



Expression of Interest

POP – UP SHOP

HANNAN STREET

262 MARKET ARCADE

KALGOORLIE-BOULDER

WA 6430

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1. Introduction

The City of Kalgoorlie-Boulder offers a unique chance to launch your pop-up shop on Hannan Street! Lease a historic space on Kalgoorlie's main street, just steps away from the vibrant new Kalgoorlie City Centre, which includes the Saint Barbara Square Centre Canopy and a playground for children.

The city invites businesses to seize the opportunity for a prime location, located in the Market Arcade! Try out a pop-up shop with a two-month trial lease.

1.1 About the Locations

262 Hannan Street

- Featuring 97m2 inside floor space
- Private room in the centre
- Kitchenette facilities in the back of the shop
- Direct access to the outside playground through the shops back door
- Staff only toilets
- Hannan street Shop front
- Includes one rear permit parking

2. Site Information

The city wishes to promote exciting new business to Hannan Street

The Rent is \$1,697.50 Per Calendar Month excluding GST

Outgoings \$60.00 Per Calendar Month (No GST Charged)

3. Submissions

3.1 How to Submit

Respondents will be required to complete the attached Expression of Interest - Response Form and must include all supporting documents by the deadline.

Submissions can be lodged in any of the following manner, provided all documents are received prior to the closing time:

Electronically (preferred) to:	mailbag@ckb.wa.gov.au Subject: Att: Property Department 2024 262 HANNAN STREET Expression of Interest
Delivered by hand (in a sealed envelope) to:	577 Hannan Street, Kalgoorlie Labelled: Property Department 2024 262 HANNAN STREET Expression of Interest
By Post to:	PO Box 2042 BOULDER WA 6432 Labelled: Property Department 2024 262 HANNAN STREET Expression of Interest

3.2 Deadline for Submissions

The deadline for submissions is **Friday 6th December 2024**.

Failure to submit a completed Expression of Interest – Response Form and any supporting documentation by the deadline will result in the application being rejected without consideration.

3.3 Supporting Documents

The required supporting documents are outlined in the Expression of Interest Response Form and listed below:

- Valid copy of Certificate of Public Liability;
- Valid copy of Certificate of Incorporation;
- Product Liability (if applicable);
- Evidence of ABN and GST Registration;
- Most recent copy of reconciled or audited financial statements
- Certificate of Qualification
- Police check

4. Legislation

The Local Government Act 1995 requires that the disposal of any local government property (including by way of lease) is advertised for a minimum period, without having utilised a tender or auction process.

As such, applicants are advised that a minimum advertising period of 14 days is required prior to negotiation with any party with respect to obtaining a lease. Any submissions for this property prior to this time will not be considered.

5. Contact Information

Further information can be obtained by emailing Mailbag@ckb.wa.gov.au addressed to the Property Department.

6. Expression of Interest – Response Form

Property Department

City of Kalgoorlie-boulder
577 Hannan Street
KALGOORLIE WA 6430

I/We (Registered Entity Name)			
Of (registered street address)			
ABN:		ACN:	
Phone:		Fax:	
Email:			

In response to the Expression of Interest Goldfields Oasis Café Lease

I/We formally submit the included and attached information to the City of Kalgoorlie-Boulder

Date:	
Signature:	
Name of authorised signatory:	
Position:	
Email:	
Postal Address:	

Supporting documents to include:

Valid copy of Certificate of Public Liability
Valid copy of Certificate of Incorporation
Product Liability (if applicable)
Evidence of ABN and GST Registration
Most recent copy of reconciled or audited financial statements
Letters of Support
Certificate of Qualification
Police check

Expression of Interest – Response Forms must be submitted with all required supporting documentation by the deadline. Any submissions with missing information and/or documentation at the deadline will not be considered a complete application and will be rejected.