



SISTER CITY SELECTION PROCESS POLICY

POLICY NUMBER: EXEC-CEO-005

PURPOSE

To provide the selection and evaluation process for establishing and reviewing Sister City relationships and Friendship Agreements within Australia or Overseas.

SCOPE

This policy applies to Council members and City officers with responsibility for development of these relationships.

DEFINITIONS

CEO means the Chief Executive Officer of the City.

City means the City of Kalgoorlie-Boulder.

POLICY STATEMENT

Sister City relationships and Friendship Agreements are based on formal analysis of the proposed city's request. The analysis is completed with respect to economic and cultural benefits, community support and mutual benefits to both cities.

POLICY DETAILS

1. Friendship Agreements

- a. Friendship agreements are established as an initial stage of establishing a Sister City relationship or to meet short term needs. Potential relationships will be assessed against the following criteria:
 - **Community involvement** - degree of the Kalgoorlie-Boulder community involvement including any involvement from any formal association or groups.
 - **Cultural development** - The potential to promote Kalgoorlie-Boulder's cultural community and institutions, existing cultural links, opportunities for links between creative industries including museums, art organisations, libraries and heritage organisations



- **Immigration** - size of local immigrant community, potential to attract immigrants from the Friendship city.
 - **Sport and Recreation** - presence of sport and recreation facilities, opportunities for exchange and collaboration.
 - **Economic relationship** - existing economic cooperation and business ties, potential for increasing economic cooperation and investment.
 - **Research** - opportunities for knowledge transfer, collaboration and sharing between academic institutions through exchange programs, field research or joint projects.
 - **Tourism** - existing tourism to Kalgoorlie-Boulder from Friendship City, or opportunity to increase tourism activity.
 - **Mutual Interest** - genuine sustained interest must be expressed from both cities.
- b. If an agreement proves to be both beneficial and viable, a recommendation on the proposed relationship is then brought forward to the Governance and Policy Committee.
- c. Upon approval, the proposal is then brought forward to council for a formal motion.

2. **Sister City Relationships**

- a. All requests for Sister City relationships are brought before the Governance and Policy Committee for further discussion. Requests for Sister City relationships can only be established by cities that currently have a Friendship Agreement with the City. Potential relationships will be assessed against the following criteria:
- **Population-** comparable to Kalgoorlie-Boulder or larger.
 - **Growth-** favourable growth rates.
 - **Economic activity-** strong export and import activity.
 - **Economic linkages-** entry point to an economic region
 - **Academic Organisations-** presence of academic institutions such as colleges, universities and research centres.
 - **Industry clusters-** similar or compatible industry profile.
 - **Investment-** opportunity for mutual investment opportunities.
 - **Affiliation-** presence of chamber of commerce or other business and industry association.
 - **Innovation-** emergence of new technologies, research and invention.
 - **Tourism-** existing tourism to Kalgoorlie-Boulder from Friendship City, or opportunity to increase tourism activity.



- **Mutual Interest** - genuine sustained interest must be expressed from both cities. Current relationships must be reviewed plus the capacity to support an additional relationship.
 - b. If a relationship proves to be beneficial and viable, a recommendation on the proposed relationship is then brought forward to the Governance and Policy Committee. Upon approval, the proposal is then brought forward to council for a formal motion.
3. **Principals of Sister Cities and Friendship Cities**
- The following principles apply to all affiliated cities:
- a. The city must be in a country with which the federal government has some form of relationship.
 - b. The proposal must be supported by a member of the proposed city’s Municipal Council.
 - c. Geographical concentration of affiliated cities in one region should be avoided.

COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

DOCUMENT CONTROL		
Responsible department	OCEO	
Date adopted by Council	28 August 2023	
Date of last review	July 2023	
Date of next review	July 2025	