



**City of  
Kalgoorlie  
Boulder**

# **MINUTES**

**of the  
Kalgoorlie-Boulder Youth Council Meeting**

**held at 5:00 PM**

**on**

**20 FEBRUARY 2024**

**at the**

**Kalgoorlie Town Hall**

**Nature of Council's Role in Decision-Making**

|                      |  |
|----------------------|--|
| Advocacy:            | When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.   |
| Executive Strategic: | The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.   |
| Legislative:         | Includes adopting local law, town planning schemes and policies.   |
| Review:              | When Council reviews decisions made by officers.   |
| Quasi-Judicial:      | <p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits/licenses (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p> |

## Table of Contents

|   |          |
|---|----------|
| <b>1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS .....</b>                        | <b>4</b> |
| <b>2 RECORD OF ATTENDANCE .....</b>   | <b>4</b> |
| 2.1 ATTENDANCE .....  | 4        |
| 2.2 APOLOGIES.....  | 4        |
| <b>3 DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST .....</b>                          | <b>5</b> |
| 3.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER<br>CODE OF CONDUCT ..... | 5        |
| 3.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A .....                         | 5        |
| 3.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B .....                         | 5        |
| <b>4 APPLICATIONS FOR LEAVE OF ABSENCE.....</b>   | <b>5</b> |
| <b>5 CONFIRMATION OF MINUTES .....</b>  | <b>5</b> |
| <b>6 URGENT BUSINESS.....</b>   | <b>6</b> |
| <b>7 REPORTS OF OFFICERS.....</b>   | <b>6</b> |
| 7.1 CHIEF EXECUTIVE OFFICER.....  | 6        |
| 7.1.1 Youth Mayor and Deputy Youth Mayor Elections.....                                 | 6        |
| <b>8 DATE OF NEXT MEETING.....</b>  | <b>9</b> |
| <b>9 CLOSURE.....</b>   | <b>9</b> |

## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 4:49pm welcoming those present.

Councillor Winner gave an acknowledgment of country.

## 2 RECORD OF ATTENDANCE

### 2.1 Attendance

#### **In Attendance:**

Youth Councillor Roza Nicholas  
Youth Councillor Erin Winchester  
Youth Councillor Emilee Stewart  
Youth Councillor Elisyah Jackson  
Youth Councillor Summer Nicholas  
Youth Councillor Zion Puyaoan

#### **Mentors:**

Youth Mentor Cameron Mallory  
Youth Mentor Esther Roadnight OAM

#### **Council Representatives:**

Councillor Winner

#### **Members of Staff:**

|                      |                                   |
|----------------------|-----------------------------------|
| Lauren Chapman-Holle | Manager Community Development     |
| Madison Church       | Coordinator Community Development |

#### **Visitors:**

Laurie Stewart  
Tyler Stewart

### 2.2 Apologies

#### **Apologies - Elected Members:**

Youth Councillor Kyle Callaghan  
Youth Councillor Gabriella Mullin

#### **Apologies - Mentors:**

Nil

**Apologies - Council Representatives:**

Nil

**Apologies - Members of Staff:**

Shani Szabo          Youth Officer

**Leave of Absence:**

Nil

**3 DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST**

**3.1 Interest Affecting Impartiality City of Kalgoorlie-Boulder Code of Conduct**

Nil

**3.2 Financial Interest Local Government Act Section 5.60A**

Nil

**3.3 Proximity Interest Local Government Act Section 5.60B**

Nil

**4 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5 CONFIRMATION OF MINUTES**

**Committee Recommendation**

**Moved By:**            Youth Councillor Erin Winchester

**Seconded By:**      Youth Councillor Roza Nicholas

That the minutes of the Youth Council Meeting held on 29 August 2023 be confirmed as a true record of that meeting.

**CARRIED  
(6 / 0)**

## 6 URGENT BUSINESS

Nil

## 7 REPORTS OF OFFICERS

### 7.1 Chief Executive Officer

#### 7.1.1 Youth Mayor and Deputy Youth Mayor Elections

|   |  |
|---|--|
| <b>Responsible Officer:</b>                         | Mia Hicks<br>Director of Community Development |
| <b>Responsible Business Unit:</b>                   | Community Development                          |
| <b>Disclosure of Interest:</b>                      | Nil  |
| <b>Voting Requirements:</b>                         | Simple   |
| <b>Nature of Council's Role in Decision-Making:</b> | Executive Strategic                            |
| <b>Attachments:</b>                                 | Nil  |

### SUMMARY STATEMENT

The Kalgoorlie-Boulder Youth Council (KBYC) are required to formally elect the positions of Youth Mayor and Deputy Youth Mayor for a one-year term. This report details the process for the KBYC to complete the election process for the two positions.

### REPORT

The Kalgoorlie-Boulder Youth Council (KBYC) is required to formally elect the positions of Youth Mayor and Deputy Youth Mayor for a one-year term.

All current Youth Councillors are eligible to nominate for these positions. If no nominations are received for the positions of Youth Mayor and Deputy Youth Mayor, the positions are to remain vacant until another election is called. This process is in accordance with the KBYC Guidelines.

#### Election Process

The elections will encompass the appointment of the Youth Mayor and the Deputy Youth Mayor for the 2024/25 term of the Kalgoorlie-Boulder Youth Council. The Chair will welcome all nominees and announce the commencement of the following process to occur:

- 1) The Chair will announce the positions of Youth Mayor and Deputy Youth Mayor to be vacant.

- 2) The Chair will be provided with nominations for Youth Mayor by the Minute's Officer in alphabetical order. The Chair will then announce that all Youth Councillors have voting rights in the pending election.
- 3) The Chair will announce the nominations for the Youth Mayor position, one-by-one in alphabetical order. Each nominee will be offered the opportunity to make a brief presentation (5 mins max).
- 4) Following announcements and presentations of each nominee, voting cards will be distributed to all Youth Councillors. They are asked to fill in their preference and hand it back to the Minutes Officer. The Minutes Officer and another City Officer will leave the room to tally the votes.
- 5) Results of the election will be returned to the Chair, who will then announce and appoint the Youth Mayor for the 2024/25 term.
- 6) If there are multiple nominations for the position of Deputy Youth Mayor, the same process to elect the Youth Mayor will be undertaken to elect the Deputy Youth Mayor.

Once the election has concluded, the newly elected Youth Mayor will be called to chair the remainder of the meeting as per the standard formal Youth Council meeting practice.

### **Community Engagement Consultation**

No community consultation was considered necessary in relation to the recommendations of the report.

### **Budget Implications**

There are no financial implications resulting from the recommendations of this report.

### **Statutory Implications**

There are no statutory implications resulting from the recommendations of this report.

### **Policy Implications**

This report aligns with the City's Committee Policy, as outlined in the City of Kalgoorlie-Boulder Council Committee and Working Group Handbook.

### **Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We support families and youth.

CONNECTED: We will be connected to our history, culture and community.

EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.

**OFFICER/ COMMITTEE RECOMMENDATION**

**Moved By:** Youth Councillor Emilee Stewart  
**Seconded By:** Youth Councillor Elisyah Jackson

That the Committee conduct an election for the position of Youth Mayor and Deputy Youth Mayor of the Kalgoorlie-Boulder Youth Council (KBYC) for the 2024/25 term.

**CARRIED**  
**(6 / 0)**

Cr Winner facilitated the election as Chair of the meeting at 4:55pm and called for nominations for the position of Youth Mayor. Nominations were received from Youth Councillor Erin Winchester and Youth Councillor Emilee Stewart.

Both nominations invited to speak on their nomination

At 4:48pm Youth Councillors completed their voting and provided the slips to City Officer Lauren Chapman-Holle who left the room with Cameron Mallory to count the Votes.

At 5:00pm City Officer and Cameron Mallory returned to the room and passed on the results to Cr Winner.

At 5:01pm Cr Winner announced that Emilee Stewart will be the new Youth Mayor for the 2023-24 year term.

At 5:01pm Cr Winner vacated the Chair and invited Youth Mayor Emilee Stewart to Chair the meeting.

At 5:02pm Youth Mayor Emilee Stewart called for nominations for the position Deputy Youth Mayor. Nominations were received from Youth Councillor Roza Nicholas, Youth Councillor Summer Nicholas, and Youth Councillor Erin Winchester.

All nominations invited to speak on their nomination.

At 5:04pm Youth Councillors completed their voting and provided the slips to City Officer Lauren Chapman-Holle who left the room with Cameron Mallory to count the votes.

At 5:06pm City Officer and Cameron Mallory returned to the room and passed on the results to Youth Mayor Emilee Stewart.

At 5:06pm Youth Mayor Emilee Stewart announced that Erin Winchester will be the new Deputy Youth Mayor for the 2023-24 year term.



## **8 DATE OF NEXT MEETING**

The next Youth Council Meeting will be held on 7 May 2024.

## **9 CLOSURE**

There being no further business, the Chairperson thanked those present for their attendance and declared the meeting closed at 5:07pm.