**Seconded By: Cr Nardia Turner**

That Council bring forward item 15.2.2 for consideration in response to a public question in relation the Kalgoorlie-Boulder Fair Society Sponsorship.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**Item 15.2.2 was considered out of order at this time, and the report and resolution can be found on page 45.**

**7 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**8 NOTATIONS OF INTEREST**

**8.1 Interest Affecting Impartiality City of Kalgoorlie-Boulder Code of Conduct**

Deputy Mayor Dellar has an impartiality interest on item 15.2.1 Hockey WA sponsorship as she is a player / member.

Councillor Turner has an impartiality interest on item 15.3.2 North Kalgoorlie Cricket Club Lease as she is a family member of a player at the club and a life member.

**8.2 Financial Interest Local Government Act Section 5.60A**

Director of Community Development, Mia Hicks has a financial interest in relation to item 15.3.2 (North Kalgoorlie Cricket Club (NKCC) lease). As her husband’s business partner is the chair of the NKCC sub-committee, her son plays for NKCC and her husband business is contributing to the project.

Councillor Brownley has a financial interest in relation to item 14.1.1 Probity Review as he is a contractor.

**8.3 Proximity Interest Local Government Act Section 5.60B**

Nil

**9 APPLICATIONS FOR LEAVE OF ABSENCE**

**Applicant: Cr Viskovich**

Cr Carla Viskovich requests leave of absence from 23 February to 1 March 2024.

**Applicant: Cr Turner**

Cr Nardia Turner requests leave of absence from 20 April to 28 April 2024.

**Applicant: Cr Botica**

Cr Deborah Botica requests leave of absence from 27 March to 2 April 2024 and 15 April to 19 April 2024.

<b>Moved By:</b>	<b>Deputy Mayor Kirsty Dellar</b>
<b>Seconded By:</b>	<b>Cr Linden Brownley</b>
That Council approve the leave requests.	
<b>CARRIED</b>	
<b>(8 / 0)</b>	

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**9.2 Procedural Motion to Suspend Section 9.1 Standing Orders Local Law 2013**

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved By: Cr Terrence Winner**  
**Seconded By: Deputy Mayor Kirsty Dellar**

**RECOMMENDATION**

That section 9.1 of the *Standing Orders Local Law 2013*, which requires members of Council to rise to speak, be suspended.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS**

**10.1 Mayor Announcements**

<b>Date</b>	<b>Event</b>
<b>31/1/2024</b>	Record OCM Post Meeting Video
<b>1/1/2024</b>	Teams meeting with Minister Ellery
	WALGA Debrief on Power and Communications Outages - January
	Rick Wilson and Senator Kerrynee Liddle w/ Libby Mettam and Neil Thompson
	Community Safety Forum - Hosted by Goldfield Liberals
<b>2/2/2024</b>	Meeting with Snr SGT Mick Germain - Reinstating Liquor Accord
	Meeting with Bega CEO with CKB CEO and Ali Kent
	LEMA Premeeting
	Town Hall Meeting - Discuss on future use
<b>3/2/2024</b>	GVROC - Hosted by CKB
	Meeting with Kylie Sterry - Medical Practices Power Outage Processes
<b>4/2/2024</b>	Change Makers - Sarah and Shane - Centennial Park

<b>5/2/2024</b>	
<b>6/2/2024</b>	Meeting with KBCCI CEO on Recent community issues
	Concept Forum - CKB
<b>7/2/2024</b>	WALGA Debrief on Power and Communications Outages - January
	Meeting with Goldfields Aboriginal Business Chamber
	Meeting with KBCCI President on recent community issues
<b>8/2/2024</b>	LEMC Meeting
	DAMA Discussion
	Meet New Police OIC Mark Ardley
<b>9/2/2024</b>	Meeting with Murray Leahy on Local Matters
	Meeting with MT Dance
	Meeting with Mia Hicks - Directory Update
<b>10/2/2024</b>	Meeting with Esther Roadnight - Mayoral Blanket Appeal
	Meeting with Mia Hicks - Directory Update
<b>11/2/2024</b>	
<b>12/2/2024</b>	Interview on 6PR Radio - Kalgoorlie Boulder Top Love Locations
<b>13/2/2024</b>	Doug Daws - Kalgoorlie Bi plane
	Kalgoorlie Boulder Community Fair Society Meeting
	Special Council Meeting
	Council Briefing Session
<b>14/2/2024</b>	Meeting with Resident - Connolly Street
<b>15/2/2024</b>	Council Briefing - EKPS
	EKPS All Hazards Liaison Group
<b>16/2/2024</b>	Meeting with Mia Hicks - Directory Update
	EKPS All Hazards Liaison Group
<b>17/2/2024</b>	Meeting with Kado Muir - Tjiwarl Energy
	Triple M Bin Tagging Interview
	Kalgoorlie RSL - Funding for new plaques
	EKPS All Hazards Liaison Group
<b>18/2/2024</b>	
<b>19/2/2024</b>	
<b>20/2/2024</b>	Pre Agenda Briefing
	EKPS All Hazards Liaison Group
	Agenda Briefing
<b>21/2/2024</b>	Explosives Facility Tour - LEMAC
	Liquor Accord Meeting
	Rick Wilson BHP Meeting
<b>22/2/2024</b>	Regional Capitals Meetings
	Meeting with Hannah Beazley
	Meeting with Ali Kent
	RCA Meetings with Members
	RCA Committee Meeting

<b>23/2/2024</b>	
<b>24/2/2024</b>	Meeting with Resident - Rail Project
	Council Opex and Capex Strategy Session
	GVROC State Council Meeting
<b>25/2/2024</b>	
<b>26/2/2024</b>	GEWSG Working Group Meeting
	Meeting with Anne Petz - Palace Theatre
	Meeting about LEMC Matters with staff
	BHP Briefing
	OCM

## 11 CONFIRMATION OF MINUTES

**Moved By:** Deputy Mayor Kirsty Dellar

**Seconded By:** Cr Kyran O'Donnell

That the minutes of the Ordinary Meeting of Council held on 29 January 2024 be confirmed as a true record of that meeting.

**CARRIED**  
**(8 / 0)**

## 12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 12.1 Motion of from Cr Turner:

**Moved By:** Cr Nardia Turner

**Seconded By:** Cr Terrence Winner

That Council:

1. Request the CEO to provide a report to the 26 March 2024 Ordinary Council Meeting setting out, in respect of the period 1 January 2018 to date, the number of:
  - a. Developments that have been approved by the City as workforce accommodation;
  - b. Developments for workforce accommodation approved by the City that are constructed;
  - c. Development applications for workforce accommodation that have been approved by the City but for which construction has not yet been commenced;
  - d. Development applications for workforce accommodation that have been lodged but not yet determined;
  - e. Development applications for workforce accommodation that were lodged but not approved;
  - f. Enquiries including pre-lodgement enquiries received by the City regarding

proposed workforce accommodation developments.

2. Request the CEO to provide in the report the number of developments or development applications and the number of rooms for each one.

**CARRIED**  
**(6 / 2)**

**For:** Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner

**Against:** Mayor Glenn Wilson and Cr Wayne Johnson

**13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING  
OR BY DECISION**

Nil

## 14 REPORTS OF COMMITTEES

### 14.1 Audit and Risk Committee Minutes - 22 January 2024

Councillor Brownley left the chambers at 8:00 PM.

#### 14.1.1 Probity Review

<b>Responsible Officer:</b>	Andrew Brien Chief Executive Officer
<b>Responsible Business Unit:</b>	Office of the CEO
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Nature of Council's Role in Decision-Making:</b>	Review
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. CONFIDENTIAL - Civic Legal Quote - Probity Review [7.1.1.1 - 3 pages]</li> <li>2. CONFIDENTIAL - Glen McLeod Legal Quote - Probity Review [7.1.1.2 - 11 pages]</li> <li>3. CONFIDENTIAL - HHG Legal Quote- Probity Review [7.1.1.3 - 4 pages]</li> </ol>

#### SUMMARY STATEMENT

The Audit and Risk Committee is requested to review the proposals and cost estimates received by the City in respect of a law firm undertaking a probity review of the process taken by the City in relation to the water supply contract between the City and Lynas Rare Earths Ltd.

#### REPORT

At the Ordinary Council meeting held on 30 October 2023, Council resolved as follows:

*That Council:*

1. *Request the Chief Executive Officer to seek quotes for the undertaking of a probity review in relation to the Water Supply Contract Arrangements;*
2. *Authorise a budget amendment in accordance with the preferred quote;*
3. *Following receipt of the quotes, refer the matter to the Audit and Risk Committee to review the final scope of works and costs; and*
4. *Delegate authority for the Audit and Risk Committee to approve the appointment of a qualified provider to undertake the Probity Review and following receipt of the Probity Report provide a final report to Council.*



The CEO has obtained quotes from a number of WALGA preferred suppliers to undertake the probity review in relation to process taken by the City to enter the water supply contract with Lynas Rare Earths Ltd. The following proposals have been received:

- Civic Legal – Estimated costs \$35,000 (total engagement);
- Glen McLeod Legal – Stage 1 \$18,000 and Stage 2 \$57,000 (total engagement \$75,000); and
- HHG Legal – Stage 1 estimated at \$4,000-\$6,000 and Stage 2 estimated \$3,000-\$5,000 (total estimated engagement \$11,000).

Each of the three companies have provided a slightly different approach to the review and all of the proposals are contained as confidential attachments to this report. Civic Legal is the preferred supplier due to:

1. Its previous engagement in relation to this matter; and
2. The proposal being consistent with the requested approach; and
3. Cost estimate is considered reasonable for the proposal and scope of work required.

In accordance with the Council resolution, the Committee has been granted delegated authority to approve the appointment of a qualified provider to undertake the probity review.

### **Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

### **Budget Implications**

As per the Council resolution an amendment will be made to the budget and reflected in the mid-year budget review following the Committee decision on appointment of the preferred supplier.

### **Statutory Implications**

The Officer recommendation is consistent with the provisions of the Local Government (Functions and General) Regulations 1996.

### **Policy Implications**

There are no policy implications resulting from the recommendations of this report.

### **Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

**OFFICER/ COMMITTEE RECOMMENDATION**

**Moved By:** Cr Wayne Johnson  
**Seconded By:** Cr Terrence Winner

That the Audit and Risk Committee:

1. Note the proposals received for the undertaking of the probity review for Council;
2. Endorse Civic Legal's scope of work and proposed approach to undertake the probity review; and
3. In accordance with the authority delegated by the Council, engage Civic Legal to undertake the probity review.

**CARRIED**  
**(6 / 0)**

**ALTERNATE MOTION / COUNCIL RESOLUTION**

**Moved By:** Cr Wayne Johnson  
**Seconded By:** Cr Terrence Winner

That Council note the resolution of the Audit and Risk Committee made with delegated authority from Council.

**CARRIED**  
**(7 / 0)**

**For:** Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell and Cr Nardia Turner  
**Against:** Nil

Councillor Brownley returned to the chambers at 8:01 PM.

Councillor Botica left the chambers at 8:01 PM.

## 15 REPORTS OF OFFICERS

Councillor Botica returned to the chambers at 8:02 PM.

### COUNCIL RESOLUTION

**Moved By:** Cr Terrence Winner

**Seconded By:** Deputy Mayor Kirsty Dellar

The Officer Recommendations for Items 15.1.1, 15.1.2, 15.1.5, and 15.2.1 be adopted en bloc.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**15.1 Chief Executive Officer**

**15.1.1 Statement of Financial Activity December 2023**

<b>Responsible Officer:</b>	Casey Radford Finance Manager
<b>Responsible Business Unit:</b>	Finance
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple
<b>Nature of Council’s Role in Decision-Making:</b>	Legislative
<b>Attachments:</b>	1. Dec 2023 SOFA - FINAL v 2 [15.1.1.1 - 28 pages]

**SUMMARY STATEMENT**

Council is asked to receive the completed Statement of Financial Activity for the period ending in 31 December 2023, which is prepared in accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* (“the Regulations”).

**REPORT**

The Statement of Financial Activity was introduced by the Department of Local Government from 1 October 2005. The change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 31 December 2023 income is over budget by 1.61% and expenditure is under budget by (2.25%), commentary is provided at nature and type level. A nil variance means that the year-to-date actual value is identical to the year-to-date budget estimate. Comments are therefore provided where the variances value is >10% and >\$50,000 under or over budget.

**OPERATING REVENUE**

Description	Comment	Var. \$	Var. %	Nature of Variance
-------------	---------	---------	--------	--------------------

<b>General rates</b>	General rates exceeds budget due to an increase in excess rates received from ratepayers. These amounts were not budgeted for.	<b>204,965</b>	<b>0.67%</b>	Permanent
<b>Grants, subsidies and contributions</b>	Grant income receipts were less than budgeted. The main variances are from the Community Welfare Support Fund (\$505k), and the Job Support Hub (\$419k).	<b>(891,159)</b>	<b>(47.21%)</b>	Timing
<b>Fees and charges</b>	This variance is mainly due to a misallocation of commercial water contract sales (\$1.9m) that will be corrected in the mid-year budget review. This is offset by higher than budgeted waste disposal fee income of \$685k, airport passenger and landing fees \$209k, rates administration fees \$169k, health inspection income \$131k.	<b>(1,579,253)</b>	<b>(4.91%)</b>	Timing
<b>Interest revenue</b>	Interest on investments of \$803k has come in higher than budgeted, with better interest rates being obtained. Interest on overdue rates of \$342k was also higher than budgeted.	<b>1,145,661</b>	<b>203.88%</b>	Permanent
<b>Other revenue</b>	As noted above, the commercial water sale contract income of \$1.9m will be corrected in the mid-year budget review.	<b>2,023,108</b>	<b>97.28%</b>	Timing
<b>Profit on asset disposals</b>	Disposal of land, plant and vehicles.	<b>187,457</b>	<b>0.00%</b>	Permanent

**OPERATING EXPENDITURE**

Description	Comment	Var. \$	Var. %	Nature of Variance
<b>Employee costs</b>	Costs for public works, parks, reserves and depot staff were over budget \$719k. Costs will be reviewed and assessed in mid-year budget review.	<b>(753,816)</b>	<b>(5.12%)</b>	Timing
<b>Materials and contracts</b>	Mainly due to higher than budgeted costs for software subscriptions \$355k, road maintenance costs \$282k, leasing costs \$169k, and stock purchases \$156k.	<b>960,280</b>	<b>7.89%</b>	Timing

<b>Utility charges</b>	Mainly due to electricity costs being higher than budget (\$391k). This is due to an increase in the tariffs for power supply and seasonal trends.	<b>(219,706)</b>	<b>(11.86%)</b>	Timing
<b>Finance Costs</b>	Interest costs less than budgeted.	<b>56,565</b>	<b>7.15%</b>	Permanent
<b>Insurance</b>	Property \$251k, public liability \$43k and vehicle \$32k insurance premiums came in less than budgeted. This is offset by higher than budgeted crime and public works insurance premiums (\$52k).	<b>285,791</b>	<b>34.42%</b>	Permanent
<b>Other expenditure</b>	Plant overhead allocation costs (\$300k) were more than budgeted. This is partially offset by bad debts and levies and taxes \$113k.	<b>(211,175)</b>	<b>(413.91%)</b>	Timing
<b>Non-cash amounts excluded from operating activities</b>	Adjustments to revenue and expenses for depreciation, profit and loss on sale of assets and adjustments to provisions.	<b>273,619</b>	<b>2.16%</b>	Timing

**CAPITAL REVENUE**

Description	Comment	Var. \$	Var. %	Nature of Variance
<b>Proceeds from capital grants, subsidies and contributions</b>	Delays to projects due to securing contractors and design approvals, they are due to start later in the 2024 financial year or carry over to next financial year. Mainly grants for sewerage projects (\$2m), roads to recovery grant funding (\$750k) and funding for the Boulder Urban Landcare Group (\$300k).	<b>(3,009,560)</b>	<b>(26.28%)</b>	Timing
<b>Proceeds from disposal of assets</b>	Price received for assets sold or traded.	<b>351,754</b>	<b>0.00%</b>	Permanent

**CAPITAL EXPENSES**

Description	Comment	Var. \$	Var. %	Nature of Variance
<b>Payments for property,</b>	Delays to maintenance works on Administration building \$937k, residential	<b>3,406,586</b>	<b>26.24%</b>	Timing

<b>plant and equipment</b>	housing purchases \$800k, reactive plant works at the Oasis \$384k, youth precinct works \$350k, golf course works \$318k, upgrades to Kalgoorlie and Boulder Town Halls \$274k and Loopline and Karlkurla parks works \$212k make up this variance. This is mostly due to delays obtaining contractors.			
<b>Payments for construction of infrastructure</b>	Road construction and resurfacing are in progress with works to be completed in February for Maxwell/Johnson St, Gatacre Dr, Yarri Rd and other resurfacing works to be completed by year end \$5m. Sewer system upgrades and plant replacement works to commence in February and projects due to be completed by June \$2.52m. Footpath construction and restoration projects on track to be completed by June \$1.54m.	<b>9,077,158</b>	<b>53.69%</b>	Timing
<b>Payments for investment property</b>	Delays to Endowment block renewal works \$224k and power upgrades \$145k due to negotiations ongoing with contractors for demolition of old Coles/Kmart building.	<b>370,365</b>	<b>96.20%</b>	Timing

**RESERVES**

Description	Comment	Var. \$	Var. %	Nature of Variance
<b>Transfer to reserves</b>	Transfers to reserves are more than budget due to higher than expected interest earned.	<b>(567,575)</b>	<b>(4.81%)</b>	Permanent

**Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

**Budget Implications**

There are no financial implications resulting from the recommendations of this report.

**Statutory Implications**

There are no statutory implications resulting from the recommendations of this report.

**Policy Implications**

There are no policy implications resulting from the recommendations of this report.

**Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

CAPABLE: We will have the resources to contribute to our community and economy.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**MOVED EN BLOC – see item 15 on page 19.**

**Moved By: Cr Terrence Winner**

**Seconded By: Deputy Mayor Kirsty Dellar**

That Council receive the Statement of Financial Activity for the period ending 31 December 2023.

**CARRIED  
(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>



**15.1.2 Accounts Payable Report - January 2024**

<b>Responsible Officer:</b>	Casey Radford Finance Manager
<b>Responsible Business Unit:</b>	Finance
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple
<b>Nature of Council’s Role in Decision-Making:</b>	Review
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Municipal Fuel Card Payments - January 2024 [15.1.2.1 - 6 pages]</li> <li>2. Municipal Cheque Payments - January 2024 [15.1.2.2 - 1 page]</li> <li>3. Municipal Coles Card Payments - January 2024 [15.1.2.3 - 1 page]</li> <li>4. Municipal Direct Debit Payments - January 2024 [15.1.2.4 - 1 page]</li> <li>5. Municipal EFT Payments - January 2024 [15.1.2.5 - 20 pages]</li> <li>6. Municipal Credit Card Payments - January 2024 [15.1.2.6 - 5 pages]</li> </ol>

**SUMMARY STATEMENT**

Council is asked to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions and other purchasing cards incurred by authorised card holders.

**REPORT**

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), direct debit or credit card.

Attached to this report are the lists of all EFT and cheque payments made during the month of January 2024 and a list of corporate credit card transactions and fuel card transactions by card holder of the same period totalling \$13,346,401.27.

Municipal EFT	\$	12,942,853.78
Municipal Cheque	\$	1,129.13
Direct Debit	\$	346,546.86
Credit Cards	\$	38,315.29
Fuel Cards	\$	17,556.21
Coles Cards	\$	410.43

---

<b>Grand Total</b>	<b>\$</b>	<b>13,346,401.27</b>
--------------------	-----------	----------------------

### Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

### Budget Implications

There are no financial implications resulting from the recommendations of this report.

### Statutory Implications

The accounts payable for the month of January 2024 have been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

### Policy Implications

All purchases by authorised officers are to be completed in accordance with the Purchasing Policy.

### Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

**EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

**CAPABLE:** We will have the resources to contribute to our community and economy.

### OFFICER RECOMMENDATION/COUNCIL RESOLUTION

**MOVED EN BLOC – see item 15 on page 19.**

**Moved By: Cr Terrence Winner**

**Seconded By: Deputy Mayor Kirsty Dellar**

That Council receive the list of payments totalling \$13,346,401.27 as presented for the month of January 2024.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**15.1.3 Commercial Business Reports December 2023**

<b>Responsible Officer:</b>	Xandra Curnock Executive Manager Finance
<b>Responsible Business Unit:</b>	Finance Corporate and Commercial
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple
<b>Nature of Council's Role in Decision-Making:</b>	Executive Strategic
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Oasis Q 2 2024 CBR [15.1.3.1 - 19 pages]</li> <li>2. Waste Q 2 2024 CBR [15.1.3.2 - 18 pages]</li> <li>3. Water Q 2 2024 CBR [15.1.3.3 - 15 pages]</li> <li>4. Arts Centre Q 2 2024 CBR [15.1.3.4 - 14 pages]</li> <li>5. Airport Q 2 2024 CBR [15.1.3.5 - 11 pages]</li> <li>6. Endowment Q 2 2024 CBR [15.1.3.6 - 8 pages]</li> <li>7. Golf Course Q 2 2024 CBR [15.1.3.7 - 11 pages]</li> </ol>

**SUMMARY STATEMENT**

Council is asked to receive the unaudited financial position of the City's commercial business units from 1 October 2023 to 31 December 2023.

**REPORT**

The quarterly commercial business reports are provided to Council as a summary of key operations, events, and activities the City has undertaken for the Kalgoorlie-Boulder Airport, the Kalgoorlie Golf Course, the Goldfields Arts Centre, the Goldfields Oasis Recreation Centre, Waste Services, Water Services and the Endowment Block (commercial rental properties).

**Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

**Budget Implications**

There are no financial implications resulting from the recommendations of this report.

**Statutory Implications**

There are no statutory implications resulting from the recommendations of this report.

**Policy Implications**

There are no policy implications resulting from the recommendations of this report.

**Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

CAPABLE: We will have the resources to contribute to our community and economy.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved By: Cr Linden Brownley**

**Seconded By: Cr Kyran O'Donnell**

That Council receive the quarterly commercial business reports for the period ended 31 December 2023.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**15.1.4 Mid-Year Review of the Annual Budget 2023-24**

<b>Responsible Officer:</b>	Casey Radford Finance Manager
<b>Responsible Business Unit:</b>	Finance
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Nature of Council's Role in Decision-Making:</b>	Legislative
<b>Attachments:</b>	1. Mid Year Budget Review 2023-24 [ <b>15.1.4.1</b> - 7 pages]

**SUMMARY STATEMENT**

A budget review is a detailed comparison of the year-to-date actual results with the adopted or amended budget, and a re-forecast/re-budget of the remainder of the year's expected results. It establishes whether the City continues meeting its budget commitments, is in receipt of income and incurs expenditure in accordance with the adopted budget. The review of the 2023/24 annual budget has been completed. A number of variations have been identified and details are included in the attached Mid-Year Budget Review 2023/24. A summary of the material variances within the Mid-Year Review is provided in the report.

The budget review has been prepared to deliver a balanced budget with a \$0.2M closing funding position as at 30 June 2024.

**REPORT**

The budget review has comprised a review of the adopted budget and assessment of actual results against budget through to 31 January 2024. Based on this assessment a revised forecast has been prepared for the likely results over the remainder of the financial year, which includes revised revenue estimates, the deferral of some significant capital projects and amendments to funding of these projects through adjustments to the loan and reserve transfers. A summary of the material variances and amendments is provided below:

***Surplus carried forward***

The actual surplus carried forward from 22/23 was \$0.6M higher than the adopted budget estimate.

***Operating grants, subsidies and contributions***

This movement is due to an increase of Federal Assistance grants to be received by the end of the financial year of \$0.1M.

***Fees and charges***

There is an increase of \$0.5M in fees and charges revenue forecast to the end of the financial year, made up of;

- \$1M increase in sewerage and pedestal changes income, compared with original budget estimates;
- \$1M increase in airport revenue due to increased passenger numbers;
- \$1M increase in sale of effluent water based on trends year to date;
- \$0.9M increase airport hire income, due to a reclassification from other income;
- \$0.3M increase in refuse removal income, being hire than budget expectations; and
- Partially offset by (\$3.7M) being moved to other revenue for sale of water to under contract to Lynas.

### ***Interest earnings***

Interest earnings are \$1.5M higher as at 31 January 2024 and this is expected to continue through to 30 June 2024 due to the higher interest rates on offer for the City's term deposit investments.

### ***Other Revenue***

As mentioned above, \$3.7M of the projected \$4.1M increase in other revenue is a reclassification of income for sale of water under contract to Lynas.

### ***Employee costs***

Employee costs have a projected \$0.5M decrease to budget estimates, as contractors are being engaged to fill staff vacancies and to complete maintenance programs for Depot works, traditionally undertaken by City employees. This is partially offset by increased budget sought to fund increased recruitment efforts (\$0.2m).

### ***Materials and Contracts***

The City has increased projected budget estimates for Materials and Contracts for the period ending 30 June 2024. This is due to:

- (\$1M) for road maintenance to be undertaken by contractors, where original budget assumed that City Employees would undertake this work;
- (\$0.5M) increase in consultancy fees for CEO projects, rates debt collection and the engagement of temporary staff to fill vacant positions;
- (0.3M) increase in the cost of the bin collection contract, coming in higher than budgeted assumptions;
- (\$0.2M) Airport passenger screening fees increase, due to increased passenger numbers; and
- (\$0.2M) Oasis equipment servicing fees, increased in line with actual spend to date.

### ***Contributions, donations & subsidies***

The City has increased the budget to facilitate a council resolution to contribute \$3M to the Basketball association for capital works.

### ***Utility Charges***

An increase to budget of (\$0.5M) relates to increased effluent water charges for the Golf Course due to the increase in the cost of recycled water.

### ***Depreciation***

Depreciation has been adjusted in line with actuals to date, and reduced capex spend. This is a non-cash adjustment so does not reduce the City's estimated closing position.

### **Insurance**

The City has projected an insurance cost saving of (\$0.6M) to the end of the financial year. The original budget was prudent, assuming insurance would increase on prior years due to the FY22 asset revaluation increase and CPI increase. Actual invoices came in less than expected.

### **Non-operating grants, subsidies and contributions**

A reduction in capital (non-operating) grants to be received in FY24 is due to the delay in the start of the Youth Precinct project which will be partially funded by Lotterywest (\$2.1M). This is partially offset by \$0.3M increase in roads grants and \$0.2M increase on drawdowns from WA Treasury Corporation, to offset expenditure on Aboriginal Engagement in the Kalgoorlie City Centre project.

### **Capital Projects**

The overall estimated capital expenditure (capex) has reduced by \$21M. This is due to both deferral of both projects. A summary of the material project amendments is provided below:

- \$9.7M reduction attributable to the Golf Course Resort Project delays;
- \$5M reduction to delays in the Youth Precinct Project, which has recently begun;
- \$2M reduction to sewer reticulation main upgrade, with design consultants currently being advertised;
- \$1.5M reduction in budget for Oasis roof replacement, pending the completion of a condition assessment;
- \$0.6M reduction in budget for Oasis Air conditioning due to design and lead times for delivery;
- \$1.4M for the Goldfields Arts Centre Roof Structure, to be moved into FY25 budget, post Diggers and Dealers 2024; and
- \$1M delay in the administration building air conditioning replacement.

### **Borrowings**

The City approved \$31.5M loan funding in the annual budget. This has been reduced to \$22.5M, due to the reprioritising of capital projects to next financial year. Projects still funded by loans consist of;

- \$12.5M in sewerage and recycled water projects; and
- \$10M for city roads.

### **Reserves**

The net transfer from reserves is forecast to decrease by \$8.5M, mainly attributable to the reforecast budget of capital expenditure projects, particularly the Golf Course Resort Project (\$9.7M) This is offset by an increase in transfers to be reserved of \$1M, being the higher-than-expected interest earned on City funds invested in term deposits.



### **Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

### **Budget Implications**

The budget implications have been identified and included within the attachment to this report.

### **Statutory Implications**

Regulation 33A of the *Local Government (Financial Management) Regulations* now requires local governments to undertake a review of their 2023-24 annual budget no earlier than 31 December 2023 and no later than 29 February 2024. The review must be submitted to Council on or before 31 March 2024.

Council should then determine (by absolute majority) whether to adopt the review, any parts of the review or any recommendations made in the review.

#### ***Additional requirements:***

- The review must consider the local government's position at the date of the review and evaluate outcomes for the end of 2023-24 that are forecast in the budget;
- Provide the estimated end-of-year amount for the item adjacent to each item in the annual budget that states an amount;
- Provide an estimated end-of-year amount for any items that did not have an amount stated in the adopted annual budget; and
- Provide a copy of the budget review and the budget review item from the unconfirmed council minutes to the department within 14 days of the council meeting.

### **Policy Implications**

There are no policy implications resulting from the recommendations of this report.

### **Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

CAPABLE: We will have the resources to contribute to our community and economy.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved By: Cr Deborah Botica**

**Seconded By: Deputy Mayor Kirsty Dellar**

That Council:

1. Adopt the attached Mid-Year Budget Review 2023/24; and
2. Approve the amended reserve transfers for 2023/24 as per the Reserves Note included in the Mid-Year Budget Review 2023/24.

**CARRIED**  
**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**15.1.5 2024/25 Budget Development Timetable**

<b>Responsible Officer:</b>	Xandra Curnock Executive Manager Finance
<b>Responsible Business Unit:</b>	Finance
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple
<b>Nature of Council’s Role in Decision-Making:</b>	Executive Strategic
<b>Attachments:</b>	1. 2025 Budget Timetable [ <b>15.1.5.1</b> - 1 page]

**SUMMARY STATEMENT**

Council is asked to endorse the budget timeline (being the initial task for the preparation of the annual budget).

**REPORT**

In accordance with the *Local Government Act 1995* the City must adopt its budget by 31 August each year.

An important part of the budgeting process is early and thorough preparation and planning. The objectives of early preparation are to:

- Inform staff, management and councillors of the process and their respective roles; and
- Ensure there is sufficient emphasis on program objectives and outputs rather than the previous year’s activities and outputs.

The budget process must be linked to the City’s plan for the future and align directly with the corporate business plan for that year.

The steps included in the budget process are designed to progress the budget from its earliest planning stages when the capital works program is being put together through to adoption of the approved budget and subsequent, ongoing monitoring of the budget and actual results.

The attached budget development timeline takes into consideration the City’s legislative requirements if it is going to impose differential rates which requires the City to give public notice and an application for Ministerial approval. The key dates with regards to differential rates are highlighted in the timeline in blue text. Other key dates for Councillors are highlighted in bold text. These dates are based on the approved Council meeting schedule. The 2024/25 budget is planned to be approved by Council at the Ordinary Council Meeting scheduled for 22 July 2024.

**Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

**Budget Implications**

The report is in relation to the planned timeline for the development of the 2024/25 annual budget.

**Statutory Implications**

In accordance with s6.2(1) of the *Local Government Act 1995*, the City must adopt its budget by 31 August each year.

**Policy Implications**

There are no policy implications resulting from the recommendations of this report.

**Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**MOVED EN BLOC – see item 15 on page 19.**

**Moved By: Cr Terrence Winner**

**Seconded By: Deputy Mayor Kirsty Dellar**

That Council endorse the 2024/25 budget development timeline as attached to this report.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**15.1.6 2024 Australian Local Government National General Assembly**

<b>Responsible Officer:</b>	Andrew Brien Chief Executive Officer Frances Liston Executive Manager Governance and Risk Services
<b>Responsible Business Unit:</b>	Office of the CEO Governance
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple
<b>Nature of Council's Role in Decision-Making:</b>	Legislative
<b>Attachments:</b>	1. 2024- NG A- Motions- Discussion- Paper [15.1.6.1 - 24 pages]

**SUMMARY STATEMENT**

Council is asked to progress the development of motions to be presented at the National General Assembly and appoint two Councillors to represent the City of Kalgoorlie-Boulder.

**REPORT**

The National General Assembly of Local Government (NGA) will be held in Canberra from 2 to 4 July 2024. In addition, the Federal Government will host Mayors at the Australian Council of Local Government (ACLG) on 5 July 2024. The National Assembly is held during a Parliamentary Sitting Week and this time is also used to meet with relevant Federal Ministers or their advisors to help progress Council projects. It is also proposed to attend the Meeting of the Australian Mining Cities Alliance and other relevant groups if they are arranged.

The theme of the 2024 NGA is "Building Community Trust", with the following twelve priority areas:

- Intergovernmental relations;
- Financial sustainability;
- Roads and infrastructure;
- Emergency management;
- Housing and homelessness;
- Jobs and skills;
- Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, digital technology and cyber security;
- Climate change and renewable energy;
- Environment; and

- Circular economy.

ALGA is seeking motions that align with this theme and identify opportunities for new Federal programs and policies that will support councils to build trust, both in our communities and as a local delivery partner for the Australian Government. A copy of the discussion paper is attached for the information of Councillors and outlines the key themes and process for lodging submissions.

Many of the key priority areas are directly aligned to focus areas within the other key groups with which the City is involved including:

- Australian Mining Cities Alliance;
- Regional Capitals Western Australia; and
- Regional Capitals Australia.

It is proposed to investigate development of motions around the four key priority areas:

- Roads and infrastructure;
- Housing and Homelessness;
- Climate change and renewable energy; and
- Emergency Management.

Whilst there are four areas identified, further review will need to be undertaken to ensure that the intent of the Council motions has not been previously addressed by the National Assembly. The City has previously considered many of the issues associated with the four priority areas and there is a direct relationship between issues such as housing and local government infrastructure.

### **Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

### **Budget Implications**

Attendance of the Mayor and Chief Executive Officer (or their respective delegates) is covered in the Annual Budget. Should other elected members wish to attend, this can be considered by Council, and appropriate allocations made through the elected members professional development budget.

### **Statutory Implications**

There are no statutory implications resulting from the recommendations of this report.

### **Policy Implications**

Attendance of the Elected Members and Chief Executive Officer is addressed through the Elected Member Continuing Professional Development Policy.

**Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We are utilising diverse points of view to inform decision making and actions taken for the City.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved By: Cr Kyran O'Donnell**

**Seconded By: Cr Wayne Johnson**

That Council:

1. Authorise the Chief Executive Officer to prepare draft motions for consideration by Delegates at the National General Assembly being held in Canberra from 2-4 July 2024;
2. Note that in the event that Motions are presented to the National General Assembly, the Council moving the motion is expected to be in attendance to move and speak to the Motions; and
3. Approve the attendance of Deputy Mayor Dellar, Councillor Turner and Councillor Viskovich.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

### 15.1.7 Elected Member Continuing Professional Development Policy

<b>Responsible Officer:</b>	Andrew Brien Chief Executive Officer Frances Liston Executive Manager Governance and Risk Services
<b>Responsible Business Unit:</b>	Office of the CEO Governance
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Nature of Council's Role in Decision-Making:</b>	Legislative
<b>Attachments:</b>	1. Elected- Member- Continuing- Professional- Development- Policy [15.1.7.1 - 4 pages]

#### SUMMARY STATEMENT

Council is asked to review and endorse the Elected Member Continuing Professional Development policy following the 2023 local government election, as is required by *Section 5.128(5)(a) of the Local Government Act 1995 (WA)*.

#### REPORT

Council last reviewed and adopted the Elected Member Continuing Professional Development Policy in July 2023. That policy is attached (attachment 1). No changes are recommended to this policy at this time.

#### Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

#### Budget Implications

There are no financial implications resulting from the recommendations of this report.

#### Statutory Implications

*Section 5.128 Local Government Act 1995 (WA)* requires Council to have a Continuing Professional Development Policy and further, that Council review the Continuing Professional Development Policy after each ordinary council election.



**Policy Implications**

There are no policy implications resulting from the recommendations of this report.

**Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved By: Deputy Mayor Kirsty Dellar**

**Seconded By: Cr Nardia Turner**

That Council adopt the Elected Member Continuing Professional Development Policy.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

## 15.2 Development and Growth

### 15.2.1 Hockey WA Sponsorship 3YSA

<b>Responsible Officer:</b>	Alex Wiese Director Development and Growth
<b>Responsible Business Unit:</b>	Planning Development & Regulatory Services
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple
<b>Nature of Council’s Role in Decision-Making:</b>	Executive Strategic
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Sponsorship Policy - EXEC-CEO-006 [15.2.1.1 - 5 pages]</li> <li>2. Hockey WA Sponsorship Application 2024 [15.2.1.2 - 8 pages]</li> </ol>

#### SUMMARY STATEMENT

Council is asked to approve the sponsorship for Hockey WA Premier One League Regional Round on the terms recommended in this report.

#### REPORT

Hockey WA is hosting and running the Premier One League Regional Round in Kalgoorlie-Boulder on 11 and 12 May 2024, with a similar event to be held in 2025 and 2026.

To assist them to run the event, Hockey WA have applied to the City’s Event Sponsorship program for a \$45,000 cash contribution over a three (3) year period. The amount of \$15,000 per year will go towards bringing the Premier One League Regional Round to Kalgoorlie-Boulder, with the first event being held on 11 and 12 of May 2024.

Hockey WA in collaboration with the Eastern Goldfields Hockey Associations, plans to bring two Premier League games (one Men’s game and one Women’s game) to Kalgoorlie-Boulder as a part of the Regional Round initiative, with similar events being held in 2025 and 2026. Premier League is the highest level played in WA and games are likely to feature high level athletes that represent Australia at the Olympic Games.

In addition to the games, the players will be providing education and training support to the hockey community and school development programs.

The Regional Round initiative was developed to raise awareness and participation in regional communities for the sport, provide specialised programs to the hockey community, and inject revenue back into communities, with around 100 people required to attend for the event to proceed.

The application has been assessed and complies with the Event Sponsorship Policy (refer to attachment 1) and is recommended for funding. It is recommended that Council approve the sponsorship for Hockey WA Premier One League Regional Round for the amount of \$45,000 cash, over a three (3) year period (\$15,000 per year) with the first amount of \$15,000 allocated from the 2023-24 Economic Development Sponsorship budget for the 2024 event.

**Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

**Budget Implications**

There are sufficient funds in the City’s Economic Development Sponsorship account.

**Statutory Implications**

There are no statutory implications resulting from the recommendations of this report.

**Policy Implications**

This Sponsorship application complies with the Event Sponsorship Policy.

**Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

CAPABLE: We promote and support local tourism opportunities including facilitating tourism infrastructure and services.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**MOVED EN BLOC – see item 15 on page 19.**

**Moved By: Cr Terrence Winner**

**Seconded By: Deputy Mayor Kirsty Dellar**

That Council approve the sponsorship for Hockey WA Premier One League Regional Round for the amount of \$45,000 cash, over a three (3) year period

(\$15,000 per year) with the first amount of \$15,000 allocated from the 2023-24 Economic Development Sponsorship budget for the 2024 event.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**15.2.2 Kalgoorlie-Boulder Fair Society Sponsorship**

<b>Responsible Officer:</b>	Alex Wiese Director Development and Growth
<b>Responsible Business Unit:</b>	Development and Growth
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple
<b>Nature of Council’s Role in Decision-Making:</b>	Executive Strategic
<b>Attachments:</b>	1. Fair Society Sponsorship Application [15.2.2.1 - 8 pages]

**SUMMARY STATEMENT**

Council is asked to consider an allocation of \$60,000 cash and \$10,000 in-kind contribution to the Kalgoorlie-Boulder Fair Society’s 2024 Community Fair to be held on 22 and 23 March 2024 at the Oasis Playing Fields.

**REPORT**

The City assessed the Kalgoorlie-Boulder Fair Society’s sponsorship application for the 2024 Community Fair received against the City’s Event Sponsorship Policy. The application was considered on its merit along with factors such as the future of the Cruickshank Sporting Arena (CSA).

Council has considered the future of the CSA for several years and more recently, been made aware of the current conditions of the grounds at several Ordinary Council meetings.

At the Ordinary Council Meeting on 27 February 2023, Council resolved that:  
*“Cruickshanks Oval be de-commissioned as a sporting oval with no irrigation supply.”*

Due to the lack of irrigation for almost one year, the oval is no longer usable, and is unable to host any of the regular Fair activities. In addition, there continues to be significant issues with the bitumen hardstand and roads that require a large investment to make safe.

At the Ordinary Council Meeting on 18 December 2023, a further report indicated:  
*“The assets at Cruickshank Sporting Arena have started to exceed regular maintenance, and the facility now requires the City to decide on the long-term strategic future of this site. This would include making a significant investment in bringing the facility up to a public space standard.”*

Taking these factors into consideration, the City has proposed the Oasis Playing Fields to the Fair Society as an alternative location for the 2024 Community Fair.

This location will offer a more conducive environment for the event, whilst ensuring community safety is maintained. Furthermore, the financial request for the 2024 Community Fair is \$35,000 more than last year's funding granted which will satisfy any additional temporary infrastructure cost requirements for fencing, generator and marquee hire at the Oasis Playing Fields.

Whilst the City has received the audited financials for the 2023 Community Fair, this does not constitute a full sponsorship acquittal and, in accordance with Council's Sponsorship Policy, an acquittal report is required to be eligible for future funding (i.e. 2024 Community Fair).

### **Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

### **Budget Implications**

There are sufficient funds in the City's Economic Development Sponsorship account.

### **Statutory Implications**

There are no statutory implications resulting from the recommendations of this report.

### **Policy Implications**

This sponsorship application does not comply with the following requirements of the City's Event Sponsorship Policy:

Section 2: "*Sponsorship requested cannot exceed more than 50% of the total cost of event or project*" as a sponsorship budget has not been completed;

And

Section 2 (a) iv: "*Projects or organisations who have not satisfactorily acquitted previous City sponsorships or grant funds*" will not be supported.

### **Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We will deliver a safe and activated community that can be used day and night.

SAFE: We support families and youth.

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved By: Cr Nardia Turner**

**Seconded By: Cr Terrence Winner**

That Council approve an allocation of \$60,000 cash and \$10,000 in-kind contribution to the Kalgoorlie-Boulder Fair Society’s 2024 Community Fair to be held on 22 and 23 March 2024 at the Oasis Playing Fields, subject to all conditions of the Event Sponsorship Policy being met.

**CARRIED**

**(7 / 1)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Cr Wayne Johnson</b>

**15.2.3 Application for Planning Approval P145/23 (DAP/23/02590) - Temporary Workforce Accommodation (BHP Nickel West Pty Ltd) - Lot 72 (No. 1) Trasimeno Way and portion Lot 9000 (No. 45) Bates Drive**

*Application has been withdrawn by the applicant*



## 15.3 Engineering

### 15.3.1 Paving and Miscellaneous Concrete Works - Tender T005 23/24

<b>Responsible Officer:</b>	Lui Camporeale Director of Engineering
<b>Responsible Business Unit:</b>	Engineering
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple
<b>Nature of Council's Role in Decision-Making:</b>	Review
<b>Attachments:</b>	Nil

#### SUMMARY STATEMENT

Council is asked to consider the submissions received for Tender Number *T005-23/24 Paving and Small Concrete Works* and award accordingly.

#### REPORT

This Tender is for Paving and Small Concrete Works. The works include:

- Renewal of Boulder CBD and Kalgoorlie CBD's streetscape;
- Laying of concrete and clay pavers in general;
- Maintenance of the paved traffic islands;
- Small concrete works such as:
  - a. Footpath construction and repairs;
  - b. Footpath pram ramps;
  - c. Traffic Island infill concrete;
  - d. Crossover construction and repairs; and
  - e. Raising and lowering of manhole lids; and
- Traffic/Pedestrian management where required.

The public tender process led to one submission being received. The received Tenderer A is considered suitable. The award of a one year contract, with a two year extension thereafter, a total of three years maximum is recommended.

#### **Background**

The City's streetscape renewal programme involves the process of renewing concrete footpaths, kerbs and ramps in the CBD which will be implemented in the Road Capital Works Programme. The City also requires the upgrading of various concrete works infrastructure as part of the Blackspot funding programme and ACROD parking access ramps. A backlog exists in the City's renewal programme of footpath infrastructure, with staff receiving numerous ad hoc requests from the community about trip hazards on the footpath network. These hazards need to be addressed as a priority.

The City implements small drainage improvement works, including raising kerbs and ramps to mitigate damage to lower-lying properties.

### ***Tender Assessment***

Tender Number *T005-23/24 Paving and Small Concrete Works* was issued on 4 November 2023 and closed on 4 December 2023. At the close of the tender, one submission had been received.

The submitted tender was assessed by a panel comprising of City officers being correct and compliant in line with the City's 'Request for Tender' document.

Tenderers are assessed based on the following qualitative criteria:

- a. Relevant Experience: 20%
- b. Key Personnel– Regional Contracting: 5%
- c. Tenderers Resources: 5%
- d. Pricing: 70%

### ***Relevant Experience (20% weighting)***

This criterion requires tenderers to address relevant experience and to include the following information:

- a. Details of similar work;
- b. Demonstrated experience in projects;
- c. Scope of the Respondent's involvement including details of outcomes;
- d. Details of issues that arose during the project(s) and how they were managed; and
- e. Demonstrate competency and a proven track record of achieving outcomes.

The tenderer provided and demonstrated through project examples and experience a high competency level.

Tenderer A has provided concrete construction services to local government authorities in WA for over 38 years with a similar scope of work especially in footpaths and crossovers in similar environments. Tenderer A listed issues encountered, and outcomes achieved and demonstrated competency by good contract management, stakeholder management and construction methodologies exhibited on various projects.

### ***Key Personnel and Resources – Regional Contracting (5% weighting)***

This criterion requires the tenderer to verify their organisation and resources by including the following information:

- a. Provide adequate documentation to verify your organisation has operated a business continuously out of premises within the City of Kalgoorlie-Boulder for at least six months (section 4.8), or
- b. Respondent is to submit a schedule of Local Contractors, Sub-Contractors, and Suppliers specific to the Works in this Document, inclusive of estimated contract amounts.

The Tenderer provided details on their organisation but had no adequate documentation of their continuous operations in the Goldfields over the period of at least six months. However, Tenderer A has provided information about their commitment to work alongside local contractors by focusing on local recruitment of sub-contractors and suppliers unless restrictions prevent this. City officials were

---

however not convinced that Tenderer A should merit the award of regional price preference because they did not provide information on the estimated contracting.

**Tenderers Resources (5% weighting)**

This criterion required tenderers to address their resources for the works in the project and attach where possible the following:

- a. Current commitment schedule;
- b. Respondent’s equipment; and
- c. Any contingency measures or backup of resources including personnel.

Tenderer A addressed the criteria to the satisfaction of the panel, providing examples of their commitment schedule, equipment base and contingency measures. Tenderer A’s current commitment schedule shows that the organisation will be relieved of approximately *18% of its current total commitment by the end of May 2024* and approximately *18% by the end of December 2024* this year, making it available to undertake the City’s portfolio of works. They have good equipment and a contingency plan in place as well as a delivery Partner Model.

**Price (70% weighting)**

Tenderer A provided a schedule of rates of which the following were noted:

- a. Pricing is quite specific and reasonable with several qualifications made with regards to mobilisation and demobilisation from Perth; and
- b. Further clarifications by City officials found out that regional works are generally scoped early which allows the Contractor to plan resources effectively to complete the entire work in one mobilisation, hence this made it the preferred supplier for these services.

In summary, Tenderer A provides value for money because it can satisfy the request requirements at a competitive price.

<i>Tenderers</i>	<i>Weighting</i>	<i>A</i>
Relevant Experience	20%	18.67%
Key Personnel - Regional Contracting	5%	0%
Tenderer's Resources	5%	4.83%
Pricing	70%	70%
<b>TOTAL weighted score</b>	<b>100%</b>	<b>93.50%</b>

The Tender Assessment Panel recommends that the Council award the tender to Tenderer A. The score was provided based on their skill, experience, resources, suitable plant, understanding of the works, and price.

**Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

**Budget Implications**

The 2023/2024 CAPEX budget provision for this project is as follows:

Item Description	Project Account	Current Budget	Midyear Budget Review	Project Budget
Footpaths	470056	\$2,902,200	\$4,515,000	\$1,000,000

The award of this Tender is consistent with current budget allocations.

**Statutory Implications**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and *Local Government (Function and General) Regulations 1996* Part 4, Division 2, Regulation 11 (a) which requires tenders to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, worth more than \$250,000 unless sub-regulation (2) states otherwise.

**Policy Implications**

The tender process ensures the Purchasing Policy relating to purchasing is satisfied. More specifically, the requirement for public tender where the aggregate value exceeds \$250,000 is met.

**Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We will deliver a safe and activated community that can be used day and night.

SAFE: We have safe, reliable and efficient public transport and road networks.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved By: Cr Linden Brownley**

**Seconded By: Cr Kyran O'Donnell**

That Council award Tenderer A with a one year contract, with a two year option thereafter, a total of three years maximum.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**15.3.2 North Kalgoorlie Cricket Club Lease**

<b>Responsible Officer:</b>	Lui Camporeale Director of Engineering
<b>Responsible Business Unit:</b>	Engineering
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple
<b>Nature of Council's Role in Decision-Making:</b>	Review
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. CONFIDENTIAL - NKCC Clubhouse Application Letter [15.3.2.1 - 3 pages]</li> <li>2. CDC Plans - C 22-0229 - North Kalgoorlie Cricket Clubrooms [15.3.2.2 - 8 pages]</li> </ol>

**SUMMARY STATEMENT**

Council is asked to approve a new lease agreement between the North Kalgoorlie Cricket Club (the Club) and the City for a period of 21 years, subject to the City's fulfilment of the requirements of s 3.58 of the *Local Government Act 1995* relating to disposition of property.

**REPORT**

The City has the Management Order over Reserve 11126 at 49 Bourke Street, Kalgoorlie which includes the power to lease, subject to the consent of the Minister not exceeding 21 years.

North Kalgoorlie Cricket Club (the Club) currently holds a peppercorn lease on a portion of Reserve 11126 which includes a facility that provides change rooms, a small kitchen, and toilets. The Club also holds a lease over the cricket nets which is separate to the facility.

The Club was established in 1948 and currently has 100 members who partake in two senior and four junior teams that play in the Eastern Goldfields Cricket Association (EGCA) competition. In 2017/18 the Club completed an upgrade of the nets area including the lighting to the value of approximately \$20,000 and in 2021/22 the Club expended an additional \$25,000 upgrading the netting surface.

Since this time, the Club has been pursuing the construction of a clubhouse due to the existing City facility not having the appropriate space to facilitate viewing and events; these activities are held in front of the facility or in gazebos on the oval.

The North Kalgoorlie Cricket Club have indicated to the City that they have raised sufficient funding to construct a building for this purpose and have lodged a BA1 (Application for Building Permit) which has been certified by the City's building certifier Modus Compliance in anticipation of this lease being approved. To proceed

with this project, the Club requires Council approval to lease this expanded section of the reserve.

The establishment of this facility will include a capital investment from the Club which is why a 21 year lease term is requested.

The Club is seeking to establish an airconditioned function room which will include storage facilities, a kitchen, and toilets (including one UAT). The facility will have a shaded viewing area which will negate the requirement to erect gazebos. Further, the new function room will allow parents with young children to also view the pitch without being exposed to the summer heat.

The North Kalgoorlie Cricket Club intend to surrender their existing lease on Reserve 11126 for the City's change rooms which will now be provided on a booking system as per the City's Schedule of Fees and Charges. The Schedule of Fees and Charges will be amended next financial year, to include the City's change rooms located at Wallace Park 49 Bourke Street, Piccadilly which will be in-line with other community group rates.

### **Community Engagement Consultation**

Nil – although submissions may be provided in response to the statutory public notice requirements.

### **Budget Implications**

There are sufficient funds in the 2023/24 annual budget for the purposes of surveying the land, issuing public notices including associated advertising costs and the estimated legal fees associated with drafting the lease.

This is a replacement lease and therefore, the rental income will remain the same in relation to the proposed lease site.

### **Statutory Implications**

#### ***3.58. Disposition of property***

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –

a) it gives local public notice of the proposed disposition –

i) describing the property concerned; and

ii) giving details of the proposed disposition; and

iii) inviting public submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

b) It considers any submissions made to it before the date specified in the notice and, if its decision is made by the council of a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

### *Land Administration Act 1997*

#### **S 18. Crown land transactions that need Minister's approval**

(2) A person must not without authorisation under subsection (7) -

a) grant a lease or licence under this Act, or a licence under the *Local Government Act 1995*, in respect of Crown land in a managed reserve;

7) A person or lessee may make a transaction under subsection (1), (2), (3) or (4)-

a) With the prior approval in writing of the Minister.

### **Policy Implications**

There are no policy implications resulting from the recommendations of this report.

### **Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We will deliver a safe and activated community that can be used day and night.

SAFE: We support families and youth.

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

### **OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved By:** Cr Terrence Winner

**Seconded By:** Cr Linden Brownley

That Council:

1. Authorise the CEO to approve up to a maximum of a 21 year peppercorn lease between the City and North Kalgoorlie Cricket Club (ABN 35 568 748 003) for Reserve 11126 at 49 Bourke Street, Kalgoorlie (Wallace Park) under the following conditions:

(a) The City effects public notice as required in accordance with s 3.58 of the *Local Government Act 1995*; and



(b) The North Kalgoorlie Cricket Club surrenders the existing lease at Reserve 11126 at 49 Bourke Street, Kalgoorlie and remove the existing City facility from the lease;

2. Authorise the CEO to request written authorisation of the lease from the Minister in accordance with s 18 of the *Land Administration Act 1997*; and
3. Subject to no public submissions being received and written authorisation from the Minister, authorise the CEO and Mayor to sign and affix the Common Seal of the City of Kalgoorlie-Boulder in accordance with Part 19.1(2) of the *Standing Order Local Law* to the lease agreement between the City and North Kalgoorlie Cricket Club for Part of Reserve 11126 at 49 Bourke Street, Kalgoorlie.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

**15.4 Corporate and Commercial**

**15.4.1 Airport Long Term Parking Permit**

<b>Responsible Officer:</b>	Glenda Abraham Director of Corporate and Commercial
<b>Responsible Business Unit:</b>	Airport
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Nature of Council’s Role in Decision-Making:</b>	Executive Strategic
<b>Attachments:</b>	Nil

**SUMMARY STATEMENT**

Council is asked to consider and approve Airport long-term parking permits aimed at improving the passenger experience and supporting future development within the Airport Masterplan.

**REPORT**

***Background***

There is significant unused parking within the terminal grounds. Below are statistics of vehicles parked in the overflow parking bays over a four-week window.

Week Commencing	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
08/01/24	4	3	8	2	5	1	1
15/01/24	5	2	2	3	2	4	1
22/01/24	2	3	6	2	3	1	3
29/01/24	2	2	1	1	4	2	0



Image: taken of the overflow carpark at 9:00 am Friday 02.02.2024.

***Proposal***

To resolve these issues, the City recommends introducing long-term parking permits and utilising the vacant space identified in the overflow carpark for revenue creation.

There are several benefits to the City including:

- Creation of more capacity for short-term visitors to park closer to the terminal for ease of entry and exit;
- More revenue generated by maximising the use of vacant parking bays in the overflow area;
- Migrating vehicles away from the drop off/pick up zones will provide greater safety for passengers' transition through the Airport;
- Supports the long-term Airport Masterplan and precinct concepts;
- With a final design inclusive of solar panels, it aligns with Council's strategy to minimise its environmental impact;
- Supports the Airport in meeting the Australian Government's adopted emissions reduction targets of 43 per cent below 2005 levels by 2030 and net zero emissions by 2050; and
- Better utilisation of "lazy" land through assigned parking in the vacant overflow bays.

The permit program will be rolled out in two stages. The initial stage will be with minimal capital investment, minimal operational costs to the overflow parking area and for a trial period of six months. Pending the success of this trial, an automatic rollover of the permit program will continue in perpetuity. Ongoing assessment of the revenue collection, ease of administration and user experience will form part of the Airport Corporate and Commercial report to inform Council.

The second phase will require capital investment and consultation with engineers. It is anticipated this may take up to two years to complete. During this period, the City can retain the Stage One permit program and the ongoing revenue which will help in offsetting some of the associated Stage Two costs. At intervals of the second phase, the pricing model and location of the vehicles may vary.

This recommendation weaves into the Airport Masterplan by addressing the identified parking issues with increasing passenger numbers. The proposed site of the long-term parking creates more flow for entry and exit from the terminal without congesting pick up and drop off zones.

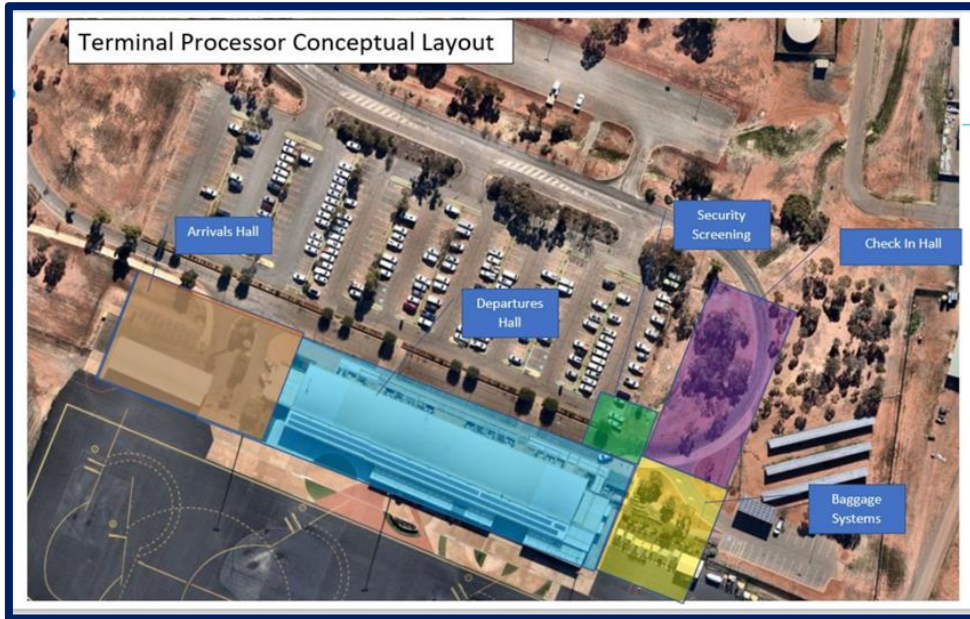


Image: Terminal Processor Concept Layout for Airport Master Plan



Image: Proposed site of the long-term parking in relation to the Airport Master Plan

**Project**

To address immediate concerns of users, the City recommends a two-stage approach to the long-term parking permit strategy. The first being deployed immediately, whilst the second phase is finalising design and being constructed.

**Stage One**



The initial phase of the project requires minimal capital investment and operating costs in the overflow car park. Although the bitumen surface is degraded, it is safe to park vehicles and has a clear entry and exit point.

50 parking permits will be released based on the current capacity of the parking area. With a limited release of permits, it is recommended a maximum of 10 permits per account owner be issued.

The bays will not be assigned but there will be signs at entry points and within the parking area notifying users to display their parking permits or risk infringement.

The area will be patrolled by Airport Operations Officers, who have delegation to issue infringements. Vehicles illegally parked will be fined and towed.

Highly visible mobile message boards will be positioned at both entry and exit points for the first four weeks to minimise non-compliance of non-permit parking vehicles.

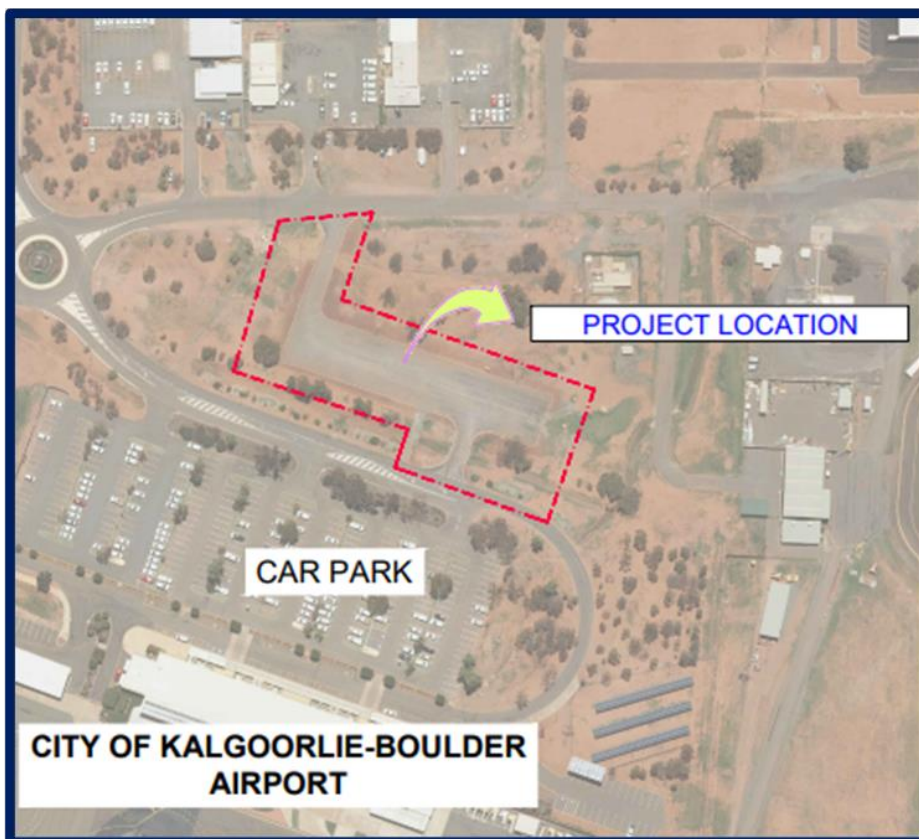


Image: Existing overflow carpark, the proposed site of the long-term car park

### **Cost**

A small budget allocation in the 2023/24 financial year of \$5,000 to cover the City's costs associated with hiring mobile information boards, new fixed signage in the parking lot and administration overheads for processing the initial permits. This is offset by the \$110 (inc GST) administration fee charged to the individual permit holder.

There is existing budget to cover the initial cost of \$5,000.

Proposed revenue in the table below is based on an initial trial period of six months and assumes all 50 permits are purchased.

Annualised income projection \$200,750 (inc GST).

Further information on cost and revenue is in the Budget Implications of this report.

	Stage One Cost (inc GST)	Stage One Revenue (inc GST)
50 Parking Permits	\$5,000	\$5,500
50 Parking Permits	Nil	\$100,375

**Stage Two**

This final stage of the long-term parking strategy will provide secure, allocated parking bays. Much of the work will be conducted internally by the City, including the earthworks, bitumen, line marking and bay identification for allocation to permit holders and the installation of fencing and gates.

The City intends to investigate the viability of relocating the existing carport roof from 101 Brookman Street, Kalgoorlie to the long-term parking site at the Airport. The City will use the services of a structural engineering company to determine compliance, costs and fit for purpose. Should this be an option, there will be sufficient funds available in the annual budget to undertake the relocation and installation of the roof. However, the cost of this work has not been included in the budget implications section of this report and will be progressed with a subsequent report to Council should the amount exceed \$250,000.

As part of the City’s commitment to minimise its environment footprint, it is also proposed that solar panels will be installed on the carpark roof which will provide supplementary power to City infrastructure.

At the completion of this project, the long-term parking area should house 101 standard parking bays and two shuttle busses.

With increased benefits such as under cover parking and security, the City will review permit fees to ensure they are in-line with other commercial parking operators.

For consistent user experience, it is recommended that the Stage Two carpark (a) be built first. Vehicles in the Stage One permit plan can be relocated to the Stage Two carpark (a) whilst the Stage Two carpark (b) is being constructed. This will ensure continuity of revenue and user experience.

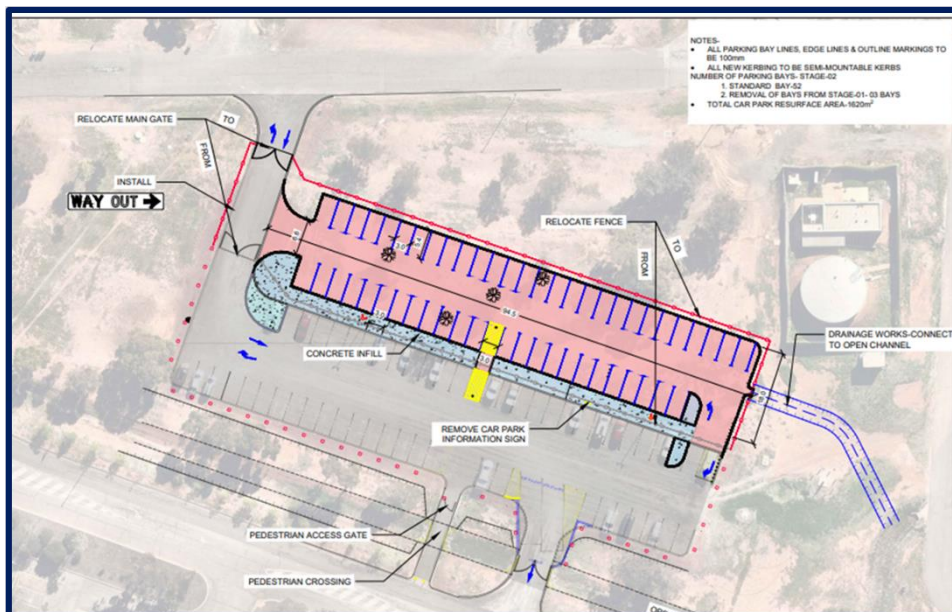


Image: Stage two (carpark a)

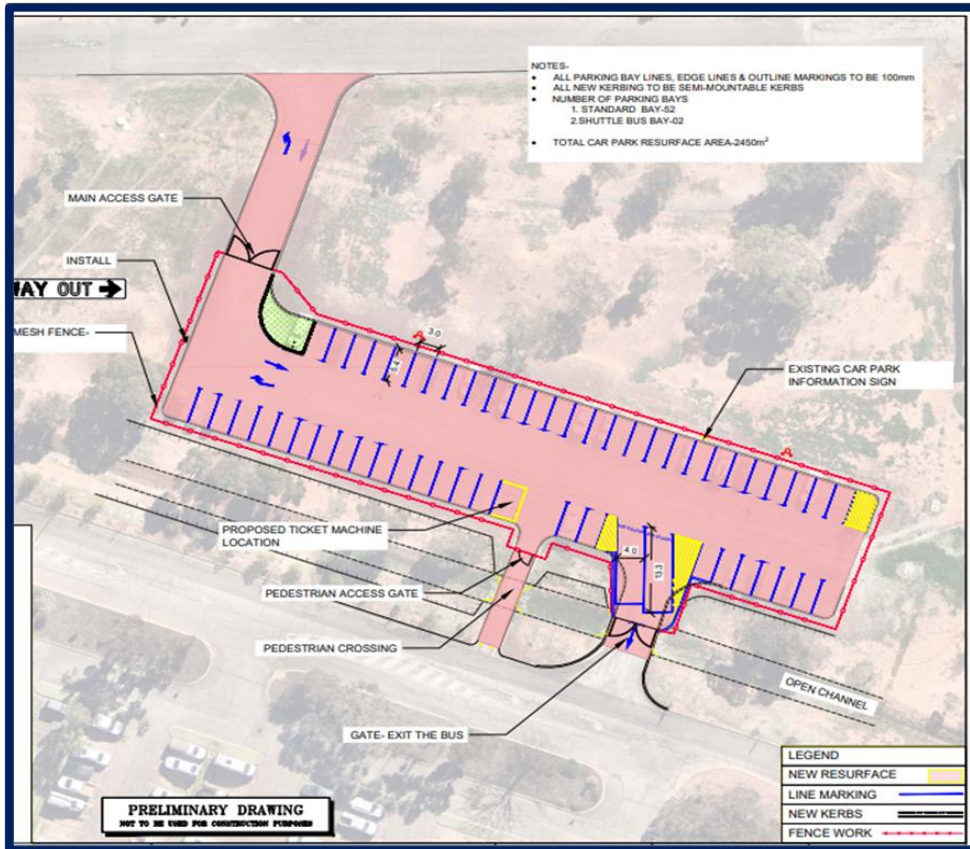


Image: Stage two (carpark b)

**Cost**

The following capital expenses have been determined based on design models for the earthworks, sealing, fencing, gates and line bay markings.

Costs associated with roof relocation and solar installation have also been excluded but will be managed through the long-term financial plan associated with or linked to the Airport Masterplan. The costs will be managed within Council delegation policy.

Revenue at project completion is estimated at \$14/day/bay, but a full market review prior to opening the long-term airport car park is recommended.

Ongoing costs for maintenance and staffing have been estimated at \$105,000 PA which includes sweeping, staffing for monitoring and general repairs.

Further information on costings is in the Budget Implications table of this report.

	Capital Cost 2024/25 budget
External engineer for assessment of 101 Brookman Street, Kalgoorlie roof repurposing	\$9,020
Construction of Stage Two	\$721,708

**Process**

Long-term permits will be issued through the Airport administration office and must be displayed on the vehicle when parked.

Parking allocation for all long-term permit holders will be in the current assigned overflow bays which are predominantly vacant.

Vehicles must display their parking permit. Vehicles without a visible permit will be infringed.

Long-term parking permitted vehicles are not permitted to park in the short-term terminal parking bays unless they have purchased a separate e-parking ticket via the App.

Notification of available permits will be published via an Expression of Interest process via newspaper, social media and direct mail.

Limitations on the number of permits per account owner will be implemented to ensure equitable distribution. Maximum 10.

Exemptions on the maximum number of assigned user permits will be at discretion of the City, based on user demand.

Each permit must be paid in advance for the fixed term and a 30-day notification of expiry will be issued by the City.

### **Pricing**

Recommended Stage One permit daily price is \$10/day. The proposed pricing model removes the 24-hour free parking benefit of the short-term App-based program. An introduction of an administration fee of \$110 (inc GST) payable when the permit is approved and/or renewed.

This price point was determined using the following parameters:

- Business consultation;
  - Guide of cost ranged from \$10 - \$15/day
- Market research of similar centres:
  - Karratha \$14/day
  - Geraldton \$3.25/day
  - Perth \$10/day or special 99 days \$99 (one entry/exit)
  - Exmouth \$5/day
  - Busselton \$6.50/day
- Comparison to current short-term parking rate at Kalgoorlie Boulder Airport;
  - \$15/day
  - First 24 hours free
  - Closer proximity to terminal
  - Security cameras within the short-term parking area
  - Poor quality of the road and parking surface in the overflow zone

### **Community Engagement Consultation**

Consultation with various businesses has confirmed strong demand for permit parking. Business and community are looking for an easier experience to purchase long-term parking options at the Airport. Based on current demand, there is an oversubscription of available permits for Stage One.



Current Commitments

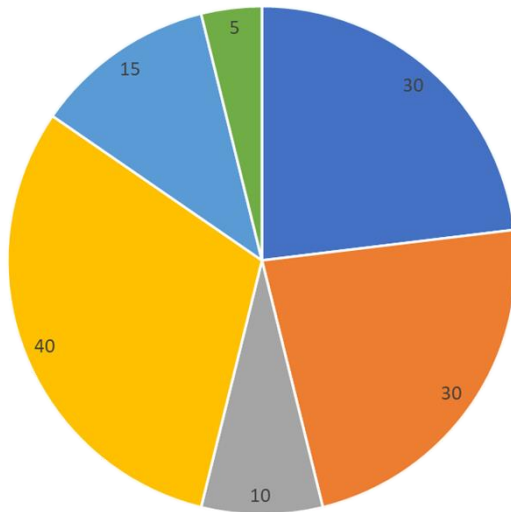


Image: each colour represents a local business and their preferred number of parking permits. Names have been removed.

**Budget Implications**

There are no financial implications for Stage One of this recommendation. Proposed initial spend is captured in operational costs and recouped through the one-off administration fee for processing parking permits.

Council to resolve a budget allocation of \$730,728 in the 2024/25 FY budget as Stage Two.

The following financial implications are applicable:

<b>Item 1:</b>			
Asset Category:	Long-term Parking	Source of Funds:	Municipal
<b>LTFP Impacts:</b>	Alignment to Airport Masterplan		
<b>Notes:</b>	The Airport Masterplan has a capital allocation of \$67M which is sufficient funding to cover the long-term parking project costs.		

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$) ANNUAL	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
Stage 1	Nil	Nil	Nil	\$105,875	N/A	N/A	\$5,000
Stage 2	\$730,728	\$25,000	\$80,000	\$ 530,710	25	2,625,000	Nil

**Statutory Implications**

There are no statutory implications resulting from the recommendations of this report.

**Policy Implications**

There are no policy implications resulting from the recommendations of this report.

**Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

CONNECTED We deliver the community better connectivity with the rest of Australia and the world.

SUSTAINABLE: We are a green ecologically sustainable City for current and future generations.

CAPABLE: We will have the resources to contribute to our community and economy.

CAPABLE: We promote and support local tourism opportunities including facilitating tourism infrastructure and services.

CAPABLE: We are exploring funding sources and revenue streams.

**OFFICER RECOMMENDATION**

That Council:

1. Endorse Stage One and Stage Two Long-term Parking Project; and
2. Approve the allocation of \$730,728 in the 2024/25 FY budget.

**ALTERNATE MOTION FOR ITEM 15.4.1 OF COUNCILLOR TURNER**

**Moved By: Cr Nardia Turner**

**Seconded By: Cr Linden Brownley**

That Council request the Chief Executive Officer to consider alternative strategies for the most cost-effective long-term parking options within the airport precinct and provide a report back to Council.

**CARRIED**

**(8 / 0)**

<b>For:</b>	<b>Mayor Glenn Wilson, Deputy Mayor Kirsty Dellar, Cr Deborah Botica, Cr Terrence Winner, Cr Wayne Johnson, Cr Kyran O'Donnell, Cr Linden Brownley and Cr Nardia Turner</b>
<b>Against:</b>	<b>Nil</b>

## **16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

## **17 CONFIDENTIAL ITEMS**

Nil

## **18 DATE OF NEXT MEETING**

The next Ordinary Council Meeting will be held on 25 March 2024.

## **19 CLOSURE**

There being no further business, the Mayor thanked the Councillors and Staff for their attendance and declared the meeting closed at 8:10 PM.