



LOCAL HERITAGE FUND POLICY

POLICY NUMBER: LPP7

STATUTORY BACKGROUND

This policy is adopted under Part 2 of Schedule 2, of the Planning and Development (Local Planning Schemes) Regulations 2015 which enables the City of Kalgoorlie-Boulder (the City) to prepare local planning policies for any matter related to the planning and development of the Scheme area. This policy may be cited as Local Planning Policy Local Heritage Fund.

PURPOSE

The Local Heritage Fund Policy seeks to provide fair and consistent administration of the City of Kalgoorlie-Boulder's Local Heritage Fund. The aim of the fund is to assist owners with the conservation and continued use of Heritage Places in line with current best practice and is based on the principles of the ICOMOS Burra Charter 2013.

OBJECTIVES

The objectives of this policy is to:

1. Facilitate conservation works to places included in the Local Heritage Survey.
2. Conservation works are to be consistent with the place's cultural heritage values.
3. Ensure the ongoing preservation of local heritage values, character, history and amenity.

The City of Kalgoorlie-Boulder has set aside funds with the intention that they will be used for works that maintain and improve properties that are located within the City of Kalgoorlie-Boulder and are included on the City's Local Heritage Survey.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City's local planning policy framework. Where this policy is inconsistent with the City's local planning scheme, the Local Planning Scheme prevails. Where this policy is inconsistent with an adopted local development plan, activity centre plan or structure plan, the adopted local development plan, activity centre plan or structure plan prevails.

This local planning policy is not part of the local planning scheme and does not bind the Council in respect of any application for development approval. However, the Council shall



have due regard to the provisions of the policy and the objectives which the policy is designed to achieve before making its determination.

This policy revokes the former policy LPS1 LPP4 – Development Guidelines for Heritage Precincts and Places of Heritage Significance.

DEFINITIONS

Refer also to the Local Heritage Fund Guidelines for additional definitions which apply to this policy.

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

ELIGIBILITY

Projects considered for funding include:

1. The painting or repainting of appropriate surfaces to the outside of the place. This does not include painting over previously unpainted exposed brickwork or other materials;
2. Appropriate external conservation works such as building conservation works; verandah reconstruction or repair; wall repair including structural repair; windows, doors and joinery repair or replacement, and roof, including rainwater goods, repair or replacement;
3. Fencing where there is clear historical evidence relating of the fence style;
4. Shopfront conservation works, including reconstruction to commercial premises;
5. Conservation Management Plans or Conservation Management Strategies; and
6. Other projects or works approved by Council as part of an overall heritage conservation, improvement or heritage interpretation program. Any works component will not involve the alteration of, or addition to, existing buildings.

Excluded Projects / Works

1. Internal fixtures and fittings;
2. Landscaping;
3. Works involving the demolition of a building;
4. Signage, unless forming part of the place's cultural heritage values, or is approved as part of a place's heritage interpretation;
5. New additions, extensions or redevelopments; and
6. In-kind contributions.
7. The above eligibility will be used to determine which applications are recommended for funding on a competitive basis.

ASSESSMENT AND ADMINISTRATION

Grant applications are advertised annually by the City. The program is a competitive process.



The City reserves the right to award none, some, or all of the funding being requested through the application process.

Successful applicants are still required to submit and gain all necessary statutory approvals for their project or works.

Conservation Works

1. Funding is for conservation works only. These works must be in accordance with current best practice and the principles of the ICOMOS Burra Charter 2013;
2. Applications are to be lodged prior to work commencing;
3. No in-kind work will be included as part of the owner's contribution;
4. Two written quotes are required to be submitted as part of the application for funding; and
5. If a Conservation Management Plan or Conservation Management Strategy has previously been prepared then works must be consistent with the recommendations of these documents;

Conservation Management Plans (CMP) and Conservation Management Strategies (CMS)

1. The CMP or CMS must be prepared by a suitably qualified and experienced heritage practitioner on the State Heritage Office's recommended suppliers list. Quotes must be presented to the City prior to preparation of the CMP or CMS; and
2. The owner must directly engage the nominated heritage practitioner. The City's contribution will be paid to the owner on receipt of the CMP or CMS to the City.

MAXIMUM LEVEL OF FUNDING AVAILABLE

Based on Local Heritage Survey Management Categories.

Exceptional Level of Significance Place

Up to \$10,000 per place, but not exceeding 50% of the total cost of approved works.

Considerable Level of Significance Places

Up to \$5,000 per place, but not exceeding 50% of the total cost of approved works.

Some Level of Significance Places

Up to \$2,500 per place, but not exceeding 50% of the total cost of approved works.

Note: Funding cannot be used towards the payment of GST.

The following conditions may also apply:

1. Successful applicants are required to complete and sign a 'Recipient's Agreement' which outlines the terms of funding.
2. Funding will be paid upon the completion of the work to the satisfaction of the City, and presentation of invoices.



3. Approval of Funding does not remove the need for other statutory approvals. No work shall commence until all necessary approvals are in place.
4. All statutory application fees to the City are waived for projects funded by the Local Heritage Fund.
5. In certain circumstances, the City may require the applicant to enter into a 'Heritage Agreement', to be prepared at the applicant's expense.

ACQUITTAL

Upon completion of works, the applicant must submit a claim form and relevant invoices to the City. Local Heritage Fund claim forms will be accepted by the City up until the last week of May in the same Financial Year funding was granted. Late claim forms will not be accepted.

If funds are not acquitted in the same Financial Year, the applicant may be ineligible for any future funding from this funding scheme.

DOCUMENT CONTROL		
Responsible department	Development and Growth	
Date adopted by Council	18 December 2023	Resolution number: 15.2.2
Date of last review	18 December 2023	Policy reviewed and amended
Date of next review	18 December 2025	Revision Number: 1