

## FORM 6 – PROPOSAL TO CARRY OUT A HOME OCCUPATION OR HOME BUSINESS

City of Kalgoorlie-Boulder Town Planning Scheme No. 1, 1997

### TYPE OF BUSINESS

Home Occupation (*up to 20m<sup>2</sup> in area and with no employees from outside of the home*)

Home Business (*up to 50m<sup>2</sup> in area and with up to two employees from outside of the home*)

*Note 1: An application for a Home Occupation or Home Business also requires a completed Form 1 – Application for Planning Approval.*

*Note 2: If the area of the proposed Home Business is greater than 10% of the area of the home, then the home must comply with clauses A3.2 and A3.3 of the Building Codes of Australia.*

### OPERATOR DETAILS:

Name:			
Address:			
Mobile No.:		Other Contact No.:	
Email:			

### PROPERTY DETAILS

Street Address:			
Lot No.:		Suburb:	

### BUSINESS DETAILS

1.	Nature of proposed business:		
2.	Location of business in relation to the home ( <i>which room</i> ):		
3.	Total area of building/land used for the business:		m <sup>2</sup>
4.	Number of persons employed by the business:		
	Do all persons employed by the business live in the home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If no, how many live outside of the home?		

## BUSINESS DETAILS (CONTINUED)

5.	Hours of operation ( <i>include hours or N/A for each day</i> ):		
	Monday:		Friday:
	Tuesday:		Saturday:
	Wednesday:		Sunday:
	Thursday:		
6.	Expected number of clients or customers travelling to or from the home:		
	Per hour:		Per day:
7.	Number of vehicles that could be parked within the boundaries of property: ( <i>In addition to the two bays required for the occupier of the home</i> )		
8.	Details of any advertising sign(s):		
	Size:	cm x cm	Location:
9.	Details of equipment and/or machinery to be used:		
10.	Description of storage areas:		
	Size:	m <sup>2</sup>	Location:
11.	Frequency of deliveries to the home and collection of goods by clients and customers:		
	Deliveries:		
	Collections:		
<b>Declaration:</b> The occupier above hereby applies to carry out the home occupation/home business described above and states that the above particulars are true.			
Signature:			Date:

**Note: Home Office - Exemption**

Clause 4.4(1) *Planning approval is not required for the use or development of a home office in accordance with Table 1: Zoning Table. Note: 'Home Office' is defined in Schedule 1 of the Scheme, as below.*

**Home Office** *Means a home occupation limited to a business carried out solely within a dwelling by a resident of the dwelling but which does not:*

- (a) *entail clients or customers travelling to and from the dwelling;*
- (b) *involve any advertising signs on the premises; or*
- (c) *require any external change to the appearance of the dwelling.*