



PARTNERSHIP SERVICE AGREEMENT POLICY

POLICY NUMBER: EXEC-CEO-022

PURPOSE

This policy provides guidance to City officers and Council in the application of the Partnership Service Agreement.

SCOPE

This policy applies to all partnership services agreements for specific services required by the City.

DEFINITIONS

City means the City of Kalgoorlie-Boulder.

Partnership Service Agreement means the City's agreements held with not-for-profit organisations and community groups within Kalgoorlie-Boulder to undertake specific activities and services, comprising:

1. Kalgoorlie Boulder Cemetery Board
2. Kalgoorlie-Boulder Urban Landcare Group Inc.
3. Kalgoorlie-Boulder Tourist Centre Inc.
4. The Goldfields Indigenous Housing Organisation Inc.

Partnership Service Agreements can be entered into with other service providers from time to time subject to procurement requirements being met.

POLICY STATEMENT

The City experiences resource limitations, coupled with the wide variety of services already delivered by the local government. This has created the need for strategic partnerships between the local government and community organisations. Partnerships established under this policy bring efficiencies and higher quality of services and outcomes for the community.

POLICY DETAILS



1. Partnership Service Agreement

- a. The partnership service agreement is formalised by the City through a formal agreement (usually in the form of a Memorandum of Understanding) for project activities.
- b. Financial sponsorship is agreed through Council at an Ordinary Council Meeting.
- c. The City may be the recipient of funding obtained through other government agencies and provide this funding direct to community organisations to undertake the service.
- d. A copy of the reviewed or audited financial report prepared in accordance with the reporting requirements applicable to the organisation and imposed under various legislation which may apply including the Corporations Act 2001, Australian Charities and Not-For-Profit Commission Act 2012 and Associations Incorporation Act 2015 will be sent to the City each year.
- e. Each partnership will be evaluated after each term of the agreement to ensure value for money and to measure impacts of the partnership.

COMPLIANCE REQUIREMENTS

Not applicable

RELEVANT DOCUMENTS

Not applicable

DOCUMENT CONTROL		
Responsible department		
Date adopted by Council	26 June 2023	
Date of last review	June 2023	Policy reviewed and amended
Date of next review	June 2025	